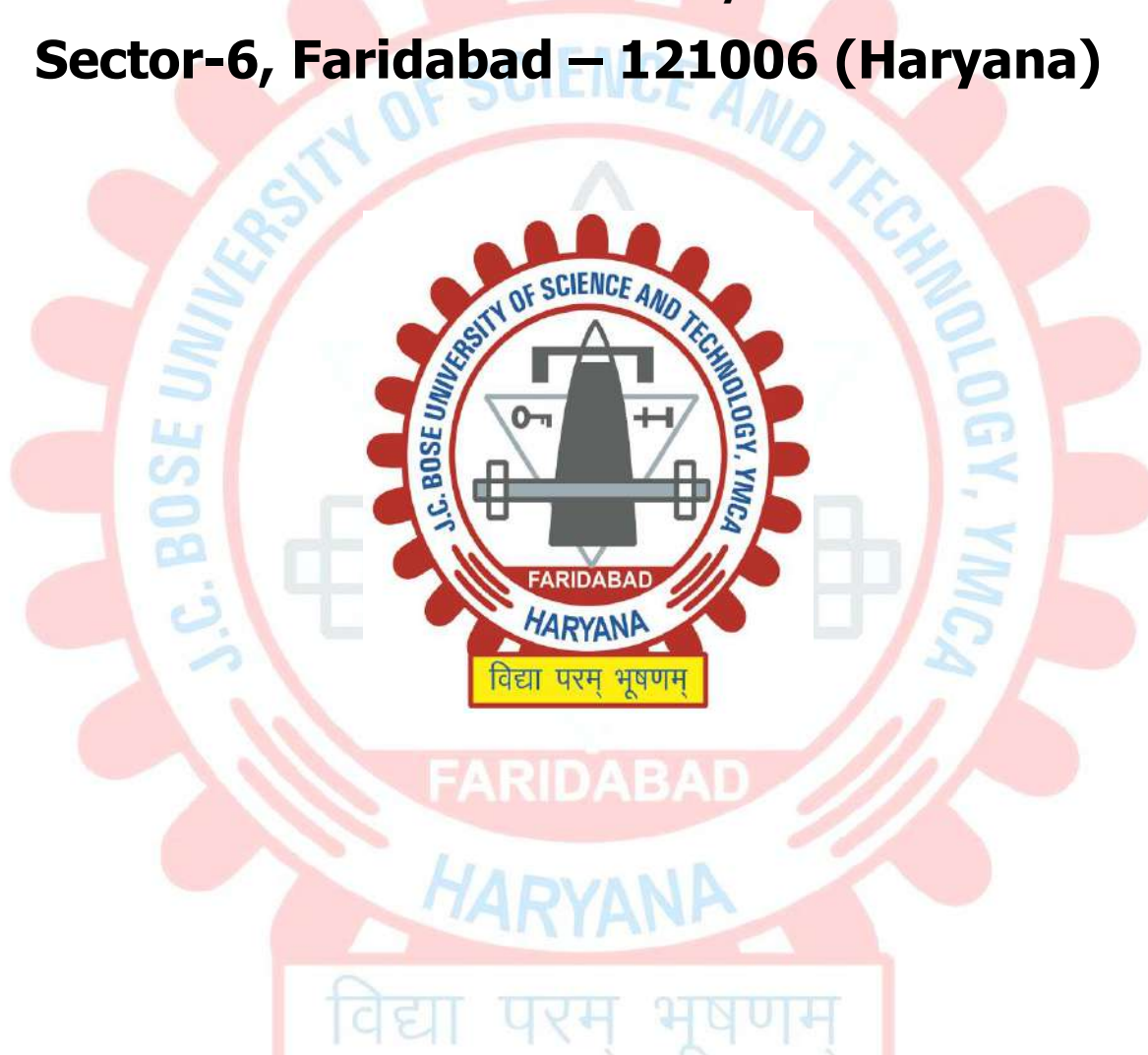


J.C. Bose University of Science & Technology, YMCA, Faridabad

(A State Govt. University Established vide State Legislative Act 21/2009)

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Sector-6, Faridabad – 121006 (Haryana)



Agenda for 29th Meeting of the Academic Council,
J.C. Bose University of Science & Technology, YMCA,
Faridabad scheduled to be held on May 09, 2024 at
11:00 AM in Online mode/ Boardroom of the University



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SECTOR-6, FARIDABAD-121006, HARYANA

web: www.jcboseustac.in

Ref: Estb/Univ Auth/22/2024

Date: 01/09/2022

NOTIFICATION

As per the provisions contained in the University Statute (13), the Academic Council of J.C. Bose University of Science & Technology, YMCA, is hereby notified as follows:

Sr.	Name of Member	Duration	
		From	Till
1.	Prof. S.K.Tomar, Vice Chancellor & Chairman		Ex-Officio Member
2.	Director General, Technical Education Deptt, Haryana		Ex-Officio Member
3.	Registrar		Member Secretary
4.	Dean – Institutions		Ex-Officio Member
5.	Dean – Faculty of Engg & Tech		Ex-Officio Member
6.	Dean – Faculty of Management Studies		Ex-Officio Member
7.	Dean – Faculty of Sciences		Ex-Officio Member
8.	Dean – Faculty of Informatics and Computing		Ex-Officio Member
9.	Dean – Faculty of Liberal Arts & Media Studies		Ex-Officio Member
10.	Dean- Faculty of Life Sciences		Ex-Officio Member
11.	Dean- Faculty of Inter-disciplinary Studies & Research		Ex-Officio Member
12.	Controller of Finance		Ex-Officio Member
13.	Controller of Examinations/ Dean (Examinations)		Ex-Officio Member
14.	Dy. Librarian		Ex-Officio Member
15.	Prof. B S Pabla, Deptt. of Mechanical Engg. NITTR, Chandigarh	31.08.2022	30.08.2024
16.	Prof. (Dr.) R S Chhillar, Deptt. of Computer Science & Applications, Maharshi Dayanand University, Rohtak-124001	31.08.2022	30.08.2024
17.	Prof. (Dr) Sunita Srivastava, Deptt. of Physics & Astrophysics, Central University of Haryana, Jant- Pali, Mahendragarh (Haryana)	31.08.2022	30.08.2024
18.	Prof. (Dr.) M K Soni, Pro Vice Chancellor, Manav Rachna International Institute of Research & Studies, Faridabad	31.08.2022	30.08.2024
19.	Prof. Pawan Kumar Sharma, Deptt. of Chemistry, Kurukshetra University, Kurukshetra	31.08.2022	30.08.2024
20.	Prof. Rajesh Dhankhar, Deptt. of Environmental Sciences, Maharshi Dayanand University, Rohtak	31.08.2022	30.08.2024
21.	Mr. Yoginder Pal Singh, Director, Kapayo Solutions Pvt. Ltd., 1797, Kotla Mubarakpur Opp. D-42 South Extension-1, New Delhi-110003	31.08.2022	30.08.2024
22.	Prof. P. Sasikala Ramachandaran, Head, Deptt. of New Media, M.C University of Journalism & Communication, Bhopal (M.P)	31.08.2022	30.08.2024
23.	Dr. Raj Kumar, Professor - FET	31.08.2022	30.08.2024
24.	Dr. Ashutosh Dixit, Professor –FIC	31.08.2022	30.08.2024
25.	Dr. Ashutosh Nigam, Professor- FMS	31.08.2022	30.08.2024
26.	Dr. Neetu Gupta, Professor-FOS	31.08.2022	30.08.2024
27.	Dr. Manisha Goyal, Associate Professor- FMS	31.08.2022	30.08.2024
28.	Dr. Anuradha Sharma, Associate Professor-FOS	31.08.2022	30.08.2024
29.	Dr. Sandhya Dixit, Associate Professor- FET	31.08.2022	30.08.2024
30.	Dr. Sapna Gambhir, Associate Professor-FIC	31.08.2022	30.08.2024
31.	Dr. Pawan Malik, Associate Professor-FLAMS	31.08.2022	30.08.2024
32.	Dr. Kakoli Dutt, Associate Professor-FLS	31.08.2022	30.08.2024
33.	Mr. Bharat Bhushan, Assistant Professor.- FET	31.08.2022	30.08.2024
34.	Mrs. Poonam, Assistant Professor- FIC	31.08.2022	30.08.2024
35.	Dr. M K Yadav, Assistant Professor-FOS	31.08.2022	30.08.2024
36.	Dr. Renu Aggarwal, Assistant Professor-FMS	31.08.2022	30.08.2024
37.	Mr. Deepansh Sharma, Assistant Professor-FLS	31.08.2022	30.08.2024


REGISTRAR

Endst. No. Estb/Univ Auth/22/2025

Date : 01.09.2022

A copy of the above is forwarded to the following:

- All concerned.
- Web-administrator: to upload on the University website.



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web: www.jcboseust.ac.in

Ref. No: JCBUST/Acad/29th AC/1043-44

Dated: 26.04.2024

Through Email

To

1. Prof. S. K. Tomar, Vice-Chancellor
J.C. Bose University of Science & Technology, YMCA Faridabad. : Chairman
2. Director General, Technical Education Deptt. Haryana : Ex-Officio-Member
3. Prof. Tilak Raj
Dean of Institutions, JCBUST, YMCA Faridabad. : Ex-Officio-Member
4. Prof. Raj Kumar
Dean-Faculty of Engg. & Tech. & Professor-FET
JCBUST, YMCA Faridabad. : Ex-Officio-Member
5. Prof. Ashutosh Nigam
Dean – Faculty of Management Studies & Professor-FMS
JCBUST, YMCA Faridabad. : Ex-Officio-Member
6. Prof. Neetu Gupta
Dean – Faculty of Sciences & Professor-FOS
JCBUST, YMCA Faridabad. : Ex-Officio-Member
7. Prof. C.K. Nagpal
Dean – Faculty of Informatics and Computing
JCBUST, YMCA Faridabad. : Ex-Officio-Member
8. Prof. Anuradha Sharma
Dean – Faculty of Liberal Arts & Media Studies
and Faculty of Life Sciences & Professor-FOS
JCBUST, YMCA Faridabad. : Ex-Officio-Member
9. Prof. Neelam Turk
Dean – Faculty of Interdisciplinary Studies & Research
JCBUST, YMCA Faridabad. : Ex-Officio-Member
10. Sh. Ravi Kumar Sharma, Controller of Finance
JCBUST, YMCA Faridabad. : Ex-Officio-Member
11. Prof. Komal Kumar Bhatia, Controller of Examinations
JCBUST, YMCA Faridabad. : Ex-Officio-Member
12. Dr. P.N. Bajpai, Dy. Librarian
JCBUST, YMCA Faridabad. : Ex-Officio-Member



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- | | | |
|-----|--|----------|
| 13. | Prof. B. S. Pabla
Deptt. of Mechanical Engg, NITTTR, Chandigarh. | : Member |
| 14. | Prof. R.S. Chhillar
Deptt. of Computer Science & Applications
Maharshi Dayanand University, Rohtak-124001 | : Member |
| 15. | Prof. Sunita Srivastava
Deptt of Physics & Astrophysics,
Central University of Haryana, Jant-Pali, Mahendergarh | : Member |
| 16. | Prof. M.K. Soni
Pro-Chancellor, Lingaya's Vidya Peeth, Faridabad. | : Member |
| 17. | Prof. Pawan Kumar Sharma, Deptt. of Chemistry,
Central University of Haryana, Jant-Pali, Mahendergarh | : Member |
| 18. | Prof. Rajesh Dhankar
Deptt. of Environmental Sciences, MDU, Rohtak | : Member |
| 19. | Mr. Yogender Pal Singh
Director, Kapayo Solutions Pvt. Ltd. 1797, Kotla Mubarakpur
Opp.D-42 South Extension-I, New Delhi-110003. | : Member |
| 20. | Prof. P. Sasikala
Dean (Academics), Head- New Media Technology, Makhanlal
Chaturvedi National University of Journalism and
Communication, Bhopal (M.P). | : Member |
| 21. | Dr. Ashutosh Dixit
Professor-FIC, JCBUST, YMCA Faridabad. | : Member |
| 22. | Dr. Manisha Goel
Associate Professor-FMS, JCBUST, YMCA Faridabad. | : Member |
| 23. | Dr. Sandhya Dixit
Professor-FET, JCBUST, YMCA Faridabad. | : Member |
| 24. | Dr. Sapna Gambhir
Associate Professor-FIC, JCBUST, YMCA Faridabad. | : Member |
| 25. | Dr. Pawan Singh Malik
Associate Professor-FLAMS, JCBUST, YMCA Faridabad. | : Member |
| 26. | Dr. Kakoli Dutt
Associate Professor-FLS, JCBUST, YMCA Faridabad. | : Member |



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27. Mr. Bharat Bhushan : Member
Assistant Professor-FET, JCBUST, YMCA Faridabad.
28. Dr. Poonam : Member
Associate Professor-FIC, JCBUST, YMCA Faridabad.
29. Dr. M.K. Yadav : Member
Assistant Professor-FOS, JCBUST, YMCA Faridabad.
30. Dr. Renu Aggarwal : Member
Assistant Professor-FMS, JCBUST, YMCA Faridabad.
31. Dr. Deepansh Sharma : Member
Assistant Professor-FLS, JCBUST, YMCA Faridabad.

Sub: Agenda for 29th meeting of the Academic Council scheduled to be held on 09.05.2024, at 11:00 AM in Online mode/ Board Room of the University

Sir/Madam,

It is informed that with the concurrence of the Vice Chancellor, next meeting of the Academic Council of J. C. Bose University of Science & Technology, YMCA, Faridabad is scheduled to be held on 09.05.2024, at 11:00 AM in online mode/ Board Room of the University. You are requested to make it convenient to attend this meeting. The agenda items for the same are attached herewith. The online link for this meeting will be shared separately.

Yours faithfully,


REGISTRAR & MEMBER SECRETARY 26/04/24

Dated: 26.04.2024

Endst No : JCBUST/Acad/29th AC/1043-44

A copy of the above is forwarded to Dean Academic Affairs for information and necessary action.


