

# **J.C. Bose University of Science & Technology, YMCA, Faridabad**

(A State Govt. University Established vide State Legislative Act 21/2009)

Accredited 'A+' Grade by NAAC

**Sector-6, Faridabad – 121006 (Haryana)**



Agenda for 49<sup>th</sup> Meeting of the Executive Council,  
J.C. Bose University of Science & Technology, YMCA,  
Faridabad scheduled to be held on 18.01.2024 at  
11:30 AM in Online mode/ Boardroom of the University



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Ref. No: JCBUST/49<sup>th</sup> EC/1714-1729

Dated: 11.01.2024

Through Email

To

1. The Vice-Chancellor : Chairman  
J.C. Bose University of Science & Technology, YMCA
2. Addl. Chief Secretary to Govt. : Ex-Officio Member  
Finance Department, Haryana
3. Addl. Chief Secretary to Govt. : Ex-Officio Member  
Technical Educational Department, Haryana
4. The Director General : Ex-Officio Member  
Technical Education, Haryana
5. Prof. Dinesh Kumar : Member  
Vice-Chancellor,  
Gurugram University, Gurugram
6. Prof. Krishan Singh Arya : Member  
Retd. Principal,  
DAV College, Sector-10, Chandigarh
7. Dr. S. N. Mishra : Member  
Professor (Retd.)  
Deptt. of Botany, MDU, Rohtak
8. Prof. Tankeshwar Kumar, Vice Chancellor, : Member  
Central University of Haryana  
Jant-Pali, Mahendergarh, Haryana
9. Prof. Raj Kumar, former Vice-Chancellor, : Member  
Panjab University, Chandigarh
10. Prof. Som Nath Sachdeva, Vice-Chancellor, : Member  
Kurukshetra University, Kurukshetra
11. Prof. Sandeep Grover : Member  
Dean of Institutions  
J.C. Bose UST, YMCA, Faridabad



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12. Prof. Neelam Turk, Dean : Member  
Faculty of Interdisciplinary Studies & Research  
J.C. Bose UST, YMCA, Faridabad
13. Prof. Poonam Singhal, Dean : Member  
Faculty of Liberal Arts & Media Studies  
J.C. Bose UST, YMCA, Faridabad
14. Prof. Neetu Gupta, Dean : Member  
Faculty of Life Sciences  
J.C. Bose UST, YMCA, Faridabad
15. Prof. Munish Vashishth, Professor : Member  
Deptt. of Electronics Engg.  
J.C. Bose UST YMCA, Faridabad
16. Prof. Manjeet Singh, Professor : Member  
Deptt. of Computer Applications  
J.C. Bose UST YMCA, Faridabad

**Sub: Agenda for 49<sup>th</sup> meeting of the Executive Council scheduled to be held on 18.01.2024, at 11:30 AM in Online mode/ Board Room of the University**

Sir/Madam,

It is informed that with the concurrence of the Vice Chancellor, next meeting of the Executive Council of J. C. Bose University of Science & Technology, YMCA, Faridabad is scheduled to be held on 18.01.2024, at 11:30 AM in online mode/ Board Room of the University. You are requested to make it convenient to attend this meeting. The agenda items for the same are attached herewith. The online link for this meeting will be shared separately.

Yours faithfully,

*Meha*  
11/01/2024  
REGISTRAR

Endst No. JCBUST/49<sup>th</sup>EC/1730

Dated:

A copy of the above is sent to the Secretary to Hon'ble Governor-Chancellor (J.C. Bose University of Science & Technology, YMCA, Faridabad) Raj Bhawan, Haryana, Chandigarh for kind information of His Excellency, Governor-Chancellor.

*Meha*  
11/01/2024  
REGISTRAR



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**Item No.EC/49/01: To confirm the minutes of the 48<sup>th</sup> meeting of the Executive Council held on Oct, 2023**

It is brought to the notice that the minutes of 48<sup>th</sup> meeting of the Executive Council held on Oct 10, 2023 were circulated amongst the members for their observations. In response, Nominee of ACS Higher Education has sent the following observations w.r.t. Item No. EC/48/01 vide email dated Oct 30, 2023: -

