

INFORMATION HANDBOOK

Under

Section 4(1) (b) of

RIGHT TO INFORMATION ACT, 2005



**J.C. BOSE UNIVERSITY OF SCIENCE
AND TECHNOLOGY, YMCA,
FARIDABAD-121006**

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INTRODUCTION

(Information for the Public under Right to information Act, 2005)

The Right to information Act intends to promote openness, transparency and accountability in the working of public offices and enable the public to access the information under the control of public authority.

Section 2(h) of the Act defines –Public Authority| as any authority or body or institute of self-governance established or constituted by or under the constitution or by law made by the Parliament or any state legislature or by notification issued by the appropriate government.

In accordance with the provisions contained in section 2(j) of the Act, Right to Information means right to information accessible under this Act which is held by or under control of public authority.

This Information Handbook will enable the citizens to obtain information about J.C. Bose University of Science and Technology, YMCA Faridabad (formerly YMCA University of Science and Technology, Faridabad) related to its employees, rules, regulations and other information.

This Information Handbook is divided into 16 parts as per requirement of Section 4(1)(b) of RTI Act 2005.

Part -1
Section 4(1) (b) (i)

Particulars of organization, function and duties:

The J.C. Bose University of Science and Technology, YMCA, Faridabad (formerly YMCA University of Science and Technology, Faridabad) was established on 16.9.2009 by an Act of Legislature of the State of Haryana with the objectives '*to facilitate and promote studies and research in emerging areas of higher education with focus on new frontiers of science, engineering, technology, management studies nonconventional energy sources and environmental studies, and also to achieve excellence in these and connected fields*'.

Powers/Functions of the University:

The powers of the University are as stipulated in Section 5 of YMCA University of Science and Technology Act 2009 (Now J.C. Bose University of Science and Technology, YMCA, Faridabad), which is as under:

- (a) to provide facilities and promote studies and research in emerging areas of higher education, including new frontiers of engineering, technology, science, environmental studies, non-conventional energy sources and management studies, and also to achieve excellence in these and connected fields;
- (b) to hold examinations and grant degrees, diplomas and other academic distinctions or titles to persons in the fields of emerging areas of higher education, including engineering, technology, science, environmental studies, non-conventional energy sources and management studies as laid down in the Statutes, Ordinances or Regulations;
- (c) to confer honorary degrees or other distinctions on approved persons in the manner laid down in the Statutes;
- (d) to institute prizes, medals, research studentships, exhibitions and fellowships;
- (e) to receive gifts, donations or benefactions from the Government and to receive gifts, donations and transfers of movable or immovable property from transferors, donors, testators, as the case may be, and to create such corpus fund with the donations so received for the welfare of the University;
- (f) to institute principal ships, professorships, readerships, lectureships and to create other posts of any description required by the University and to appoint persons to such posts;
- (g) to co-operate with educational and other institutions in India and abroad having objectives similar to those of the University in such manner, as may be conducive to their common goals;
- (h) to provide instructions, including correspondence and such other courses, to such persons as are not members of the University, as it may determine;
- (i) to borrow with the approval of the Government, on the security of the property of the University, money for the purposes of the University;
- (j) to supervise, control and regulate the residence, conduct and discipline of the students of the University and of colleges, regional centers and institutions;
- (k) to acquire, hold, manage, lease or dispose of any property, movable or immovable

- including trust and endowment properties, for the purpose of the University;
- (l) to assess the needs of the State and the country in terms of subjects, fields of specialization, levels of education and training of technical manpower both on short-term and long-term basis and to initiate necessary programmes to meet those needs;
 - (m) to organise advanced studies and research programmes based on a deep understanding of the trends in engineering, technology, management and in sciences so that the production will be ensured of men who are not only up-to-date but also be able to provide the lead;
 - (n) to promote research, design and developmental activities that have a relevance to social needs and the development programmes of the State;
 - (o) to initiate measures to enlist the co-operation of industries and Government employers to provide complementary facilities;
 - (p) to provide for continuous experimentation in imparting knowledge, organisation of training and preparation of text-books and other instructional materials;
 - (q) to arrange for progressive introduction of continuous evaluation and reorientation of the subjective in educational measurement;
 - (r) to further entrepreneurial ability among its students;
 - (s) to educate the public with regard to the requirement of, and opportunities in the profession of engineering, technology, management and sciences and its responsibilities and services to society;
 - (t) to approve persons for imparting instructions in any college, institution or regional centre admitted to the privileges of the University;

Part-2
Section 4(1) (b) (ii)

Powers and duties of its officers and employees

Powers and duties of the Vice Chancellor (Schedule-1)

Vice Chancellor – The Vice Chancellor is the principal academic and executive officer of the University. Powers of the Vice Chancellor are as stipulated in schedule 1 of the Act

1. (i) The Vice-Chancellor shall be the ex-officio Chairman of the Executive Council, the Academic Council and the Finance Committee, and shall, in the absence of the Chancellor, preside over the convocations of the University held for conferring degrees and over the meetings of the Court. The Vice-Chancellor shall be entitled to be present at, and to address, any meeting of any authority or other body of the University, but shall not be entitled to vote thereat, unless he is a member of such authority or body.
- (ii) It shall be the duty of the Vice-Chancellor to see that the provisions of the Act, the Statutes, the Ordinances and the Regulations are duly observed, and he shall take all necessary steps to ensure such observance.
- (iii) The Vice-Chancellor shall have the power to convene or cause to be convened meetings of the Court, the Executive Council, the Academic Council and the Finance Committee and any other authority or body of the University.
- (iv) The Vice-Chancellor shall exercise general control over the affairs of the University and shall give effect to the decisions of the authorities of the University.
- (v) The decision of the Vice-Chancellor regarding seniority for nomination to the various authorities or bodies of the University, shall be final.

Powers and duties of the Registrar (Schedule-2)

2. (i) The Registrar shall be the ex-officio Secretary of the Executive Council and Faculties but shall not be deemed to be a member of any of these authorities and shall be the ex-officio Member Secretary of the Finance Committee, Court and the Academic Council.
- (ii) When the office of the Registrar is vacant or when the Registrar is by reason of illness, or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person, as the Vice-Chancellor may appoint temporarily for the purpose till regular appointment is made by the Chancellor on the advice of Government.
- (iii) It shall be the duty of the Registrar-
 - (a) to be the custodian of the records, common seal and such other property of the University, as the Vice-Chancellor shall commit to his charge;

- (b) to issue all notices convening meetings of the Court, the Executive Council, the Academic Council, the Faculties and any committee appointed by any authority of the University;
 - (c) to keep the minutes of all meetings of the Court, the Executive Council, the Academic Council, the Faculties and any committee appointed by the authorities of the University;
 - (d) to conduct the official correspondence of the Court, the Executive Council, the Academic Council and the Faculties;
 - (e) to supply to the Chancellor, copies of the agenda, the minutes of the meetings of the authorities of the University, as soon as they are issued;
 - (f) to perform such other duties, as may, from time to time, be assigned to him, by the Vice-Chancellor.
- (iv) The Registrar shall have power to administer warning or to impose the penalty of censure or withholding of increments upon such of the employee, excluding teachers of the University and academic staff, as may be specified in the orders of the Executive Council and to suspend them till pending enquiry:

Provided that no such penalty shall be imposed unless the person concerned has been given a reasonable opportunity of showing cause against the action proposed to be taken against him.

- (v) An appeal shall lie to the Vice-Chancellor against any order of the Registrar imposing any of the penalties specified in clause (iv).
- (vi) In case, the inquiry discloses that a punishment, beyond the powers of the Registrar is called for, the Registrar shall, upon conclusion of the inquiry make a report to the Vice-Chancellor along with his recommendations:

Provided that an appeal shall lie to the Executive Council against an order of the Vice-Chancellor imposing any penalty.

- (vii) The Registrar shall be the authorized officer to enter into agreements, sign documents and authenticate records on behalf of the University and shall act in such capacity when the appropriate authority has taken a decision in the matter. The Registrar shall also exercise such other powers and perform such other duties, as may be prescribed by the Statutes.

Powers and duties of the Controller of finance:

- 3. (1) The Controller of Finance shall be a whole-time salaried officer of the University and shall be appointed by the Executive Council on the commendation of Vice-Chancellor on such terms and conditions, as may be prescribed by the Statutes.

(2) The Controller of Finance shall be the ex-officio Secretary of the Finance Committee but shall not be deemed to be a member of such committee.

(3) When the office of the Controller of Finance is vacant or when the Controller of Finance is by reason of illness or any other cause is unable to perform the duties of his office, the duties of the office shall be performed by such person, as the Vice-Chancellor may appoint for the purpose.

(4) The Controller of Finance shall—

- (a) exercise general supervision over the funds of the University and shall advise the University as regards its financial policy; and
- (b) Perform such other functions, as may be assigned to him by the Executive Council or as may be prescribed by the Statutes.

(5) Subject to the control of the Executive Council, the Controller of Finance shall—

- (a) Hold and manage the property and investments of the University including trust and endowed property;
- (b) ensure that the limits fixed by the Finance Committee for recurring and non-recurring expenditure for a year are not exceeded and that all moneys are expended on the purpose for which they are granted or allotted;
- (c) be responsible for the preparation of annual accounts and the budget of the University and for their presentation to the Executive Council;
- (d) keep a constant watch on the state of the cash and bank balances and on the state of investments;
- (e) watch the progress of the collection of revenue and advise on the method of collection to be employed;
- (f) ensure that registers of buildings, land, furniture and equipment are maintained up-to-date and that stock checking of equipment and other connected material in all offices, special centres, specialized laboratories, and colleges and institutions maintained by the University is conducted;
- (g) bring to the notice of the Vice-Chancellor any unauthorized expenditure and other financial irregularities and suggest action to be taken against the person responsible for it; and
- (h) Call for from any officer, center, laboratory, college or institution maintained by the University, any information or returns that he may consider necessary for the performance of his duties.

(6) The receipt of the Controller of Finance or person duly authorized in this behalf by the Executive Council for any money payable to the University shall be sufficient discharge for payment of such money.

Powers and duties of other officer of the University:

4 The following persons in the service of the University are also declared to be the officers of the University, namely:

- (a) Dean of institution;
- (b) Dean Academic Affairs;
- (c) Proctor;
- (d) Chief Warden;
- (e) Dean of Students Welfare;
- (f) Controller of Examinations;
- (g) Librarian; and
- (h) Law Officer.

Dean of Institution, Dean Academic affairs, Proctor, Chief Warden and Dean of Student's Welfare.

5. The Dean of Institution, the Dean Academic Affairs, the Proctor, the Chief Warden and the Dean of Students' Welfare, shall be appointed by the Executive Council, on the recommendations of the Vice-Chancellor, from amongst the teachers of the University, who shall not be below the rank of Professor, on such terms and conditions, as the Vice-Chancellor may recommend to the Executive Council.

Controller of Examinations.

6. (1) The Controller of Examination, shall be whole-time salaried officer of the University and shall be appointed by the Executive Council, on the recommendations of the Establishment Committee, on such terms and conditions, as may be specified by the Executive Council.

(2) It shall be the duty of the Controller of Examinations to—

- (a) conduct examinations in a disciplined and efficient manner;
- (b) arrange for the setting of papers with strict regard to secrecy;
- (c) arrange for the evaluation of answer sheets in accordance with the planned time schedule for results;
- (d) constantly review the system of examinations in order to enhance the level of impartiality and objectivity with a view to make it a better instrument for assessing the attainments of students; and
- (e) Do any other matters connected with the system of examinations which may, from time to time, be assigned to him by the Vice-Chancellor.

Librarian.

7. The Librarian shall be a whole-time salaried officer of the University and shall be appointed by the Executive Council on the recommendation of Vice-Chancellor, on such terms and conditions, as may be prescribed by the Statutes.

Law Officer.

8. The Law Officer shall be a whole-time salaried officer of the University and shall be appointed by the Executive Council on the recommendation of Vice-Chancellor on such terms and conditions, as may be prescribed by the Statutes.