REGISTRAR & MEMBER SECRETARY 26/04/24



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Agenda items to be placed before the Academic Council in its 29th meeting scheduled to be held on May 09, 2024 at 11:00 AM

Item No.	Title	Page No.
AC/29/01	To consider and confirm the Minutes of 28 th meeting of the Academic Council held on 10.10.2023 at 11:00 AM.	1
AC/29/02	To note the Action Taken Report (where necessary) on the decisions of the 28 th meeting of Academic Council held on 10.10.2023 at 11.00 AM.	1-8
AC/29/03	To ratify the decisions taken by the Vice Chancellor as Chairman of the Academic Council in terms of clause 10(6) of the University Act.	9
AC/29/04	To consider the minutes of the meeting held to discuss the prospective plan for improving admissions in those courses where admission status was very low or nil during the last year i.e. 2023-24.	10
AC/29/05	To consider and approve the policy framed by the University to support the Abandoned, Surrendered and Orphan Children for pursuing higher Education in line with "HARIHAR" policy of Haryana Government.	10
AC/29/06	To consider and approve the Information Brochure of the University for the Academic Year 2024-25.	11
AC/29/07	To consider and approve the Minutes of 4 th Meeting of Board of Faculty of Science held on 09.10.2023.	11
AC/29/08	To consider and approve the policy for pursuing two Academic Programmes simultaneously in the University	11
AC/29/09	To consider and approve the Minutes of 22 nd meeting of Board of Faculty of Management Studies held on 15.04.2024.	12
AC/29/10	To consider the request of NITTTT regarding exemption from Credit Transfer Policy	12
AC/29/11	To note the award of 'Scientist of the Year Award-2023' by the National Environmental Science Academy, India (NESAI) to Dr. Navish Kataria, Assistant Professor in the Department of Environmental Sciences .	12
AC/29/12	To consider and decide the request of the student Mr. Ravinder Kumar, Roll No. EIC-2541-2K14 to verify the result or retake the exam of MU-103 (ED).	12
AC/29/13	To ratify the start of a new programme "Master of Social Work" under the Department of Communication and Media Technology.	13



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Item No.AC/29/01: To consider and confirm the Minutes of 28th meeting of the Academic Council held on 10.10.2023 at 11:00 AM.

It is brought to the notice that the minutes of 28th meeting of the Academic Council held on Oct 10, 2023 were circulated amongst the members for their comments. The copy of minutes is placed at [Annexure-A \(page no. 19-28\)](#). No comments were received from any member.

Item No.AC/29/02: To note the Action Taken Report (where necessary) on the decisions of the 28th meeting of Academic Council held on 10.10.2023 at 11.00 AM.

The action taken report on the decisions taken by the Academic Council in its 28th meeting held on Oct 10, 2023, is placed before the Council for information and suggestions, if any: -

Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
Item No. AC/28/01 To Consider and confirm the Minutes of 27 th Academic Council meeting held on 19.05.2023.	The Council considered and confirmed the Minutes of 27 th Meeting of the Academic Council held on 19.05.2023.	--	No further action was required.
Item No.AC/28/02 To note the Action Taken Report (where necessary) on the decisions of 27 th Academic Council meeting held on 19.05.2023.	The Council noted the actions taken (where necessary) on the decisions of 27 th meeting of Academic Council held on 19.05.2023. However, while considering the action taken report, the Council further resolved/decided as under, on the following items:- Item No.AC/25/08 :To consider and approve establishment of University Publication Bureau. The council noted the revised Notification for establishment of University Publication Bureau and further desired that Standard Operation Procedure (SOP) for the working of the Publication Bureau should be prepared and is to be placed before the council in its next meeting	Dr. Pawan Singh Malik/R&D Cell	Preparation of SOP is under process
-do-	Item No.AC/25/09: To consider and approve the recommendations made by the committee constituted for review the award of Dean Merit Certificate. The Council considered and approved	DSW/ Dr. Pawan Singh Malik	The necessary changes have been made as suggested by the Council (Annexure B (page no. 29)).



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Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
	<p>certificate format with the following changes:</p> <p>(i) To remove "NH-2"</p> <p>(ii) To replace "Certificate of Dean Merit" with "Dean Merit Certificate"</p> <p>(iii) To replace "Stood Topper" with "secured First position".</p>		
<p>Item No. AC/28/03 To consider the proforma developed by the University to submit Inspection Report for granting affiliation/extension of affiliation to the Colleges/Institutes with J.C. Bose UST, YMCA Faridabad.</p>	<p>The Council considered and suggested the following:</p> <p>(i) The word "Course" should be replaced with "Programme".</p> <p>(ii) Option for Workshop and other information should be added, where ever required.</p> <p>Further, the Council recommended the matter to the Executive Council for approval.</p>	<p>Affiliation & Registration Branch</p>	<p>The matter was considered and approved by the Executive Council in its 48th meeting held on 10.10.2023. The same has been notified vide Ref. No. Affil & Regn./2023/2541A dated 20.11.2023.</p>
<p>Item No. AC/28/04 To note the cancellation of admission of Ms. Nikita Kapoor, Roll No. 22015305034, BBA (Digital Marketing) admitted in 2022-23 by Echelon Institute of Technology, Faridabad.</p>	<p>The Council noted the cancellation of admission of Ms. Nikita Kapoor, Roll No. 22015305034, BBA (Digital Marketing) admitted 2022-23 by Echelon Institute of Technology, Faridabad.</p>	<p>Affiliation & Registration Branch</p>	<p>No further action was required.</p>
<p>Item No. AC/28/05 To consider and decide the request of the following Ph.D Scholars to continue their Ph.D on part time basis:-</p> <p>(i) Ms. Anu Bala, Regn. No.21-YMCA-911002, Ph.D Scholar in Physics</p> <p>(ii) Mr. Abhishek Bhardwaj, Regn. No. 21-YMCA-91001, Ph.D Scholar in Mechanical Engg.</p>	<p>The Council after detailed deliberations referred the matter to Research Advisory Committee (RAC) of the University for consideration and necessary recommendations.</p>	<p>R&D Cell</p>	<p>The ATR is mentioned in a separate Agenda Item AC/29/03 (a)</p>



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Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
Item No. AC/28/06 To consider the proposal to supply the certified photocopy of evaluated/re-evaluated answer books to the student of Affiliated Colleges/Institutes with requisite fee.	The Council considered the agenda with the following remuneration rates: (i) Fee for supply of certified photocopy of evaluated/re-evaluated per answer book is Rs. 1000/- (ii) Fee for inspection of evaluated/re-evaluated per answer book is Rs.300/- (iii) BPL candidate need not to pay any fee. Further the Council recommended the matter to the Executive Council for approval.	Exam. Branch	The matter was considered and approved by the Executive Council in its 48 th meeting held on 10.10.2023 and the same has been notified vide Ref. No. COE/23/4673 dated 30.11.2023.
Item No. AC/28/07 To consider Teaching Assistantship (TA) Scheme for Research Scholars of the University.	The Council considered the agenda item with following modifications:- (i) Theory load may also be allowed (except tutorial) with Lab load. (ii) Maximum ceiling for monthly remuneration is to be increased to 15000/- per month. (iii) One candidate on the merit basis per department is to be allowed under the scheme. (iv) Funds for Teaching Assistantship may be utilized from Research Funds/Departmental Fund/SAF Funds etc. or under Earn While Learn Scheme, if available. Further, the Council recommended the matter to the Executive Council for approval.	R & D Cell	The matter was considered and approved by the Executive Council in its 48 th meeting held on 10.10.2023. The same was conveyed to the concerned cell vide Ref. no. Acd/AC/2023/683 dated 17.11.2023.
Item No. AC/28/08 To consider and approve the recommendation of the committee regarding plagiarism/similarity limit in Ph.D Thesis.	The Council considered and approved the recommendations of the committee with "common knowledge or coincidental terms up to 14 (fourteen) consecutive words". Further, the council did not allow the Additional similarity upto 5% in exceptional cases.	R&D Cell	Approved and conveyed to the concerned cell vide Ref. no. Acd/AC/2023/ 683 dated 17.11.2023.
Item No. AC/28/09 To note the implementation of the provisions of National	The Council noted and appreciated the implementation of the provisions NEP-2020 in respect of all UG programmes of the University and		No further action was required.



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Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
Education Policy-200 (NEP-2020) in respect of all non-engineering UG programmes from the year 2023-24.	affiliated colleges/institutes except engineering UG programs from the year 2023-24.		
Item No.AC/28/10 To consider and approve modalities w.r.t. MOOC Courses in the curriculum framework of 4 years UG Programs (Non-engineering) under NEP-2020.	The Council considered and approved the modalities with the suggestion that one MOOC Course will be mandatory for all UG programs. Further, the council suggested not to offer MOOC courses during the first and last semester of the program.	Chairman-NEP Committee/ Director UCC & DA	Notified vide Ref. No. Acad./2023/675 dated 09.11.2023
Item No.AC/28/11 To note the criteria for J.C. Bose Young Scientist Award of the University	The Council noted the criteria for "J.C. Bose Young Scientist Award" of the University.	R & D Cell	No further action was required.
Item No.AC/28/12 To consider the selections made by the Selection Committee w.r.t. Professor of Practice, as per the UGC Guidelines.	The selections of the following candidates as Professor of Practice were announced during the meeting:- (i) Sh.Thakur Dass Chopra : Civil Engg Deptt, (ii) Dr. Sanjiv Gupta : Faculty of Management Studies. (iii) Sh. Alok Vijay Bhatnagar : Electrical Engg. Deptt. Further the Council recommended the matter to the Executive Council for approval.	Academics / Establishment Branch	The matter was considered and approved by the Executive Council in its 48 th meeting held on 10.10.2023.
Item No.AC/28/13 To consider the revised minimum qualifications for appointment of teachers and other academic staff including Librarians and Director Physical Education & Sports etc. issued by the state Govt.	The Council considered and recommended the matter to the Executive Council for approval.	Establishment Branch	The matter was considered and approved by the Executive Council in its 48 th meeting held on 10.10.2023 and the same was notified vide notice no. Estb/48 th EC/2023/1807 dated 02.11.2023.
Item No.AC/28/14 To consider the new	The Council considered and recommended the new CAS proformas to	IQAC cell	The matter was considered and



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Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
CAS proformas for University Teachers and Librarian as per guidelines of the State Govt. conveyed vide Memo No. 7/79-2017C-IV (3) dated 11.11.2022 and Memo No.25/01/2023-4TE dated 08.06.2023	the Executive Council for approval.		approved by the Executive Council in its 48 th meeting held on 10.10.2023 and the same was notified vide notice no. Estb/48 th EC/2023/1807 dated 02.11.2023.
Item No.AC/28/15 To consider the revision in remuneration rates for Secrecy work and checking of evaluated answer books.	The Council considered and recommended the matter to the Executive Council for approval.	Examination Branch	The matter was considered and approved by the Executive Council in its 48 th meeting held on 10.10.2023 and the same was notified vide Ref. No. COE/Conduct/4669 dated 28.11.2023.
Item No.AC/28/16 To consider the adoption of instructions issued by the State Govt. regarding grant of HAG (Stage-6) under CAS to Senior Professors of the University.	The Council considered and recommended the matter to the Executive Council for approval.	Establishment Branch	The matter was considered and approved by the Executive Council in its 48 th meeting held on 10.10.2023 and the same was notified vide notice no. Estb/48 th EC/2023/1807 dated 02.11.2023.
Item No.AC/28/17 To consider and approve guidelines for Tree Plantation and Care for undergraduate students of the University and affiliated colleges.	The Council after detailed deliberations approved the proposed guidelines for Tree Plantation and Care for undergraduate students of the University and Affiliated Colleges/Institutes.	Chairperson EVS/ Academics Branch	Notified vide Ref. No. Acad/2023/700 dated 21.11.2023.
Item No.AC/28/18 To note the Lifetime Institutional Membership of Institution of Engineers (India)-IEI w.e.f. 25.09.2023 granted to the	The Council noted the Lifetime Membership granted by IEI and also noted that the University has applied for Membership of ISTU		No further action was required.



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Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
University and ISTU Memberships applied by the University.			
Item No.AC/28/19 To note the grant of 5% relaxation in the attendance in exceptional cases for the semester exam held in May & July,2023.	The Council noted the grant of 5% relaxation in the attendance in exceptional cases for the semester exam held in May & July, 2023.	Academics Branch	No further action was required.
Item No.AC/28/20 To note the Examination report for session 2022-23.	The Council noted the Examination report of the University for session 2022-23. The Council further desired that in future a detailed document should be prepared containing all details related to conduct of examinations such as number student complaints/grievances received about evaluation, Status of automation of Examination division etc.	Examination Branch	Conveyed vide Ref. No. Acd/AC/2023/684 dated 17.11.2023 and following ATR Received vide Ref. No. COE/23/4673 dated 30.11.2023 :- <i>"The suggestions will be incorporated in the examination reports being prepared in future"</i>
Item No.AC/28/21 To note the report of Ph.D Admissions and Ph.D awarded during the session 2022-23.	The Council noted the report on Ph.D Admissions and Ph.D awarded during the session 2022-23.		No further action was required.
Item No.AC/28/22 To consider and approve modalities/procedure and criteria for selection of candidates as Guest Faculty.	The Council considered and approved the modalities/procedure and criteria for selection of candidates as Guest Faculty, as mentioned in the agenda note.	Dean Academic Affairs	Notified vide No. ACd/AC/2023/3778 dated 17.11.2023
Item No.AC/28/23 To consider and approve policy document w.r.t. Recognition and Reward System for faculty and staff of the University.	The Council approved the policy and also appreciated for making a policy document w.r.t. Recognition and Reward System for faculty and staff members of the University'	Dr. Rajesh Kr. Ahuja/ Establishment Branch	Approved and notified vide Ref. No. Acd/AC/2023/687 dated 17.11.2023.
Item No.AC/28/24	Mr.Bharat Bhushan, Asstt. Professor in Electronics Engg. raised the issue	R& D Cell	Approved and notified vide Ref. No.



