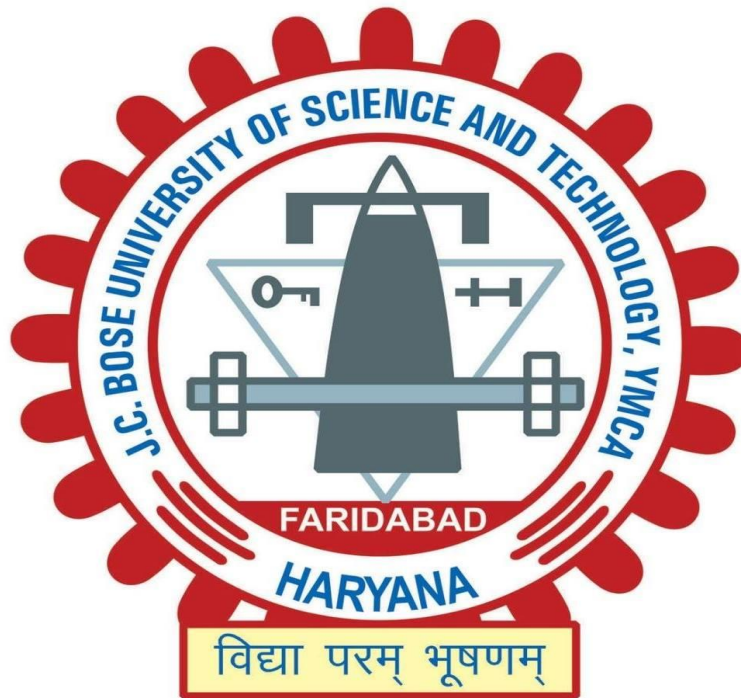


# **J.C.BOSE UNIVERSITY OF SCIENCE AND TECHNOLOGY YMCA, FARIDABAD**

**(Established by the State Govt. vide Legislative Act No. 21/2009 &  
Recognised by the UGC under UGC Act 1956)**

**ACCREDITED "A" GRADE BY NAAC**



**AGENDA FOR THE 12<sup>th</sup> MEETING OF BOARD OF FACULTY (BOF)**

**SCHEDULED TO BE HELD ON 30.05.2019 AT 3.00P PM IN THE CONFERENCE  
HALL OF THE MECHANICAL ENGINEERING DEPARTMENT**

**JC BOSE UNIVERSITY OF SCIENCE AND TECHNOLOGY, YMCA FARIDABAD**

**INDEX OF AGENDA ITEMS FOR THE 12<sup>th</sup> MEETING OF**

**BOARD OF FACULTY (BOF)**

<b>Item No.</b>	<b>Brief description</b>	<b>Page No.</b>
<b>Item No. BOF/12/01</b>	To consider and approve the minutes of 11 <sup>th</sup> meeting of BOF held on 10.12.2018.	<b>(04- 07) Annexure- 1</b>
<b>Item No. BOF/12/02</b>	To consider and note the action taken report on the minutes of meeting held on 10.12.2018.	<b>(08-09) Annexure- 2</b>
<b>Item No. BOF/12/03</b>	To consider and approve the Minutes of Board of Studies of Electrical Engineering Department meeting held on 28.05.2019	
<b>Item No. BOF/12/04</b>	Any other item with the approval of the Chair	

**Item No. BOF/12/01: To consider and approve the minutes of 11<sup>h</sup> meeting of BOF held on 10.12.2018.**

The minutes of the 11<sup>th</sup> Meeting of Board of Faculty were circulated amongst the members and no comments were received. A copy of the 11<sup>th</sup> meeting minutes is placed as **Annexure 1**.

The members may consider and approve the minutes of its 11<sup>th</sup> meeting held on 10.12.2018 at 3:00 PM in the Conference Hall of Mechanical Engineering Department.

