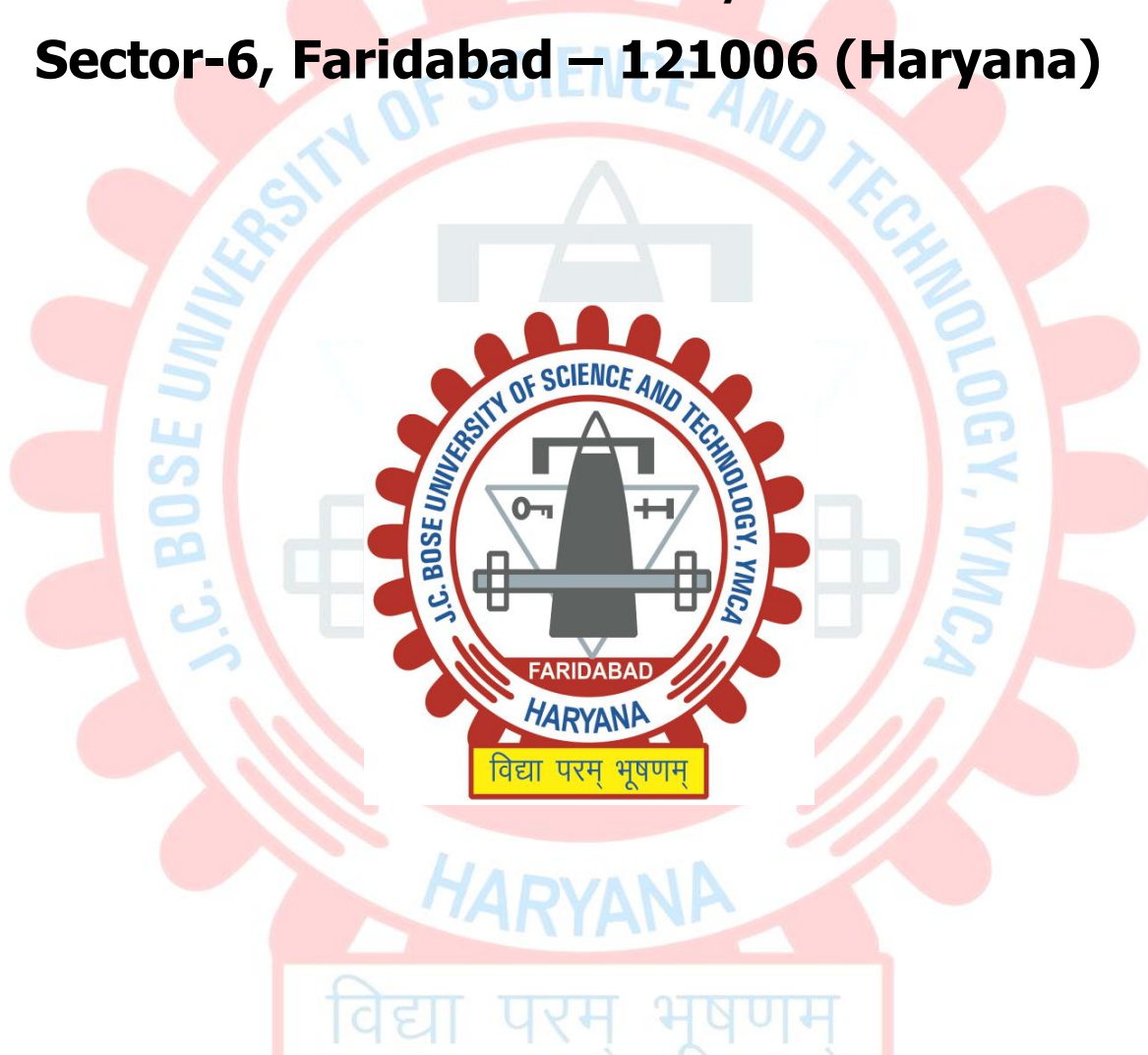


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Agenda for 48th Meeting of the Executive Council,
J.C. Bose University of Science & Technology, YMCA,
Faridabad scheduled to be held on Oct 10, 2023, at
02:30 PM in Online mode/ Boardroom of the University



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Ref. No: JCBUST/48th EC/ 1314-1329

Dated: Sept. 29, 2023

Through Email

To

1. The Vice-Chancellor : Chairman
J.C. Bose University of Science & Technology, YMCA
2. Addl. Chief Secretary to Govt. : Ex-Officio Member
Finance Department, Haryana
3. Addl. Chief Secretary to Govt. : Ex-Officio Member
Technical Educational Department, Haryana
4. The Director General : Ex-Officio Member
Technical Education, Haryana
5. Prof. Dinesh Kumar : Member
Vice-Chancellor,
Gurugram University, Gurugram
6. Prof. Krishan Singh Arya : Member
Retd. Principal,
DAV College, Sector-10, Chandigarh
7. Dr. S. N. Mishra : Member
Professor (Retd.)
Deptt. of Botany, MDU, Rohtak
8. Prof. Tankeshwar Kumar, Vice Chancellor, : Member
Central University of Haryana
Jant-Pali, Mahendergarh, Haryana
9. Prof. Raj Kumar, former Vice-Chancellor, : Member
Panjab University, Chandigarh
10. Prof. Som Nath Sachdeva, Vice-Chancellor, : Member
Kurukshetra University, Kurukshetra
11. Dr. Sandeep Grover : Member
Dean of Institutions
J.C. Bose UST, YMCA, Faridabad



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12. Dr. Neelam Turk, Dean : Member
Faculty of Interdisciplinary Studies & Research
J.C. Bose UST, YMCA, Faridabad
13. Dr. Poonam Singhal, Dean : Member
Faculty of Liberal Arts & Media Studies
J.C. Bose UST, YMCA, Faridabad
14. Dr. Neetu Gupta, Dean : Member
Faculty of Life Sciences
J.C. Bose UST, YMCA, Faridabad
15. Dr. Munish Vashishth, Professor : Member
Deptt. of Electronics Engg.
J.C. Bose UST YMCA, Faridabad
16. Dr. Manjeet Singh, Professor : Member
Deptt. of Computer Applications
J.C. Bose UST YMCA, Faridabad

Sub: Agenda for 48th meeting of the Executive Council scheduled to be held on Oct 10, 2023, at 02:30 PM in Online mode/ Board Room of the University

Sir/Madam,

It is informed that with the concurrence of the Vice Chancellor, next meeting of the Executive Council of J. C. Bose University of Science & Technology, YMCA, Faridabad is scheduled to be held on Oct 10, 2023, at 02:30 PM in online mode/ Board Room of the University. You are requested to make it convenient to attend this meeting. The agenda items for the same are attached herewith. The online link for this meeting will be shared separately.