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Accredited 'A+' Grade by NAAC

A State Govt. University established wide State Legislative Act. No. 21 of 2009

SECTOR-6, FARIDABAD-121006, HARYANA

web: www.jcboseust.ac.in

Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
	regarding three years gap to enroll a Ph'D scholar under a guide, after the guide has earned his/her Ph.D Degree. His concern was suitably replied/clarified by the Chairman-Academic Council. After detailed deliberations, the Council approved the Ph.D Ordinance-2023 of the University. Deptt.		Accd/AC/2023/683 dated 17.11.2023.
Item No.AC/28/25 To consider and approve the Minutes of Board of Faculty (Engg. & Tech) meeting held on 28.09.2023.	The Council considered and approved the Minutes of Board of Faculty (E&T) meeting held on 28.09.2023.	Dean (E&T)	Notified vide Ref. No. Accd/AC/2023/688 dated 17.11.2023.
Item No.AC/28/26 (Additional) To note the creation of Recognition of Prior Learning (RPL) Cell in the University.	The Council noted the creation of Recognition of Prior Learning (RPL) Cell in the University.	Director-RPL Cell	Notified vide Ref. No. Accd/AC/2023/689 dated 17.11.2023.
Item No.AC/28/27 (Additional) To note the award of AAAA+ rating amongst the India's Best Engineering institute 2023 by Career 360.	The Council noted and applauded the award of AAAA+ rating amongst the India's Best Engineering Institutes 2023 by Career 360.		No further action was required.
Item No.AC/28/28 (Additional) To consider and approve the Minutes of Board of Faculty (Management Studies) meeting held on 03.10.2023.	The Council considered and approved the Minutes of Board of Faculty (Management Studies) meeting held on 03.10.2023.	Dean Management Studies	Notified vide Ref. No. Accd/AC/2023/690 dated 17.11.2023.
Item No.AC/28/29 (Additional) To consider and condone further 15% attendance i.e. upto 50% to Ms Himanshi Tiwari, NCC Cadet on account of attending	The Council considered the relaxation of further 15% attendance i.e. upto 50% to Ms Himanshi Tiwari, Roll No.22001321016, NCC Cadet on account of attending All India Nau Sainik Camp, 2023, as a Special Case. Further, the Council authorized the Vice-Chancellor to grant additional relaxation in attendance to	Incharge-NCC	Notified vide Ref. No. Accd/AC/2023/691 dated 17.11.2023.



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Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
All India Nau Sainik Camp, 2023, as a Special Case.	the above student in the current semester i.e. July-Dec 2023 (if needed).		
Item No.AC/28/30 (Additional) To consider and approve the Minutes of Board of Faculty (Life Sciences) meeting held on 05.10.2023.	The Council considered and approved the minutes of Board of Faculty (Life Sciences) meeting held on 05.10.2023.	Dean –Life Sciences	Notified vide Ref. No. Acd/AC/2023/692 dated 17.11.2023.
Item No.AC/28/31 (Additional) To consider and approve starting of B.Voc Course under Recognition of Prior Learning (RPL) with M/s SKODA Auto Volkswagen under Community College of Skill Development, as per the proposed modalities from the A.Y.2023-24.	The Council considered and approved the modalities and starting of B.Voc Courses under recognition of Prior Learning (RPL) with M/s. SKODA Auto Volkswagen under Community College of Skill Development as per the proposed modalities from the Academic Year 2023-24.	Principal CCSD	Notified vide Ref. No. Acd/AC/2023/693 dated 17.11.2023.
Item No.AC/28/32 (Additional) To consider and approve the recommendations of committee made in its meeting held on 20.09.2023 regarding reforms in examination system of the University.	The Council considered and approved the recommendations of committee made in its meeting held on 20.09.2023 regarding reforms in examination system of the University. The Council further desired to prepare detailed guidelines w.r.t. remaining reforms.	Examination Branch	The minutes of the meeting held on 14.03.2024 to prepare detailed guidelines w.r.t. remaining reforms as per the minutes of remaining reforms had been approved by the Vice Chancellor. The same are placed before the Council for consideration. (Annexure- C) (page no. 30-32).



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Item No.AC/29/03: To ratify the decisions taken by the Vice Chancellor as Chairman of the Academic Council in terms of clause 10(6) of the University Act.

It is brought to the notice that Vice-Chancellor as Chairman of the Academic Council has taken following decisions, which are placed before the Council for ratification:

- (a) It is informed that as decided by the Academic Council in its 28th Meeting held on 10.10.2023, matter w.r.t. conversion of full time Ph.D to part-time Ph.D of the below mentioned students was referred to Research Advisory Committee (RAC) of the University for consideration and recommendations:-

- (i) Ms Anu Bala, Regn.No.21-YMCA-911002, Ph.D scholar in Physics
(ii) Mr.Abhishek Bhardwaj, Regn No.21-YMCA-91001, Ph.D Scholar in Mech. Engg.

In this regard, it is submitted that the Vice Chancellor has approved the recommendations of Director R&D Cell for conversion of full time Ph.D into Part time Ph.D in respect of the above mentioned Ph.D Scholars.

- (b) Consequent upon proposal of the Department of Communication & Media Technology and further recommendations of the same by a Committee (comprising an outside expert) w.r.t. reduction in the intake of admission seats of "Bachelor of Social Work" programme from "45 to 30" w.e.f. the upcoming Academic session i.e. 2024-25, the Vice Chancellor has approved the said reduction in intake of the said programme.
- (c) Approved to grant 5% relaxation in attendance in the exceptional cases for the semester exams held in December 2023, in order to avoid hardship of the students.
- (d) Approved the Academic Calendar in respect of all UG /PG Programs for the Even Semester w.e.f. January 2024 to June, 2024, issued vide Notice No. Acd/2023-24/760 dated 19.12.2023.
- (e) Approved Academic Calendar in respect of all UG /PG Programs for the Odd Semester from July, 2024 to December, 2024.
- (f) Approved the request of a student namely Mr. Vishal Rawat, Roll No. 20001351046, BA-JMC to grant a special chance for appearing in the exam of subject :- 'Radio Production (BJMC-307)' 3rd Semester, which was missed by him due to a major road accident & surgery; along with even end semester examinations.



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- (g) Nominated the below mentioned observers for the end semester examinations held in December, 2023 :-
- (i) Dr. J.P. Goyal, Professor (Retd.)
 - (ii) Dr. Arun Bhagat, Professor (Retd.), D.A.V. Centenary College, Faridabad
 - (iii) Dr. Sharad Kaushik, Director-Principal, NGF College of Engg. & Mgt.
 - (iv) Dr. D. K. Panda, Joint Director, NCCBM, Faridabad
 - (v) Dr. S.K. Aggarwal, Professor (Retd.), J.C. Bose UST, YMCA, Faridabad
 - (vi) Dr. P.N. Ojha, Joint Director, NCCBM, Faridabad
 - (vii) Dr. Rajiv Kumar Singh, Registrar, Gurugram University
 - (viii) Dr. D.K. Chugh, Professor (Retd.),
 - (ix) Dr. Tilak Raj, Professor, Department of Mechanical Engineering
 - (x) Dr. Sandeep Grover, Professor, Department of Mechanical Engineering
 - (xi) Dr. Sonia Bansal, Professor, Department of Physics
 - (xii) Dr. Manjeet Singh, Professor, Department of Computer Applications

Item No.AC/29/04: To consider the minutes of the meeting held to discuss the prospective plan for improving admissions in those courses where admission status was very low or nil during last year i.e. 2023-24.

It is submitted that a meeting of Dean Academic Affairs, Director Admissions & Chairpersons of the Departments in which admission status was very low or nil during last year was held on 05.03.2024 to discuss the prospective plan for improving admissions in such courses. The minutes of the meeting are placed before the Academic Council at [Annexure-D \(page no. 33-34\)](#) for further deliberations.

Item No.AC/29/05: To consider and approve the policy framed by the University to support the Abandoned, Surrendered and Orphan Children for pursuing higher Education in line with "HARIHAR" policy of Haryana Government.



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It is informed that a letter issued vide F.No. 26020/05/023/NCPCR/JJ/DD12184 dated 14.12.2023 has been received from Chairperson, National Commission for Protection of Child Rights, New Delhi to consider adopting a resolution for opening the avenues for orphan children to access higher education.

In this regard, it is submitted that a policy named "HARIHAR" (Homeless, Abandoned and Surrendered Children Rehabilitation Initiative Haryana) notified by Women and Child Development Department, Haryana vide notification no. 111 DW (3) dated 20.07.2021 is already available with an aim to provide education, financial and employment benefits to the Abandoned and Surrendered children.

In this connection, a committee had been constituted by the Vice Chancellor to suggest the provisions, modalities and budget allocation for implementing the scheme. The draft policy proposed by the committee is placed at [Annexure- E \(page no. 35-36\)](#) for discussion and finalization.

Item No.AC/29/06: To consider and approve the Information Brochure of the University for the Academic Year 2024-25.

It is submitted that the University prepared its Information Brochure for the session 2024-25, after incorporating all necessary information/ instructions as per AICTE/State Govt. guideline. A copy of the Information Brochure will be made available on University website for information of the general public.

The Information Brochure mainly contains the details related to Course Intake, Eligibility Criteria, Fee Structure, Reservation Policy, Refund Policy, Scholarship Rules, Infrastructural Facilities & other relevant information related to the University. The hard copy of Information Brochure will be placed on the table during the meeting for consideration and approval of the Academic Council.

Item No.AC/29/07: To consider and approve the Minutes of 4th Meeting of the Board of Faculty of Sciences held on 09.10.2023.

It is submitted that the 4th meeting of the Board of Faculty of Sciences was held on Oct 09, 2023. The minutes of the meeting are placed at [Annexure- F \(page no. 37-41\)](#) for consideration and approval of the Academic Council.

Item No.AC/29/08: To consider and approve the policy for pursuing two Academic Programmes simultaneously in the University.

It is submitted that the University Grant Commission had issued a letter vide D.O. No.1-6/2007(CPP-II)(New) dated 13th April, 2022 regarding guidelines for pursuing two Academic Programmes simultaneously. In this connection, a committee was constituted by the Vice Chancellor to propose the guidelines for implementation of the same.



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Accordingly, draft of the policy prepared by the Committee is placed at [Annexure-G \(page no. 42-43\)](#). for consideration and approval of the Academic Council.

Item No.AC/29/09: To consider and approve the Minutes of 22nd meeting of Board of Faculty of Management Studies held on 15.04.2024.

It is submitted that the 22nd meeting of the Board of Faculty of Management Studies was held on 15.04.2024. The minutes of the meeting are placed at [Annexure-H \(page no. 44-45\)](#). for consideration and approval of the Academic Council.

Item No.AC/29/10: To consider the request of NITTTR regarding exemption from Credit Transfer Policy

It is submitted that, NITTTR is a Collaborative Institution of this University and they have requested that their M.Tech Mechanical Engineering (Robotics) batch 2020-22 does not fall in the category of credit transfer of NPTEL and requested to release the degree of the concerned students after completion of academic requirements.

The Credit Transfer/MOOCs courses policy was initially approved during the 17th AC meeting and subsequently amended during the 20th meeting of the Academic Council.

The request of NITTTR regarding exemption from Credit Transfer Policy is placed below before the council for kind consideration.

Item No.AC/29/11: To note the award of 'Scientist of the Year Award-2023' by the National Environmental Science Academy, India (NESA) to Dr. Navish Kataria, Assistant Professor in the Department of Environmental Sciences .

It is for information of the Council that Dr. Navish Kataria, Assistant Professor in the Department of Environmental Sciences of this University has been awarded 'Scientist of the Year Award-2023' by the National Environmental Science Academy, India (NESA), for his outstanding contributions in the field of Environmental Sciences and Water Treatments Technologies.

Item No.AC/29/12: To consider and decide the request of the student Mr. Ravinder Kumar, Roll No. EIC-2541-2K14 to verify the result or retake the exam of MU-103 (ED).

It is submitted that Mr. Ravinder Kumar, EIC-2541-2K14 had requested to verify the result of MU-103 (ED) or retake the said exam. As per the award list submitted by the concerned



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department to the Examination Branch, he was shown absent. There is no rule to improve the Internal/Sessional award of a practical subject.

The student had filed the case in the High Court of Punjab and Haryana, Chandigarh wherein the court had ordered that "this court has not opined on the merits of the case and the competent authority of the respondent-University would consider the case of the petitioner independently and in accordance with law". Thereafter, the student submitted a representation before the competent authority (**[Annexure-I](#)**) (**page no. 46-50**).

The matter is placed before the council for kind consideration and further decision.

Item No.AC/29/13: To ratify the start of a new programme "Master of Social Work" under the Department of Communication and Media Technology.

It is informed that the Department of Communication & Media Technology of this University intends to start a new programme "Master of Social Work" w.e.f. Academic Session 2024-25. The Detailed Project Report in this respect, submitted by the Chairperson, CMT, has been approved by the Vice Chancellor.

Accordingly, the same is placed before the Council at **[Annexure-J](#)** (**page no. 51-59**) for ratification.