## Annexure 1

### Minutes for 11<sup>th</sup> Meeting of the Board of Faculties of J.C. Bose UST YMCA, Faridabad held on 10.12.2018 at 3.00 PM in Conference Room of Mechanical Engg. Department

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#### Present:

- 1 Dr.Tilak Raj, Professor & Chairperson (ME Deptt.) : Chairman  
Dean (Faculty of Engineering & Technology)
- 2 Dr. Sandeep Grover, Professor & : Member  
Dean (Institutions)
- 3 Dr. M.L. Aggarwal, Professor : Member
- 4 Dr. Rajesh Kumar Ahuja, Professor & : Member  
Chairperson (Electrical Deptt.)
- 5 Dr.Neelam Turk, Associate Professor & : Member  
Chairperson (Electronics Deptt.)
- 6 Dr.Arvind Gupta, Professor : Member
- 7 Sh. Naresh Kumar Grover, MD, Promptech Indl. : Representative member of  
Products Industry
- 8 Dr.Vasdev Malhotra, Associate Professor : Member
- 9 Dr.Anju Gupta, Associate Professor : Member
- 10 Dr.Rashmi Agarwal, Assistant Prof. : Member
- 11 Dr.Sanjeev Goyal, Assistant Professor : Member &  
Coordinator

Following member could not attend the meeting:

- 1 Registrar : Member Secretary

- |   |  |          |
|---|--|----------|
| 2 | Dr.Munish Vashishth, Professor           | : Member |
| 3 | Dr. P.R. Sharma, Professor               | : Member |
| 4 | Dr.Pardeep Kumar, Associate Professor    | : Member |
| 5 | Dr.Shailender Gupta, Assistant Professor | : Member |

At the outset, Dr.Tilak Raj, Chairman of Board of Studies of Faculty of Engg. & Technology extended hearty welcome to all newly members for attending the Board of Faculty Meeting of the Faculty of Engineering & Technology of the University followed by a brief introduction of newly nominated member from outside the University. Thereafter, an Agenda note was taken up and after detailed deliberation, the following decisions were taken:

**Item No. BOF/11/01                      To consider and approve the minutes of 10<sup>th</sup>meeting of BOF held on 10.7.2018.**

The Board confirmed and approved the minutes of 10<sup>th</sup> meeting of Board of Faculties of the University held on 10.7.18.

**Item No. BOF/11/02                      To consider and note the action taken report on the minutes of 10<sup>th</sup> meeting held on 10.7.2018.**

1. **Under Item No.BOF/10/04:** Committee under Prof. M.L. Aggarwal was constituted and report has been received regarding guidelines & rubrics of the PG Thesis/dissertation.  
The said Rubrics were approved by the Board with necessary modification of clarity/bifurcation of marks to be given.  
Further, the Board also desired that these Guidelines & Rubrics are to be notified to concerned departments through a proper notification.
2. **Under Item No.BOF/10/05:**In this connection, Dr. Rajesh Ahuja, Chairperson (Electrical Engg. Department) informed the Board that workshops will be conducted in the Electrical Engg. Department shortly.

3. **Under Item No.BOF/10/06:** Font modification for better readability was advised and refer to the concerned Chairman.  
In this connection, the Chairperson (Civil Engg.) has ensured that the same has been done.
4. **Under Item No.BOF/10/07 :**Weak students were identified during orientation program for first year students.  
In this regard, Dr.Tilak Raj, Dean (FET) apprised the house that necessary notification has been released in this regard. Further Sh. N.K. Grover, Member from Industry desired that the classes for communication skills should also be included for the students as this will help the students in all aspects.

**Item No.  
BOF/11/03**

**To consider and approve the Minutes of Board of Studies (PG and UG) of Mechanical Engineering Department meeting held on 06.12.2018.**

1. **Regarding ITEM NO. BOS/14/04:** The Chairperson (ME) apprised the Board Members about POS.  
The Board approved the same unanimously.
2. **Regarding ITEM NO. BOS/14/06:** The House agreed unanimously approve the recommendation to conduct the training in 8<sup>th</sup> semester for Mechanical Engg. Students. It is also apprised by the members that it has already prescribed to opt the 7<sup>th</sup>/8<sup>th</sup> semester for training in the Scheme. Further, it is also desired by the Board, that concerned Chairpersons can make proposal for their own BOS to make 7<sup>th</sup>/8<sup>th</sup> semester upto their choice.
3. **Regarding AGENDA ITEM NO. BOS/14/I:** In this connection, the House unanimously recommended that some Elective Subject is to be given to Adjunct Faculty.
4. **Regarding ITEM NO. BOS (PG)/03/03 :** As per decision taken in Agenda note Item BOF/11/02 Sr. No. 1  
A detailed discussion is held and in this discussion, it is apprised by Dr. Sandeep Gover, Dean (Institutions), that the Value added Courses in

Programmes should be incorporated for upgrading students. It would also help in requirements of NBA and NAAC accreditation as well.