Yours faithfully,

Mehar
29/9/23
REGISTRAR

Endst No. JCBUST/48thEC/ 1330

Dated: 29th Sept., 2023

A copy of the above is sent to the Secretary to Hon'ble Governor-Chancellor (J.C. Bose University of Science & Technology, YMCA, Faridabad) Raj Bhawan, Haryana, Chandigarh for kind information of His Excellency, Governor-Chancellor.

Mehar
29/09/23
REGISTRAR



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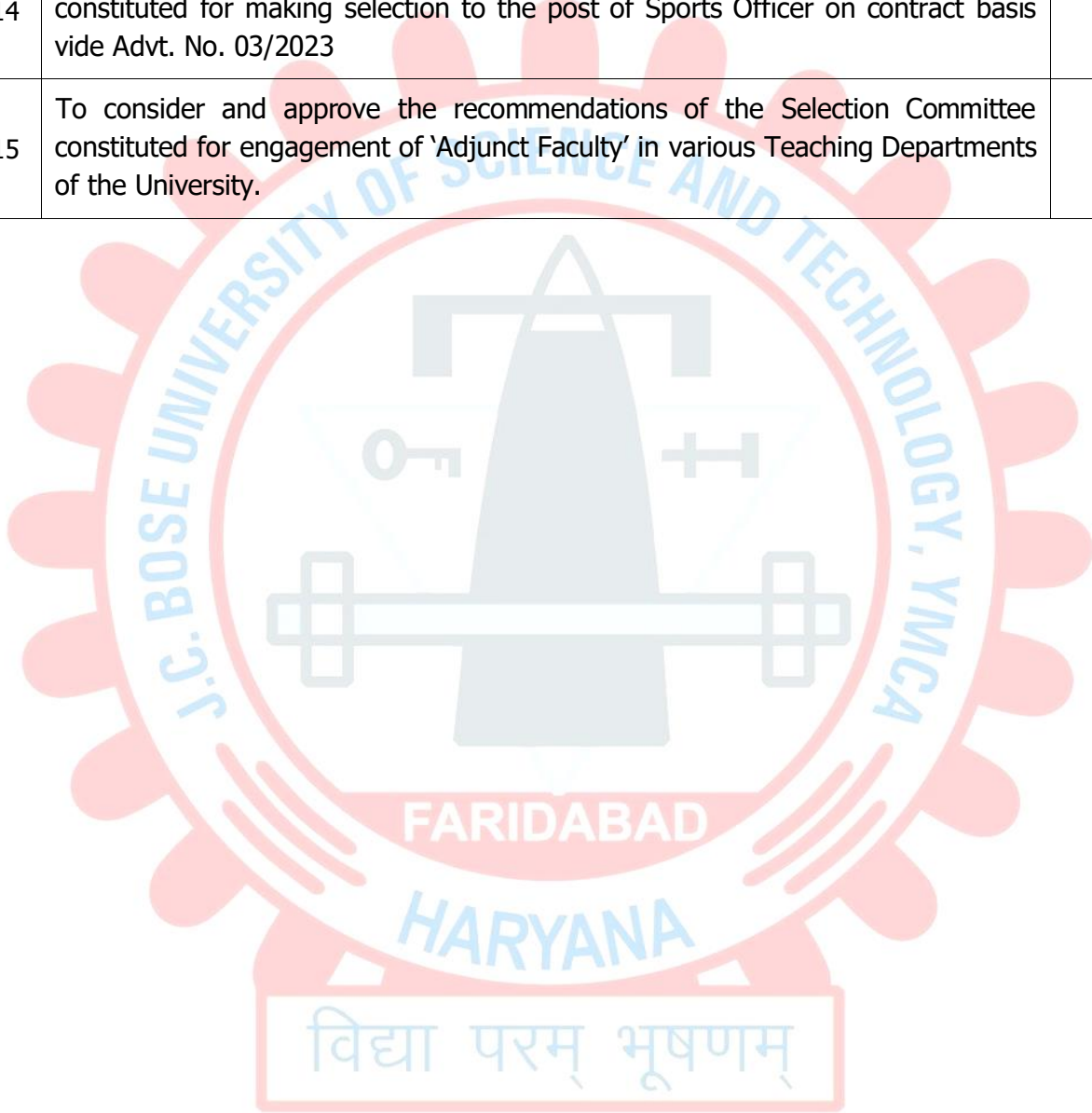
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Item No.EC/48/01: To confirm the minutes of the 47th meeting of the Executive Council held on May 30, 2023

It is brought to the notice that the minutes of 47th meeting of the Executive Council held on May 30, 2023 were circulated amongst the members for their observations. In response, Nominee of ACS Higher Education has sent the following observations w.r.t Item No. EC/47/06:

Item No. EC/47/06: To consider and approve the recommendations of the Selection Committees constituted to consider the grant of higher AGP to the teachers of various Departments of the University under Career Advancement Scheme (CAS)	
Minutes recorded	Observations received
The recommendations of the respective Selection Committees were approved. Further, it was resolved to constitute a Committee to analyze and recommend about re-assessment of the teachers who had not been recommended for promotion	<i>In this regard, it is intimated that in reference to the re-assessment of the teachers who had not been recommended for promotion which was discussed under the Agenda Item No. 47.06, it was intimated by the undersigned in the meeting that as per Clause 9.4 of the CAS Notification issued vide this office letter dated 02.03.2012 if "a candidate who do not fulfill the minimum score requirement under the API Scoring system proposed in that notification as per Table (a and b) of Appendix IV or those who obtain less than 50% in the expert assessment of the selection process will have to be re-assessed only after a minimum period of one year. The date of promotion shall be the date on which he/she has successfully got re-assessed."However, my above said observation has not been recorded in the minutes of this meeting. In view of this, it is requested to kindly record my above said observation in the minutes please."</i>

Further, it is apprised that the Committee constituted for the purpose has submitted its report which is placed at **Annexure-A**.