Any other Agenda with the permission of the Chair



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(Established by Haryana State Legislative Act No. 21 of 2009 & Recognized by UGC Act 1956 u/s 22 to Confer Degrees)

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No.JCBUST/AC/2023/ 667

Dated: 30.10.2023

To,

1.	Prof. S. K. Tomar, Vice-Chancellor, J.C. Bose University of Science & Technology, YMCA Faridabad.	: Chairman
2	Director General, Technical Education Deptt., Haryana or his nominee.	: Ex-Officio-Member
3	Registrar –Member Secretary, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
4	Dr. Sandeep Grover, Dean-Institutions, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
5	Dr. Raj Kumar, Dean-Faculty of Engg. & Tech., J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
6	Dr. Ashutosh Nigam, Dean – Faculty of Management Studies & Professor-FMS, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
7	Dr. Neetu Gupta, Dean – Faculty of Sciences & Life Sciences, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
8	Dr. C.K.Nagpal, Dean – Faculty of Informatics and Computing, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
9	Dr. Poonam Singhal, Dean – Faculty of Liberal Arts & Media Studies, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
10	Dr. Neelam Turk, Dean – Faculty of Interdisciplinary Studies & Research, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
11	Sh. Ravi Kumar Sharma, Controller of Finance, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
12	Dr. Komal Kumar Bhatia, Controller of Examinations, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
13	Dr. P.N. Bajpai, Dy. Librarian, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
14	Prof. B. S. Pabla, Deptt. of Mechanical Engg, NITTTR, Chandigarh.	: Member
15	Prof(Dr) R.S. Chhillar, Deptt. of Computer Science & Applications, Maharshi Dayanand University, Rohtak-124001	: Member
16	Prof.(Dr) Sunita Srivastava, Deptt of Physics & Astrophysics, Central University of Haryana, Jant-Pali, Mahendergarh (Haryana).	: Member
17	Prof(Dr) M.K. Soni, Pro-Chancellor, Lingaya's Vidya Peeth, Village-Nauchali, Faridabad.	: Member
18	Prof. Pawan Kumar Sharma, Deptt. of Chemistry, Central University of Haryana, Jant-Pali, Mahendergarh (Haryana).	: Member
19	Prof. Rajesh Dhankar, Deptt. of Environmental Sciences, Maharshi Dayanand University, Rohtak-124001.	: Member
20	Mr. Yogender Pal Singh, Director, Kapayo Solutions Pvt. Ltd. 1797, Kotla Mubarakpur Opp.D-42 South Extension-I, New Delhi-110003.	: Member
21	Prof. P. Sasikala, Dean(Academics), Head- New Media Technology, Makhn Lal Chaturvedi National University of Journalism and Communication, Bhopal (M.P).	: Member
22	Dr. Ashutosh Dixit, Professor-FIC, J.C.Bose UST, YMCA Faridabad.	: Member

23	Dr. Manisha Goyal, Associate Professor-FMS, J.C.Bose UST, YMCA Faridabad.	: Member
24	Dr. Anuradha Sharma, Professor, FOS, J.C.Bose UST, YMCA Faridabad.	: Member
25	Dr. Sandhya Dixit, Professor-FET, J.C.Bose UST, YMCA Faridabad.	: Member
26	Dr. Sapna Gambhir, Associate Professor-FIC, J.C.Bose UST, YMCA Faridabad.	: Member
27	Dr. Pawan Singh Malik, Associate Professor-FLAMS, J.C.Bose UST, YMCA Faridabad.	: Member
28	Dr. Kakoli Dutt, Associate Professor-FLS, J.C.Bose UST, YMCA Faridabad.	: Member
29	Mr. Bharat Bhushan, Assistant Professor-FET, JCBUST, YMCA Faridabad.	: Member
30	Dr. Poonam, Associate Professor-FIC, J.C.Bose UST, YMCA Faridabad.	: Member
31	Dr. M.K.Yadav, Assistant Professor-FOS, J.C.Bose UST, YMCA Faridabad.	: Member
32	Dr. Renu Aggarwal, Assistant Professor-FMS, J.C.Bose UST, YMCA Faridabad.	: Member
33	Dr. Deepansh Sharma, Assistant Professor-FLS, J.C.Bose UST, YMCA Faridabad.	: Member

Subject: **Circulation of final Minutes of 28th meeting of the Academic Council held on 10.10.2023 at 11.00 AM in the Board Room of the University.**

Sir/Madam,

Please find enclosed herewith final Minutes of 28th meeting of the Academic Council of J.C. Bose University of Science and Technology, YMCA Faridabad held on 10.10.2023 at 11.00 AM duly approved by the Chairman, for your kind information.

Yours faithfully,

Meha
REGISTRAR 30/10/2023
(MEMBER-SECRETARY)

Endst No.JCBUST/AC/2023/667

Dated: 30.10.2023 *WPT*

A copy of above is forwarded to the following:-

- All concerned Departments/Sections/Cells, JC Bose UST, YMCA, Faridabad -for taking further necessary action on the decisions/issues related to them.
- Web-Administrator to upload on the University website.

Meha
REGISTRAR 30/10/2023
(MEMBER-SECRETARY)

**MINUTES OF 28TH MEETING OF THE ACADEMIC
COUNCIL HELD ON 10.10.2023 AT 11.00 AM IN THE
BOARD ROOM OF THE UNIVERSITY**

Present:

1.	The Vice-Chancellor, J.C.Bose University of Science & Technology, YMCA Faridabad.	: In Chair
2.	Dr. Pratap Singh, Principal, Govt. Polytechnic, Mandkola, Distt Palwal (Nominee of DGTE, Haryana)	: Ex-Officio-Member
3.	Dr. Meha Sharma, Registrar, J.C.Bose UST, YMCA Faridabad.	: Member-Secretary
4.	Dr. Sandeep Grover, Dean-Institutions, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
5.	Dr. Raj Kumar, Dean-Faculty of Engg. & Tech. J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
6.	Dr. Ashutosh Nigam, Dean – Faculty of Management Studies & Professor-FMS, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
7.	Dr. Neetu Gupta, Dean – Faculty of Sciences & Life Sciences, J.C.Bose UST, YMCA Faridabad.	
8.	Dr. C.K. Nagpal, Dean – Faculty of Informatics and Computing, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
9.	Sh.Ravi Kumar Sharma, Controller of Finance, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
10.	Dr. Poonam Singhal, Dean – Faculty of Liberal Arts & Media Studies, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
11.	Dr. Neelam Turk, Dean – Faculty of Interdisciplinary Studies & Research, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
12.	Dr. Komal Kumar Bhatia, Controller of Examinations, J.C.Bose UST, YMCA Faridabad.	: Ex-Officio-Member
13.	Prof. B.S.Pabla, Deptt. of Mechanical Engg, NITTTR, Chandigarh.	: Member (Attended online)
14.	Prof(Dr) R.S. Chhillar, Deptt. of Computer Science & Applications, Maharshi Dayanand University, Rohtak-124001	: Member
15.	Prof.(Dr) Sunita Srivastava, Deptt of Physics & Astrophysics, Central University of Haryana, Jant-Pali, Mahendragarh (HR)	: Member
16.	Prof(Dr) M.K. Soni, Pro-Chancellor, Lingaya's Vidya Peeth, Village-Nauchali, Faridabad.	: Member
17.	Prof. Rajesh Dhankar, Deptt. of Environmental Science, Maharshi Dayanand University, Rohtak-124001.	: Member
18.	Mr.Yogender Pal Singh, Director, Kapayo Solutions Pvt. Ltd. 1797, Kotla Mubarakpur Opp.D-42 South Extension-I, New Delhi-110003.	: Member
19.	Dr. Ashutosh Dixit, Professor-FIC, J.C.Bose UST, YMCA Faridabad.	: Member
20.	Dr. Manisha Goyal, Associate Professor-FMS, J.C.Bose UST, YMCA Faridabad.	: Member
21.	Dr. Anuradha Sharma, Professor, FOS, J.C.Bose UST, YMCA Faridabad.	: Member
22.	Dr. Sandhya Dixit, Professor-FET, J.C.Bose UST, YMCA Faridabad.	: Member
23.	Dr. Pawan Singh Malik, Associate Professor-FLAMS, J.C.Bose UST, YMCA Faridabad.	: Member

24.	Dr. Kakoli Dutt, Associate Professor-FLS, J.C.Bose UST, YMCA Faridabad.	: Member
25.	Mr. Bharat Bhushan, Assistant Professor-FET, J.C.Bose UST, YMCA Faridabad.	: Member
26.	Dr. Poonam, Associate Professor-FIC, J.C.Bose UST, YMCA Faridabad.	: Member
27.	Dr. M.K.Yadav, Assistant Professor-FOS, J.C.Bose UST, YMCA Faridabad.	: Member
28.	Dr. Renu Aggarwal, Assistant Professor-FMS, J.C.Bose UST, YMCA Faridabad.	: Member
29.	Dr. Deepansh Sharma, Assistant Professor-FLS, JCBUST, YMCA Faridabad.	: Member
30.	Dr. Maneesha Garg, Director(R&D), J.C.Bose UST, YMCA Faridabad.	: Special Invitee
31.	Dr.Rajesh Kr. Ahuja, TPO, J.C.Bose UST, YMCA Faridabad.	: Special Invitee
32.	Dr.Sanjeev Goyal, Principal, Community College of Skill Development, J.C.Bose UST, YMCA Faridabad.	: Special Invitee

At the outset, the Registrar & Member- Secretary, extended a hearty welcome to all the members of the Academic Council for attending the meeting. He also extended special thanks to Prof. R.S.Chhillar, Prof. Rajesh Dhankar, Prof.B.S. Pabla, Prof. Sunita Srivastava, Dr.M.K.Soni and Sh. Yogender Pal Singh for attending the meeting, after sparing valuable time out of their busy schedule and to have their valuable suggestions.

Dr. P.N.Bajpai, Dy. Librarian, Prof. Pawan Kumar Sharma, Central University Haryana, Mahendergarh and Prof.P.Sasikala, Dean(Academics), Head, New Media Technology, Makhanlal Chaturvedi National University of Journalism and Communication, Bhopal could not attend the meeting.

Thereafter, the agenda items were taken up and after detailed discussions, the following decisions were taken:-

Item No.AC/28/01	To Consider and confirm the Minutes of 27th Academic Council meeting held on 19.05.2023 at 12.00 Noon.
	The Council considered and confirmed the Minutes of 27 th Academic Council meeting held on 19.05.2023.
Item No.AC/28/02	To note the Action Taken Report (where necessary) on the decisions of 27th Academic Council meeting held on 19.05.2023 at 12.00 Noon.
	The Council noted the actions taken (where necessary) on the decisions of 27 th Academic Council meeting held on 19.05.2023. However, while considering the action taken report, the Council further resolved/decided as under, on the following items:- Item No.AC/25/08: To consider and approve establishment of University Publication Bureau. The Council noted the revised Notification for establishment of University Publication Bureau and further desired that Standard Operation Procedure (SOP) for the working of the Publication Bureau should be prepared and is to be placed before the Council in its next meeting. (Action to be taken by Dr. Pawan Singh Malik/R&D Celi)

	<p>Item No.AC/25/09:To consider and approve the recommendations made by the committee constituted for review the award of Dean Merit Certificate.</p> <p>The Council considered and approved certificate format with the following changes:- (i) To remove "NH-2" (ii) To replace "Certificate of Dean Merit" with "Dean Merit Certificate" (iii) To replace "Stood Topper" with "secured First position". (Action to be taken by DSW/Dr.Pawan Singh Malik)</p>
Item No.AC/28/03	<p>To consider the proforma developed by the University to submit Inspection Report for granting affiliation/extension of affiliation to the Colleges/Institutes with J.C. Bose UST, YMCA Faridabad.</p> <p>The Council considered and suggested the following: (i) The word "Course" should be replaced with "Programme" (ii) Option for Workshop and other information should be added, where ever required.</p> <p>Further, the Council recommended the matter to the Executive Council for approval. (Action to be taken by Aff. & Regn Branch)</p>
Item No.AC/28/04	<p>To note the cancellation of admission of Ms Nikita Kapoor, Roll No.22015305034, BBA (Digital Marketing) admitted by Echelon Institute of Technology, Faridabad.</p> <p>The Council noted the cancellation of admission of Ms Nikita Kapoor, Roll No.22015305034, BBA (Digital Marketing) admitted in 2022-23 by Echelon Institute of Technology, Faridabad. (Action to be taken by Aff. & Regn Branch)</p>
Item No.AC/28/05	<p>To consider and decide the request of the following Ph.D Scholars to continue their Ph.D on part time basis:- (i) Ms Anu Bala, Regn.No.21-YMCA-911002, Ph.D scholar in Physics (ii) Mr.Abhishek Bhardwaj, Regn No.21-YMCA-91001, Ph.D Scholar in Mechanical Engg.</p> <p>The Council after detailed deliberations referred the matter to Research Advisory Committee (RAC) of the University for consideration and necessary recommendations. (Action to be taken by R&D Cell)</p>
Item No.AC/28/06	<p>To consider the proposal to supply the certified photocopy of evaluated/re-evaluated answer books to the students of Affiliated Colleges/Institutes with requisite fee.</p> <p>The Council considered the agenda with the following remuneration rates: (i) Fee for supply of certified photocopy of evaluated/re-evaluated per answer book is Rs.1000/- (ii) Fee for Inspection of evaluated/re-evaluated per answer book is Rs.300/- (iii) BPL candidate need not to pay any fee.</p> <p>Further the Council recommended the matter to the Executive Council for approval. (Action to be taken by Examination Branch)</p>

Item No.AC/28/07	To consider Teaching Assistantship (TA) Scheme for Research Scholars of the University.
	<p>The Council considered the agenda item with following modifications:-</p> <p>(i) Theory load may also be allowed (except tutorial) with Lab load.</p> <p>(ii) Maximum ceiling for monthly remuneration is to be increased to 15000/- per month.</p> <p>(iii) One candidate on the merit basis per department is to be allowed under the scheme.</p> <p>(iv) Funds for Teaching Assistantship may be utilized from Research Funds/Departmental Fund/SAF Funds etc. or under Earn While Learn Scheme, if available.</p> <p>Further the Council recommended the matter to the Executive Council for approval.</p> <p style="text-align: right;">(Action to be taken by R&D Cell)</p>
Item No.AC/28/08	To consider and approve the recommendation of the committee regarding plagiarism/similarity limits in Ph.D Thesis.
	<p>The Council considered and approved the recommendations of the committee with "common knowledge or coincidental terms up to 14 (fourteen) consecutive words". Further, the council did not allow the Additional similarity upto 5% in exceptional cases.</p> <p style="text-align: right;">(Action to be taken by R&D Cell)</p>
Item No.AC/28/09	To note the implementation of the provisions of National Education Policy-2020 (NEP-2020) in respect of all non-engineering UG programmes from the year 2023-24.
	<p>The Council noted and appreciated the implementation of the provisions NEP-2020 in respect of all UG programmes of the University and affiliated colleges/institutes except engineering UG programs from the year 2023-24.</p>
Item No.AC/28/10	To consider and approve modalities w.r.t MOOC Courses in the curriculum framework of 4-years UG Programs (Non-engineering) under NEP-2020.
	<p>The Council considered and approved the modalities with the suggestion that one MOOC Course will be mandatory for all UG programs. Further, the council suggested not to offer MOOC courses during first and last semester of the program.</p> <p style="text-align: right;">(Action to be taken by Chairman-NEP Implementation Committee/ Director UCC&DA)</p>
Item No.AC/28/11	To note the criteria for J.C. Bose Young Scientist Award of the University.
	<p>The Council noted the criteria for "J.C. Bose Young Scientist Award" of the University.</p> <p style="text-align: right;">(Action to be taken by R&D Cell)</p>