Part-3
Section 4(1) (b) (iii)

Procedure followed in the decision-making process including channels of supervision and accountability;

Decisions in various matters are taken by the appropriate authorities of the University as per the procedures laid down under various ordinances, rules and regulations of the University.

The administration of the University consists of various sections which are normally headed by Dy. Registrar, Registrar who is a group B officer. The Superintendent of the branch performs the duty of a supervisor and manages the affairs of the section under overall control of Dy. Registrar. He is assisted by the Dy. Superintendent/Assistant-cum DEO/Clerk-cum JDEOs to be posted as per administrative requirement, workload etc. then in proper file management and transit of files/papers for day-to-day business. The Superintendent report to the concerned Deputy Registrar Who, in turn, report to the Registrar as per administrative hierarchy. The staff posted teaching and non-teaching in the faculties/Departments report to the concerned Head of the Department.

The setup of the Examination Wing and Libraries of the University is hierarchically similar to the above system of the administration of the University as far as channel of submission of the files are concerned, subject to change as per administrative convenience, similarly in the Examination office staff report to the Controller of Examinations.

Part -4
Section 4(1) (b) (iv)

Norms set by the University for discharge of its functions:
Authority of the University:

The following shall be the authorities of the University, namely:

- (i) The Court;
- (ii) The Executive Council;
- (iii) The Academic Council;
- (iv) The Finance Committee;
- (v) The Faculties;
- (vi) The Planning Board; and
- (vii) Such other authorities, as may be declared by the Statutes to be the authorities of the University.

The Court

- (1) The Constitution of the Court, and the term of office of its members shall be prescribed by the Statutes.
- (2) Subject to the provisions of this Act, the Court shall have the following powers and functions, namely: -
 - (a) to review, from time to time, the broad policies and programmes of the University and to suggest measures for the improvement and development of the University;
 - (b) to consider and pass resolution on the annual report, annual budget and the annual accounts of the University and on the audit report of such accounts;
 - (c) to advise the Chancellor in respect of any matter which may be referred to it for advice; and
 - (d) to perform such other functions, as may be prescribed by the Statutes.

The Executive Council

- (1) The Executive Council shall be the principal executive body of the University.
- (2) The constitution of the Executive Council, the term of office of its members and its powers and functions shall be such, as may be prescribed by the Statutes.

The Academic Council

- (1) The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of this Act, the Statutes and Ordinances, co- ordinate and exercise general supervision over all academic policies of the University.
- (2) The constitution of the Academic Council, the term of office of its members and its powers and functions shall be such, as may be prescribed by the Statutes.

School and faculties

The constitution and functions of the Faculties shall be such, as may be prescribed by the Statutes.

Finance Committee

The constitution of the Finance Committee, the term of office of its members, and its powers and functions shall be such, as may be prescribed by the Statutes.

Planning Board

The constitution and functions of the Planning Board shall be such, as may be prescribed by the Statutes

Status and their scope

Subject to the provisions of this Act, the Statutes may provide for all or any of the following matters, namely: -

- (a) the constitution, powers and functions of the authorities and other bodies of the University, as may be constituted from time to time;
- (b) the classification, mode of appointment, powers and duties of the teachers and the officers of the University;
- (c) the conditions of service including provision for pension or provident fund or insurance scheme for the benefit of the employees of the University;
- (d) the conferment of honorary degrees;
- (e) the establishment and abolition of faculties and departments;
- (f) the institution of fellowships, scholarships, studentships, exhibitions, medals and prizes;
- (g) the maintenance of discipline among the students;
- (h) the delegation of powers vested in the authorities or officers of the University;and
- (i) All other matters which by this Act, are to be or may be provided for by the Statutes.

Statutes how made

- (1) On the commencement of this Act, the Statutes of the University shall be those, as set out in the Schedule:

Provided that the authorities of the University constituted under the Statutes framed before the commencement of this Act, shall continue to exercise all the powers and perform all the functions

under this Act, till such authorities are constituted in terms of the Statutes set out in the Schedule referred to above.

- (2) The Executive Council may, from time to time make new or additional Statutes or may amend or repeal the Statutes in the manner hereinafter provided in this section:

Provided that the Executive Council shall not make, amend or repeal any Statute, affecting the status, power or constitution of any authority of the University until such authority has been given an opportunity of expressing an opinion in writing on the proposed changes and any opinion so expressed shall be considered by the Executive Council.

- (3) The Academic Council may propose to the Executive Council a draft of any Statute relating to academic matters for consideration by the Executive Council.
- (4) Every new Statute or addition to the Statute or any amendment or repeal of a Statute shall require the approval of the Chancellor, who may approve, disapprove or remit it for further consideration. A Statute passed by the Executive Council shall have no validity until it has been assented to by the Chancellor.
- (5) Notwithstanding anything contained in the forgoing sub-sections, the Chancellor, either suo motu or on the advice of the Government, may direct the Executive Council, to make, amend or repeal the Statutes in respect of any matter specified by him and if the Executive Council fails to implement such a direction within sixty days of its receipt, the Chancellor may, after considering the reasons, if any, communicated by the Executive Council for its inability to comply with such direction, make, amend or repeal the Statutes suitably.

Ordinances and their scope

Subject to the provisions of this Act and the Statutes, the Ordinances may provide for all or any of the following matters, namely: -

- (a) the admission of students to the University and their enrolment as such;
- (b) the courses of study to be laid down for all degrees, diplomas and certificates of the University;
- (c) the conditions under which students shall be admitted to the degree or diploma courses and to the examination of the University and the eligibility for such degrees and diplomas;
- (d) the fees to be charged for courses of study in the University and for admission to the examinations, degrees and diplomas of the University; and further to make progressively the fee structure so flexible that the courses could become self-financing to the extent possible;
- (e) the conditions of the award of fellowships, studentships, exhibition, medals and prizes;
- (f) the conduct of examinations, including the term of office and manner of appointment and the duties of examining bodies, examiners and moderators;
- (g) the conditions of residence of students of the University, colleges and institutions; and
- (h) All other matters which by this Act or the Statutes are to be made or may be provided for by the Ordinances.

Ordinances how made

- (1) The Ordinances shall be made, amended, repealed or added to by the Executive Council:

Provided that no Ordinance shall be made-

- (i) affecting the admission or enrolment of students or prescribing examinations to be recognised as equivalent to the University examinations; and
- (i) affecting the conditions, mode of appointment or duties of examiners or the conduct or standard of examination or any course of study,

Unless the draft of such an Ordinance has been proposed by the Academic Council.

- (2) The Executive Council may return to the Academic Council for reconsideration, either in whole or in part, any draft proposed by the Academic Council under sub-section (1) along with its suggestions:

Provided that the Executive Council shall not amend the draft proposed by the Academic Council itself. It may, however, reject such draft, if not found suitable when submitted to it by the Academic Council for the second time.

- (3) All Ordinances made by the Executive Council shall have effect from such date, as it may direct, and every Ordinance made shall be communicated, as soon as may be, to the Chancellor.

Regulations

- (1) The authorities of the University may make Regulations consistent with this Act, the Statutes and the Ordinances-
 - (a) laying down the procedure to be observed at their meetings; and
 - (b) Providing for all matters which by this Act, the Statutes or the Ordinances are to be prescribed by Regulations.
- (2) Every authority of the University shall make Regulations providing for giving of notice to the members of such authority of the dates of meetings and of the business to be considered at meetings and for the keeping of a record of the proceedings of the meetings.

Part -5
Section 4(1) (b) (v)

Rules, regulations and instructions used:

- Statutes of the J.C Bose University of Science & Technology as made under section 21 of the YMCA University of Science & Technology Act 2009.
- Ordinances of the J.C Bose University of Science & Technology as made under section 23 of the YMCA University of Science & Technology Act 2009.
- Regulations of the J.C Bose University of Science & Technology as made under section 24 of the YMCA University of Science & Technology Act 2009.
- Reservations policies of the State Govt as applicable to the J.C Bose University of Science & Technology, Faridabad in recruitment as well as admission related matters.
- University Non –Teaching Employees (Terms & Conditions of Service) Rules 1971.
- Recruitment Rules (Non –Teaching Employees)
- The Scheme of Internal Assessment (CBS Ordinance)
- Ordinance-Doctor of Philosophy (Ph.D.)
- General Provident Fund Rules as applicable to the University employees.

Part -6
Section 4(1) (b) (vi)

Official documents and their availability:

- Minutes of the University Court, Executive council and Academic Council Printed and published from time to time.
- The University Prospectus for admission to various courses in the University is available in print form in the respective faculties/Departments. Many of them are also available on the website of the University.
- University calendar
- Annual Report of the University.
- Budget Estimates of the university: Annexure 1
- List of holidays observed by the University available in print form.

Part -7

Section 4(1)(b)(vii)

Mode of public participation

Various statutory bodies of the University, namely the university court, EC and AC comprising eminent people from society and representatives of the member of the public who directly participate in the affairs of the university.

- (a) The University Court has the following representation from the members of the public:
- (b) The Executive Council
- (c) The Academic Council
- (d) Finance Committee
- (e) Planning Board
- (f) Faculty
- (g) P.G.B.O.S and the U.G.B.O.S

Part -8
Section 4(1) (b) (viii)

Court, Councils, committees, faculties, Departments, Boards, etc. under the University:

- University Court as Provided in Schedule of the University Act.
- The Executive Council as Provided in Schedule of the University Act.
- The Academic Council as Provided in Schedule of the University Act
- Finance Committee as Provided in Schedule of the University Act
- Planning Board as Provided in Schedule of the University Act
- Faculties as Provided in Schedule of the University Act
- Departments as Provided in Schedule of the University Act
- Board of Research Studies as Provided in Schedule of the University Act
- Various other committees/Standing committees are constituted by the university authorities from time for administrative convenience and smooth functioning of the university.
- The minutes of the last meeting of the Court.

Part -9
Section 4(1) (b) (ix)

Key Contacts of Officers and Employees

<i>Name & Designation</i>	<i>Telephone No.</i>
Prof. Dinesh Kumar <i>Vice-Chancellor</i>	0129-2310102
Dr. Sunil Kumar Garg <i>Registrar</i>	0129-2310104
Dr. Sandeep Grover <i>Dean (Quality Assurance)</i>	0129-2310107
Dr. M.L. Aggarwal <i>Dean (Faculty of Engineering & Technology), Chairperson (Civil Engg)</i>	0129-2310113
Dr. P. R. Sharma <i>Dean of Colleges</i>	0129-2310111
Dr. Vikram Singh <i>Dean Faculty (Management Studies), Dean(Placement & Alumni Corporate Affair), Chairperson (Business Studies)</i>	0129-2310163
Dr. Rajesh Kumar Ahuja <i>Dean (Research & Development, Consultancy)</i>	0129-2310191
Dr. Lakhwinder Singh <i>Dean (Student Welfare)</i>	0129-2310119
Dr. Vikas Turk <i>Dean (Academic Affairs), Chief Hostel Warden</i>	0129-2310122
Dr. Arvind Gupta <i>Co-ordinator (Career & Counseling Cell), Dean (Interdisciplinary Studies & Research) and Centre for Energy Studies</i>	0129-2310153
Dr. Komal Kr. Bhatia <i>Dean (Faculty of Information & Computing) and Chairperson (CE)</i>	0129-2310178
Dr. Atul Mishra <i>Dean & Chairperson (Faculty of Liberal Arts & Media Studies)</i>	0129-2310179
Dr. Poonam Singhal <i>Chairperson (Electrical Engg)</i>	0129-2310191
Dr. Neelam Turk <i>Chairperson (Electronics Engg)</i>	0129-2310141
Dr. Neetu Gupta <i>Chairperson (Mathematics), Chairperson (Women Cell)</i>	0129-2310116
Dr. Ashutosh Nigam <i>Chairperson (MBA)</i>	0129-2310172
Dr. Arvind Kumar <i>Dean Faculty (Inter disciplinary studies & Research)</i>	0129-2310129
Dr. Raj Kumar <i>Chairperson (Mechanical Engg.)</i>	0129-2310123