<b>Item No. EC/48/01: To confirm the minutes of the 48<sup>th</sup> meeting of the Executive Council held on Oct 10, 2023</b>	
<b>Minutes recorded</b>	<b>Observations received</b>
<p>The Council confirmed the minutes, as placed before it.</p> <p>Further, w.r.t. Item No. EC/47/06, all the members of the Council recommended to approve the report of the Committee constituted to analyze &amp; recommend about the re-assessment of the teachers, who had not been recommended for promotion under CAS. However, nominee of ACS Technical Education did not agree.</p>	<p><i>"In reference to Agenda Item No. EC/48/01 vide which the the report of the Committee constituted by the University to analyze &amp; recommend about the re-assessment of the teachers, who had not been recommended for promotion under CAS, was put before the EC for consideration and approval, it is intimated that it was briefed to the house by undersigned that the committee has recommended that at the time of re-assessment, for the candidates who would be successful in the eventual re-assessment, the date of promotion can be considered to be one year after the date of eligibility of the respective candidate whereas Clause 9.4 of the CAS Notification issued vide this office letter dated 02.03.2012 clearly states that if "a candidate who do not fulfill the minimum score requirement under the API Scoring system proposed in that notification as per Table (a and b) of Appendix IV or those who obtain less than 50% in the expert assessment of the selection process will have to be re-assessed only after a minimum period of one year. The date of promotion shall be the date on which he/she has successfully got re-assessed."</i></p> <p><i>Further it was intimated by undersigned to the house that the UGC Regulations are adopted by the Technical Education Department for the State Technical Universities with the concurrence of Finance Department &amp; Chief Secretary, Haryana and EC of the University is not empowered to make any changes/amendments in the said UGC regulations. In case, any decision to make any changes/amendments in the</i></p>



	<p><i>UGC regulations is taken by the EC, then the undersigned (Nominee of Additional Chief Secretary Technical/Higher Education) &amp; Director General Technical Education Department shall not be agree with that decision.</i></p> <p><i>However, my above said complete observation has not been recorded in the minutes of this meeting and only it has been mentioned that nominee of ACS Technical Education did not agree. In view of this, it is requested to kindly record my above said complete observations in the minutes please."</i></p>
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The copy of the minutes is placed at [Annexure-A](#), along with above observation for appropriate consideration & confirmation.

**Item No.EC/49/02: To report the action taken, wherever required, on the various decisions taken by the Executive Council in its 48<sup>th</sup> meeting**

The action taken report on the decisions taken by the Executive Council in its 48<sup>th</sup> meeting held on Oct 10, 2023, is placed before the Council for information and suggestions, if any: -

Item No.	Title	Decision	Action Taken
EC/48/01	To confirm the minutes of the 47 <sup>th</sup> meeting of the Executive Council held on May 30, 2023	Confirmed	-----
EC/48/02	To report the action taken, wherever required, on the various decisions taken by the Executive Council in its 47 <sup>th</sup> meeting		Reported
EC/48/03	To ratify the decisions taken by the Vice Chancellor as Chairman of the Executive Council in terms of clause 10(6) of the University Act.	Ratified	-----
EC/48/04	To consider and approve the proposed revision in remuneration rates related to the Examination work		Approved
EC/48/05	To consider and approve the minutes of the 1 <sup>st</sup> meeting of Research Advisory Council (RAC) of the University.		Approved
EC/48/06	To consider and approve the minutes of the meeting of the Committee constituted to review the existing promotion policy of non-teaching staff members of the University.		Approved



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Item No.	Title	Decision	Action Taken
EC/48/07	To adopt the revised minimum qualifications for appointment of teachers & other academic staff and measures for maintenance of standards in Higher Education 2022 based on UGC Regulations 2018		Adopted
EC/48/08	To consider the proposed amendments in the Statute and approve to recommend the same to the Hon'ble Chancellor	Recommended to send the same to Hon'ble Chancellor for approval	Hon'ble Chancellor has accorded its approval for amendment in the respective Statutes of the University Act
EC/48/09	To consider and approve the recommendations w.r.t promotion of Sh. Anil Kumar Sharma, SDE (Civil) to the post of Executive Engineer (Civil)	Approved	Promotion Orders Issued
EC/48/10	To consider the request of Sh. Sushil Kumar, Assistant w.r.t. benefits of his past service rendered in Border Security Force (BSF) and other allied benefits.	Approved to forward the matter to the State Govt.	Letter sent to the State Govt.
EC/48/11	To consider and approve the revision in capping of remuneration of NCC Instructor		Approved
EC/48/12	To consider and approve the grant of continuation of provisional affiliation for existing programmes, increase in intake/new programmes to the affiliated colleges and grant of provisional affiliation to new Institute/College.		Approved
EC/48/13	To consider and approve the recommendations of the Selection Committee constituted for making selection to the post of Associate Professor in Mechanical Engineering on regular basis vide Advt. No. 03/2022		Agenda was deferred
EC/48/14	To consider and approve the recommendations of the Selection Committee constituted for making selection to the post of Sports Officer on contract basis vide Advt. No. 03/2023		Agenda was deferred
EC/48/15	To consider and approve the recommendations of the Selection Committee constituted for engagement of 'Adjunct Faculty' in various Teaching Departments of the University.		Approved