All other Items of MOM of BOS (UG/PG) are approved by the Board.

**Item No.  
BOF/11/04**

**To consider and approve the Minutes of Board of Studies (PG and UG) of Electronics Engineering Department meeting held on 07.12.2018**

**1. Regarding Item No. 2 :**The Chairperson (Electronics Deptt.) apprised the Board that a new B.Tech. Course Programme in the name of B.Tech. Electronics & Computer Engineering with an intake of 60 seats is to be introduced from Session 2019-20 in the University duly approved by the competent authority.

In this connection, the Board of the view that pros and cons should be evaluated and reconsidered over its acceptability and industry need. But, after lots of deliberations it is approved for further processing.

All other Items of MOM of BOS (UG/PG) are approved without any controversy.

**Any Other Item with the Permission of Chair.**

**ITEM NO.  
BOF / 11/I**

**To Consider to Improve the Presentation Skills of the Students of the University.**

It is apprised by Sh. N.K. Grover, Member from Industry that presentation and content of the students should be improved.

In this direction, it is decided that we shall select 25 students of final year batch and screen them differently through industrial visits, expert lectures to make them industry ready and it will be effective at the end of their semester.

The meeting ended with the vote of thanks to the Chair.

**Item No. BOF/12/02: To consider and note the action taken report on the minutes of meeting held on 10.12.2018**

The action taken report (**Annexure 2**) on the minutes of 11<sup>th</sup> meeting of Board of Faculty is placed before the members for their information.



## Annexure 2

Item No.	Decision of the BOF	Action taken
<p><b>Item No. BOF/11/01</b>  <b>To consider and approve the minutes of 10<sup>th</sup> meeting of BOF held on 10.7.2018.</b></p>	<p>The Board confirmed and approved the minutes of 10<sup>th</sup> meeting of Board of Faculties of the University held on 10.7.18.</p>	<p>No further action was required</p>
<p><b>Item No. BOF/11/02</b>  <b>To consider and note the action taken report on the minutes of 10<sup>th</sup> meeting of BOF held on 10.7.2018.</b></p>	<p>The Board noted the follow-up action report on the decisions taken in its 10<sup>th</sup> meeting held on 10.07.2018:</p> <p><b>1. Under Item No.BOF/10/04:</b> Committee under Prof. M.L. Aggarwal was constituted and report has been received regarding guidelines &amp; rubrics of the PG Thesis/dissertation. The said Rubrics were approved by the Board with necessary modification of clarity/bifurcation of marks to be given. Further, the Board also desired that these Guidelines &amp; Rubrics are to be notified to concerned departments through a proper notification.</p> <p><b>2. Under Item No.BOF/10/05:</b>In this connection, Dr. Rajesh Ahuja, Chairperson (Electrical Engg. Department) informed the Board that workshops will be conducted in the Electrical Engg. Department shortly.</p> <p><b>3. Under Item No.BOF/10/06:</b> Font modification for better readability was advised and refer to the concerned Chairman. In this connection, the Chairperson (Civil Engg.) has ensured that the same has been done.</p>	<p>Implemented and they are available on University website also.</p> <p>In regard to this item, Electrical Engg. Deptt conducted a workshop on 20 April 2019.</p> <p>Noted by concerned Chairperson and will be monitored in next BOS.</p>