Dr. Anuradha Sharma <i>Chairperson (Physics)</i>	0129-2310115
Dr. Ravi Kumar <i>Chairperson (Chemistry, Life Science), Director CIL</i>	0129-2310115
Dr. Renuka Gupta <i>Chairperson (Environmental Science)</i>	0129-2310115
Dr. Manjeet Singh <i>Chairperson (Computer Application & IT Cell)</i>	0129-2310160
Dr. Ashutosh Dixit <i>Dean (Faculty of Science and Faculty of Life Science, Applied Science)</i>	0129-2310130
Dr. Hari Om <i>Director IQAC</i>	0129-2310126
Dr. Vikas Turk <i>Chief Hostel Warden (Boys) & Dean Academic Affairs</i>	0129-2310174
Dr. Sanjeev Goel <i>Principal (Community College & Director, Alumni & Corporate Affairs)</i>	0129-2310175
Dr. Munish Vashishtha <i>Controller of Finance & Proctor</i>	0129-2310140
Dr. Sanjeev Kumar <i>Training & Placement Officer</i>	0129-2310119
Dr. Rashmi Popli <i>Director (Industrial Relation)</i>	0129-2310139
Dr. Shilpa Sethi <i>Director (International Affairs Cell)</i>	0129-2310160
Mrs Sandhya Dixit <i>Chief Hostel Warden (Girls)</i>	0129-2310192
Dr. Neelam Duhan <i>Director (University Computer Centre and Digital Affairs), Coordinator NBA</i>	0129-2310176
Dr Ankit Pannu <i>System Analyst cum Programmer & Web Administrator</i>	0129-2310187
Dr. P.N. Bajpai <i>Dy. Librarian</i>	0129-2310124
Dr. Anuradha Pillai <i>Dy. Dean Student Welfare</i>	0129-2310126
Dr. Rajiv Kumar Singh <i>Controller of Examination</i>	0129-2310112
Sh. Vivek Sharma <i>Workshop Superintendent</i>	0129-2310121
Dr. Meha Sharma <i>Deputy Registrar (Estb)</i>	0129-2310158
Sh. Manish Gupta <i>Deputy Registrar (Store & Purchase) & (Affiliation)</i>	0129-2310164
Sh. Ajay Taneja <i>Superintending Engineer</i>	0129-2310121

Dr. Ankur Sharma <i>Medical Officer – University Health Centre</i>	0129-2310123
Sh. Jitender Singh Yadav <i>Public Relations Officer & Nodal Officer (RTI)</i>	0129-2310127
Mrs. Renu Dagar <i>Assistant Law Officer cum APIO</i>	0129-2310158
Dr. Manisha Garg <i>Director, Admission</i>	0129-2310160
<i>Academic Branch</i>	0129-2310160
<i>Accounts Branch</i>	0129-2310154
<i>Medical Officer / Dispensary</i>	0129-2310132
<i>Maintenance Branch</i>	0129-2310185

Part -10

Section 4(1) (b) (x)

LIST OF ACADEMICS STAFF

S. No	Name	Designation	Department	Pay Level	Date of Joining
1	Prof (Dr.) Dinesh Kumar	Vice Chancellor	Administration		04.11.2015
2	Dr. C.K.Nagpal	Professor under CAS	Computer Engineering	FPL-14, Cell-10	24/02/1988
3	Dr. Sandeep Grover	Professor	Mechanical Engineering	FPL-14, Cell-11	17/07/1995
4	Dr. M.L. Aggarwal	Professor	Mechanical Engineering	FPL-14, Cell-13	23/11/1989
5	Dr. Tilak Raj	Professor	Mechanical Engineering	FPL-14, Cell-12	24/09/1991
6	Dr. P.R. Sharma	Professor	Electrical Engineering	FPL-14, Cell-10	14/09/1994
7	Dr. Raj Kumar	Professor	Mechanical Engineering	FPL-14, Cell-9	31/08/2004
8	Dr. Naresh Chauhan	Professor	Computer Engineering	FPL-14, Cell-8	01/04/2004
9	Dr. Poonam Singhal	Professor under CAS	Electrical Engineering	FPL-14, Cell-11	01/01/1990
10	Dr. Munish Vashishath	Professor under CAS	Electronics Engineering	FPL-14, Cell-7	06/07/2004
11	Mrs. Archana Aggarwal	Assistant Professor	Electronics Engineering	FPL-10, Cell-17	31/08/2004 (A.N)
12	Sh. V.K. Sharma	Assistant Professor	Electrical Engineering	FPL-11, Cell-16	11.01.1999
13	Dr. Anju Gupta	Professor under CAS	Electrical Engineering	FPL-14, Cell-6	15/01/2007
14	Dr. Rajesh Kumar Ahuja	Professor under CAS	Electrical Engineering	FPL-14, Cell-10	26/06/2007
15	Dr. Manjeet Singh	Professor under CAS	MCA	FPL-14, Cell-6	05/07/2004
16	Dr. Komal Kumar Bhatia	Professor under CAS	Computer Engineering	FPL-14, Cell-6	03/01/2006
17	Dr. Vikram Singh	Professor under CAS	Mechanical Engineering	FPL-14, Cell-6	01/08/2002
18	Dr. Arvind Kumar	Professor under CAS	Mechanical Engineering	FPL-14, Cell-6	21/03/2007
19	Dr. Hari Om	Professor under CAS	Mechanical Engineering	FPL-14, Cell-6	19/07/2004
20	Dr. Archana Aggarwal	Associate Professor	Electrical Engineering (Spl Electronics)	FPL-13A, Cell-2	10/10/2008
21	Dr. Atul Mishra	Professor under CAS	Computer Engineering	FPL-14, Cell-6	21/10/2008
22	Dr. Vikas Kumar	Professor under CAS	Mechanical Engineering	FPL-14, Cell-6	01/08/2002

23	Dr. Lakhwinder Singh	Professor under CAS	Mechanical Engineering	FPL-14, Cell-6	01/08/2002
24	Dr. Ashutosh Dixit	Professor under CAS	Computer Engineering	FPL-14, Cell-5	03/01/2006
25	Dr. Sapna Gambhir	Associate Professor under CAS	Computer Engineering	FPL-13A, Cell-2	17/01/2006
26	Dr. Rachna Agrawal	Associate Professor	MBA	FPL-13A, Cell-4	10/09/2008
27	Dr. Manisha Goel	Associate Professor	MBA	FPL-13A, Cell-6	11/03/2011
28	Dr. Neelam Duhan (Atreja)	Associate Professor under CAS	Computer Engineering	FPL-13A, Cell-2	06/01/2006
29	Dr. Neelam Mehala (Turk)	Professor under CAS	Electronics Engineering	FPL-14, Cell-4	14/01/2008
30	Dr. Sanjeev Kumar	Professor under CAS	Mechanical Engineering	FPL-14, Cell-4	19/06/2012
31	Dr. Vasdev Malhotra	Professor under CAS	Mechanical Engineering	FPL-14, Cell-4	06/01/2006
32	Dr. Jyoti	Associate Professor under CAS	Computer Engineering	FPL-13A, Cell-2	22/06/2004
33	Dr. Anuradha Sharma	Associate Professor under CAS	HAS (Physics)	FPL-13A, Cell-2	03/01/2007
34	Sh. Dushyant Kumar Shukla	Asstt Professor	Electronics Engineering	FPL-12, Cell-10	29/07/2004
35	Dr. Neetu Gupta	Professor under CAS	HAS (Maths)	FPL-14, Cell-2	03/01/2007
36	Sh. Bal Krishan	Asstt Professor	Electronics Engineering	FPL-12, Cell-8	27/07/2009
37	Dr. Parul Tomar	Associate Professor under CAS	Computer Engineering	FPL-13A, Cell-2	03/01/2006
38	Dr. Divya Jyoti	Associate Professor under CAS	HAS (English)	FPL-13A, Cell-3	03/01/2006
39	Sh. Mukesh Gupta	Asstt Professor	Mechanical Engineering	FPL-12, Cell-8	03/01/2006
40	Dr. Harish Kumar	Associate Professor under CAS	Computer Engineering	FPL-13A, Cell-2	03/01/2006
41	Mrs. Shilpa Sethi	Associate Professor under CAS	MCA	FPL-13A, Cell-2	03/01/2006

42	Dr. Pradeep Kumar	Professor under CAS	Electronics Engineering	FPL-14, Cell-3	15/07/1994
43	Dr. P.N Sandhya (Sandhya Dixit)	Associate Professor under CAS	Mechanical Engineering	FPL-13-A, Cell- 3	06/01/2006
44	Sh. Bharat Bhushan	Asstt Professor	Electronics Engineering	FPL-12, Cell-7	10/08/2006
45	Dr. Sonia	Associate Professor under CAS	HAS (Phy-IT)	FPL-13-A, Cell- 3	10/01/2007
46	Sh. Vinod Kumar Rathore	Asstt Professor	Electronics Engineering	FPL-11, Cell-10	10/01/2007
47	Mrs. Shakuntla	Asstt Professor	Electrical Engineering	FPL-12, Cell-7	10/01/2007
48	Dr. Shailender Gupta	Associate Professor under CAS	Electronics Engineering	FPL-13A, Cell-2	10/01/2007
49	Sh. Nitin Goel	Asstt Professor	Electrical Engineering	FPL-12, Cell-7	10/01/2007
50	Mrs. Nitin Sachdeva	Asstt Professor	Electronics Engineering	FPL-12, Cell-7	10/01/2007
51	Mrs. Shruti Sharma	Asstt Professor	Computer Engineering	FPL-12, Cell-7	10/01/2007
52	Dr. Sanjeev Goyal	Associate Professor under CAS	Mechanical Engineering	FPL-13A, Cell-2	11/01/2007 (A.N.)
53	Mrs. Priyanka	Asstt Professor	Electronics Engineering	FPL-12, Cell-7	24/01/2007
54	Mrs. Sangeeta Dhall	Asstt Professor	Electronics Engineering	FPL-12, Cell-7	25/01/2007
55	Mrs. Neetu Gupta	Asstt Professor	Electronics Engineering	FPL-12, Cell-7	09/02/2007
56	Dr. Maneesha Garg	Associate Professor under CAS	HAS (Physics)	FPL-13A, Cell-2	01/08/2007
57	Dr. Anuradha	Associate Professor under CAS	Computer Engineering	FPL-13A, Cell-2	14/01/2008
58	Dr. Parul Gupta	Associate Professor under CAS	Computer Engineering	FPL-13A, Cell-2	10/01/2007
59	Mrs. Poonam	Asstt Professor	IT (B. Tech)	FPL-12, Cell-6	01/08/2007

60	Dr. Sheilza Jain	Asstt Professor	Electronics Engineering	FPL-12, Cell-6	14/01/2008
61	Mrs. Mamta	Asstt Professor	MCA	FPL-12, Cell-6	14/01/2008
62	Dr. Reena Garg	Asstt Professor	HAS (Maths)	FPL-12, Cell-6	14/01/2008
63	Dr. Sakshi	Asstt Professor	Electrical Engineering	FPL-12, Cell-6	14/01/2008
64	Mrs. Deepika	Asstt Professor	IT (B. Tech)	FPL-12, Cell-6	14/01/2008
65	Mrs. Manvi	Asstt Professor	MCA	FPL-12, Cell-6	14/01/2008
66	Dr. Payal Gulati	Asstt Professor	IT (B. Tech)	FPL-12, Cell-6	14/01/2008
67	Dr. Rashmi Agarwal	Asstt Professor	Electrical Engineering	FPL-12, Cell-5	28/07/2008
68	Mrs. Amita Arora	Asstt Professor	IT (B. Tech)	FPL-12, Cell-5	28/07/2008
69	Mrs. Preet Kaur	Asstt Professor	Electronics Engineering	FPL-12, Cell-5	28/07/2008
70	Dr. Rajeev Kumar Saha	Asstt Professor	Mechanical Engineering	FPL-12, Cell-5	02/09/2008
71	Dr. Bhaskar Nagar	Asstt Professor	Mechanical Engineering	FPL-12, Cell-5	09/09/2008
72	Mrs. Sonam Khera	Asstt Professor	Electronics Engineering	FPL-12, Cell-5	09/09/2008
73	Dr. Preeti Sethi	Asstt Professor	Computer Engineering	FPL-12, Cell-5	10/09/2008
74	Dr. Nikhil Dev	Asstt Professor	Mechanical Engineering	FPL-12, Cell-5	10/09/2008
75	Mrs. Ashlesha Gupta	Asstt Professor	Computer Engineering	FPL-12, Cell-5	10/09/2008
76	Sh. Prashant Kumar	Asstt Professor	Electronics Engineering	FPL-12, Cell-5	15/09/2008
77	Mrs. Rupali Madan	Asstt Professor	MBA	FPL-12, Cell-5	19/09/2008