Item No.AC/28/12	To consider the selections made by the Selection Committee w.r.t. Professor of Practice, as per UGC guidelines.
	<p>The selections of the following candidates as Professor Practice were announced during the meeting:-</p> <p>(i) Sh.Thakur Dass Chopra : Civil Engg Deptt. (ii) Dr. Sanjiv Gupta : Faculty of Management Studies. (iii) Sh. Alok Vijay Bhatnagar : Electrical Engg. Deptt.</p> <p>Further the Council recommended the matter to the Executive Council for approval. (Action to be taken by Estb/Academic Branch)</p>
Item No.AC/28/13	To consider the revised minimum qualifications for appointment of teachers and other academic staff including Librarians and Director Physical Education & Sports etc issued by the State Govt.
	<p>The Council considered and recommended the matter to the Executive Council for approval. (Action to be taken by Estb Branch)</p>
Item No.AC/28/14	To consider the new CAS proformas for University Teachers and Librarian as per guidelines of the State Govt. conveyed vide Memo No.7/79-2017C-IV(3) dated 11.11.2022 and Memo No. 25/01/2023-4TE dated 08.06.2023.
	<p>The Council considered and recommended the new CAS proformas to the Executive Council for approval. (Action to be taken by IQAC Cell)</p>
Item No.AC/28/15	To consider the revision in remuneration rates for Secrecy work and checking of evaluated answer books.
	<p>The Council considered and recommended the matter to the Executive Council for approval. (Action to be taken by Examination Branch)</p>
Item No.AC/28/16	To consider the adoption of instructions issued by the State Govt. regarding grant of HAG (Stage-6) under CAS to Senior Professors of the University.
	<p>The Council considered and recommended the matter to the Executive Council for approval. (Action to be taken by Estb. Branch)</p>
Item No.AC/28/17	To consider and approve guidelines for Tree Plantation and Care for undergraduate students of the University and affiliated colleges.
	<p>The Council after detailed deliberations approved the proposed guidelines for Tree Plantation and Care for undergraduate students of the University and Affiliated Colleges/Institutes. (Action to be taken by Chairperson-EVS/Acd.Branch)</p>

Item No.AC/28/18	To note the Lifetime Institutional Membership of Institution of Engineers (India)-IEI w.e.f. 25.09.2023 granted to the University and ISTU Memberships applied by the University.
	The Council noted the Lifetime Membership granted by IEI and also noted that the University has applied for Membership of ISTU.
Item No.AC/28/19	To note the grant of 5% relaxation in the attendance in exceptional cases for the semester exam held in May & July, 2023,
	The Council noted the grant of 5% relaxation in the attendance in exceptional cases for the semester exam held in May & July, 2023. (Action to be taken by Academic Branch)
Item No.AC/28/20	To note the Examination report of the University for session 2022-23.
	The Council noted the Examination report of the University for session 2022-23. The Council further desired that in future a detailed document should be prepared containing all details related to conduct of examinations such as number student complaints/grievances received about evaluation, Status of automation of Examination division etc. (Action to be taken by Examination Branch)
Item No.AC/28/21	To note the report of Ph.D Admissions and Ph.D awarded during the session 2022-23.
	The Council noted the report on Ph.D Admissions and Ph.D awarded during the session 2022-23.
Item No.AC/28/22	To consider and approve the modalities/procedure and criteria for selection of candidates as Guest Faculty.
	The Council considered and approved the modalities/procedure and criteria for selection of candidates as Guest Faculty, as mentioned in the agenda note. (Action to be taken by Dean Academic Affairs)
Item No.AC/28/23	To consider and approve policy document w.r.t. Recognition and Reward System for faculty and staff members of the University.
	The Council approved the policy and also appreciated for making a policy document w.r.t. Recognition and Reward System for faculty and staff members of the University. (Action to be taken by Estb. Branch/Dr. Rajesh Kr Ahuja)
Item No.AC/28/24	To consider and approve the Ph.D Ordinance-2023 of the University.
	Mr.Bharat Bhushan, Asstt. Professor in Electronics Engg. Deptt. raised the issue regarding three years gap to enroll a Ph.D scholar under a guide, after the guide has earned his/her Ph.D Degree. His concern was suitably replied/clarified by the Chairman-Academic Council. After detailed deliberations, the Council approved the Ph.D Ordinance-2023 of the University. (Action to be taken by R&D Cell)

Item No.AC/28/25	To consider and approve the Minutes of Board of Faculty (E&T) meeting held on 28.09.2023.
	The Council considered and approved the Minutes of Board of Faculty (E&T) meeting held on 28.09.2023. (Action to be taken by Dean-Engg.& Tech)
Item No.AC/28/26 (Additional)	To note the creation of Recognition of Prior Learning (RPL) Cell in the University.
	The Council noted the creation of Recognition of Prior Learning (RPL) Cell in the University. (Action to be taken by Director-RPL Cell)
Item No.AC/28/27 (Additional)	To note the award of AAAA+ rating amongst the India's Best Engineering Institutes 2023 by Career360.
	The Council noted and applauded the award of AAAA+ rating amongst the India's Best Engineering Institutes 2023 by Career360.
Item No.AC/28/28 (Additional)	To consider and approve the Minutes of Board of Faculty (Management Studies) meeting held on 03.10.2023.
	The Council considered and approved the Minutes of Board of Faculty (Management Studies) meeting held on 03.10.2023. (Action to be taken by Dean-Mgt. Studies)
Item No.AC/28/29 (Additional)	To consider and condone further 15% attendance i.e. upto 50% to Ms Himanshi Tiwari, Roll No.22001321016, NCC Cadet on account of attending All India Nau Sainik Camp, 2023, as a Special Case.
	The Council considered the relaxation of further 15% attendance i.e. upto 50% to Ms Himanshi Tiwari, Roll No.22001321016, NCC Cadet on account of attending All India Nau Sainik Camp, 2023, as a Special Case. Further, the Council authorized the Vice-Chancellor to grant additional relaxation in attendance to the above student in the current semester i.e. July-Dec 2023 (if needed). (Action to be taken by In-charge NCC)
Item No.AC/28/30 (Additional)	To consider and approve the Minutes of Board of Faculty (Life Sciences) meeting held on 05.10.2023.
	The Council considered and approved the Minutes of Board of Faculty (Life Sciences) meeting held on 05.10.2023. (Action to be taken by Dean-Life Sciences)
Item No.AC/28/31 (Additional)	To consider and approve starting of B.Voc Course under Recognition of Prior Learning(RPL) with M/s SKODA Auto Volkswagen under Community College of Skill Development, as per the proposed modalities from the A.Y.2023-24
	The Council considered and approved the modalities and starting of B.Voc Course under Recognition of Prior Learning (RPL) with M/s SKODA Auto Volkswagen under Community College of Skill Development as per the proposed modalities from the Academic Year 2023-24.

	<p>The Council further desired to expand the start of such courses in future.</p> <p style="text-align: right;">(Action to be taken by Principal CCSD)</p>
Item No.AC/28/32 (Additional)	<p>To consider and approve the recommendations of committee made in its meeting held on 20.09.2023 regarding reforms in examination system of the University.</p>
	<p>The Council considered and approved the recommendations of committee made in its meeting held on 20.09.2023 regarding reforms in examination system of the University.</p> <p>The Council further desired to prepare detailed guidelines w.r.t. remaining reforms.</p> <p style="text-align: right;">(Action to be taken by Examination Branch)</p>
Item No.AC/28/33 (Additional)	<p>Any other item with the permission of the Chair.</p>
	<p>With the permission of the Chair, Training and Placement Officer Prof. Rajesh Kumar Ahuja informed the house that the dream package for the students w.r.t. the placements has been increased from Rs 5 lakh to Rs 6.5 lakh per annum.</p> <p>Further, Dr. Meha Sharma, Registrar & Member-Secretary of the Council, brought the following into the kind notice of the house :-</p> <p>(1) The University ranked in top 10 in NPTEL Swayam Local Chapter.</p> <p>(2) The University gets "National Emerging University award" for excellent performance in education from Bhagidari Jan Sehyog Samiti (Regd) during the award function held on 07.10.2023.</p> <p>(3) Prof. Sushil Kumar Tomar, Vice Chancellor, has been honored with the prestigious IAPS Fellowship Award for his exceptional contributions to the field of Mathematics by the International Academy of Physical Sciences (IAPS), Prayagraj. Prof. Tomar was presented with the esteemed award during the 29th International Conference of the International Academy of Physical Sciences (CONIAPS-XXIX) held from July 21st to 23rd, 2023, in Dehradun, Uttarakhand.</p> <p>(4) Hon'ble Governor Chancellor Shri Bandaru Dattatreya Ji inaugurated two student-centric projects in the University on 17th July 2023. - A. Lalitha - Girls Hostel & Krishna Bhavan - Student activity center cum Cafeteria.</p> <p>The House applauded the above achievements and extended congratulations for the same.</p>

The meeting ended with a vote of thanks to the Chair.


REGISTRAR
(MEMBER-SECRETARY)



J.C. BOSE UNIVERSITY OF SCIENCE AND TECHNOLOGY, YMCA, FARIDABAD, HARYANA, (INDIA)

A State Government University (Accredited 'A*' Grade by NAAC-2nd Cycle) established vide State Legislative Act No.21 of 2009
Recognized by UGC under Section 2(f) and 12(B) of UGC Act 1956
SECTOR-6, MATHURA ROAD, FARIDABAD-121006, HARYANA (INDIA)



S.No.: Acd./2023/

Date :

Dean Merit Certificate

Certified that **Mr. xxxxxxxxxxxxxxxxxxxxxx** Son/Daughter of **Sh. xxxxxxxxxxxxxxxxxxxx** & **Smt. xxxxxxxxxxxxxxxxxxxx** Roll No. 00000000000 secured **First** position in his/her discipline/ Branch of **Electrical Engineering** in **B.Tech. Programme** for the **Batch 2023-24**.
In recognition of this, the Certificate is being awarded to him/her.



CHAIRPERSON

DEAN OF FACULTY

(17)

March 14, 2024

Sub: Regarding Reforms In examination system of the University

Ref: letter no. COE/1409 dated July 14, 2023

Reference the subject cited above and letter Issued regarding constitution of the committee a meeting of the committee was held on March 14, 2024 at 11:00 am in online mode on Google Meet

Video call link: <https://meet.google.com/tuj-tjgk-qtk> attended by the following:

1. Dr. M.S. Dhankhar- COE DCRUST Murthal (in chair)
2. Dr. Hukam Singh- COE Kurukshetra University
3. Dr. Rajiv Kumar Singh- Registrar Gurugram University
4. Prof. Komal Kumar Bhatia- COE JCBoseUST YMCA Faridabad
5. Deputy Registrar(exams)- Convener

Convener of the committee apprised the members regarding the purpose for which the committee has been constituted and the comments/ suggestions of the Academic Council wherein minutes of the meeting held on Sep 20, 2023 were approved.

The committee discussed at length various aspects related to examination branch and recommends as following:

S.no.	Item	Agenda	Recommendation
1.	Reviewing the Scheme of Spot Evaluation for UTDs	Presently, University is following Spot Evaluation/ Table marking for evaluating answer sheets of End semester exams for UTDs and affiliated institutes. It is proposed that answer sheets for evaluation may be issued to the faculty members of UTDs for a fixed time period. Once they upload awards pertaining to that particular packet, thereafter another packet for evaluation may be issued to that faculty member as the case may be. It may increase the efficiency as faculty member may evaluate the answer sheet even in small no. as per his/her convenience.	The committee considered the issue in detail and recommends that Spot evaluation Centres may be created Dept. wise for University Teaching Depts.(UTDs) and Chairperson may act as Nodal officer/ Coordinator. Remuneration may be paid as per the University norms. In case of those dept(s).where strength is very low, the evaluation center may be created in one of the dept. by merging the other depts on rotation basis.
2.	DMC/Degree printing	NAAC peer committee during its visit in Oct 2022 has suggested that at least 1-2 officials	The committee recommends that the

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		of the University should sign the Degree (front side) in original instead of embossing all the signatures. Previous committee constituted on the above cited subject had also recommended that Controller of Examinations and Registrar should sign the Degree Certificate in original.	University should follow the practice being followed in other State govt. Universities and practice of embossing the signatures on Degree should be followed.
3.	Examination Management System		The committee is of the view that the University may consider utilizing SAMARATH portal. The committee strongly recommends that the services of the System Analyst of the University should be made full time available to the Examination Branch. Support team to him may be provided through HKRNL or on contract basis till appointment of regular staff.
4.	Entry time in the examination	There is a proposal to reduce present 30 minutes after the start of the exam to 20 minutes.	The committee is of the view that for 3 hours exam this exemption is reasonable as no extra time is being provided to the student to compensate for the time loss. Hence the present relaxation/provision may be continued.
5.	Exemption in odd/ even system	The University is following odd/even semester system since 2013 implying a student can appear for odd sem exam in odd sem only and for even sem exam in even sem only. However, students in their final sem can appear for their reappear in pre final semester whereas B.Tech students can appear for reappear of 5 th and 7 th sem in the form of Supplementary exams. Some students are approaching the University for relaxing the odd/ even system in their final year so as to make them eligible for higher	The committee appreciated the concept of supplementary exams and is not in favour of relaxing odd/ even system.

