



SCHEDULE & GENERAL INSTRUCTIONS FOR APPEARING CANDIDATES

For Admission Counseling of Master of Social Work (MSW) Course scheduled to be held on dated
09.08.2024 (Friday)

➤ **SCHEDULE:**

All candidates are instructed to report in the counseling physically for admissions, which
scheduled to be held in the University as per the following schedule:-

Sr. No	Date & Time for reporting	Merit No. (as per Merit List)
1	09.08.2024, 10:00 AM (Sharp)	Candidates having merit number upto 1-3

➤ **Venue of reporting for Counseling:**

CV Raman Block 2nd Floor, Room No.:-SB-206

➤ **GENERAL INSTRUCTIONS:**

All the candidates are advised to read and follow the instructions before reporting in the counseling:

1. The candidates must fulfill the eligibility criteria of the course:

Eligibility Criteria:

2. Eligibility Criteria: Bachelor's degree in any discipline with 45% marks in aggregate (40% for SC/ST candidates of Haryana only) from a recognized Univ./Institute.
3. The candidates are required to keep their original certificates/documents/ testimonials with him/her at the time of Manual / Institute Level counseling for verification.
4. Candidate must have to attend the counseling physically and also to present themselves in person before the admission committee for the allotment of seat. **Physical attendance of the candidate at the counseling is mandatory.**
5. Eligibility of the candidate for the admission is subjected to verification and submission of required documents at the time of admission.
6. If a candidate reports late for the document verification during counseling, he/she will be eligible only for the available seats at his/her turn after verification of documents.
7. Admissions must be within the sanctioned intake of the respective program and in accordance with the State Government Reservation Policy. **(Please refer University Information Brochure 2024-25 and seat matrix notified vide number Acad/2024/1166 dated 21.06.2024)**
8. The caste/reservation/annual income/financial benefits given to the candidates shall be based on verified caste/income data fetched through PPP (Parivar Pehchaan Patra) as per the State Government. Any unverified PPP data of the candidate shall lead to their candidature being considered in the general category only. **All candidates seeking admission should be advised to get updated and verified their PPP ID.**
9. Candidates have to deposit the Admission Fee amount Rs 43,822/-. It is mandatory for the candidate to pay the requisite fee at the time of admission; otherwise, their admission will not be confirmed.
10. Admission Fee can be deposited in the form of Demand Draft (drawn in favour of "Registrar J.C. Bose UST, YMCA Faridabad") **on the spot** on offering the seat for admission. Payment can also be made by Debit/Credit card with applicable charges. **Cash will not be accepted in any case.**

For more details, refer the University Information Brochure 2024-25 available on the University Website.

Chairperson
Signature of Department Chairperson
J.C. Bose University
With Stamp

LIST OF DOCUMENTS REQUIRED
AT THE TIME OF REPORTING
(All Documents must be self attested by the Candidate)

S.No.	Particulars
1.	Printout of online-application form
2.	Admission form alongwith Temporary Identity card and undertaking for attendance, filled by the student (To be provided by the concerned UTDs)
3.	Four Passport size color photographs (not older than 6 months)
4.	10th Mark sheet / High School Certificate
5.	Copy of 12th mark sheet
6.	Copy of Diploma mark sheet (Grand total/Final semester result- if applicable)
7.	Copy of UG / PG / other qualifying Mark Sheet with grand total (for PG Courses)
8.	No Objection Certificate from current employer and experience certificate(s) for MBA for working professionals (Weekend Program)
9.	Copy of Valid category certificate (SC/BC/PH/ESM/FF/SGC/HGST/EWS/KM/TFW/ Abandoned/Surrendered/Orphan children etc.)
10.	Aadhar card photocopy
11.	Income Certificate issued by ADC-cum-DCRIO (Additional Deputy Commissioner- cum- District Citizen Resources Information Officer) if applicable (Annexure-XI) (Income verified from PPP)
12.	Original Character Certificate from the Head of Institution last attended
13.	Haryana Resident Domicile Certificate (if applicable)
14.	Original Migration Certificate from the last attended Board/University / (Online/ DigiLocker issued Migration Certificate along with requisite affidavit as per Annexure-XVI). However Migration Certificate is exempted for the LEET category Diploma Holders pass-out from HSBTE only.
15.	Affidavit by both Mother & Father of the candidate (Notary attested) in the prescribed format as per Annexure-VI (in case of BC category candidate)
16.	Online Anti-ragging undertaking reference number
17.	Original gap year Affidavit (if applicable)
18.	Original Medical fitness Certificate issued from Gazetted Govt. Medical Officer
19.	Family ID/PPP ID (if applicable)
20.	Voter Card (EPIC)

The candidates must bring the following documents during reporting as per their Category:-