78	Mrs. Rashmi Chawla	Asstt Professor	Electronics Engineering	FPL-12, Cell-5	10/10/2008
79	Dr. Rajesh Kumar Attri	Asstt Professor	Mechanical Engineering	FPL-12, Cell-5	01/01/2009
80	Mrs. Gunjan Sardana	Asstt Professor	Electronics Engineering	FPL-11, Cell-8	01/01/2009
81	Dr. Rashmi Popli	Asstt Professor	IT (M. Tech)	FPL-12, Cell-5	06/02/2009
82	Dr. Manikant Yadav	Asstt Professor	HAS (Physics)	FPL-12, Cell-5	03/08/2009
83	Dr. Anushree Chauhan	Assistant Professor	MBA	FPL-12, Cell	03/08/2009
84	Dr. Renuka Gupta	Associate Professor	HAS (EVS)	FPL-13A, Cell-2	03/08/2009
85	Mr. Vedpal	Assistant Professor	MCA	FPL-12, Cell-4	03/08/2009
86	Mrs. Neha Goyal	Assistant Professor	MBA	FPL-12, Cell-4	03/08/2009
87	Dr. Bindu Mangla	Associate Professor	Chemistry	FPL-13A, Cell-1	06/08/2009
88	Dr. Rajiv Sindhwani	Asstt Professor	MBA	FPL-12, Cell-4	07/08/2009
89	Mrs. Jyotsana Chawla	Assistant Professor	MBA	FPL-12, Cell-4	07/08/2009
90	Dr. Sonali Gupta	Assistant Professor	IT (B. Tech)	FPL-12, Cell-4	12/08/2009
91	Mrs. Kalpana Sheokand	Assistant Professor	Electronics Engineering	FPL-12, Cell-4	26/08/2009
92	Mr. Lalit Rai	Assistant Professor	Electronics Engineering	FPL-12, Cell-4	01/09/2009
93	Dr. Krishan Kumar	Asstt Professor	Mechanical Engineering	FPL-12, Cell-4	06/01/2010
94	Dr. Mahesh Chand	Asstt Professor	Mechanical Engineering	FPL-12, Cell-4	18/01/2010
95	Dr. Om Parkash Mishra	Asstt Professor	Mechanical Engineering	FPL-11, Cell-6	14/02/2011

96	Mr. Sunil Jadav	Assistant Professor	Electronci Instrumentation & Control [EIC]	FPL-12, Cell-1	14/02/2011
97	Mr. Surender Singh	Asstt Professor	Mechanical Engineering	FPL-11, Cell-6	15/02/2011
98	Mrs. Anubha Gautam	Asstt Professor	Electrical Engineering	FPL-12, Cell-3	17/02/2011
99	Mr. Bhupender Singh	Asstt Professor	Mechanical Engineering	FPL-11, Cell-6	17/02/2011
100	Mr. Sushil Kumar	Asstt Professor	IT (B. Tech)	FPL-11, Cell-6	28/02/2011
101	Dr. Renu Aggarwal	Asstt Professor	MBA	FPL-11, Cell-6	21/03/2012
102	Ms. Manju Kumari	Asstt Professor	Electronics Engineering	FPL-11, Cell-5	21/03/2012
103	Dr. Shefali Trivedi	Asstt Professor	Mechanical Engineering	FPL-11, Cell-5	22/03/2012
104	Mr. Sanjay Kumar	Asstt Professor	Mechanical Engineering	FPL-11, Cell-5	02/04/2012
105	Mrs. Shipra Jain	Asstt Professor	Electrical Engineering	FPL-11, Cell-5	10/04/2012
106	Mr. Umesh Kumar	Asstt Professor	IT (B. Tech)	FPL-11, Cell-5	16/04/2012
107	Mr. Satvinder Singh	Asstt Professor	Electrical Engineering	FPL-11, Cell-5	04/05/2012
108	Ms. Nisha Singh	Asstt Professor	HAS (Maths)	FPL-10, Cell-7	28/02/2014
109	Mr. Atma Ram	Asstt Professor	Electrical Engineering	FPL-11, Cell-3	0/03/2014
110	Ms. Rachna	Asstt Professor	Electrical Engineering	FPL-11, Cell-3	28/02/2014
111	Mr. Nitin Panwar	Asstt Professor	Mechanical Engineering	FPL-11, Cell-3	03/03/2014 (A.N.)
112	Dr. Parveen Kumar	Asstt Professor	HAS (Physics)	FPL-10, Cell-5	08/02/2017
113	Dr. Sita Ram	Asstt Professor	Chemistry	FPL-10, Cell-5	13/02/2017

114	Dr. Ashutosh Nigam	Professor	MBA	FPL-14, Cell-4	23/05/2018
115	Mr. Piyush Gupta	Asstt Professor	IT	FPL-10, Cell-3	25/09/2018
116	Dr. Arpita Chhaterjee	Asstt Professor	Mathematics	FPL-10, Cell-3	26/09/2018
117	Ms. Shivi Garg	Asstt Professor	IT	FPL-10, Cell-3	26/09/2018
118	Dr. Ramu Dubey	Asstt Professor	Mathematics	FPL-10, Cell-3	28/09/2018
119	Dr. Rewa Sharma	Asstt Professor	Computer Engineering	FPL-10, Cell-3	28/09/2018
120	Dr. Arun Kumar	Asstt Professor	Physics	FPL-10, Cell-3	28/09/2018
121	Mr. Ompal Singh	Asstt Professor	Physics	FPL-10, Cell-3	01/10/2018
122	Dr. Lalit Mohan Goyal	Asstt Professor	Computer Engineering	FPL-10, Cell-3	05/11/2018
123	Mr. Yogesh Kumar Morya	Asstt Professor	Civil Engg.	FPL-10, Cell-2	31/01/2020
124	Dr. Smita	Asstt Professor	EVS	FPL-10, Cell-2	31/01/2020
125	Dr. Ravi Kumar	Associate Professor	Chemistry	FPL-13A, Cell-2	31/01/2020 (A.N.)
126	Dr. Navish Kataria	Asstt Professor	EVS	FPL-10, Cell-2	31/01/2020
127	Dr. Vishal Puri	Asstt Professor	Civil Engg.	FPL-10, Cell-2	03/02/2020
128	Mr. Abhishek	Asstt Professor	Mathematics	FPL-10, Cell-2	03/02/2020
129	Dr. Anurag Sunda	Asstt Professor	Chemistry	FPL-10, Cell-2	03/02/2020 (A.N.)
130	Dr. Parmod Kumar	Asstt Professor	Physics	FPL-10, Cell-2	04/02/2020
131	Dr. Vinod Kumar	Asstt Professor	Chemistry	FPL-10, Cell-2	05/02/2020 (A.N.)

132	Ms. Pooja	Asstt Professor	Chemistry	FPL-10, Cell-2	06/02/2020
133	Dr. Somvir Bajar	Asstt Professor	EVS	FPL-10, Cell-2	07/02/2020
134	Dr. Suraj Goyal	Asstt Professor	Mathematics	FPL-10, Cell-2	07/02/2020
135	Dr. Yogita	Asstt Professor	Physics	FPL-10, Cell-2	11/02/2020
136	Dr. Rajni (Rupal) Saggi	Asstt Professor	Civil Engg.	FPL-10, Cell-2	16/06/2020
137	Dr. Rashi Gupta	Asstt Professor	Physics	FPL-10, Cell-1	02.04.2021
138	Dr. Parveen Kumar	Assistant Professor	Department of Management Studies	FPL-10, Cell-1	02.04.2021 (A.N.)
139	Mr. Aman Joshi	Assistant Professor	Physics	FPL-10, Cell-1	02.04.2021
140	Dr. Sunil Kumar	Assistant Professor	Chemistry	FPL-10, Cell-1	02.04.2021 (A.N.)
141	Dr. Sandeep Kumar	Assistant Professor	Chemistry	FPL-10, Cell-1	02.04.2021(A.N.)
142	Dr. Sapna Taneja	Assistant Professor	Department of Management Studies	FPL-10, Cell-1	02.04.2021 (A.N.)
143	Ms. Manu Rohilla	Assistant Professor	Mathematics	FPL-10, Cell-1	05.04.2021
144	Dr. Pawan Singh Malik	Associate Professor	Journalism & Mass Communication	FPL-13A, Cell-1	05.04.2021
145	Dr. Pooja Gupta	Assistant Professor	Mathematics	FPL-10, Cell-1	05.04.2021
146	Dr. Yogendra Arya	Associate Professor	Electrical Engg.	FPL-13A, Cell-1	06.04.2021
147	Dr. Amit Rajput	Assistant Professor	Chemistry	FPL-10, Cell-1	06.04.2021 (A.N.)
148	Dr. Rohit Tripathi	Assistant Professor	Electronics & Instrumentation Control	FPL-12, Cell-1	08.04.2021 (F.N.)
149	Dr. Arti Gupta	Assistant Professor	Department of Management Studies	FPL-10, Cell-1	15.04.2021

150	Dr. Parveen Kumar	Assistant Professor	Mathematics	FPL-10, Cell-1	22.04.2021 (A.N.)
151	Dr. Anuj Kumar	Associate Professor	Physics	FPL-13A, Cell-1	26.04.2021
152	Dr. Bhawna Uttam	Assistant Professor	Chemistry	FPL-10, Cell-1	26.04.2021
153	Dr. Anuarg Gaur	Associate Professor	Physics	FPL-13A, Cell-1	18.05.2021
154	Sh. P.N.Bajpai	Dy. Librarian	Library	FPL-13A, Cell-3	28/03/2006

Contract Faculty

1	Ms. Hemlata Aggarwal	Asstt. Professor	Mathematics	Rs. 57700/- fixed	29.07.2016
2	Dr. Taruna Narula	Assistant Professor	Journalism & Mass Communication	Rs. 57700/- fixed	09.08.2016
3	Ms. Ayyu Gupta	Assistant Professor	Information Technology	Rs. 57700/- fixed	07.02.2017
4	Ms. Alka Choudhary	Assistant Professor	Computer Engineering	Rs. 57700/- fixed	07.02.2017
5	Ms. Nisha Yadav	Assistant Professor	ECE	Rs. 57700/- fixed	14.02.2017
6	Ms. Shikha Gupta	Assistant Professor	Computer Engineering	Rs. 57700/- fixed	06.03.2017
7	Ms. Jyotsana Parmar	Assistant Professor	Information Technology	Rs. 57700/- fixed	08.03.2017
8	Dr. Shilpa Behl	Assistant Professor	Chemistry	Rs. 57700/- fixed	26.07.2018
9	Dr. Vishwas Khurana	Assistant Professor	Chemistry	Rs. 57700/- fixed	26.07.2018
10	Dr. Bharti Thakur	Assistant Professor	Electrical Engineering	Rs. 57700/- fixed	26.07.2018
11	Dr. Reena Grewal	Assistant Professor	English	Rs. 57700/- fixed	26.07.2018
12	Ms. Monika Gupta	Assistant Professor	Information Technology	Rs. 57700/- fixed	27.07.2018
13	Ms. Aayushi Bansal	Assistant Professor	Information Technology	Rs. 57700/- fixed	30.07.2018
14	Dr. Anita Girdhar	Assistant Professor	Environment Science	Rs. 57700/- fixed	01.08.2018
15	Ms. Raveena Aggarwal	Assistant Professor	Information Technology	Rs. 57700/- fixed	02.08.2018
16	Ms. Shilpi	Assistant Professor	Information Technology	Rs. 57700/- fixed	02.08.2018
17	Dr. Nobel Tomar	Assistant Professor	Chemistry	Rs. 57700/- fixed	24.08.2018
18	Dr. Kaushal Kumar	Assistant Professor	Physics	Rs. 57700/- fixed	31.08.2018
19	Mr. Aditya Kumar	Assistant Professor	Animation & Multimedia	Rs. 57700/- fixed	17.09.2018
20	Vikas Kumar	Assistant Professor	MBA	Rs. 57700/- fixed	16.07.2019
21	Gunjan Gumber	Assistant Professor	MBA	Rs. 57700/- fixed	17.07.2019
22	Dr. Subhash Chander Goel	Assistant Professor	Journalism & Mass Communication	Rs. 57700/- fixed	17.07.2019
23	Alka Rawat	Assistant Professor	Journalism & Mass Communication	Rs. 57700/- fixed	19.07.2019
24	Kuldeep Singh	Assistant Professor	Mathematics	Rs. 57700/- fixed	22.07.2019