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6.	Reduction in Supplementary examination fee	<p>studies and job sector.</p> <p>The University is providing an opportunity to final semester students to clear their degree within time by appearing in their pre final semester reappear exam along with final semester exam (5th and 7th sem for B.Tech) and for pass out students as Supplementary Exam. The fees for these exams is Rs. 10000/- per semester. Several requests have been received to reduce this fee.</p>	<p>The committee is of the view that there is a scope for reducing the fee for Supplementary exams. The University may consider conducting these exams with normal exam fee within the stipulated/normal and extended duration like (4+3 years for B.Tech). After the expiry of prescribed duration examination fee is already defined in the examination ordinance. .</p>
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The meeting ended with a vote of thanks to the Chair.

[Signature]

Deputy Registrar (exams)
JC Bose UST YMCA Faridabad

[Signature]

Controller of Examinations
JC Bose UST YMCA Faridabad

Registrar
Gurugram University (Gurugram)

Controller of Examinations
Kurukshetra University (Kurukshetra)

[Signature]

Controller of Examinations
DCRUST Murthal



J.C. Bose University of Science & Technology, YMCA, Faridabad, Haryana
 (A Haryana State Government University)
 (Established by Haryana State Legislative Act No. 21 of 2009 & Recognised by UGC Act 1956 u/s 22 to Confer Degrees)
 Accredited 'A+' Grade by NAAC



Dated : 06.03.2024

Subject: Minutes of the Meeting with Chairpersons to discuss about the courses in which admission status were very poor or none during last year.

With reference to Academics Branch notice reference no. 10/06/2023-Acd 2442 dated 04.03.2024, the meeting of concerned Chairpersons, whose Departments' admission status in the past year was poor or none during last year was held on 05.03.2024 at 10:00 am in O/o Dean Academic Affairs.

The following members were present at the meeting:

1. Dr. Ashutosh Dixt, Dean Academic Affairs
2. Dr. Ashutosh Nigam, Director Admissions
3. Dr. Atul Mishra, Chairperson Computer Engineering
4. Dr. Pardeep Kumar, Chairperson Electronics Engineering
5. Dr. Renuka Gupta, Chairperson Environmental Sciences
6. Dr. Anju Gupta, Chairperson Electrical Engineering
7. Dr. Rajesh Attri, Coordinator Centre of Energy Studies
8. Mr. Manish Gupta, Deputy Registrar Academics
9. Mr. Vimlesh Ojha representative of Principal CCSD

At the onset Deputy Registrar Academics welcomed all the members and apprised the purpose of the meeting. The chairpersons has submitted their following views :-

Chairperson Electrical Engineering has informed that to have a PG Courses is mandatory requirement to run Ph.D with the Department, therefore M.Tech Power Electronics & Drives may be continue for this year. However, Chairperson ensures that they will make suitable effort to enhancement of admissions.

Representative, Principal CCSD has submitted that due to running of Bachelor programmes in Community College, the students are not approaching in Diploma programmes. Therefore, he proposed that Diploma in Electrician and Diploma in Refrigeration & Air Conditioning may not be continued. However, suitable efforts will be make to improve admissions in other programs of Community College in which admissions are poor.

Coordinator, Centre of Energy Studies, Chairperson Computer Engineering, Chairperson Electronics are in the view to running their PG Courses. However they ensured that they



will make extra effort to promote these programmes so that number of applications may be increased.

Chairperson EVS, has informed that PG Diploma in Waste management is a programme in emerging area and programme may be continued this year. However all suitable efforts will be made by the Department for wide publicity of course.

Chairperson Electronics has informed that M.Tech VLSI has many scopes in Government services; therefore, he is in the view to running the course.

Incharge- Centre for Applied Mechanics has telephonically informed that the UG Certificate in Applied Mechanics & Manufacturing Engg. may be dropped from this session.

After the detailed discussion and gone through the views of Chairpersons, the following decisions has been taken :-

1. The following programmes may not be continued from this session:-
 - (a) Diploma in Electrician (CCSD)
 - (b) Diploma in Refrigeration & Air Conditioning
 - (C) UG Certificate in Applied Mechanics & Manufacturing Engg.
2. All concerned Chairpersons will submit prospective plan to improve the admission status of those programmes within 15 days in which admission status is significantly low or none.

WVY
6/3/2023
DR (Academics)

Dy. Registrar
J.C. Bose Univ. of Sc. & Tech.
YMCA Faridabad



Policy for providing support by the University to pursue Higher Education to the Abandoned, Surrendered and Orphan Children.

Objective:

The aim of this Policy is to provide support by the University to pursue Higher Education including Technical Education, Skill Development to the Abandoned, Surrendered and Orphan Children.


Definitions under the Policy:

1. **Abandoned:** Abandoned under this Policy means a child found abandoned whose parents, guardians, relatives could not be traced despite making due inquiry and admitted to the Child Care Institution before the age of 5 years and declared abandoned by the Child Welfare Committee (as per Juvenile Justice Act, 2000/2015) or as per the rules prevailing at the time and has completed the age of 18 years while living in Child Care Institutions.
2. **Surrendered Child:** Surrendered child under this policy means a child who is relinquished by the parents or guardian, on account of physical, emotional and social factors beyond their control and admitted to the Child care Institution before the age of 01 years and declared as surrendered by the Child Welfare Committee after due inquiry (as per Juvenile Justice Act, 2000/2015) or as per the rules prevailing at that time and has completed the age of 18 years while living in Child Care Institutions.
3. **Orphan Child:** Orphan child under this policy means a child, who have lost their parents (both father & mother) and is without biological or adoptive parents or legal guardian or whose legal guardian is not willing to take or capable of taking care of the child (as per section 2 (42) of JJ Act, 2015) and having the family income (including guardian, if any) less than Rs.2.00 Lakh Per Annum from all sources.

Eligibility & Benefits under the Policy


1. One seat in all UG/PG/ other programme of UTD of this University will be reserve for Abandoned/Surrender/Orphan Children.
2. The programmes which required AICTE Approval, the seat will be filled under EWS Category and if same is lying vacant or no application has been received, then seat will be merged in EWS Category. For other programmes except AICTE approved,


(Manish Gupta, DR(Recd))


Director (R&D)


Dr. Manish Vashishth (DSW)




(Dr. Ashutosh Dixit, DAA)



one seat reserved as supernumerary seat and if remain vacant will not be filled / merged in any other category, *as per the provisions of HSTES.*

3. The student covered under this policy will be provided 100% free education (all fees including hostel charges) after verifying all the document as per the guidelines of policy. The applicants, who have applied for admission under these categories, may bear application form charges, which will be reimbursable after verification.
4. Criteria for admissions under this policy: -

- a. Abandoned and Surrendered Children upto to the age of 25 years who were admitted to the Child Care Institutions before the age of 05 year (as Abandoned) and before the age of 01 year (as Surrendered) and have completed the age of 18 years while living in Child Care Institution
- b. Orphan Children, who have lost their parents (both father & mother) and is without biological or adoptive parents or legal guardian or whose legal guardian is not willing to take or capable of taking care of the child and having the family income (including guardian, if any) less than Rs.2.00 Lakh Per Annum from all sources.

Both (a) and (b) will be provided Free Higher Education including Technical Education alongwith hostel facilities in the University. However, minimum eligibility criteria of respective courses as per University Information Brochure notified time to time, must be fulfilled by the applicants.

5. The applicant must produce a certificate issued by the Competent Authority/ Body i.e. Concerned District Programme Officer.
6. The admissions shall be made under this policy purely on merit basis.
7. This policy is only for Haryana Residents applicants.
8. The expenditure incurred for admission and continuance of study of such students including hostel expenditure in the University will be met from the Dean Student Welfare fund or some outside NGO/Agencies.

Maneesha
Nishishtha
Meha
AS (DAA)



J. C. Bose University of Science and Technology, YMCA, Faridabad
 (formerly YMCA University of Science and Technology, Faridabad)
 (NAAC Accredited 'A+' Grade State Govt. University)
 NH-2, SECTOR-6, FARIDABAD, HARYANA-121006
 Ph: 0129-2310131, 2210372, 2242142, 2242143 (Fax) web: www.jcboseust.ac.in

BOARD OF FACULTY OF SCIENCES

4th Meeting of Board of Faculty of Science (Hybrid Mode)

Google-Meet Link: meet.google.com/vmi-njym-jcq
 Monday, 09 October 2023 (04:00 PM – 06:00 PM)

Minutes of the 4th Meeting of Board of Faculty of Sciences

The 4th meeting of the 'Board of Faculty of Sciences' was held on 09.10.2023 at 04:00 PM through hybrid mode and the following members were present.

1.	Prof. Neetu Gupta Dean, Faculty of Sciences & Chairperson, Mathematics	Chair
2.	Registrar JCBUST, YMCA	Member Secretary
3.	Prof. Vanita Deptt of Mathematics, PU Chandigarh	Member (Outside Expert)
4.	Prof. Manish Kumar Deptt. of Physics, SPS-JNU, New Delhi	Member (Outside Expert)
5.	Prof. Pawan K. Sharma Deptt. of Chemistry, CUH, Mahendragarh	Member (Outside Expert)
6.	Prof. Sushil Kumar Kansal Deptt. of Chemical Engineering, PU Chandigarh	Member (Outside Expert)
7.	Mr. Yogender Pal Singh Director, Kapayo Solutions PW Ltd. U97, Kotla Mubarkpur	Member (Outside Expert) Indu
8.	Prof. Sonia Bansal Chairperson, Deptt of Physics	Member
9.	Dr. Ravi Kumar Incharge, Deptt. of Chemistry	Member
10.	Dr. Maneesha Garg Associate Professor, Deptt of Physics	Member
11.	Dr. Bindu Mangla Associate Professor, Deptt of Chemistry	Member
12.	Dr. Reena Garg Asstt Professor, Deptt of Mathematics	Member
13.	Dr. Manikant Yadav Asstt Professor, Deptt of Physics	Member
14.	Dr. Sita Ram Asstt Professor, Deptt of Chemistry	Member
15.	Dr. Navish Kataria Asstt Professor, Deptt of EVS	Member

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Minutes of the 4th Meeting of Board of Faculty of Sciences

Prof. Vanita, Prof. Manish Kumar and Prof. Pawan K. Sharma joined the meeting in online mode.

The following agenda items were listed for discussion before the 'Board of Faculty of Sciences':

- BOF/04/01: To confirm the minutes of the meeting of 3rd BOF of "Faculty of Science" held on 28/05/2022.
- BOF/04/02: To report the action taken, wherever required, on the various decisions taken by the Board of Faculty in its 3rd meeting held on 28/05/2022.
- BOF/04/03: To consider and approve the minutes of the meeting of 6th BOS of the Department of Physics held on 22/12/2022.
- BOF/04/04: To consider and approve the minutes of the meeting of 1st Post Graduate & Research BOS of the Department of Physics held on 29/09/2023.
- BOF/04/05: To consider and approve the minutes of the meeting of 1st Undergraduate BOS of the Department of Physics held on 03/08/2023.
- BOF/04/06: To consider and approve the minutes of the meeting of 4th and 5th BOS of the Department of Chemistry held on 13/12/2022 and 22/08/2023 respectively.
- BOF/04/07: To consider and approve the minutes of the meeting of 1st Undergraduate BOS of the Department of Chemistry held on 28/07/2023.
- BOF/04/08: To consider and approve the minutes of the meeting of 7th BOS of the Department of Mathematics held on 30/11/2022.
- BOF/04/09: To consider and approve minutes of the meeting of 1st Post Graduate & Research BOS of the Department of Mathematics held on 05/10/23.
- BOF/04/10: To consider and approve minutes of meeting of 1st Undergraduate BOS of the Department of Mathematics held on 28/7/2023
- BOF/04/11: To consider and approve the minutes of the meeting of 5th and 6th BOS of the Department of EVS held on 13/09/2022 and 29/09/2023 respectively.
- BOF/04/12: Any other agenda item with the permission of Chair.

The meeting was declared open for the discussion of agenda items by the Prof. Neetu Gupta (Chair of the Board & Dean, Faculty of Sciences). She welcomed all the Outside Expert Members of the Board, Chairperson of Faculty of Sciences, and members of the Board from various Science Departments. The chair briefed about recent developments and progress of 'Faculty of Science' since the last meeting (May 2022) such as sanctioning of new research projects in various science disciplines – 1) HSCIT-DST grant (Rs. 32.8 lakhs) to Dr. Sonia Bansal (Prof. Physics) and Dr. Aman Joshi (Asst. Prof. Physics), 2) SERB-DST-GOI grant (Rs. 32.1 lakhs) to Dr. Anurag Prakash (Asst. Prof. Chemistry), 3) HSCSIT grant (Rs.

Minutes of the 4th Meeting of Board of Faculty of Sciences

36.74 lakhs) to Dr. Bindu Mangla (Associate Prof. Chemistry), HSCSIT grant (Rs. 27.95 lakhs) to Dr. Anuj Kumar (Associate Prof. Physics) and Dr. Ompal Singh (Asst. Prof. Physics), SERB-SURE grant (Rs. 29.41 Lakhs) to Dr. Arpita Chatterjee, (Asst. Prof. Mathematics), SERB-SURE grant (Rs. 30 lakhs) to Dr. Amit Rajput (Asst. Prof. Chemistry), PURSE Grant (Rs. 700 lakhs) to Dr. Ravi Kumar (PI, Associate Prof. Chemistry), Dr. Suraj Goyal (Co-PI, Asst. Prof. Mathematics), Dr. Pramod Kumar (Co-PI, Asst. Prof. Physics), Dr. Somvir Bajar (Co-PI, Asst. Prof. EVS).

Thereafter, agenda items were placed before the Board and elaborated by each Chairperson of the respective Departments for the discussion. The minutes of the meeting are as following:

The agenda items were taken up point-wise and after detailed deliberation/discussion, the following decisions were taken.

BOF/04/01: To confirm the minutes of the meeting of 3rd BOF of "Faculty of Science" held on 28/05/2022.

The Board of Faculty of Sciences confirmed the minutes of its 3rd Board Meeting held on 28/05/2022.