➤ **SC/SC(D)/BC Category Candidates:**

- Category Certificate SC /SC(D)/BC respectively (Issued by Competent Authority)
- Domicile/Residence Certificate of Haryana State (if 10+2 is passed from outside Haryana State)
- Income Certificate of below Rs.6 Lakh (Six lakh only) (Issued by Competent Authority) and Affidavit by both Mother & Father of the candidate (Notary attested) in the prescribed format as per Annexure-VI (in case of BC category candidate)

➤ **EWS (Economically Weaker Section) Category Candidates:**

- EWS Income and Assets Certificate of below Rs.6 Lakh (Six lakh only) (Issued by Competent Authority)
- Domicile/Residence Certificate of Haryana State (if 10+2 is passed from outside Haryana State)

➤ **HOGC/ROHC Candidates:**

- Student claiming HOGC Category should be passed their 12th from the School situated in Haryana or they should possess the Domicile/Residence Certificate of Haryana State.
- Student claiming ROHC Category should be passed from the school situated Outside Haryana or they should possess the Domicile/Residence Certificate of State other than Haryana.

➤ **SGC (Single Girl Child) Candidates:**

- Student claiming SGC Category should be passed their 12th from the School situated in Haryana or they should possess the Domicile/Residence Certificate of Haryana State.
- The eligible Single Girl Child required to submit an affidavit on stamp paper worth Rs. 20/- duly attested by 1st Class Magistrate, to be obtained from the parents of the girl child declaring therein that the girl child is only a single child of their family not having any brother/sister.

➤ **Abandoned/Surrendered/Orphan children:**

- Domicile/Residence Certificate of Haryana State (if 10+2 is passed from outside Haryana State)
- Certificate issued by the Competent Authority/ Body i.e. Concerned District Programme Officer
- **For Orphan Children Category:** Income Certificate issued by ADC-cum-DCRIO (Additional Deputy Commissioner- cum-District Citizen Resources Information Officer) if applicable (Annexure-XI) (Income verified from PPP) having the family income (including guardian, if any) less than Rs.2.00 Lakh Per Annum from all sources.

➤ **KM/TFW/PH/ESM/FF Candidates, (if applicable)**

- For TFW "Annual Family Income certificate" of latest financial year issued by the Competent Authority.
- Kashmiri Migrant (KM) Certificate issued by the competent authority or Relief commissioner.
- PH certificate must be issued from Chief Medical Officer of the concerned District
- ESM certificate as per annexure-X (as applicable) of Information Brochure 2024-25
- Freedom Fighter certificate as per Annexure-VIII of Information Brochure 2024-25

----: Kindly bring two set of documents:----

NOTE:

- i. Candidates are advised not to submit their original mark-sheets during admissions and get return the same after documents verification.
- ii. If any board/University issues Migration Certificate only in online mode then students passed out from such board/university has to submit Affidavit along with Online issued Migration Certificate.
- iii. For more information related to commencement of classes of other activities, please visit the University Website: www.jboseust.ac.in regularly.
- iv. Application / request for Cancellation/withdrawal of admission duly signed by Student & their Parents must be submitted in the concerned University Teaching Department alongwith relevant documents mentioned therein (As per Annexure XVII of Information Brochure 2024-25).

Chairperson
Department of Communication & Information Technology
Signature of Department Chairperson
YJCA With Stamp



**J.C. BOSE UNIVERSITY OF SCIENCE AND
TECHNOLOGY, YMCA, FARIDABAD, HARYANA, (INDIA)**

A State Government University (Accredited 'A+' Grade by NAAC)

(Established by Haryana State Legislative Act No. 21 of 2009, Recognized by U.G.C. u/s 2 (f) and 12(B) of U.G.C. Act 1956)

SECTOR-6, MATHURA ROAD, FARIDABAD-121006, HARYANA, (INDIA)

Ref. CMT/1669

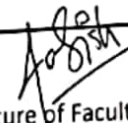
Dated 02-08-2024


Name of Department: Department of Communication and Media Technology

MERIT LIST (ADMISSIONS 2024-25) FOR

Master of Social Work (MSW)

Merit No.	Candidate's Name	Father's Name	Application Number	Candidate Category	Applied Category	% of Marks in qualifying exam (as per mode of admissions)
1	ISHANJALI	RISHI PAL SHARMA	24070011102528	HOGC	HOGC	Result Awaited
2	RAVI BHARGAV	JASBIR	24070011105498	HOGC	HOGC	Result Awaited
3	BHAVANA MISHRA	SUNIL KUMAR MISHRA	24070011105583	HOGC	HOGC	Result Awaited


Signature of Faculty Incharge


Chairperson
Department of Communication & Media Technology
J.C. Bose University of Science and Technology
Signature of Department Chairperson
With Stamp