The copy of the minutes is placed at **Annexure-B**, along with above observation for appropriate consideration & confirmation.



Item No.EC/48/02: To report the action taken, wherever required, on the various decisions taken by the Executive Council in its 47th meeting

The action taken report on the decisions taken by the Executive Council in its 47th meeting held on May 30, 2023, is placed before the Council for information and suggestions, if any:

Item No.	Title	Decision	Action Taken
EC/47/01	To confirm the minutes of the 46 th meeting of the Executive Council held on March 31, 2023	Confirmed	-----
EC/47/02	To report the action taken, wherever required, on the various decisions taken by the Executive Council in its 46 th meeting		Reported
EC/47/03	To ratify the decisions taken by the Vice Chancellor as Chairman of the Executive Council in terms of clause 10(6) of the University Act.	Ratified	-----
EC/47/04	To consider and approve the minutes of 27 th meeting of the Academic Council held on May 19, 2023		Approved
EC/47/05	To consider & approve the medical reimbursement bills submitted by Mr. Satvinder Singh, Assistant Professor in the Department of Electrical Engineering for treatment of his wife.		Approved
EC/47/06	To consider and approve the recommendations of the Selection Committees constituted to consider the grant of higher AGP to the teachers of various Departments of the University under Career Advancement Scheme (CAS)	Recommendations approved. Further, resolved to constitute a Committee w.r.t re-assessment of teachers who couldn't be promoted	Approved recommendations implemented. Committee constituted.
EC/47/07	To consider the comments/recommendations of Chairpersons of Department of Electrical Engineering & Mechanical Engineering for inclusion of skill test in the selection criteria for the posts of Technician.	Approved	Implemented
EC/47/08	To consider and approve the conversion of few vacant sanctioned posts into another posts to cater the emerging requirements.		Approved



Item No.	Title	Decision	Action Taken
EC/47/09	To discuss and finalize the matter w.r.t deciding the names of two new buildings in the University.	Names were finalized	Implemented
EC/47/10	To ratify the decision taken by the Vice Chancellor as Chairman of the Executive Council in terms of Clause 10 (6) of the University Act.	The decision taken by the Vice Chancellor w.r.t assigning the additional responsibility of "Training & Placement Officer" to Prof. Rajesh Kumar Ahuja, Department of Electrical Engineering w.e.f 03.06.2023, was ratified by the Council.	

Item No.EC/48/03: To ratify the decisions taken by the Vice Chancellor as Chairman of the Executive Council in terms of clause 10(6) of the University Act.

It is brought to the notice that Vice-Chancellor as Chairman of the Executive Council has taken following decisions, which are placed before the Council for ratification:

- Approved to extend the term of Prof. Ashutosh Nigam, Department of Management Studies, co-terminus with the course.
- Assigned the responsibilities to the teachers as follows:-

Name	Assigned Responsibility
Prof. Poonam Singhal, Deptt of Electrical Engg	Dean, Faculty of Liberal Arts & Media Studies (FLAMS) w.e.f 07.06.2023 till further orders
Prof. Maneesha Garg, Deptt of Physics	Director (R & D Cell) w.e.f. 27.07.2023 till further orders
Prof. Sonia, Deptt. of Physics	Chairperson- Physics w.e.f 29.09.2023 for a period of 03 years
Dr. Mamta Kathuria, Deptt. of Computer Applications	Director – International Affairs Cell w.e.f 29.09.2023, till further orders
Dr. Komal Kumar Bhatia, Deptt. of Computer Engineering	Controller of Examinations w.e.f. 29.09.2023 till further orders
Dr. Vinod Kumar, Deptt. of Chemistry	Deputy Controller of Examinations w.e.f. 29.09.2023 till further orders

- Approved to extend the term of engagement of Sh. R C Singhal, Head Draftsman on visiting basis for another six months w.e.f. 01.09.2023, on remuneration of Rs 2000/- per visit (subject to capping of maximum 15 visits/month)



- (d) Assigned the additional charge of Registrar to Dr. Meha Sharma, Deputy Registrar w.e.f. 16.08.2023 till further orders, after superannuation of Dr. Sunil Kumar Garg.
- (e) Accorded the approval to Dr. Aman Joshi, Assistant Professor (Physics) to attend an International Conference on Materials for Advanced Technologies (ICMAT-2023) held from 26th to 30th June, 2023 at Singapore to present a research paper.
- (f) Approved to adopt the State Govt. instructions issued vide Memo No. 83-86/Univ. dated 10.02.2023 (**Annexure-C**) w.r.t grant of HAG (Stage 6) under CAS scheme to the Senior Professors
- (g) Approved to extend the term of contractual appointment of following teachers (Assistant Professor), Sr. Animator, Production Assistant & Instructor for the academic session 2023-24: -

Sr	Department	Name & Designation	Sr	Department	Name & Designation
1	CMT	Dr. Sonia Hooda, Asstt. Prof.	19		Ms. Rachna, Asstt. Prof.
2		Dr. Rahul Arya, Asstt. Prof.	20		Ms. Dimple Chehal, Asstt. Prof.
3		Dr. Bharat, Asstt. Prof.	21		Ms. Garima, Asstt. Prof.
4		Dr. Sudhir Kumar, Asstt. Prof.	22	Electrical Engg.	Dr. Bharti Thakur, Asstt. Prof.
5		Mr. Ramraspal, Production Assistant	23	Environmental Sciences	Dr. Anita Girdhar, Asstt. Prof.
6		Dr. Akhilesh Tripathi, Asstt. Prof.	24	Life Sciences	Dr. Komal Taneja, Asstt. Prof. (Biotechnology)
7		Dr. Khalid Mohammad Tabish, Asstt. Prof.	25		Dr. Sakshi Tewari, Asstt. Prof. (Microbiology)
8		Mr. Pankaj, Production Assistant	26		Dr. Nimisha Patel, Asstt. Prof. (Microbiology)
9	Dr. Shilpa Behl, Asstt. Prof.	27	Dr. Sunny Dholpuria, Asstt. Prof. (Microbiology)		
10	Chemistry	Dr. Vishwas Khurana, Asstt. Prof.	28	Dr. Sonia Saraswat, Asstt. Prof. (Biotechnology)	
11		Dr. Nobel Tomar, Asstt. Prof.	29	Literature & Languages	Ms. Ankita Goel, Asstt. Prof.
12	Civil Engg.	Mr. Ashish Agarwal, Asstt. Prof.	30		Ms. Mamta Bansal, Asstt. Prof.
13		Mr. Vivek Rawat, Asstt. Prof.	31	Vikas Kumar, Asstt. Prof.	
14		Dr. Sandeep Ravish, Asstt. Prof.	32	Management Studies	Gunjan Gumber, Asstt. Prof.
15	Computer Engg.	Ms. Shikha Gupta, Asstt. Prof.	33		Aniruddh Vijay, Asstt. Prof.
16		Ms. Raveena Aggarwal, Asstt. Prof.	34	Mathematics	Kuldeep Singh, Asstt. Prof.
17		Ms. Shilpi, Asstt. Prof.	35		Dr. Shashi Sharma, Asstt. Prof.
18		Ms. Yojana, Asstt. Prof.	36		Dr. Meenu Chawla, Asstt. Prof.