BOF/04/02: To report the action taken, wherever required, on the various decisions taken by the Board of Faculty in its 3rd meeting held on 28/05/2022.

The action taken report of implementation of 3rd meeting of the 'Board of Faculty of Sciences' was discussed and approved by the Board.

BOF/04/03: To consider and approve the minutes of the meeting of 6th BOS of the Department of Physics held on 22/12/2022.

The Board went through the agenda item and approved the Minutes of Meeting of 6th BOS of the Department of Physics.

BOF/04/04: To consider and approve the minutes of the meeting of 1st Post Graduate & Research BOS of the Department of Physics held on 29/09/2023.

The Board went through the agenda item and approved the Minutes of Meeting of 1st Post Graduate & Research BOS of the Department of Physics.

BOF/04/05: To consider and approve the minutes of the meeting of 1st Undergraduate BOS of the Department of Physics held on 03/08/2023.

The Board went through the agenda item and approved the Minutes of Meeting of 1st Undergraduate BOS of the Department of Physics. The Department of Physics conducted workshop on 13th July, 2023 to revise the scheme and syllabus of B.Sc. Hons. (Physics) for first year only as per NEP-2020. The Board approved the same.

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Minutes of the 4th Meeting of Board of Faculty of Sciences

BOF/04/06: To consider and approve the minutes of the meeting of 4th and 5th BOS of the Department of Chemistry held on 13/12/2022 and 22/08/2023 respectively.

The Board went through the agenda item and approved the Minutes of Meeting of 4th and 5th BOS of the Department of Chemistry.

BOF/04/07: To consider and approve the minutes of the meeting of 1st Undergraduate BOS of the Department of Chemistry held on 28/07/2023.

The Board went through the agenda item and approved the Minutes of Meeting of 1st Undergraduate BOS of the Department of Chemistry. The Board considered the Scheme and syllabi of 1st and 2nd semester of 3/4 year B.Sc. Chemistry under NEP-2020 in the Department of Chemistry and approved the same with minor modification.

BOF/04/08: To consider and approve the minutes of the meeting of 7th BOS of the Department of Mathematics held on 30/11/2022.

The Board went through the agenda item and approved the Minutes of Meeting of 7th BOS of the Department of Mathematics.

BOF/04/09: To consider and approve minutes of the meeting of 1st Post Graduate & Research BOS of the Department of Mathematics held on 05/10/23.

The Board went through the agenda item and approved the Minutes of Meeting of 1st Post Graduate & Research BOS of the Department of Mathematics.

BOF/04/10: To consider and approve minutes of meeting of 1st Undergraduate BOS of the Department of Mathematics held on 28/7/2023

The Board went through the agenda item and approved the Minutes of Meeting of 1st undergraduate BOS of the Department of Mathematics. Department of Mathematics conducted the workshop on 24th July, 2023 to revise the scheme and syllabus of B.Sc. Hons. (Mathematics) and B.Sc. (Mathematics and Computing) as per NEP-2020 for first year only. The Board considered and approved the same.

BOF/04/11: To consider and approve the minutes of the meeting of 5th and 6th BOS of the Department of EVS held on 13/09/2022 and 29/09/2023 respectively.

The Board went through the agenda item and approved the Minutes of Meeting of 5th and 6th BOS of the Department of EVS. The Board considered and approved the scheme & syllabus for B.Tech. programme for semester III and IV. The Board also

Minutes of the 4th Meeting of Board of Faculty of Sciences

approved the syllabus of two value-added courses on Environmental Sciences for UG programmes of the University as per UGC guidelines.

BOF/04/12: Any other agenda item with the permission of Chair.

No other item placed for the discussion.

The meeting ended with vote of thanks to the Chair and all Board members for their valuable time and suggestions after due consideration of all agenda items.

Neetu Gulshan
Chairperson
9/10/2023
Board of Faculty of Sciences

DEAN

Faculty of Sciences

J.C. Bose University of Science and Technology, YSU DA

Faridabad - 121006 (Haryana)



जे. सी. बोस विज्ञान एवं प्रौद्योगिकी विश्वविद्यालय, वाए एम सी ए, फरीदाबाद
J.C. BOSE UNIVERSITY OF SCIENCE AND TECHNOLOGY, YMCA
SECTOR -6, FARIDABAD, HARYANA
(Established vide Haryana State Legislative Act No. 21 of 2009)
"A*" GRADE NAAC Accredited

Policy for pursuing two Academic Programmes simultaneously in the University.

1. A student of University can pursue two full time academic programmes within this University or in other University provided that in such cases, class timings for one program do not overlap with the class timings of the other programme.
2. A student can pursue two academic programmes, one in full time physical mode and another in Open and Distance Learning (ODL)/Online mode; or up to two ODL/Online programmes simultaneously.
3. Degree or diploma programmes or any programme under ODL/Online mode shall be pursued with only such HEIs which are recognized by UGC/Statutory Council/Govt. of India for running such programmes.
4. Degree or Diploma programmes under these guidelines shall be governed by the Regulations notified by the UGC and also the respective statutory/professional councils, wherever applicable.
5. These above guidelines shall be applicable only to the students pursuing academic programmes other than Ph.D programmes.

Criteria for pursuing two Academic Programmes simultaneously in the University.

1. A student of the University may pursue two Academic Programmes as per the UGC/Statutory Council Guidelines.
2. If the student of this University is interested to pursue any other academic programme in different Universities or in the same University he/she must obtain NOC from this University before the commencement of Programme.

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3. Any student who is willing to pursue two academic programme simultaneously he/she must declare the preference of academic programme as primary and secondary programme at the time of applying of NOC.
4. If a student of this University who pursue primary programme in this University and interested to apply for secondary academic program in other Universities or in the same he/she has to submit a written application to their respective Chairperson Department for obtaining NOC. Similarly, if the student of different Universities wants to apply for secondary academic programme in our University he/she must submit NOC/undertaking from their parent University/Institution.
5. A student of the University can pursue two academic programmes provided that in such case, class timings for one program do not overlap with the class timing of the other programmes.
6. If a student who pursue one Academic programme in other Higher Education Institutions and also pursue another academic programme in the University simultaneously, the University shall not be held responsible for overlap of examination schedule etc. of such two programmes, if any. The student required to submit undertaking in this regard.
7. A student from other University who pursue secondary academic programme in our University shall not allowed to avail the hostel/scholarship/fee concession and other facilities.

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23/4/24

J. C. BOSE UNIVERSITY OF SCIENCE AND TECHNOLOGY, YMCA, FARIDABAD**FACULTY OF MANAGEMENT STUDIES****Agenda for 22nd FOMS Meeting**

Date: 15/04/2024

The Meeting of Faculty of Management Studies (FOMS) was held on 15 April 2024 (Monday) at 03.30 pm in the conference hall of the department. The minutes of the meeting are as follows:

Agenda Item no. 1 To approve the minutes of FOMS meeting held on 03/10/2023.

The FOMS approved the minutes of the FOMS meeting held on 03/10/2023. With regards to item no. 1.1, FOMS decided to carry out the modalities of EVS courses as per the University norms.

Agenda Item no. 2 To approve the minutes of BOS UG (BBA) held on 13/02/2024.

Item no.2.1 To approve the revised syllabus of Macro Economics subject code (BBA/GEN/204) of BBA

The FOMS approved the revised syllabus of Macro Economics subject code (BBA/GEN/204) of BBA as approved in meeting of BOS UG (BBA) held on 13/02/24.

Item no. 2.2 To approve the guidelines to start minor degree program for UG Course
The FOMS approved the revised guidelines to start minor degree program for UG Course as approved in meeting of BOS UG (BBA) held on 13/02/24.

Agenda Item no 3 To approve the minutes of BOS (Postgraduate & Research) held on 20/03/24.

Item No. 3.1 To approve the change in eligibility criteria for applying in MBA Programme of NPTI

The FOMS approved the change in eligibility criteria for applying in MBA Programme of NPTI as approved in BOS held on 20/03/24.

Item No. 3.2 To approve the scheme and syllabi of MBA executive programme.
The decision to defer the scheme and syllabi of MBA executive program taken in BOS held on 20/03/24 was communicated to FOMS members.

Item No.3.3 To approve the list of examiners of PG Programs and Ph.D. Coursework
The FOMS approved the list of examiners of PG Programs and Ph.D. Coursework as approved in BOS held on 20/03/24.

Item No.3.4 To approve the minutes of DRC meetings held on 22nd Dec. 2023 and 13th February, 2024.

The FOMS approved the minutes of DRC meetings held on 22nd Dec. 2023 and 13th February 2024 as approved in BOS held on 20/03/24.

As per reference no. R&D/2023/RAC/1333 dated 06/06/23, The FOMS did not recommend for the extension of scholarship of Ms Preeti Sharma (Roll No. 21001909004).

A series of handwritten signatures and dates are present at the bottom of the page. From left to right, there are several signatures, including one that appears to be 'Rohit Singh' and another that looks like 'Rohit Singh' with a date '15/4/24' written below it. There are also some other illegible signatures and a date '15/4/24' written in the bottom right corner.

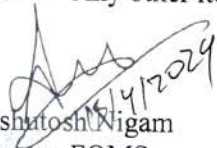
Item no.3.5 To approve the minutes of DRC meeting held on 20/03/2024 regarding proposed list of examiners for Ph.D. thesis evaluation.

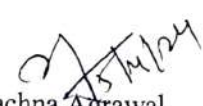
The FOMS approved the proposed list of examiners for Ph.D. thesis evaluation as approved in DRC meeting held on 20/03/2024 as subsequently approved in BOS held on 20/03/24.

Item no.3.6 (Any other item) to approve the percentage change in MBA scheme and syllabi 2022- 23 as compared to MBA scheme and syllabi 2020-21.

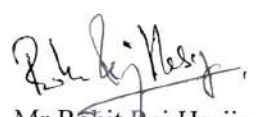
The FOMS approved the percentage change in MBA scheme and syllabi 2022-23 as compared to MBA scheme and syllabi 2020-21 as approved in BOS held on 20/03/2024.

Item No. 4 Any other item with the permission of the chair.


Prof. Ashutosh Nigam
Chairperson, FOMS


Dr Rachna Agrawal
Chairperson, DMS


Dr Manisha Goel
Chairperson, DBS


Mr Rohit Raj Hasija
Outside Expert


Mr Pankaj Bansal
Almuni member


Dr. Renu Aggarwal
Member


Dr Meha Sharma
Ex-Officio Member


Dr Arti
Member


Dr Parveen
Member

ALO

SK Tomar

12/10/2023.

To

- ✓ 1. The Vice Chancellor,
J.C. BOSE University of Science & Technology,
YMCA, Sector-6, Faridabad.
2. The Registrar,
J.C. BOSE University of Science & Technology,
YMCA, Sector-6, Faridabad.
3. Controller of Examinations,
J.C. BOSE University of Science & Technology,
YMCA, Sector-6, Faridabad.

Subject: Detailed Representation.

It is submitted that in view of the order dated 04.09.2023 passed by Hon'ble High Court in CWP No.19556 of 2023 titled as "Ravinder Kumar Vs State of Haryana and others", the petitioner/applicant is submitted the detailed representation before you for taking necessary action. Which as under:-

I, Ravinder Kumar, son of Hans Raj, gained admission to YMCA University of Science and Technology, Faridabad, based on my AIEEE rank in the year 2014. It's worth noting that this institution is now known as J.C. Bose University of Science and Technology, YMCA. My academic journey began with great anticipation as I embarked on this educational endeavour.

In November 2014, I found myself in the midst of my internal practical examinations for a subject called "MU-103." I diligently participated in all the internal assessments for this practical paper, which were prominently posted on the department's notice board. These assessments included a 30% component for internal written exams and a 10% segment for internal viva. As a result, I received a total of 19 marks out of 40 for this subject, reflecting the combined score of my internal assessments.

Following this, in December 2014, we sat for our external theory paper examinations, where I appeared for all the prescribed theory papers. It's noteworthy that the practical subject held a weightage of 60%, consisting of 40% for internal assessments and 20% for external assessments. Conversely, the theory papers held a weightage of 40% for internal assessments and 60% for external assessments.

VC Secretariat	
Disp. No.	27
Date	12/10/23

In our first semester, we studied a practical subject called "Engineering Drawing (MU-103)," and I wish to elaborate on the breakdown of the internal assessment components for this subject. Out of the total 60% allocated to internal assessments, 10% accounted for class attendance, another 10% for the evaluation of drawing sheets, and a substantial 30% was allocated to the internal written examination, which required us to complete drawing assignments. Additionally, a further 10% was attributed to internal viva assessments.

Upon the conclusion of the external examinations towards the end of the month, we dispersed to our respective homes, knowing that we had a brief respite of 20 to 30 days before the commencement of the next semester. It was during this period that we eagerly awaited the release of our results.

In January 2015, our first-semester results were unveiled through the official college website. The manner in which the results were presented is noteworthy. For students who successfully passed all their subjects, the System Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) were provided. However, for those who did not meet the passing criteria, the SGPA and CGPA fields remained blank, and instead, the subject codes in which they needed to reappear were displayed. Below, I've included a table to illustrate the presentation format:

ROLL NUMBER	REGS.	SGPA	CGPA	
EIC-2541-2K14	14-YMCAU-14	MU-103	--	
EIC-2542-2K14	14-YMCAU-15	8.5	8.5	
EIC-2543-2K14	14-YMCAU-16	MU-103	---	
EIC-2544-2K14	14-YMCAU-17	6.5	6.5	

In my first semester at the university, SGPA and CGPA were synonymous, as is typically the case for new students. However, a peculiar situation arose during that period—I found myself without both SGPA and CGPA. Instead, a subject code, "MU-103," perplexingly appeared in their stead. Perplexed and seeking clarification, I initiated conversations with friends and instructors to decipher the meaning behind this display.

What transpired was a revelation: the subject code "MU-103" indicated my need to reappear in a specific subject. This revelation wasn't isolated; reappearing in subjects during the first semester was relatively common, with approximately 30% to 40% of students experiencing the same fate. Unfortunately, I was among the handful, including myself, who were destined to retake MU-103.

