

YMCA UNIVERSITY OF SCIENCE & TECHNOLOGY

SUBJECT : Minutes for Faculty of Engineering & Technology meeting held on 25-01-2012

The following members were present in the meeting:

1. Dr. A.K. Sharma, Chairman
2. Dr. Sandeep Grover, Member
3. Dr. S.K. Agarwal, Member
4. Dr. P.R. Sharma, Member
5. Dr. M.L. Agarwal, Member
6. Dr. Naresh Chauhan, Member
7. Prof. S.K. Raina, Member
8. Prof. Atul Mishra, Special Invitee
9. Sh. Dushyant Shukla, Member

At the onset, the Chairman welcomed the members to the second meeting of Faculty of Engg. & Technology and placed the agenda for the deliberations of the members. The following deliberations were made as per the items of the circulated agenda.

1. To confirm the minutes of Faculty of Engg. & Tech. meeting held on 08-06-2010

The minutes of the 1st meeting of Faculty of Engg. & Tech. were circulated to all the members. Since no comments were received, the minutes were confirmed.

2. To confirm the minutes of BOS meeting held in Computer Engg., Electrical & Electronics Engg. and Mechanical Engg. departments.

The minutes of the BOS meeting of all the departments were confirmed .

3. To consider the proposal of new M.Tech. courses (Thermal Engg. and Industrial Engg.) in Mechanical Engineering dept.

Chairman Mech. Engg. proposed for starting of new M. Tech. courses as approved by their department. The house suggested that proposal be placed in the BOI of the Mech. Engg. dept. for necessary approval.

4. To approve the change in MU-103 Engineering drawing as practical instead of theory in End term exam (40 marks) for B.Tech. 1 year

The house noted and approved the changes.

5. To consider the moderation of Question paper setting and Answer sheet showing programs

The house approved that there should be a moderation committee in each department for screening of the question papers set by the faculty members for the theory exams. The committee shall ensure that the standard of questions is in conformity with the entire syllabus. Further the house approved the formation of a sub-committee of the following members to chalk out guidelines for the paper setting, the selection of examiners for practical exams etc. and submit its recommendations to COE:

1. Prof. S.K. Raina
2. Dr. Ashutosh Dixit
3. Sh. Dushyant Shukla

In the wake of complaints received from the teachers, the house also considered and approved the need to discontinue the answer sheet showing program to the students. Instead of this the house approved that there should be a moderation committee constituted by COE which may randomly select 10% of the evaluated answer sheets from each subject and scrutinize them.

6. To improve the workshop and Lab class coordination

At present Workshop staff is under the administrative control of Workshop Supt. and faculty members are reporting to Chairman of the department. This was reported by Chairman EEE that this duality of authority is creating problems in smooth functioning of labs. in the dept, such as Inventory holding, providing the requirement for procurement, time table of labs, etc.

The house considered the problem and resolved that administrative control of Electrical Engg. workshops be transferred to the Chairman Electrical dept. and recommended that the matter be placed in the next meeting of EC for approval

7. To approve the replacement of Instrumentation Project Lab of B.Tech. (EIC) VI sem. with Intelligent Instrumentation Lab.

The house noted and approved the proposed replacement of lab.

8. To approve the change of name and scheme of M.Tech. Electrical Engg. (Specialization in Electronics Engg.) to M.Tech. Electronics & Instrumentation.

The house observed that this has already been approved by AICTE.

9. To consider the proposal of new subject "Linear System analysis" in B.Tech. III sem. EE, EIC & ECE

Chairman Electrical Engg. proposed for starting the new subject. The house suggested that proposal be first placed in the BOS of the Electrical. Engg. dept. for necessary approval.

10. To approve the changes in syllabus of the following:

- i) "Power System optimization & Control" M.Tech. (Power system & drives)
- ii) "Embedded system design" M.Tech. (VLSI Technology)

The house noted and approved the proposed changes.

11. Any other item

The house accepted the recommendations of the Chairman Mechanical Engg. dept. that 60% attendance shall be compulsory for the students to appear in Campus placement interviews. Further, it was resolved that a benefit of only a total of 10% attendance be given to a student by the officer-in charges of extra-curricular activities such as sports, cultural etc.

Dr. A.K. Sharma and Dr. Naresh Chauhan raised the issue to remove the subject "Soft Skills" from MCA syllabus as it has no relevance in its scheme. The house suggested that proposal be first placed in the BOS of the Computer Engg. dept. for necessary approval.



Dean
(Faculty of Engg. & Tech.)