**Item No.EC/49/03: To ratify the decisions taken by the Vice Chancellor as Chairman of the Executive Council in terms of clause 10(6) of the University Act.**

It is brought to the notice that Vice-Chancellor as Chairman of the Executive Council has taken following decisions, which are placed before the Council for ratification:

- Vice-Chancellor has approved to change his option from fixed medical allowance to reimbursement of outdoor medical expenses for treatment of chronic disease.
- Approved to update the roster points for the posts of Associate Professor (upto Roster Point No. 14) and Assistant Professor (upto Roster Point No. 30) in compliance of the State Government instructions received vide Memo No. 61-64 dated 22.01.2020 and subsequent adoption of the same during the 36<sup>th</sup> meeting of the Executive Council held on 27.01.2020 at 11:00 AM.
- Confirmed the below mentioned teachers of the University in the Department of Life Sciences, consequent upon receipt of recommendations regarding the same from the concerned Reporting Authority, after completion of their one year probation period: -

Sr.	Name	Designation	Confirmed w.e.f.
1.	Dr. Rajni Saggi	Associate Professor – Civil Engineering	29.07.2023
2.	Dr. Kakoli Dutt	Associate Professor – Bio-Technology	04.08.2023
3.	Dr. Ashima Sharma	Assistant Professor – Bio-Technology	01.08.2023
4.	Dr. Deepansh Sharma	Assistant Professor – Microbiology	04.08.2023

- Approved the "Study Leave" of Ms. Pooja, Assistant Professor – on regular basis in the Department of Chemistry for two months starting w.e.f. 15.01.2023.
- Approved to extend the term of Dr. Arpita Chatterjee, Assistant Professor in the Department of Mathematics, co-terminus with the course.
- Approved to grant the compassionate financial assistance to Ms. Suman, wife of Late Sh. Devender Kumar, Clerk as per the Haryana Civil Services (Compassionate Financial Assistance or Appointment) Rules – 2006, consequent upon his demise on 10.05.2020.
- Assigned the responsibility of Chairperson to the following teachers in various UTDs for a duration of 03 years w.e.f. 09.01.2024: -

Sr.	Name	Department
1.	Dr. Pawan Singh Malik, Associate Professor	Communication & Media Technology
2.	Dr. Renuka Gupta, Associate Professor	Environmental Science
3.	Dr. Ravi Kumar, Associate Professor	Chemistry
4.	Dr. Kakoli Dutt, Associate Professor	Life Sciences
5.	Dr. Rajni Saggi, Associate Professor	Civil Engineering





**Item No. EC/49/04: To consider and approve the minutes of the 28<sup>th</sup> meeting of Academic Council of the University held on 30.10.2023**

It is informed that 28<sup>th</sup> meeting of the Academic Council of the University was held on 30.10.2023. The minutes of the same are placed at [Annexure-B](#) for consideration and approval of the Council.

**Item No. EC/49/05: To consider and approve the enhancement of annual monetary expenditure limit of Construction & Maintenance Branch for the financial year 2023-24**

The Construction & Maintenance Branch of the University, headed by the Superintending Engineer, has submitted a proposal for enhancement of monetary expenditure limit from Rs 50,000/- to Rs 1,50,000/- for the financial year 2023-24 for incurring the petty expenditure on day to day work, as the existing limit of Rs 50,000/- has already exhausted.

Accordingly, the matter is placed for consideration and approval of the Council.