25	Aniruddh Vijay	Assistant Professor	MBA	Rs. 57700/- fixed	22.07.2019
26	Dr. Sonia Hooda	Assistant Professor	Journalism & Mass Communication	Rs. 57700/- fixed	30.07.2019
27	Arko Dey	Assistant Professor	Animation & Multimedia	Rs. 57700/- fixed	01.08.2019
28	Dr. Ashish Kumar Gupta	Assistant Professor	Bio-Technology	Rs. 57700/- fixed	03.11.2020
29	Dr. Komal Taneja	Assistant Professor	Bio-Technology	Rs. 57700/- fixed	04.11.2020
30	Dr. Sakshi Tewari	Assistant Professor	Micro-Biology	Rs. 57700/- fixed	10.11.2020
31	Dr. Vikash Mishra	Assistant Professor	Department of Management Studies	Rs. 57700/- fixed	27.04.2021 (A.N.)

LIST OF NON-TEACHING STAFF

S.No.	Name	Designation	Department/Branch	DOJ (Initial)	Pay Scale
1	Dr. Sunil Kumar Garg	Registrar	Administration	06.09.2019	37400 +10000 GP
2	Dr. Rajiv Kumar Singh	Controller of Examination	Examination	01.03.2014	37400 +10000 GP
3	Dr. Meha Sharma	Deputy Registrar	Establishment	09.09.2019	FPL-12, CELL-2
4	Dr. Manish Gupta	Deputy Registrar	Store & Purchase	11.09.2019	FPL-12, CELL-2
5	Sh. Himanshu Gandhi	System Manger	Computer	12.08.2009	FPL-12, CELL-1
6	Sh. Ajay Taneja	Superintending Engineer	Maintenance	03.11.2016	FPL-14, CELL-1
7	Dr. Ankur Sharma	Medical Officer	Dispensary	08.02.2017	FPL-10, CELL-6
8	Sh. Vikas Sharma	Assistant Registrar	On deputation with SKAU, Kurukshetra	23.11.2016	FPL-10, CELL-5
9	Sh. Sachin Gupta	Assistant Registrar	Examination	24.11.2016	FPL-10, CELL-5
10	Sh. Gaurav Garg	Assistant Registrar	Academic	30.10.2019	FPL-10, CELL-2
11	Ms. Jyoti Mor	Assistant Registrar	Academic	30.10.2019	FPL-10, CELL-2
12	Sh. Vishal Kumar	Assistant Registrar	Store & Purchase	30.10.2019	FPL-10, CELL-2
13	Sh. A.K.Sharma	SDE (Civil)	Maintenance	23.12.1994	FPL-9, CELL-13
14	Sh. Jitender Singh Yadav	PRO	Estb	31.07.2014	FPL-9, CELL-7
15	Ms. Renu Dagar	Asstt. Law Officer	Estb	11.07.2014	FPL-7, CELL-6
16	Sh. Sanjay Singh	Superintendent	Store & Purchase	14.01.2013	FPL-6, CELL-8
17	Ms. Renu Chawla	Personal Assistant	Academic	20.03.1986	FPL-6, CELL-23
18	Sh. Dinesh Arora	Personal Assistant	Purchase	17.11.1989	FPL-6, CELL-21
19	Sh. Satya Pal Kalyan	Personal Assistant	Academic	30.04.1993	FPL-6, CELL-20
20	Sh. Ankit Pannu	System Analyst	Computer	27.11.2018	FPL-9, CELL-3
21	Sh. Om Prakash	JE (Electrical)	Maintenance	07.03.2008	FPL-6, CELL-12
22	Sh. Tulsi Ram Chauhan	JE (Civil)	Maintenance	16.07.2014	FPL-6, CELL-8
23	Ms. Sarita Jain	Nurse	Dispensary	05.08.2014	FPL-6, CELL-7
24	Sh. Sharad Fuloria	Dy. Supdt.	Academic	28.11.2013	FPL-6, CELL-7

25	Sh. Jogender Singh Gaud	Dy. Supdt.	Estb	05.12.2012	FPL-6, CELL-7
26	Ms. Arti Singh	Dy. Supdt.	Account	26.11.2013	FPL-6, CELL-7
27	Sh. Saurabh Chaudhary	Assistant	Library	17.01.2013	FPL-6, CELL-4
28	Sh. Abhinav	Assistant	Account	19.12.2016	FPL-6, CELL-5
29	Ms. Anuradha	Assistant	Establishment	09.11.2012	FPL-6, CELL-4
30	Sh. Naresh Kumar	Assistant	Account	09.11.2012	FPL-6, CELL-4
31	Ms. Lalita Kumari	Assistant	Academics	09.11.2012	FPL-6, CELL-3
32	Ms. Jyoti Gaur	Assistant	Examination	09.11.2012	FPL-6, CELL-3
33	Sh. Shishupal Kesri	Assistant	Examination	09.11.2012	FPL-6, CELL-3
34	Sh. Mahender Saini	Assistant	Account	09.11.2012	FPL-6, CELL-3
35	Ms. Sandhya Jaiswar	Assistant	Account	24.01.2013	FPL-6, CELL-2
36	Sh. Jaswant	Assistant	Establishment	01.08.2014	FPL-6, CELL-2
37	Sh. Mohit Sharma	Assistant	Examination	25.07.2014	FPL-6, CELL-2
38	Sh. Rajdeep	Assistant	VC Office	25.07.2014	FPL-6, CELL-2
39	Sh. Parvinder Singh Ranga	Assistant	Establishment	09.08.2019	FPL-6, CELL-2
40	Sh. Yash Chauhan	Assistant	Academics	09.08.2019	FPL-6, CELL-2
41	Sh. Sushil Kumar	Assistant	Establishment	20.08.2019	FPL-6, CELL-2
43	Sh. Sunil Vats	Assistant	Account	09.09.2019	FPL-6, CELL-2
44	Sh. Rajkumar	Assistant	Examination	29.11.2019	FPL-6, CELL-2
45	Sh. Ankur Gupta	Cashier	(on deputation with Pt.B.D.Sharma Health University, Rohtak)	04.09.2016	FPL-6, CELL-5
46	Ms. Richa Rani	Sr. Steno	Affiliation	04.12.2013	FPL-6, CELL-6
47	Ms. Seema Sharma	Sr. Steno	R & D	15.01.2013	FPL-6, CELL-6
48	Ms. Sunita	Sr. Steno	Computer	18.07.2014	FPL-6, CELL-6
49	Sh. Rajeev Sharma	Sr. Steno	TPO	05.02.2013	FPL-6, CELL-5
50	Sh. Prince	Sr. Steno	Registrar Office	02.08.2016	FPL-6, CELL-3
51	Ms. Sakshi	Jr. Steno	PRO	07.08.2019	FPL-4, CELL-3
52	Sh. Ankur Bhushan Goyal	Dispenser	Dispensary	06.06.2012	FPL-6, CELL-7
54	Sh. Balwan Singh	Clerk	Academic	06.11.1987	ACPL-6, CELL-6
55	Sh. Shiv Raj	Clerk	Maintenance	11.03.1991	ACPL-6, CELL-6
56	Sh. Hem Singh	Clerk	Academic	24.01.2013	FPL-2, CELL-8
57	Sh. Parmod Kumar	Clerk	Dean Student Welfare	01.08.2014	FPL-2, CELL-5
58	Sh. Jitender	Clerk	Establishment	27.09.2002	FPL-2, CELL-13

59	Sh. Sanjay Mishra	Clerk	Dispensary	07.08.2006	FPL-2, CELL-11
60	Sh. Navdeep Singh	Clerk	Academics	07.09.2018	FPL-2, CELL-3
61	Ms. Pargya Rashmi	Clerk	Examination	07.09.2018	FPL-2, CELL-3
62	Sh. Kishan Singh	Clerk	Academics	06.08.2019	FPL-2, CELL-2
63	Sh. Parveen Kumar	Clerk	Examination	07.08.2019	FPL-2, CELL-2
64	Sh. Narottam Vats	Clerk	Store & Purchase	08.08.2019	FPL-2, CELL-2
65	Sh. Bharat Singh	Clerk	IQAC Cell	08.08.2019	FPL-2, CELL-2
66	Sh. Sonu Sagar	Clerk	Store & Purchase	09.08.2019	FPL-2, CELL-2
67	Sh. Jitesh	Clerk	Examination	19.09.2019	FPL-2, CELL-2
68	Sh. Puneet	Clerk	Affiliation	09.08.2019	FPL-2, CELL-2
69	Sh. Kishan Dass	Clerk	Account	09.08.2019	FPL-2, CELL-2
70	Sh. Chandar Shekar	Clerk	Examination	09.08.2019	FPL-2, CELL-2
71	Sh. Amarjeet	Clerk	Account	13.08.2019	FPL-2, CELL-2
72	Sh. Devender Kumar Sharma	Clerk	Store & Purchase	13.08.2019	FPL-2, CELL-2
73	Sh. Mahesh Kumar	Clerk	Academics	14.08.2019	FPL-2, CELL-2
74	Sh. Sawan Kumar Sah	Clerk	Establishment	13.09.2019	FPL-2, CELL-2
75	Sh. Satish Kumar	Clerk	Maintenance	18.09.2019	FPL-2, CELL-2
76	Sh. Sukhvinder	Clerk	Account	02.12.2019	FPL-2, CELL-2
77	Sh. Pravesh Thakur	Clerk	Examination	03.12.2019	FPL-2, CELL-2
78	Ms. Sapna	Clerk	Mechanical	26.05.2020	FPL-2, CELL-2
79	Sh. Avnish Kumar Gaur	Lab Technician	Electrical	04.08.2014	FPL-6, CELL-2
80	Ms. Savita Devi	Lab Technician	HAS	08.09.2014	FPL-2, CELL-7
81	Ms. Suman Sharma	Lab Assistant	Physics	06.08.2019	FPL-2, CELL-2
82	Ms. Ankita	Lab Assistant	Chemistry	07.08.2019	FPL-2, CELL-2
83	Sh. Deepak Rawat	Lab Assistant	Chemistry	07.08.2019	FPL-2, CELL-2
84	Ms. Sarita	Lab Assistant	Mathematics	07.08.2019	FPL-2, CELL-2
85	Sh. Jawahar Lal	Lab Assistant	Physics	08.08.2019	FPL-2, CELL-2
86	Sh. Sachin Sharma	Lab Assistant	EVS	08.08.2019	FPL-2, CELL-2
87	Sh. Virender Singh	Lab Assistant	Electronics	09.08.2019	FPL-2, CELL-2
88	Sh. Vinod Kumar	Lab Assistant	Physics	09.08.2019	FPL-2, CELL-2
89	Sh. Naveen Kumar Yadav	Lab Assistant	Chemistry	29.08.2019	FPL-2, CELL-2
90	Sh. Krishan Kumar	Lab Assistant	Physics	05.12.2019	FPL-2, CELL-2
91	Sh. Bhagwat Dayal	Electrician	Maintenance	14.03.2012	FPL-4, CELL-9
92	Sh. Ashok Kumar	Electrician	Maintenance	14.03.2012	FPL-4, CELL-9