	<p><b>4. Under Item No.BOF/10/07:</b> Weak students were identified during orientation program for first year students. In this regard, Dr.Tilak Raj, Dean (FET) apprised the house that necessary notification has been released in this regard. Further Sh. N.K. Grover, Member from Industry desired that the classes for communication skills should also be included for the students as this will help the students in all aspects.</p>	<p>Implemented during the orientation / induction programme for 2019.</p>
<p><b>Item No. BOF/11/03</b> <b>To consider and approve the Minutes of Board of Studies (PG and UG) of Mechanical Engineering Department meeting held on 06.12.2018.</b></p>	<p><b>1. Regarding ITEM NO. BOS/14/04:</b> The Chairperson (ME) apprised the Board Members about POS. The Board approved the same unanimously.</p> <p><b>2. Regarding ITEM NO. BOS/14/06:</b> The House agreed unanimously approve the recommendation to conduct the training in 8<sup>th</sup> semester for Mechanical Engg. Students. It is also apprised by the members that it has already prescribed to opt the 7<sup>th</sup>/8<sup>th</sup> semester for training in the Scheme. Further, it is also desired by the Board, that concerned Chairpersons can make proposal for their own BOS to make 7<sup>th</sup>/8<sup>th</sup> semester upto their choice.</p>	<p>No action required</p> <p>In Mechanical Engg. Department, it will be implemented for 2017-2021 batch.</p> <p>In Electronics Engg. Department, it is already approved in BOS (UG) item No. 2 on dated 21.06.2018 that the Industrial Training for students will be implemented in 8<sup>th</sup> semester ECE &amp; EIC for Batch 2018-2022.</p>

	<p>3. <b>Regarding AGENDA ITEM NO. BOS/14/I:</b> In this connection, the House unanimously recommended that some Elective Subject is to be given to Adjunct Faculty.</p> <p>4. <b>Regarding ITEM NO. BOS (PG)/03/03 :</b> As per decision taken in Agenda note Item BOF/11/02 Sr. No. 1</p> <p>A detailed discussion is held and in this discussion, it is apprised by Dr.Sandeep Grover, Dean (Institutions), that the Value added Courses in Programmes should be incorporated for upgrading students. It would also help in requirements of NBA and NAAC accreditation as well.</p>	<p>In Mech. Engg. Deptt., it has been implemented and one subject (IMS) is given to Adjunct Faculty.</p> <p>In respect of Mech. Engg. Deptt, the Robotic Lab has been upgraded and very soon value added courses will be introduced for the students related to this lab.</p> <p>In regard to Electrical Engg. Deptt., the Power Electronic Lab has been upgraded recently for value added course (social service) has been in introduced for the students.</p>
<p><b>Item No. BOF/11/04 To consider and approve the Minutes of Board of Studies (PG and UG) of Electronics Engineering Department meeting held on 07.12.2018</b></p>	<p><b>Regarding Item No. 2 :</b>The Chairperson (Electronics Deptt.) apprised the Board that a new B.Tech. Course Programme in the name of B.Tech. Electronics &amp; Computer Engineering with an intake of 60 seats is to be introduced from Session 2019-20 in the University duly approved by the competent authority.</p> <p>In this connection, the Board of the view that pros and cons should be evaluated and reconsidered over its acceptability and industry need. But, after lots of deliberations it is approved for further processing.</p>	<p>Implemented and new programme will be started from this session i.e. 2019-20.</p>

<p><b>ITEM NO.</b>  <b>BOF/11/I (Additional)</b>  <b>To Consider to</b>  <b>Improve the</b>  <b>Presentation Skills of</b>  <b>the Students of the</b>  <b>University.</b></p>	<p>It is apprised by Sh. N.K. Grover, Member from Industry that presentation and content of the students should be improved.  In this direction, it is decided that we shall select 25 students of final year batch and screen them differently through industrial visits, expert lectures to make them industry ready and it will be effective at the end of their semester.</p>	<p>Under process.</p>
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**Item No. BOF/12/03 : To consider and approve the Minutes of Board of Studies of Electrical Engineering Department meeting held on 28.05.2019**

The 8<sup>th</sup> and 2<sup>nd</sup> Meetings of Board of Studies for UG and PG courses of Electrical Engineering Department are scheduled to be held on 28.05.2019. The minutes of the said meeting will be placed on table on 30.05.2019 *for its consideration please.*

**Item No. BOF/12/04: Any other item with the approval of the Chair.**