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Sr	Department	Name & Designation
37	Physics	Dr. Kaushal Kumar, Asstt. Prof.
38	Computer Applications	Arko Dey, Asstt. Prof.
39		Mr. Aditya Kumar, Asstt. Prof.
40		Mr. Rajiv Ranjan, Senior Animator
41		Ms. Sangeeta Thakur, Instructor (Anim. & Multimedia)

Sr	Department	Name & Designation
42		Ms. Rashika, Instructor (Anim. & Multimedia)
43	Electronics Engg.	Ms. Nisha Yadav, Asstt. Prof.
44	Business Studies	Ms. Radhika Sharma, Asstt. Prof. (Commerce) (for one semester)

Item No. EC/48/04: To consider and approve the proposed revision in remuneration rates related to the Examination work

It is informed that the Examination Branch has submitted a proposal to revise the remuneration rates of following work: -

Sr.	Work	Existing Rate	Proposed Rates
1.	Pasting of secrecy stickers on the answer sheets, etc.	Rs 1/- per sheet subject to maximum 400 sheets per day	Rs 2/- per sheet subject to maximum 400 sheets per day
2.	Checking of evaluated answer books	Rs 1/- per answer book subject to a minimum of Rs 50/-	Rs 3/- per answer book subject to a maximum 200 answer books per day

Accordingly, the same is placed before the Council for consideration & approval.

Item No. EC/48/05: To consider and approve the minutes of the 1st meeting of Research Advisory Council (RAC) of the University

It is informed that 1st meeting of the Research Advisory Council (RAC) of the University was held on 15.03.2023. The minutes of the same are placed at **Annexure-D** for consideration and approval of the Council.

Item No. EC/48/06: To consider and approve the minutes of the meeting of the Committee constituted to review the existing promotion policy of non-teaching staff members of the University.

It is informed that a meeting of the Committee constituted to review the existing promotion policy of non-teaching staff members was held on 10.06.2023. The recommendations of the Committee are placed at **Annexure-E** for consideration & approval of the Council.



Item No.EC/48/07: To adopt the revised minimum qualifications for appointment of teachers & other academic staff and measures for maintenance of standards in Higher Education 2022 based on UGC Regulations 2018

It is informed that the State Govt. vide Memo No. 25/1/2023-4TE dated 08.06.2023 (**Annexure-F**) has issued the revised minimum qualifications for appointment of teachers & other academic staff including Librarians and measures for maintenance of standards in Higher Education 2022, based on UGC Regulations 2018.

It is placed before the Council to approve to adopt the same.

Item No.EC/48/08: To consider the proposed amendments in the Statute and approve to recommend the same to the Hon'ble Chancellor

The following amendments are proposed in the University Statute:

- i) Statute 23(1): The constitution of the Selection Committee for Assistant/Associate Professor & Professor is proposed to be amended in compliance of the State Govt. instructions issued vide Memo No. 25/01/2023-4TE dated 08.06.2023 w.r.t. adoption of revised UGC guidelines 2018: -

- i) The Vice Chancellor or his/her nominee, who has at least ten years of experience as Professor, shall be the Chairperson of the Committee.
- ii) An academician not below the rank of Professor to be nominated by the Visitor/Chancellor, wherever applicable.
- iii) Three experts in the subject concerned nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
- iv) Dean of the Faculty concerned, wherever applicable.
- v) Head/Chairperson of the Department/School concerned.
- vi) An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories to be nominated by the Vice Chancellor, if any of the candidates from any of these categories is an applicant and if any of the above members of the selection committee does not belong to that category.

Four members, including two outside subject experts, shall constitute the quorum.



For the post of Senior Professor:

- (a) The Selection Committee for the post of Senior Professor in the University shall consist of the following persons:
- Vice Chancellor who shall be the Chairperson of the Committee.
 - An academician not below the rank of Senior Professor/Professor with minimum ten years experience who is the nominee of the Visitor/Chancellor, wherever applicable.
 - Three experts not below the rank of a Senior Professor/Professor with a minimum of ten years' experience in the subject/field concerned nominated by the Vice-Chancellor out of the panel of names approved by the relevant statutory body of the university.
 - Dean (not below the rank of Senior Professor/Professor with minimum ten years experience) of the faculty, wherever applicable.
 - Head Chairperson (not below the rank of Senior Professor/Professor with minimum ten years experience) or Senior-most Professor (not below the rank of Senior Professor Professor, with a minimum of ten years' experience) of the Department/School.
 - An academician (not below the rank of a Senior Professor/Professor with minimum ten years experience) representing SC/ST/OBC/ Minority / Women / Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.
- (b) Four members, including two outside subject experts, shall constitute the quorum.
- ii) Statute 21 (1) (b) & (c): On the pattern of DCRUST, Murthal, following amendment is proposed w.r.t experience as a reader/Associate Professor for becoming Chairperson of teaching Department:

Existing	Proposed
if a Department has only one professor, the Chairpersonship shall rotate between the professor and the senior-most reader; provided he has an experience of five years as a reader;	If a Department has only one Professor, the Chairmanship shall rotate between the Professor and the senior-most Associate Professor
if a Department has no professor, the Chairpersonship shall rotate between the two senior-most readers with an experience of five years.	If a Department has no Professor, the Chairmanship shall rotate between the two senior-most Associate Professors

It is placed before the Council for kind consideration.