**Item No. EC/49/06: To consider and approve the appointment of Board of Directors of J.C. Bose YMCA Incubation Foundation.**

It is informed that the new constitution of Board of Directors of the 'J.C. Bose YMCA Incubation Foundation' has been proposed as under: -

1. Prof. Anuradha Sharma, Department of Physics
2. Dr. Sanjeev Goyal, Incharge – Incubation
3. Dr. Rajeev Saha, Deputy Director, R & D Cell

Accordingly, the above constitution is placed for consideration and approval of the Council.

**Item No. EC/49/07: To consider and approve the recommendations of the Selection Committees constituted to consider the grant of higher AGP to the teachers of various Departments of the University under Career Advancement Scheme (CAS)**

It is brought to the notice that the meetings of the Selection Committees constituted to consider the grant of higher AGP under Career Advancement Scheme to teachers in the Department of Management Studies was held on 28.12.2023 & 29.12.2023. The recommendations of the same are placed on table in the sealed envelopes for consideration and approval of the Executive Council.



**Item No.EC/49/08: To consider and approve the recommendations w.r.t promotion of Sh. Sachin Gupta, Assistant Registrar to the post of Deputy Registrar**

The Departmental Promotion Committee (DPC), in its meeting held on 20.12.2023 has recommended the promotion of Sh. Sachin Gupta, Assistant Registrar to the post of Deputy Registrar.

Further, the Establishment Committee vide its meeting held on 27.12.2023 has approved to forward these recommendations to the Executive Council. The copies of the minutes of the Departmental Promotion Committee (DPC) and Establishment Committee are placed at [Annexure-C](#) and [Annexure-D](#) respectively.

Accordingly, the same are placed before the Council for consideration & approval.

**Item No.EC/49/09: To consider and approve the payment of Contributory Provident Fund (CPF) to Dr. Sanjay Kumar Sharma, Former Registrar of this University.**

It is informed that an amount Rs 5,38,308/- (Rs Five Lakh Thirty Eight Thousand Three Hundred & Eight) is required to be deposited towards Employer's contribution in the CPF account of Dr. Sanjay Kumar Sharma, Former Registrar for making the payment of CPF to him. The employee share of equal amount has already been deposited by him in the University account. The calculation sheet of employer's CPF contribution is placed at [Annexure-E](#).

Accordingly, the matter is placed before the Council for kind consideration & approval towards release of Employer's contribution of Rs 5,38,308/-, for making payment of CPF to Dr. Sanjay Kumar Sharma.

*\*\*Any other Agenda with the permission of the Chair\*\**

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**Table Agenda Items being placed before the Executive Council in its 49<sup>th</sup> meeting held on 18.01.2024 at 11:30 AM**

**Item No.EC/49/10: To consider and note the implementation of Departmental Financial (Haryana Second Amendment) Rules, 2023**

The Finance Department, Haryana has notified the "Departmental Financial (Haryana Second Amendment) Rules, 2023" vide notification No. 11/25/2023-FR/15995 dated 17.08.2023. The copy of the same is placed at [Annexure-F](#).

The same is placed before the Council to consider and note the implementation of the same.

**Item No.EC/49/11: To consider and approve the proposal to amend the purchase rules by enhancing the limits of financial powers of Deans, Chairpersons/ Director/ Proctor/ CHW, HODs of various Branches/ Offices, Principal Investigators of Research Projects, Registrar and Central Purchase Committee (CPC).**

A proposal has been submitted by the Store & Purchase Branch of the University on the subject, wherein the Vice-Chancellor has directed to place the matter before the Executive Council for approval.

Accordingly, the proposal is placed at [Annexure-G](#) for consideration & approval of the Council.

**Item No. EC/49/12: To consider the revision in Selection Criteria for the post of Assistant Professor in light of UGC Regulations 2018 as conveyed by the State Govt vide Memo No. 25/01/2023-4TE dated 08.06.2023.**

It is informed that the Executive Council in its 48<sup>th</sup> meeting has adopted the "Revised Minimum Qualifications for appointment of teachers & other academic staff and measures for maintenance of standards in higher education 2022 based on the UGC Regulations 2018" conveyed by the State Government vide Memo No. 25/01/2023-4TE dated 08.06.2023.

Accordingly, it is proposed to revise the existing Selection Criteria for the post of Assistant Professor (as approved in the 37<sup>th</sup> meeting of the Executive Council held on 22.04.2020) in line with the above mentioned instructions of the State Government.

The same is placed before the Council for consideration and approval.