93	Sh. Anil Kumar	Electrician	Maintenance	19.11.2012	FPL-4, CELL-9
94	Sh. Chand Kishore	Electrician Grade-II	Maintenance	11.07.2014	FPL-4, CELL-7
95	Sh. Ram Niwas	Driver	Store & Purchase	15.03.2012	ACPL-6, CELL-13
96	Sh. Jagdish Sharma	Driver	VC Office	05.03.1997	FPL-4, CELL-10
97	Sh. Tipu Singh	Plumber	Maintenance	11.07.2014	FPL-4, CELL-7
98	Sh. Bijender	Carpenter	Maintenance	13.08.2012	FPL-2, CELL-9
99	Ms. Sadhna Bajpai	L.C.C.	Library	21.01.2008	ACPL-4, CELL-7
100	Sh. Saurabh Dixit	L.C.C.	Library	05.09.2018	FPL-2, CELL-3
101	Ms. Pooja	Lib. Att. Cum Restorer	Library	12.09.2018	FPL-2, CELL-3
102	Sh. Avnish Kumar Sharma	Generator Operator	Maintenance	14.07.2014	FPL-2, CELL-7
103	Ms. Hema Singh	Asstt. Library Prof. (under SFS)	Library	15.10.2012	FPL-6, CELL-7
104	Mr. Ashwini Manchanda	DEO (under SFS)	Maintenance	08.11.2012	FPL-2, CELL-9
105	Mr. Jaswant Pahadia	DEO (under SFS)	Examination	07.10.2013	FPL-2, CELL-7
106	Sh. Mohit Kumar	Peon	VC Office	25.11.2013	FPL-DL, CELL-6
107	Sh. Amit Kumar Saroha	Peon	(on deputation with DCRUST, Murthal)	25.11.2013	FPL-DL, CELL-7
108	Sh. Ram Prakash	Peon	Registrar Office	19.03.2012	FPL-DL, CELL-7
109	Sh. Naresh Pahadia	Peon	Examination	13.03.2012	FPL-DL, CELL-7
110	Sh. Heera Lal Prajapat	Peon	Mechanical	12.03.2012	FPL-DL, CELL-7
111	Sh. Satbir	Peon	Store & Purchase	20.03.2012	FPL-DL, CELL-7
112	Sh. Raj Kumar	Peon	Registrar Office	12.03.2012	FPL-DL, CELL-7
113	Sh. Jagbir Singh	Peon	WSM	20.03.2012	FPL-DL, CELL-7
114	Sh. Satish Chand Parewa	Peon	Maintenance	20.03.2012	FPL-DL, CELL-7
115	Sh. Mohd. Sakir	peon	Elect/Electronics	22.03.2012	FPL-DL, CELL-7
116	Sh. Mahavir Singh	H/Attendant	CHW	17.11.1994	ACPL-6, CELL-3
117	Sh. Rajbir	H/Attendant	RAC	01.04.1998	ACPL-4, CELL-9
118	Sh. Jang Bahadur Singh	H/Attendant	TPO	04.06.2001	ACPL-1, CELL-18
119	Sh. Satish Kumar	H/Attendant	Store & Purchase	22.10.1996	ACPL-4 CELL-9
120	Sh. Pappi	H/Attendant	Electronics	05.04.1990	ACPL-6, CELL-6
121	Sh. Varun	H/Attendant	Computer	21.03.2012	FPL-DL, CELL-7
122	Sh. Kailash	H/Attendant	Account	25.07.2014	FPL-DL, CELL-6
123	Sh. Jai Kishan Verma	H/Attendant	VC Office	25.07.2014	FPL-DL, CELL-6
124	Sh. Bishan Pal	H/Attendant	Library	09.11.1987	ACPL-6, CELL-6

LIST OF TECHNICAL STAFF

S.No.	Name	Designation	Department	DOJ (Initial)	Basic Pay
1	Sh. Vivek Sharma	Workshop Supdt.	W/S	06.02.2017	FPL-12, CELL-5
2	Sh. Mukesh Kumar Gupta	HOS	CE	29.09.2006	FPL-9, CELL-8
3	Sh. Lalit Mohan	HOS	ECE	13.07.1992	FPL-9, CELL-13
4	Sh. Dharamvir	HOS	EIC	15.07.1994	FPL-9, CELL-15
5	Sh. Satpal	HOS	GEW	18.08.2006	FPL-9, CELL-9
6	Sh. Ashish Pal	HOS	FWSMT	29.01.2008	FPL-9, CELL-9
7	Sh. Man Mohan Kakkar	HOS	RAC	10.08.2006	FPL-9, CELL-8
8	Sh. Atul Sharma	HOS	M/S	12.04.2012	FPL-9, CELL-3
9	Ms. Kusum Arora	Sr. Instructor	ECE	16.10.2006	ACPL-11, CELL-11
10	Sh. Mukesh Kumar Garg	Sr. Instructor	CE	19.10.1993	FPL-7, CELL-15
11	Sh. Pawan Kumar	Sr. Instructor	GEW	26.03.2012	FPL-7, CELL-6
12	Sh. Sunder Singh	Sr. Instructor	M/S	17.08.2006	FPL-7, CELL-9
13	Sh. Rahish Kumar	Sr. Instructor	RAC	15.02.2008	FPL-7, CELL-7
14	Sh. Sulender	Sr. Instructor	FWSMT	04.08.2006	FPL-7, CELL-7
15	Sh. Mukesh Kumar	Sr. Instructor	ECE	06.10.2006	FPL-7, CELL-8
16	Sh. Jitender Kumar	Sr. Instructor	IT	26.03.2012	FPL-7, CELL-7
17	Sh. Bhagat Singh	Sr. Instructor	M/S	18.09.2006	FPL-7, CELL-8
18	Ms. Dipika Mandal (Naik)	Instructor	ECE	20.01.2008	ACPL-10, CELL-7
19	Sh. Sanjay Kumar	Instructor	M/S	29.01.2008	ACPL-10, CELL-7
20	Sh. Sanjay Upadhyay	Instructor	M/S	08.02.2008	ACPL-10, CELL-7
21	Sh. Sanjay Kumar	Instructor	CE	23.01.2008	FPL-6, CELL-12
22	Sh. Udai Narain Singh	Instructor	M/S	09.04.2012	FPL-6, CELL-10
23	Sh. Mahinder	Instructor	M/S	03.08.2006	FPL-6, CELL-14
24	Sh. Vijay Kumar	Instructor	EIC	02.08.2006	FPL-6, CELL-14
25	Ms. Poulami Jana	Instructor	ECE	01.02.2008	FPL-6, CELL-14
26	Ms. Lavita Virmani	Instructor	ECE	11.07.2014	FPL-6, CELL-7
27	Sh. Suresh Kumar	Instructor	RAC	01.02.2008	FPL-6, CELL-14
28	Sh. Fateh Singh	Instructor	M/S	03.04.2012	FPL-6, CELL-8
29	Sh. Puran Lal	Instructor	GEW	08.07.2013	FPL-6, CELL-7
30	Sh. Krishan Kumar	Instructor	WSMT	11.07.2014	FPL-6, CELL-7

31	Sh. Mohan Singh	Instructor	IT	26.03.2012	FPL-6, CELL-8
32	Sh. Krishan Bhardwaj	Instructor	CE	08.07.2013	FPL-6, CELL-7
33	Sh. Baij Nath	Technician	EIC	09.07.2013	FPL-6, CELL-6
34	Sh. Varinder Singh	Technician	ECE	22.03.2012	FPL-6, CELL-7
35	Sh. Ram Avtar	Technician	EIC	02.08.2006	ACPL-10, CELL-6

List of Pensioners

The following pensioners have been listed in the prescribed performa and payment of pension through E- pension system by the DGTE for the month of Jul 2021:

SI No	Name of Pensioner	PPO No.	Date of Retirement	Date of Birth
1	D.L. Oberai	9	31.12.05	12.12.1945
2	R.K. Gaur	10	31.12.05	02.12.1945
3	R Suryanarayan	19	31.05.08	03.05.1948
4	P. K. Sharda	20	30.06.07	09.06.1947
5	Santosh Arora W/o Late S.L. Arora	21	30.04.06	07.04.1946
6	Krishan lal	22	31.10.07	04.10.1947
7	Prem Kumar	23	31.08.08	06.08.1948
8	Nanak Chand	24	30.06.08	14.06.1948
9	Mohd. Akbar Laique	25	30.11.08	15.11.1948
10	Shankuntala W/o Late Kushi Chand	26	31.05.08	20.05.1947
11	Udai Bahdur Singh	27	30.09.09	15.09.1949
12	Chander pal	28	31.12.05	01.01.1946
13	Siri chand	29	31.05.06	15.05.1946
14	Shila Taneja W/o Late Parbhu Dayal	30	31.03.06	05.03.1946
15	Chanderwati W/o Late Sh. Kewal	31	31.10.07	14.10.1947
16	Hari Ram	37	30.04.09	12.04.1949
17	Meena Sattar w/o late Abdul Sattar	38	31.08.07	10.08.1947
18	Gujrati Devi W/o Late Polani	40	28,03,09	05.04.1949
19	Rani Gupta w/o Late M.R. Gupta	41	30.04.08	20.04.1948
20	K. L. Sikka	44	28.02.09	15.02.1949
21	Rajeshwer sahai	45	31.12.07	24.12.1947
22	Smt. Joginder Kaur Arora W/o Late Sh. Himat Singh. Arora	46	31.03.07	02.03.1947
23	Tikam Lal Chaudhary	47	31.12.08	01.01.1949
24	Arun Bharioke W/o Late Yogi Bharioke	53	15.09.09	22,05,1951
25	Surat Singh	54	15.10.09	25,01,1952
26	<u>Kamla Bhatia W/o Late Harish Chand Bhatia</u>	55	30,04.10	05.04.1950
27	Karan Vir Sapra	56	31.07.10	25.07.1950
28	Manohar Lal Jatrana	57	31.01.10	02.01.1950
29	Jogeshwar	59	31.01.10	03.01.1950
30	Krishan Swain	60	31.01.10	05.01.1950
31	Mahendri W/o Late Sh. Dharam Pal	64	31.01.11	03.01.1951
32	Vijay kumar Bansal	65	31.12.10	10.12.1950
33	Suraj Mal	66	31.10.10	08.10.1950
34	Naresh Chand Sharma	67	30.09.10	16.09.1950
35	Ram Sukh	68	30.06.10	20-06-1950
36	<u>Gulbai w/o Late Sh. Ram Dhan</u>	69	31.05.10	07,05,1950
37	Radhe Shyam Singh	71	30.11.11	01.12.1951
38	Dawinder Pal Singh	72	30.09.10	23.09.1950
39	Sushila Mishra	74	31.08.18	10,08,1958
40	Ram lal	77	31.12.11	25.12.1951
41	Brahmi Singh	78	31.01.12	02.01.1952
42	Khazan Singh Gandhi	79	29.02.12	16.02.1952