Item No.EC/48/09: To consider and approve the recommendations w.r.t promotion of Sh. Anil Kumar Sharma, SDE (Civil) to the post of Executive Engineer (Civil)

The Departmental Promotion Committee (DPC) vide its meeting held on 26.07.2023 has recommended to promote Sh. Anil Kumar Sharma, SDE (Civil) to the post of Executive Engineer (Civil). Further, the Establishment Committee vide its meeting held on 14.08.2023 has been approved to forward these recommendations to the Executive Council. The copies of the minutes of the Departmental Promotion Committee (DPC) and Establishment Committee are placed at **Annexure-G** and **Annexure-H** respectively.

Accordingly, the same are placed before the Council for consideration & approval.

Item No.EC/48/10: To consider the request of Sh. Sushil Kumar, Assistant w.r.t. benefits of his past service rendered in Border Security Force (BSF) and other allied benefits

It is informed that Sh. Sushil Kumar is working in this University as Assistant from 20.08.2019 after tendering "Technical Resignation" from the post of Sub Inspector (Ministerial) in Border Security Force (BSF). He has served in BSF for 11 years 8 months & 03 days. Now, he has requested for extending the benefit of past service for the purpose of Gratuity, carry forward of leave balance and protection of pay in accordance with the relevant rules of the University/ State Govt. instructions, issued from time to time. The Senior Accounts Officer & Controller of Finance (both SAS Cadre Officers) has recommended/ suggested to forward this case to the State Govt. for consideration.

Accordingly, it is put up before the Council for consideration.

Item No.EC/48/11: To consider and approve the revision in capping of remuneration of NCC Instructor

It is informed that existing remuneration being paid to the NCC Instructor engaged by the University is Rs 500/- per hour with a maximum capping of Rs 15000/- per month.

Now, NCC Coordinator has submitted mentioning that the requirement of NCC activities is not fulfilled within 30 hours per month and thus an extra 20 hours per month (total 50 hours) engagement of NCC Instructor is needed. Accordingly, it is proposed to revise the capping of remuneration of NCC Instructor from Rs 15000/- to Rs 25000/- per month.

Accordingly, the proposal is put up before the Council for consideration and approval.



Item No.EC/48/12: To consider and approve the grant of continuation of provisional affiliation for existing programmes, increase in intake/new programmes to the affiliated colleges and grant of provisional affiliation to new Institute/College.

It is submitted that following 10 institutes had applied for grant of continuation of provisional affiliation for their existing programmes:-

1. Advanced Institute of Technology & Management, Palwal
2. B.S. Anangpuria Institute of Technology & Management, Faridabad.
3. Delhi College of Technology & Management, Palwal
4. NGF College of Engineering & Technology, Faridabad.
5. National Power Training Institute (NPTI), Faridabad
6. Rawal Institute of Engineering & Technology, Faridabad
7. Satyug Darshan Institute of Engineering & Technology, Faridabad
8. Shri Ram College of Engineering & Management, Palwal
9. Aravali College of Engineering & Management, Faridabad
10. Echelon Institute of Technology, Faridabad

Further, the following institutes have applied for increase in intake/new courses from the session 2023-24:

Sr.	Name of Institutes/ Colleges	Remarks
1.	Satyug Darshan Institute of Engineering & Technology, Faridabad	Increase intake of BCA-Industry Integrated Data Science from 30 to 60 seats.
2.	Echelon Institute of Technology, Faridabad	Applied for new programmes :- * MCA with intake of 60 seats * MBA with intake of 60 seats * B.Tech CSE (Data Science) with intake of 30 seats * B.Tech CSE (AIML) with intake of 60 seats
3.	NGF College of Engineering & Technology, Faridabad	Applied for new programmes :- * BCA with intake of 30 seats. * Increase in intake of B.Tech CSE from 90 to 120 seats.
4.	Shri Ram College of Engineering & Management, Palwal	Applied for new programmes:- * MCA with intake of 60 seats. * BBA in Digital Marketing with intake of 60 seats. Applied for increase in intake of programmes:- * BCA from 60 to 120 seats * MBA from 60 to 120 seats



Sr.	Name of Institutes/ Colleges	Remarks
5.	Raja Jait Singh Government Polytechnic, Neemka, Faridabad	Applied for grant of provisional affiliation for its B.Voc. Programmes as a new Institute.

As per the provisions of the Affiliation Ordinance, the Inspection Committees constituted by the Vice Chancellor have inspected the respective Institutes and submitted the reports. The same were put up before the Inspection Board for final examination. The Inspection Board in its meeting held on 08.08.2023 have accepted these reports and allowed to issue the affiliation letters subject to final approval by Executive Council (**Annexure- I**).

Accordingly, it is requested to consider & approve the grant of continuation of affiliation, new programmes/ increase in intake w.r.t. existing institutes and grant of provisional affiliation to new Institute i.e. Raja Jait Singh Government Polytechnic, Neemka, Faridabad for its B.Voc. Programmes.

Item No.EC/48/13: To consider and approve the recommendations of the Selection Committee constituted for making selection to the post of Associate Professor in Mechanical Engineering on regular basis vide Advt. No. 03/2022

It is brought to the notice of the Council that the meeting of the Selection Committee constituted for making selection to the post on regular basis advertised vide Advt. no. 03/2022 was held on Sept 11, 2023.

The recommendations of the Selection Committees are placed on the table in sealed envelope for kind consideration & approval.

Item No.EC/48/14: To consider and approve the recommendations of the Selection Committee constituted for making selection to the post of Sports Officer on contract basis vide Advt. No. 03/2023

It is brought to the notice of the Council that the meeting of the Selection Committee constituted for making selection to the post Sports Officer on contract basis advertised vide Advt. no. 03/2023 was held on Sept 12, 2023.

The recommendations of the Selection Committees are placed on the table in sealed envelope for kind consideration & approval.