The practical aspect of MU-103, revolving around drawing and engineering, posed a challenge for me. My drawing skills were not particularly strong, and my understanding of the subject was still in its infancy, given that it was our first encounter with it. As a result, I suspected I had failed the external examination for this subject.

Nevertheless, life at college marched on. In December 2016, I made my second attempt at the MU-103 reappear examination. To my dismay, the outcome mirrored my previous attempt—failure. Undeterred, I resolved to give it another shot in December 2018. In an effort to improve my chances, I approached a teacher, explained my predicament, and requested leniency in the grading process. Fortunately, the teacher empathised with my situation and awarded me 23 out of 40 marks.

With my improved score in hand, I eagerly anticipated the result's publication. However, as time passed, I realised that my result was not forthcoming. Frustration mounted as I visited the College of Engineering (COE) office repeatedly, only to be met with empty assurances. It seemed that my result had become entangled in bureaucratic complications.

During this period, I encountered a person named Jyoti, responsible for handling results within the system. My pleas for assistance fell on deaf ears as Jyoti informed me that my coordinator had not sent my result. This was puzzling, as my coordinator, Archana Aggarwal, confirmed that she had forwarded my results from the Mechanical Department. Furthermore, she explained that the result was sent on a separate sheet due to the absence of a subject code for reappear in the standard result sheet provided by COE.

Determined to resolve this matter, I revisited the COE office and shared Archana Aggarwal's insights with Jyoti. However, my efforts seemed futile as they encountered resistance from Sachin, an authority figure within COE. Sachin insisted that my result could not be processed in its current format and urged me to liaise with my coordinator to resubmit the result.

I promptly communicated Sachin's instructions to Archana Aggarwal, hoping for a resolution. However, the demands of my final semester, including placement activities and a demanding final-year project, consumed my attention, causing me to momentarily set aside the matter.

In February 2021, during a visit to Faridabad for a classmate's wedding, I decided to collect all my college documents, including my Degree Mark Certificates (DMCs). While gathering my records, I realised that my first-semester DMC was conspicuously absent. This prompted me to revisit the issue of my pending result.

I approached Jyoti once more, who confirmed that my result remained unresolved. In a subsequent conversation with Archana Agrawal, she reiterated her efforts to send the result multiple times, even demonstrating this to me on her phone by forwarding the email to Sachin. My direct appeal to Sachin for result updates ultimately led to Jyoti being instructed to take action.

With anticipation, I awaited the outcome. However, when the result was eventually updated, I was disheartened to discover that I had received a score of 0 in the internal component, accounting for 60% of the total marks. It was a perplexing revelation, as it seemed inconceivable that I had earned no marks in the internal assessment.

Determined to resolve this anomaly, I consulted a teacher from the Mechanical Department, who suggested that the system might default to 0 when there is no specific data entry in the portal. Armed with this information, I returned to the COE department, where Jyoti, after further investigation, unearthed the true root of the issue. I was marked as "absent" in the internal assessment—a circumstance that seemed implausible.

I embarked on a quest to seek justice, meeting with various stakeholders within the institution, including the registrar, vice-chancellor, coordinators, and more, to elicit assistance in rectifying this error. Regrettably, despite my best efforts and impassioned pleas, I was met with apathy, and my request for a review of my internal marks fell on deaf ears.

In the end, I resorted to writing a formal application to the vice-chancellor, urging them to investigate the matter and rectify the internal marks or allow me to retake the internal exam. However, even this avenue proved unfruitful, leaving me with no choice but to seek legal recourse.

And so, my journey to address this academic injustice led me to the realm of the judiciary, where I find myself today, advocating for the correction of an egregious error that has marred my academic record for far too long.

Therefore, you are requested to consider my above representation and take necessary action and my result of 1st Semester may be declared and issued my Marksheet of 1st Semester as well as my degree which has been illegally withheld by the Univeristy.

Encl.:- Certified copy of order dated 04.09.2023.

Yours faithfully,



(Ravinder Kumar)
S/o Sh. Hans Raj,
R/o Lotni, Near Peer, Kurukshetra
M-9416982138

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**J.C. Bose University of Science and Technology, YMCA,
Faridabad, Haryana**

**Department of Communication & Media Technology
Detailed Project Report**



of

Master of Social Work (MSW)

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Department of Communication & Media Technology
J.C. Bose University of Science & Technology
Faridabad, Haryana
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1. General Information

1.1 Objective of the Course:

The proposed Master of Social Work (MSW) program at the Department of Communication & Media Technology (CMT) at J. C. Bose University of Science and Technology is designed with a holistic approach to prepare students for impactful careers in social work. The program aims to provide students with a comprehensive education in both the theoretical foundations and practical applications of social work, addressing the evolving needs of society. In other hand this program will also fulfil the requirement of community engagement as mentioned in NEP-2020 as well as CCFUGP for state universities in Haryana. (Annexure-1)

Specific Objectives of the MSW Program:

1. Foundational Knowledge in Social Work Principles:

- To provide students with a robust foundation in the principles of social work, including social justice, human behavior, and the dynamics of diverse populations.

2. Skill Development in Social Work Tools and Technologies:

- To teach students the practical use of social work tools and technologies, including assessment methods, intervention strategies, and data analysis relevant to the field of social work.

3. Critical Thinking and Problem-Solving:

- To cultivate critical thinking skills among students, enabling them to analyze social issues, develop creative solutions, and contribute to positive societal change.

4. Effective Individual and Teamwork Skills:

- To prepare students to work effectively both individually and as part of a team, fostering strong interpersonal and communication skills essential for collaboration in diverse social work settings.

5. Real-World Experience and Professional Exposure:

- To provide students with hands-on experience through practical projects, internships, and opportunities to engage with clients and industry professionals in real-world social work scenarios.

6. Ethical and Social Responsibility:

- To instil an understanding of ethical considerations in social work practice and to raise awareness of social issues, fostering a sense of responsibility and professionalism in our students.

7. Preparation for Diverse Fields in Social Work:

- Overall, the program is designed to prepare students to be successful and innovative social work professionals who can contribute meaningfully across diverse fields, including healthcare, community development, mental health, and more.

8. Communication and Presentation Skills:

- The MSW course recognizes the importance of effective communication in social work practice. It aims to enhance students' communication and presentation skills, enabling them to articulate their ideas and engage with diverse stakeholders.

9. Job Readiness and Entrepreneurial Spirit:

- To prepare students to be job-ready professionals by providing them with skills and knowledge that align with industry demands, ensuring a smooth transition from academia to the workforce.

10. Promoting Entrepreneurship:

- To instill an entrepreneurial spirit within students, encouraging them to explore avenues of creating social impact through innovative solutions, thereby fostering the creation of job-givers in addition to job seekers.

The Master of Social Work program at the Department of CMT is crafted to empower students with the knowledge, skills, and ethical values necessary for impactful contributions to the field of social work. The curriculum is structured to align with the evolving demands of the profession and to produce graduates who are well-equipped to address the complex challenges of contemporary society.

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2. Background

The Department of Communication & Media Technology (CMT) firmly believes in the dynamic nature of academic offerings and recognizes the pivotal role that education plays in addressing contemporary needs. In light of evolving societal demands and employment landscapes, the department has successfully instituted a Bachelor of Social Work. Acknowledging the paramount significance of Social work in today's rapidly changing world, the department is poised to extend its academic portfolio by proposing the initiation of a Master of Social Work (MSW) program. There are 796 academic institutions in Bharat that offers MSW but in other hand **only 6 Govt. Institution offers MSW in NCR.*** We understand the pressing need for trained professionals in the field of social work, and we are committed to providing a comprehensive and impactful curriculum that aligns with the current societal challenges. Our commitment to fostering excellence in education is reflected in the success of our existing programs. The initiation of the BSW Degree is a testament to our dedication to equipping students with the necessary skills and knowledge to excel in the modern academic landscape.

The proposed MSW program seeks to build on this foundation by addressing the urgent need for trained social workers who can navigate the complex and diverse challenges of today's society. We believe that effective social work is integral to creating positive societal change, and the MSW program will be designed to impart the requisite skills, knowledge, and ethical values to our students. In alignment with our ethos, the MSW program will emphasize a balance of theoretical understanding and practical application. Through a combination of rigorous coursework, hands-on experiences, and real-world projects, students will be prepared to engage with and contribute meaningfully to the field of social work. The Department of CMT is committed to maintaining the highest standards of education. Our experienced faculty members, experts in their respective fields, will guide students through a curriculum that emphasizes critical thinking, problem-solving, and ethical practice. The MSW program aims to produce graduates who are not only well-versed in the theoretical foundations of social work but are also equipped with the practical skills needed to make a positive impact in their communities.

*1. Delhi University 2. Jamia Millia Islamia 3. CCSU, Meerut 4. GBU, Noida 5. Gurugram University
6. NISD, Delhi



3. Duration of the Course

The undergraduate course is going to be of 2 years with 2 semesters per year.

4. Entry Qualification

The minimum qualification for the course is:

Bachelor's degree in any discipline with 45 % marks in aggregate (40 % for SC/ST candidates of Haryana only) from a recognized university.

5. Admission Process

Admission will be made on the basis of merit of qualifying exam. Result awaited (Qualifying Exam) candidates can apply.

6. Medium of Instruction

The medium of Instruction will be in English. The course material will also be available in English.

7. Fees

Fees of the course will be decided by competent authority of university.

Proposed fee for the first and final year by the Department is 75,000/- each (two instalments per year).

Course/Program	Semester	Tuition Fee	Dev. Fee	Exam Fee	Regn. & Other Charges*	Job readiness program Fee	Total	Total fee Ist Year (in INR)
Master of Social Work (MSW)	1st Sem	22177/-	7000/-	1500/-	12645/-	500/-	43822	75000/-
	2 nd Sem	22178/-	7000/-	1500/-	-----	500/-	31178/-	

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8. Qualifications of Teachers

As per UGC & University rule.

9. Proposed Scheme

Since the program is a specialized course, almost all the courses are the core courses and hence is the distribution is uniform keeping in view the current demand of the media industry.

Semester	Course Name	Lecture/Practical	Credits	Total Credits
1	History & Philosophy of Social Work	4 hrs	4	26
	Social Science Concepts for Social Workers	4 hrs	4	
	Human Rights & Social Justice	4 hrs	4	
	Social Problems	4hrs	4	
	Skill development lab	4 hrs	2	
	Concurrent Field Work & Conference	8(6+2) hrs	8(6+2)	
2	Social Case Work	4 hrs	4	26
	Social Group Work	4 hrs	4	
	Community Organization	4 hrs	4	
	Human Growth & Development	4 hrs	4	
	Project-I	4 hrs	2	
	Concurrent Field Work & Study Tour	8(6+2) hrs	8(6+2)	
3	Social Work Research and Statistics	4 hrs	4	26

	Social Welfare Administration	4 hrs	4	
	Social Action	4 hrs	4	
	Specialization-1			
	HR-Labour Legislations and Social Security	4 hrs	4	
	CD-Rural Community Development			
	Skill development lab	4 hrs	2	
	Concurrent Field Work & Rural Camp	8(6+2) hrs	8(6+2)	
4	Social Policy and Planning	4 hrs	4	24
	Specialization-2			
	HR-Employee Welfare and Trade Unionism	4 hrs	4	
	CD-Urban Community Development			
	Concurrent Field Work	4 hrs	4	
	Dissertation	8 hrs/	8	
	Block Placement	4hrs / 45 Days	4	
	Total		102	102

10. Course Structure

a) All are Compulsory Papers:

F.Y.MSW. :8 Theory + 4 Practical

S.Y.MSW.: 6 Theory +5 Practical

b) Question Papers:

F.Y/ S.Y/ MSW Theory paper:

University Examination – 75 marks

Internal Examination – 25 marks

F.Y/ S.Y/ MSW Practical paper:

University Examination – Varies as per paper

Internal Examination – Varies as per paper

11. Infrastructure Required:

1.	Class Room	02 class room with 20 Seating (Each) Capacity equipped with the facility of with white board/ Smart Board
2.	Faculty	Ist year- 02 IInd Year-02 (Note: of the level of Asst. Prof.)
3.	Faculty Cabins	02Cabins with the sitting capacity of 02 teachers each Teacher's table-02 Teacher's Chair-02 Visiting Chairs-04(2 each teacher& Staff)

12. Faculty Requirement

Staff	First Year	Second Year	Average Salary per month	Total Cost first year
Assistant Professor	2	2	57,700/-	12,69,400/- (Till Ist Year) 12,69,400/- 2 nd Year
Field Work Instructor	1	1	35,000/-	3,85,000/-
Total				29,23,800/-

for Sign

13. Financial Feasibility:

Initially course will be run on tentative salary to be paid to teachers taken on contract or guest (11 months) of 57700/- per month /faculty. Teachers will be hired for 11 months/year (or as per university policy). In first year of operation two teachers will be required for a SFR 1:20. In second & third year three teachers will be required.

Year	No of Seats Proposed	Total Students	Total Fee per student per year (in Rs)	Total Fees Received (in Rs)	Total fee Received By Department After Deduction Other Charges	Expenses (in Rs)	Revenue (in Rs)
1	20	20	75,000/-	15,00,000/-	7,65,000	16,54,400	-1,54,400
2	20	40	75,000/-	30,00,000/-	15,30,000	16,54,400	13,45,600
Gross				45,00,000/-	22,95,000	33,08,800	11,91,200

14. EQUIPMENTS AND OTHER TECHNICAL REQUIREMENT

The hardware and software required for starting the Master of Social Work course is listed below:-

List of equipment required for academic and field work activity

S.No.	Name of Equipment	Qty	Rate	Amount
1	Student Chair	20	2000/-	40,000/-
2	Teacher Chair	03	4000/-	12,000/-
3	Steel Almirah big size	01	20,000/-	20,000/-
4	Wood Almirah Medium size	04	10,000/-	40,000/-
5	Speaker with 2 Cordless Mic	2	25,000/-	50,000/-
6	Megaphone	2	2000/-	4000/-
7	Projector with screen	1	40,000/-	40,000/-
			Total	2,06,000/-

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