43	Gokal Chand	80	31.03.12	05.03.1952
44	Ishwar Dass	81	31.08.12	11.08.1952
45	Ram Pal Arya	82	31.08.12	09.08.1952
46	Ashok Kumar Madan	90	30.04.13	05.04.1953
47	Sohan Singh	91	30.09.12	15.09.1952
48	Dharam Pal Bangia	93	31.10.12	03.10.1952
49	Kaushalya Devi	94	31.01.11	23,01,1951
50	Murti Devi	95	30.11.12	01.12.1952
51	Roopwati W/o Late Bishamber Dayal	96	31.05.13	15.05.1953
52	Suman Sharma W/o Late A.K. Sharma	97	31.07.13	18.09.1953
53	Dinesh Kumar Prashar	98	31.10.13	06.10.1953
54	Balik Ram Rawat	99	31.12.13	01.01.1954
55	Attar Singh	101	31.01.14	16.01.1954
56	Ram Saran Mishra	102	31.01.14	25.01.1954
57	Devender Kumar	103	31.01.14	15.01.1954
58	Krishan Lal Ahuja	105	28.02.14	05.02.1954
59	Ramesh Kumar	106	31.03.14	01.04.1954
60	Phoolwati	107	30.04.14	30.04.1954
61	Man Mohan Rai	108	28.02.14	03.02.1954
62	Hashi Sarkar w/o Late Krishna Kanta Sarkar	111	21.12.20	15,06,1954
63	S. P. Bangia	114	30.11.14	08.11.1954
64	Sumer Singh	118	31.07.15	11.07.1955
65	Kishan Pyari w/o Sh. Rajinder Pal Singh	119	31.07.15	05.07.1955
66	Purushotam Singh	125	31.10.15	10,10,1955
67	Hari Narayan Singh	128	31.01.16	08.01.1956
68	Tara Chand	129	31.01.16	01.02.1956
69	Dharam Vir Singh	135	31.03.16	20-03-1956
70	Ishwar Devi	139	31.05.16	15-05-1956
71	Surinder Raina	142	30.04.17	03.04.1957
72	Veena Kathuria w/o KK Kathuria	156	31.08.17	01.09.1957
73	Samantra	157	31.12.16	20.12.1956
74	Anil Kumar Aggarwal	158	30.09.17	25.09.1957
75	V.K. Sandhal	164	31.03.18	31-03-1958
76	Mohit Khan	165	30.09.18	06-09-1958
77	Hardayal	166	30.06.18	03.06.1958
78	Shymla Pillai	167	31.07.18	06-07-1958
79	J.P. Sharma	168	30.04.18	20-04-1958
80	Sheela	182	28.02.19	01-01-1961
81	RajPal	183	31.10.20	07-10-1960

Part -11

Section 4(1) (b) (xi)

Budget allocated to each agency

- The budget and the financial estimates are as approved by the executive council and presented before the university Court.
- The budget estimates and the statement of expenditure /income are available at Annexure 1.

Part -12
Section 4(1) (b) (xii)

Manner of execution of subsidy programmes

The University does not have any subsidy programme.

Part-13

Section 4(1) (b) (xiii)

Concessions granted by the University

- Full tuition fee concessions may be given to deserving students by the Chairpersons of departments up to 10 per cent of the total strength in the courses mentioned in University Prospectus every year.
- The Vice Chancellor may, in deserving cases and on the recommendations of the Chairpersons of the department concerned, grant additional fee concession up to 10 percent provided that not more than one such additional fee concession shall be awarded in any class in a department.
- Tuition fee concession may be allowed of two children of the same parents at the following rates in respect of the courses mentioned in University Prospectus every year:
 - i. The elder to pay full fee: and
 - ii. The younger to pay half fee
- The children of the serving/retired military personnel up to the rank of N.C.O. or of military personnel killed or incapacitated wholly or partly during the war shall be allowed full tuition fee concession in respect of the courses mentioned in University Prospectus every year.
- Blind/physically Handicapped students and wards of freedom Fighters may, on an application, be granted full tuition fee concession in respect of the courses mentioned in university Prospectus every year.
- 1/3rd concession of the total fee may be granted to the students belonging to weaker section of the society subject to submission of Yellow Card and Income Certificate of the Competent Authority in respect of the courses mentioned in university Prospectus every year.
- 50 percent concession of the total fees to the University employees and their dependents and full fee concession in case of class-IV employees of this University (other than Post Matric Scholarship Cases) may be allowed in regular, part time, self financed courses in the University Teaching Departments and course through Distance Education mode.
- The retired employees of this University may be treated at par with the serving employees for the purpose of fee concession for their wards/spouses. The wards of deceased employee (including pensioners) of this University may be granted 100 percent Tuition Fee Concession in regular, part time, self financed course in the University Teaching Departments and Courses through Distance Education mode.
- The fee concession on the pattern of J.C Bose UST, Faridabad employees will also be admissible to the employees working at Head Office of the Directorate of Technical Education, Haryana and Audit Staff posted in this University provided that the benefit will remain available to the audit staff till the semester/half yearly period in which the said

employee leaves this University.

- The Scheduled Caste students whose family income from all sources is up to Rs. Two Lacs fifty thousand per annum as prescribed by the State Govt. for Post Matric Scholarship and who produces at the time of admission, the caste and income certificates affidavit issued by the competent Authority, may pay a sum of Rs. 1000/- as token fee at the time of admission/fee deposition. It can be obtained from the office to the concerned department or may be downloaded from the University Website www.jcboseust.ac.in. The remaining fee will be recovered from his/her scholarship amount. In case the student does not apply for scholarship or is found ineligible for award of scholarship or being eligible he/she is not awarded scholarship due to one or the other reason, he/she will be liable to pay full fee, along with late fee@ Rs. 10/-per day.

All other SC students are liable to pay full fee including those SC students who are admitted to M.Tech. On the basis of valid, GATE/GPAT score.

Information available in electronic form:

- Information about the admissions, syllabus, examinations, courses, results are available on the website of the University.
- Information regarding various faculties/department, Library, Amenities and Services are available on the website of the University at relevant places.
- Handbooks, tenders and quotations, notifications issued from time to time, latest advertisement, career opportunities, ad hoc appointments various kinds of forms are also available on the website of the University with the link on the Home Page.
- Some of information available in the electronic form has already been elaborated under part 5 of this manual.

Part-14
Section 4(1)(b)(xiv)

Information available in electronic form

- University Calendar containing the Act, Statues, and Ordinances are available on the University Website: www.jcboseust.ac.in which is updated from time to time.
- Information about the admissions, syllabus, examinations, courses, results are available on website of the University.
- Information regarding various faculties/department, Library, Amenities and Services are available on the website of the University at relevant places.
- Prospectus, tenders and quotations, notifications issued from time to time, latest advertisement, career opportunities; various kinds of forms are also available on the website of the University with the link on the Home Page.
- Some of Information available in the electronic form has already been elaborated under part of this part.

Part-15
Section 4(1)(b)(xv)

Means, methods and facilities available to citizens for obtaining information:

Information can be obtained by the citizens through various means which includes

- Website of the University – www.jcboseust.ac.in
- Notice boards at the Departments, Faculties and various Offices of the University.
- Prospectuses of various courses run by the University. However, the Prospectus is generally a priced publication.
- Office of the Dean, Students Welfare in the University.
- Information for the general public is disseminated occasionally through press releases, advertisements etc. These are also available on the University website – www.jcboseust.ac.in
- University has established a University Computer & Informatics Centre which is having High Speed Internet connection for surfing and academic activities with latest configuration Servers. This is open for teachers and students of the University.
- University Library is situated in single story building with full air-conditioned facility. The library is well equipped with modern technology like internet, Bar Code technology etc. It is automated with the library Automation Software Libsys . The library is member of DELNET and UGC 's E- Shodh Sindhu consortium and getting access e-sources from Springer Link, Taylor & Francis, Nature, Oxford University Press, JSTOR, J- Gate plus and IEEE (ASPP) through the consortium. The Library is also subscribing Elsevier 's Science Direct (Engineering and Computer Science collection), ASME and McGraw Hill Access Engineering. The library has total collection of 76043 books. The library also subscribes to 100 National and International Print journals, 35 Magazines and 15 Newspapers. The library remains open for its readers from 9 A.M. to 6 P.M. However, reading room opens in the evening up to 10 P.m. on Monday to Saturday.
- University has also established a Health Centre which provides health facilities to the students, teachers and their families and non-teaching staff and their families.

Part-16
Section 4(1)(b)(xvi)

Names, Designation and particulars of PIO

First appellate authority : Prof C. K. Nagpal,
Professor, Computer Engineering Department
Ph: 0129-2310137

List of Public Information Officers:

S. No.	Subject Matter	Department/ Section	Public Information Officer	Name of the Public Information Officer
1.	Information relating to University Teaching Departments	University Teaching Departments: Computer Engineering (CE)/ Computer Application (CA)/Electrical Engineering (EE)/ Electronics Engineering (EL)/Mechanical Engineering (ME)/ Civil Engineering (Civil)/ Liberal Arts and Media Studies/Management Studies (MBA)/Physics (PHY)/Chemistry (CH)/ Environmental Science and Engg. / Mathematics (Math)/Life Science	PIO-cum-Chairperson of the concerned department	CE: Dr. Komal Kumar Bhatia (Chairperson) Ph: 0129-2310178
				CA: Dr. Manjeet Singh (Chairperson) Ph: 0129-2310160
				FLAMS: Dr. Atul Mishra(Chairperson) Ph: 129-2310179
				EL: Dr. Poonam Singhal (Chairperson) Ph: 0129-2310191
				EE: Dr. Neelam Turk (Chairperson) Ph: 0129-2310141
				ME: Dr. Raj Kumar (Chairperson) Ph: 0129-2310123
				MBA: Dr. Ashutosh Nigam (Chairperson) Ph: 0129-2310172
				Civil: Dr. M.L. Aggarwal (Chairperson) Ph: 129-2310113
				PHY: Dr. Anuradha Sharma (Chairperson) Ph: 129-2310115
				CH: Dr. Ravi Kumar (Chairperson) Ph: 0129-2310115
				EVS: Dr. Renuka Gupta (Chairperson) Ph: 0129-2310115
				Math: Dr. Neetu Gupta (Chairperson) Ph: 0129-2310116

				Life Science: Dr. Ravi Kumar (Chairperson) Ph: 0129-2310115
2.	Information relating to Examination branches	Examination Section	PIO-cum-Controller of Examination/ Assistant Registrar Examination branch	Dr. Rajeev Kumar Singh (COE)/ Sh. Sachin Gupta (AR) Ph: 0129-2310112
3.	Information relating to Establishment matters (Teaching and Non-Teaching)	Establishment Section	PIO-cum-Deputy Registrar/Assistant Registrar (Establishment)	Dr. Meha Sharma (DR-E) Ph: 0129-2310158
4.	Information relating to Accounts matters	Accounts Section	PIO-cum-Controller of Finance/Chief Account Officer	Dr. Munish Vashishth (COF)/ Mr. Ravi Sharma (SAO) Ph: 0129-2310140
5.	Information relating to Construction/ Maintenance matters	Maintenance/ Construction Section	PIO-cum-XEN/SDE	Sh. Ajay Taneja (XEN)/Sh. A. K. Sharma (SDE) Ph: 0129-2310183/85
6.	Information relating to general Academic matters	Academic Section	PIO-cum- Deputy Registrar/ Assistant Registrar Academic section	DR-A / Ms. Jyoti Mor (AR) Ph: 0129-2310160
7.	Information relating to Student Welfare Activities	Office of Dean Student Welfare (Sports/Cultural/ Technical/NSS)	PIO-cum-DSW/DYW	Dr. Lakhwinder Singh (DSW)/ Dr. Pradeep Dimri (DYW) Ph: 129-2310105 & 0129-2310119
8.	Information relating to all hostel matters	Office of Chief Hostel Warden (Boys)	PIO-cum- Chief Hostel Warden (Boys) and Dean Academic Affairs	Dr. Vikas Turk (CHW - Boys) Ph: 0129-2310122
9.	Information relating to all hostel matters	Office of Chief Hostel Warden (Girls)	PIO-cum- Chief Hostel Warden (Girls)	Dr. Sandhya Dixit (CHW - Girls) Ph: 129-2310192
10.	Information relating to general discipline related matters	Office of proctor	PIO-cum-Proctor	Dr. Munish Vashishtha (Proctor) Ph: 129-2310176