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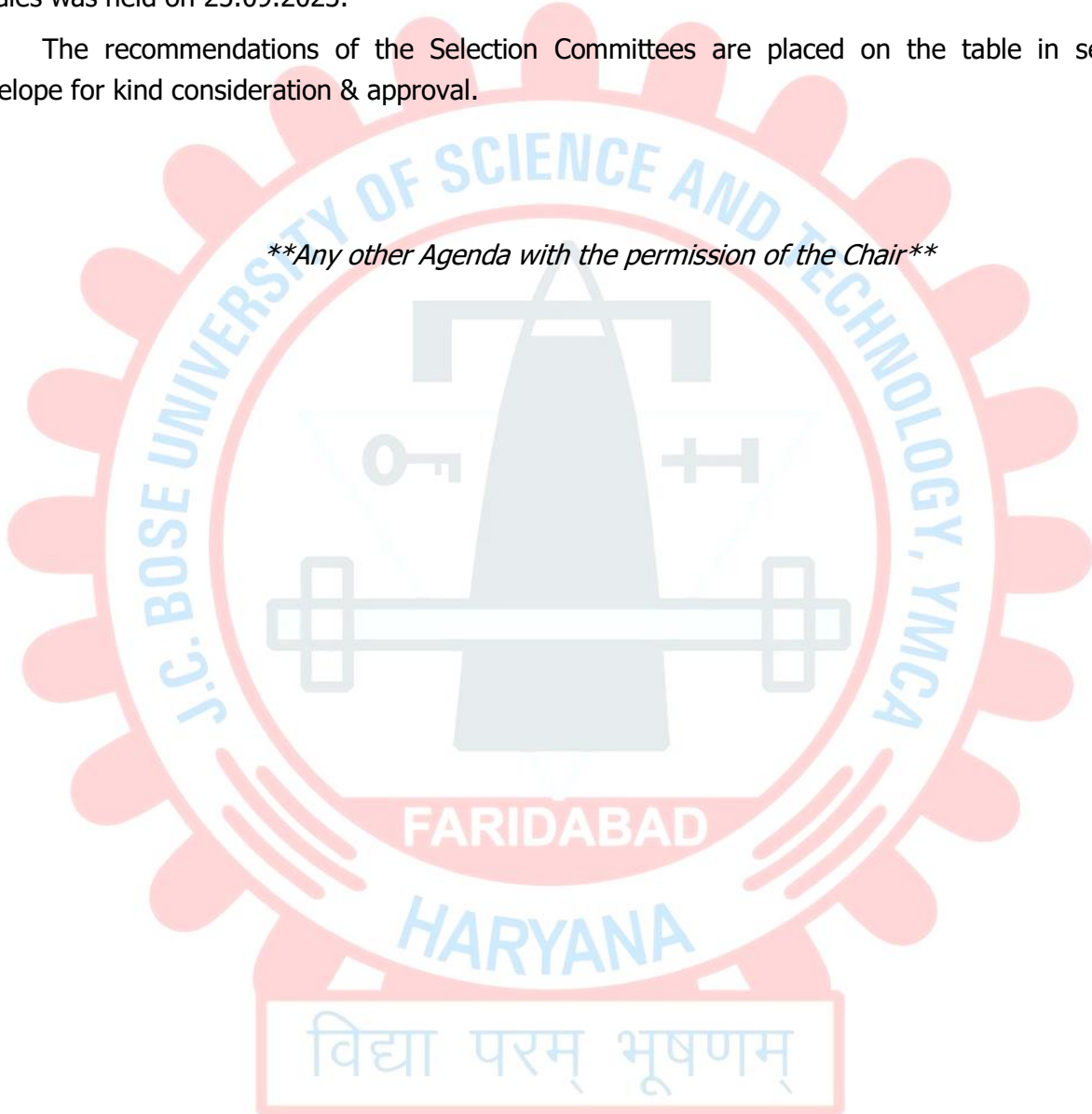
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Item No.EC/48/15: To consider and approve the recommendations of the Selection Committee constituted for engagement of 'Adjunct Faculty' in various Teaching Departments of the University.

The meeting of the Selection Committee constituted for engagement of Adjunct Faculty in the Department of Environmental Science, Communication & Media Technology and Management Studies was held on 25.09.2023.

The recommendations of the Selection Committees are placed on the table in sealed envelope for kind consideration & approval.

Any other Agenda with the permission of the Chair





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Table Agenda items being placed before the Executive Council in its 48th meeting
scheduled to be held on 10.10.2023 at 02:30 PM

Item No.EC/48/16: To consider & approve the medical reimbursement bills submitted by Dr. Neelam Duhan, Associate Professor in the Department of Computer Engineering for treatment of her husband, Sh. Ravi Duhan in unapproved hospital

It is submitted that Dr. Neelam Duhan, Associate Professor (Computer Engineering) has submitted medical bills of Rs. 3,71,708/- towards treatment of her husband, Sh. Ravi Duhan, in unapproved hospital. The same has been worked out & calculated by the Accounts Branch & Health Centre of the University as per Haryana Govt. rates for Rs 1,20,559/-, which requires the approval of the Council for reimbursement. These bills have been checked by the Accounts Branch and verified by the Medical Officer of the University.

The emergency certificate in this respect issued by the O/o Civil Surgeon, Faridabad vide their office Ref. No. Med./Reimb/2023/1011 dated 18.07.2023 has also been enclosed.

These bills are placed at **Annexure-J** before the Council for consideration & approval.

Item No.EC/48/17: To consider & approve the medical reimbursement bills submitted by Sh. Bharat Singh, Clerk for treatment of his son, Sh. Kaustubh in unapproved hospital

It is submitted that Sh. Bharat Singh, Clerk has submitted medical bills of Rs. 15,144/- towards treatment of his son, Sh. Kaustubh, in unapproved hospital. The same has been worked out & calculated by the Accounts Branch & Health Centre of the University as per Haryana Govt. rates for Rs 4339/-, which requires the approval of the Council for reimbursement. These bills have been checked by the Accounts Branch and verified by the Medical Officer of the University.

The emergency certificate in this respect issued by the O/o Civil Surgeon, Faridabad vide their office Ref. No. Med./Reimb/2023/927 dated 28.06.2023 has also been enclosed.