11.	Information relating to Store and Purchase related matters	Office of Head S&P	PIO-cum- Deputy Registrar/ Assistant registrar (S&P)	Sh. Manish Gupta (DR-P)/ Sh. Vishal Kumar (AR) Ph: 129-2310164
12	Information relating to Workshop	Office of Workshop Superintendent	PIO-cum- Workshop Superintendent	Sh. Vivek Sharma (WS) Ph: 129-2310121
13.	Information relating to Affiliation Branch	Affiliation Branch	PIO-cum-Dy. Dean/DR	Sh. Manish Gupta (Dy. Registrar) / Sh. Gaurav Garg (AR) Ph: 0129-2310182
14.	Information relating to Training and Placement office	Training and Placement Office	PIO-cum-TPO	Dr. Sanjeev Kumar (TPO) Ph: 129-2310119
15.	Information relating to Community College	Principal, Community College	PIO-cum-Principal, Community College	Dr. Sanjeev Goyal (Principal, CC) Ph: 129-2310175
16.	Information relating to NBA	NBA	PIO cum Co-ordinator	Dr. Neelam Duhan (Associate Professor CE) 0129-2310176
17.	Information relating to Library	Library	PIO cum Librarian	Dr. P.N Bajpai 0129-2310124
18.	Information relating to Admission	Admission	PIO cum Director	Dr. Manisha Garg (Director) 0129-2310160
19.	All other Offices/Sections /Cells/New Departments, if any	Concerned Head of Office /Section/ Cell/ Department	PIO-cum-Concerned Office Head	Concerned Office /Section/ Cell/ Department Ph: 0129-2310125

Nodal Officer:

Sh. Jitender Singh Yadav, Public Relations Officer
Ph: 0129-2310127

Assistant Public Information Officer:

Mrs. Renu Dagar, Assistant Law Officer
Ph: 0129-2310158

(Annexure-G)

STATEMENT SHOWING THE POSITION OF GRANTS RECEIVED FROM THE STATE GOVT. (TECHNICAL EDUCATION, HARYANA) OTHER DEPARTMENT. AGENCY DURING THE PERIOD 01.04.2018 TO 31.03.2019 AND THEIR UNSPENT BALANCE AS ON 31.03.2019

Sr.	Sanctioning Authority & Letter No. & Date	Purpose	Amount (Figure in Lacs)	Date of Receipt	Amount Spent & admitted by Audit (Figures in Lacs) upto 31.03.2019	Amount Spent & not admitted by audit	Unspent Balance/ as on 31.03.2019	Remarks
1	2	3	4	5	6	7	8	9
1	Principal Secretary Govt. of Haryana, Technical Education Haryana	NON-RECURRING						
	Endst. No.35/11/2018-4TE	.-do-	550.00	08.05.2018	0.00	2300.00	NIL	Utilized for which the purpose grant was received
	No. 35/11/2018-4TE Dt-06.11.2018	.-do-	440.00	17.11.2018				
	No. 35/42/2018-4TE DATED	.-do-	550.00	23.01.2019				
	No. 35/11/2018-4TE Dt. 16.03.2019	.-do-	100.00	11.03.2019				
	No. 35/11/2018-4TE	.-do-	660.00	14.03.2019				
	Dt.07.03.2019							
	Total		2300.00		0.00	2300.00	0.00	
2	RUSA Grant received from World Bank on 24.09.2018	Recurring	1000.00	24.09.2018	4.69	Nil	995.31	Utilization send to Govt. and work in progress
3	Research (DST haryana) Dr. Vasdev	Research	2.16	04.08.2018	2.16		0.00	Utilized for which the purpose grant was received and UC send to Govt.

4	UGC Community College (B Voc+ CCSD)	Salary & Other activities	107.50		40.96		66.54	Work in Progress and partially spent
		Grand Total	3409.66	0.00	47.81	2300.00	1061.85	

STATEMENT SHOWING THE POSITION OF GRANTS RECEIVED FROM THE STATE GOVT. (TECHNICAL EDUCATION, HARYANA) OTHER DEPARTMENT. AGENCY DURING THE PERIOD 01.04.2018 TO 31.03.2019 AND THEIR UNSPENT BALANCE AS ON 31.03.2019
(Annexure-G)

<u>Sr. No.</u>	<u>Sanctioning Authority & Letter No. & Date</u>	<u>Purpose</u>	<u>Amount (Figure in Lacs)</u>	<u>Date of Receipt</u>	<u>Amount Spent & admitted by Audit (Figures in Lacs) upto 31.03.2019</u>	<u>Amount Spent & not admitted by audit</u>	<u>Unspent Balance/ as on 31.03.2019</u>	<u>Remarks</u>
1	2	3	4	5	6	7	8	9
1	Balance upto 31.03.2019	Recurring (Opening Balance+Int as on 01.04.2018	4643.00		0.00	4026.49	616.51	Work in progress and partially spent
	Total		4643.00	0.00	0.00	4026.49	616.51	
2	Amount received from UGC regarding Community College Vide Letter No.f-i/48/2013 (cc) DATED 21.03.2016 AND INCLUDE IN Opening balance	UGC (Community College Opening Balance 10.12)	10.12		0.00	10.12	0.00	Utilized for which the purpose grant was received and UC sent

3	Grant received from UGC XII PLAN vide Letter No.F No. 35-1/2013 (SU-I) 25.10.2016 amt Rs.210.00 Lacs and Opening Balance 01.04.2018	UGC XII PLAN	15.94		0.00	15.94	0.00	Utilized for which the purpose grant was received and UC send to Govt.
4	Grant received IQAC Cell (University Grant Commission) letter dated 21.07.2015	IQAC Cell Opening +Int, Balance 1.4.2018	4.11		0.00	4.11	0.00	Work in Progress and Utilized send to Govt.
5	Research Project (Dr. Renuka Gupta, AP, HAS Deptt.	Research	11.42		0.00	10.28	1.14	Work in Progress and partially spent
6	Research (Chaiman EL)		11.00		0.00	0.00	11.00	No progress in works
		Grand Total	4695.59		0.00	4066.94	628.65	

STATEMENT SHOWING THE POSITION OF GRANTS RECEIVED FROM THE STATE GOVT. (TECHNICAL EDUCATION, HARYANA) OTHER DEPARTMENT. AGENCY DURING THE PERIOD 01.04.2019 TO 31.03.2020 AND THEIR UNSPENT BALANCE AS ON 31.03.2020 (Annexure-G)

Sr. No.	Sanctioning Authority & letter No. & date	Purpose	Amount(Figure in Lacs)	Date Of Receipt	Amount Spent & admitted by Audit (Figures in Lacs) upto 31.03.2020	Amount Spent & not admitted by Audit	Unspent balance as on 31.03.2020	Remarks
1	Principal Secretary Govt. Of Haryana, Technical Education Department	Recurring salary expenditure.			-	2500.00	NIL	Utilized for the purpose Grant was received & U.C. issued independent of Local Audit.
	Endst. No. 35/11/2019-4TE dt. 16.05.2019		625.00	20.05.2019				
	Endst. No. 35/11/2019-4TE dt. 21.07.2019		500.00	08.08.2019				
	Endst. No. 35/11/2019-4TE		625.00	08.11.2019				
	Endst. No. 35/11/2019-4TE dt. 17.01.2020		750.00	09.03.2020				
	Total		2500.00					
2	Haryana State Council of Science & Technology	Research and Academic activities.						Work in progress

	HSCST Dr. Sapna gambhir, Letter No. HSCST/NTD/2019-1364-76 Dt. 01.05.2019		0.20	01.05.2019		0.12	0.08	& Partially spent
	Workshop on IPR, Dr. Parul Tomar, Letter no. HSCST/3596 dt. 03.12.2019		0.30	27.11.2019		0.29	0.01	
	HSCST ORBC, for Workshop		5.00	01.10.2019		0.00	5.00	
	HSCST, for Workshop		0.75	21.01.2020		0.23	0.52	
	Total		6.25			0.64	5.61	
3	DST Haryana, Dr. Vasdev Malhotra	Research and Academic activities.	0.58	06.07.2019 & 23.07.2019	0.58	NIL	NIL	Utilized for the purpose, it was received and U.C. sent to Govt.
4	UGC Community College (B Voc + CCSD) Letter No. F. 2-55/2018(NSQF) dt. 30.01.2019	Research and Academic activities.						Utilized for the purpose, it was received and U.C. sent independent of Local Audit.
	Letter no. F. 1-34/2018(CC) dt. 27.03.2019		13.30	04.04.2019	31.60	NIL	NIL	
	-do-		5.70	04.04.2019				
	-do-		2.80	04.04.2019				
	-do-		1.40	04.04.2019				
	Letter no. F. 1-34/2018(CC) dt. 28.05.2019		1.2	07.08.2019				
	-do-		6.60	05.09.2019				
	-do-		0.6	12.09.2019				
	Total		31.60					
5	AICTE(ATAL) dr. Sanjeev kumar, Letter No.- F.No. 01/AICTE/ATAL-HQ/2019-20 dt. 16.08.2019	Research and Academic activities.	1.62	24.12.2019	0.75	0.87	NIL	Utilized for the purpose Grant was received & U.C. issued independent of Local Audit.
6	NEPTEL, Workshop on awareness	Research and Academic activities.	0.90	20.01.2020	-	0.87	0.96	Work in progress & Partially

			0.93	13.03.2020				spent
	TOTAL		1.83					
7	Setting Incubation Centre, Haryana State Electronics Development Corporation Limited Letter No. HARTRON: AGM (F&A):2019:58-90 Dt. 29.08.2019	Research and Academic activities.	30.00	30.08.2019	Nil	NIL	30.00	Unspent

STATEMENT SHOWING THE POSITION OF GRANTS RECEIVED FROM THE STATE GOVT. (TECHNICAL EDUCATION, HARYANA) OTHER DEPARTMENT. AGENCY DURING THE PERIOD 01.04.2020 TO 31.03.2021 AND THEIR UNSPENT BALANCE AS ON 31.03.2021

Sr. No.	Sanctioning Authority & letter No. & date	Purpose	Amount (Figure in Lacs)	Date of Receipt	Amount Spent & admitted by Audit (Figures in Lacs) upto 31.03.2020	Amount Spent & not admitted by Audit	Unspent balance as on 31.03.2021	Remarks
1	Principal Secretary Govt. Of Haryana, Technical Education Department	Non-Recurring			2800.00			
	Endst. No. 35/33/2020-4TE dt.		300.00	29.08.2020				
	Endst. No. 35/33/2020-4TE dt.		230.00	12.10.2020				
	Endst. No. 35/33/2020-4TE dt.		470.00	27.10.2020				
	Endst. No. 35/33/2020-4TE dt. 11.12.2020		800.00	04.01.2021				
	Endst. No. 35/33/2020-4TE dt. 18.02.2021		1000.00	01.03.2021				
	Total		2800.00					0
2	Principal Secretary Govt. Of Haryana, Technical Education Department		5504.54	03.11.2020				
	U. No. 49/2013-SD-III/21108 dated 07.01.2020		5504.54		5504.54		0	UC Sent
	Total							

3	DST India (Rajni Saggi) letter order no. dated 20.07.2020		3.47	23.11.2020	3.47			
4	HARYANA STATE COUNCIL FOR SCIENCE INNOVATION AND TECHNOLOGY							
	Ref. NO. HSCSIT/2399 dated 21.12.2020		1.13	25.01.2021	0.00		1.13	
5	All India Council for Technical Education							
	AICTE (Dr. Ashutosh Dixit)		6.46	10.12.2020	0.00		6.46	
	AICTE (Dr. Parul Tomar) letter no. 65/30/RIFD/SPDP/POLICY-1/2016-17 dated 23.02.2021		3.58	11.3.2021	0.00		3.58	
	AICTE (DR. M L Aggarwal) Letter no. 9-20/IDC/MODROB/Policy -1/2019-20 dated 20.07.2020		14.12	28.01.2021	0.00		14.12	
	AICTE Prerna Scheme (DR. Harish Kumar) letter no. File no. 72-20/StDC/Prerna/Policy/2019-20 dated 12.03.2020		6.95	22.4.2020	0.00		6.95	
	AICTE Ref. No. 34-37/16/FDC/STTP-TU/JCBUSTYF/2020-21 dated 30.12.2020		16.50	16.01.2021	0.00		16.50	
	AICTE Atal FDP F. No. 01/AICTE/ATAL-HQ/2020-21/1584083731 dated 20.08.2020 (DR. Shakuntla)		0.93	04.09.2020	0.00		0.93	
	Total		48.53					
6	IQAC UGC		0.48	26.3.2021	0.48		0.00	
7	Student Charter Grant		0.22	28.01.2021	0.22		0.00	