These bills are placed at **Annexure-K** before the Council for consideration & approval.

Item No.EC/48/18: To consider and approve the Struck-Off Strength (SOS) of the Staff from the services of J.C. Bose University of Science & Technology, YMCA, Faridabad.

The matter with regard to Struck-Off Strength (SOS) of Sh. Jagbir Singh, Peon w.e.f. 25.04.2023, consequent upon his permanent absorption in Guru Jambheshwar University of Science & Technology, Hisar is placed before the Council for consideration & approval.



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Sub: Decisions of the Academic Council taken in its meeting held on 10.10.2023 at 11.00 AM on the Items to be placed before the Executive Council in its meeting held on 10.10.2023 at 02.30 PM onwards

ITEM NO.	TITLE OF THE ACADEMIC COUNCIL AGENDA ITEMS & DECISION
AC/28/03	<p>To consider the proforma to submit Inspection Report developed by the University for granting affiliation to the Institutions/ Colleges with JCBUST, YMCA Faridabad</p>
	<p>It is submitted that for grant of affiliation to the Institutes/Colleges seeking affiliation with the University in respect of continuation of provisional affiliation for existing courses, start of new courses, increase in intake etc., the Inspection Committees are constituted by the competent authority every year. The Inspection Committees visit the Institutions for physical inspection and submit their inspection report. But no fixed format to submit the inspection report is available in the University.</p> <p>Therefore, a Committee under the Chairmanship of Dr. Manjeet Singh, Professor in Computer Engg., was constituted and the committee has developed a new proforma to submit the Inspection Report, which may fulfill all needs of the report.</p> <p>A copy of proforma to submit the Inspection Report is attached herewith as Annexure-28.03.01.</p> <p>The Council may kindly consider and recommend the same to the Executive Council for approval.</p>
Decision of the Council	<p>The Council considered and recommended the matter to the Executive Council for approval.</p>
AC/28/06	<p>To consider the proposal to supply the certified photocopy of evaluated/re-evaluated answer books to the students of Affiliated Colleges with requisite fee.</p>
	<p>It is submitted that the Examination Branch of the University is conducting the end semester theory examination for the students of UTD and Affiliated Colleges. After the completion of exam, answer books are marked with secrecy code in order to maintain sanctity of the evaluation process.</p> <p>It is further informed that the answer books of UTD students are</p>



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	<p>generally evaluated by the faculty members, who have taught the subject to the students in that particular semester. After evaluation, these answer books are shown to the UTD students by the respective faculty member as a good practice. On the other hand, the students of Affiliated Colleges are having no such facility to take care of their concerns/doubts regarding evaluation.</p> <p>Due to above, the students of Affiliated Colleges file RTI and seek photocopy of their evaluated answer books at any time after the result declaration. Thereafter, the staff of Examination Branch searches the Answer books sought for in the RTI and spends a large amount of time to xerox the answer book and to reply the RTI. Sometime, failure to comply with RTI time lines, may lead to legal/financial complications. It's a long and time consuming process and major human resource is involved to complete the process.</p> <p>In order to streamline and facilitate the process, it has been proposed by the Examination Branch to supply the certified photocopy of evaluated/re-evaluated answer books to the students of Affiliated Colleges with payment of requisite fee. The facility may be given/restricted for a particular time period. This may not only resolve the issue but also become a source of revenue.</p> <p>As per Examination Branch, similar provisions/rule exist in Kurukshetra University and Deenbandhu Chotu Ram University, Murthal (Sonapat) and copy of the same is attached herewith as Annexure-28.06.01.</p> <p>The following fee is being charged by the Kurukshetra University:-</p> <ul style="list-style-type: none">(i) Fee for supply of certified photocopy of evaluated/re-evaluated per answer book is Rs.500/-(ii) Fee for Inspection of evaluated/re-evaluated per answer book is Rs.100/-(iii) BPL candidate need not to pay any fee. <p>The Council may kindly consider to supply the certified photocopy of evaluated/re-evaluated answer books to the students of Affiliated Colleges with requisite fee as above and recommend the same to the Executive Council for approval.</p>
Decision of the Council	The Council considered and recommended the matter to the Executive Council for approval.



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AC/28/07	To consider Teaching Assistantship (TA) Scheme for Research Scholars of the University.
	<p>It is submitted that the Academic Council in its 26th meeting held on 07.02.2023 decided that the Ph.D Scholars, who fulfill the eligibility criteria and are not being paid any scholarship, may be allocated some un-allotted teaching load in the University on suitable payment basis.</p> <p>Accordingly a Committee under the Chairmanship of Dr. C.K. Nagpal, Dean, Faculty of Informatics & Computing was constituted for the above purpose. The Committee in its meeting held on 07.06.2023 recommended the following points:-</p> <p>(i) Those Research Scholars, who are not getting any kind of scholarship, may be given Teaching Assistantship with a maximum load of 6-8 hours/week (laboratory load only).</p> <p>(ii) A honorarium of Rs.500/hour to the maximum of Rs.12000/month may be given.</p> <p>(iii) Funds for Teaching Assistantship may be utilized from Research Funds/Departmental/SFS Funds etc.</p> <p>A copy of Minutes dated 07.06.2023 is attached herewith at Annexure-28.07.01 along with UGC Committee Report dated 31.07.2019.</p> <p>The Council may kindly consider the Teaching Assistantship (TA) Scheme and recommend the same to the Executive Council for approval.</p>
Decision of the Council	The Council considered and approved inclusion of theory teaching load along with laboratory and recommended the Scheme to the Executive Council for further approval.
AC/28/12	To consider the selections made by the Selection Committee w.r.t. Professor of Practice, as per UGC guidelines.
	<p>It is submitted that the Selection Committee in its meeting held on 25.09.2023 considered and selected candidates as Professor of Practice in Electrical Engg., Management Studies and Civil Engg. Departments, as per UGC Guidelines.</p>



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	<p>The sealed cover containing the details of selected candidates as Professor of Practice, is being placed to be opened during the meeting of the Council.</p> <p>The Council may kindly consider the selections and recommend the names to the Executive Council for further approval.</p>
Decision of the Council	<p>The Council considered and recommended the names to the Executive Council for approval.</p>
AC/28/13	<p>To consider the revised minimum qualifications for appointment of teachers and other academic staff including Librarians and Director Physical Education & Sports etc issued by the State Govt.</p>
	<p>It is submitted that the State Govt. conveyed the Revised Minimum Qualifications for appointment of teachers and other academic staff including Librarians and Director of Physical Education & Sports in Universities and Colleges and measures for the maintenance of Standards in Higher Education-2022 based on University Grants Commission Regulations 2018 vide Memo No.7/79-2017C-IV(3) dated 11.11.2022 and Memo No.25/01/2023-4TE dated 08.06.2023.</p> <p>In this connection, it is informed that the University is following State Govt. Rules w.r.t. appointment of teachers, grant of pay scales, promotion under CAS etc. as conveyed from time to time. A copy of State Govt. Memo dated 11.11.2022 along with detailed guidelines on the subject matter is attached herewith as <u>Annexure-28.13.01.</u></p> <p>The Council may kindly consider and recommend the adoption of above guidelines of the State Govt. to Executive Council further approval.</p>
Decision of the Council	<p>The Council considered and recommended the matter to the Executive Council for approval.</p>



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AC/28/14	To consider new CAS proforma for University Teachers and Librarian as per guidelines of the State Govt. conveyed vide Memo No.7/79-2017C-IV(3) dated 11.11.2022 and Memo No. 25/01/2023-4TE dated 08.06.2023.
	<p>It is submitted that on the basis of guidelines issued by the State Govt. vide Memo No.7/79-2017C-IV(3) dated 11.11.2022 w.e.f. revised minimum qualifications for appointment of teachers etc., the University has developed new CAS Proforma for Teachers and Librarian separately. The proforma are also discussed and finalized by a Committee constituted for this purpose. The proforma are reviewed by a committee constituted for this purpose and further circulated amongst the Chairpersons and Librarian for their comments.</p> <p>Copies of new CAS Proforma for Teachers and Librarian are attached herewith as Annexures-28.14.01 & 28.14.02.</p> <p>The Council may kindly consider the new CAS proforma and recommend the same to the Executive Council for further approval.</p>
Decision of the Council	The Council considered and recommended the new CAS proforma to the Executive Council for approval.
AC/28/15	To consider the revision in remuneration rates for Secrecy work and checking of evaluated answer books.
	<p>It is informed that the Examination Branch vide Note dated 26.09.2023 (copy enclosed as Annexur-28.15.01) submitted that after the conduction of examination, answer books are processed for secrecy purpose like putting "No question attempted thereafter", Putting dummy code, tearing off counterfoil etc.</p> <p>Similarly Checking Assistant verifies the marks mentioned on the cover page of the answer book with the marks given inside the answer book, checking of totaling, unmarked question and uploading of awards on ERP portal etc.</p>



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	<p>The remuneration rates were introduced long back and have not been revised. In view of above, the following revision is proposed:-</p> <table border="1"><thead><tr><th>Sr.No</th><th>Activity</th><th>Existing rate</th><th>Proposed rates</th></tr></thead><tbody><tr><td>1.</td><td>Secrecy work – pasting of stickers on the answer books</td><td>Rs.1/- per answer book subject to a maximum of 400 books in a day</td><td>Rs.2/- per answer book subject to a maximum of 400 books in a day</td></tr><tr><td>2.</td><td>Checking of evaluated answer books</td><td>Rs.1/- per answer book subject to a minimum of Rs.50/-</td><td>Rs.3/- per answer book subject to a maximum of 200 books in a day</td></tr></tbody></table> <p>The Council may kindly consider and recommend the above revision in remuneration rates to the Executive Council for approval.</p>	Sr.No	Activity	Existing rate	Proposed rates	1.	Secrecy work – pasting of stickers on the answer books	Rs.1/- per answer book subject to a maximum of 400 books in a day	Rs.2/- per answer book subject to a maximum of 400 books in a day	2.	Checking of evaluated answer books	Rs.1/- per answer book subject to a minimum of Rs.50/-	Rs.3/- per answer book subject to a maximum of 200 books in a day
Sr.No	Activity	Existing rate	Proposed rates										
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2.	Checking of evaluated answer books	Rs.1/- per answer book subject to a minimum of Rs.50/-	Rs.3/- per answer book subject to a maximum of 200 books in a day										
Decision of the Council	The Council considered and recommended the matter to the Executive Council for approval.												
AC/28/16	To consider the adoption of instructions issued by the State Govt. regarding grant of HAG (Stage-6) under CAS to Senior Professors of the University.												
	<p>It is submitted that the State Govt. vide Memo No.83-86/Univ. dated 10.02.2023 conveyed the instructions regarding grant of HAG (Stage-6) under CAS to Senior Professors of the Universities. A copy of State Govt. Memo No.83-86/Univ. dated 10.02.2023 is attached herewith as <u>Annexure-28.16.01</u> for ready reference.</p> <p>The Council may kindly consider and recommend the adoption of instructions to the Executive Council for approval.</p>												
Decision of the Council	The Council considered and recommended the matter to the Executive Council for approval.												



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Achievements of the University to be placed in the 48th Meeting of the Executive Council held on Oct 10, 2023 at 02:30 PM for information of the Council.

1. University gets AAAA+ in Career 360 Magazine. ([Annexure-L](#))
2. University ranked in top 10 in NPTEL SWAYAM local chapter. ([Annexure-M](#))
3. University gets awarded in category "National Emerging University Award" by Bhagidari Jan Sahyog Samiti. ([Annexure-N](#))
4. Prof. Sushil Kumar Tomar, Vice Chancellor, has been honored with the prestigious IAPS Fellowship Award for his exceptional contributions to the field of Mathematics by the International Academy of Physical Sciences (IAPS), Prayagraj.
Prof. Tomar was presented with the esteemed award during the 29th International Conference of the International Academy of Physical Sciences (CONIAPS-XXIX) held from July 21st to 23rd, 2023, in Dehradun, Uttarakhand.
5. Hon'ble Governor Chancellor Shri Bandaru Dattatreya Ji inaugurated two student-centric projects in the University on 17th July 2023: -
 - i. A. Lalitha - Girls Hostel
 - ii. Shri Krishna Bhavan – Cafeteria
