Annexure V

FACULTY OF LIBERAL ARTS AND MEDIA STUDIES

Scheme and Syllabus
BSW
Bachelor of Social Work

(Semester I–VI)

Session w.e.f 2021-2024

VISION

"J.C. Bose University of Science and Technology, YMCA Faridabad aspires to be a nationally andinternationally acclaimed leader in technical and higher education in all spheres which transforms the life of students through integration of teaching, research and character building.

MISSION

- To contribute to the development of science and technology by synthesizing teaching, research and creative activities.
- To provide an enviable research environment and state-of-the art technological exposure toitsscholars.
- To develop human potential to its fullest extent and make them emerge as world class leaders in their professions and enthuse them towards their social responsibilities.

ABOUT THE PROGRAM

Social work is ancient as a service, and relatively modern as a profession. To serve human concerns, social work practitioners applied knowledge and techniques derived from different fields of art and science to resolve the social problems besetting individuals, groups and communities. Hence Social Work as the discipline is scientific in method and artful in manner

The central aim of undergraduate programme in social work is to develop and disseminate knowledge, skills and values through education, field training and research necessary for promoting, maintaining and improving the functioning of individuals, families, groups, organizations and communities existing in the society. The programme is strongly committed to a diverse learning environment, in which respect for dignity and worth of all human beings and understanding of diverse conditions would be practiced. It respects individual uniqueness and offers a professional programme to build a foundation for practice with population groups, keeping the larger goal in mind.

FACULTY OF LIBERAL ARTS AND MEDIA STUDIES
BACHELOR OF SOCIAL WORK PROGRAMME
PROGRAMME EDUCATION OBJECTIVES

PEO 1	To enable students to understand history, philosophy, values, ethics and functions of Social Work as discipline and profession also its linkages with other social science disciplines.
PEO 2	To equip students with knowledge on core and ancillary methods of professional Social Work, and its practice base.
PEO 3	To make learners- the young professionals sensitive to the needs of the people at individuals, group and community levels and to social problems in changing social, cultural and techno-economic context.
PEO 4	To develop in the graduates a perspective on understanding planning and development at the national and international levels; and also thrust on national policies directed towards achieving sustainable development.
PEO 5	To imbibe in the learners the values of social justice, human rights, empathy, hard and honest work- thereby developing in them the vision to work towards an egalitarian society.

PROGRAMME OUTCOMES

PO 1	Awareness of the social context, policies and programmes directed towards social development, understanding of social problems, social legislations and the rights based approach.
PO 2	Ability to express thoughts and ideas effectively, demonstrate the ability to listen carefully, read and write analytically, and present complex information in a clear and concise manner to different groups.
PO 3	Apply disciplinary knowledge and transferable skills to new/unfamiliar contexts and demonstrate knowledge to work with individuals, groups and communities.
PO 4	Understanding of Social Issues, Problems & Fields and ability to Cooperation, Collaboration & Participation.
PO 5	Knowledge of Programme Media & Information Literacy

CHOICE BASED CREDIT SYSTEM SCHEME

Discipline Core Courses (DCC)			
Sr. No.	**Name the Subject**	**No. of Lectures / Tutorial**	**No. of Credits**
1	Foundations of Social Work (FSW)	4	4
2	Social Science Concepts and Social Work (SSCS)	4	4
3	Contemporary Social Problems and Concerns (CSPS)	4	4
4	Psychology and Social Work (PSW)	4	4
5	Social Case Work (SCW)	4	4
6	Social Group Work (SGW)	4	4
7	Community Organization and Social Action (COSA)	4	4
8	Social Policy, Planning and Development (SPPD)	4	4
9	Human Rights and Social Justice (HRSJ)	4	4
10	Social Legislation in India (SLI)	4	4
11	Social Work Research (SWR)	4	4
12	Areas of Social Work Practice -1 (ASWP 1)	4	4
13	Social Welfare Administration (SWA)	4	4
14	Areas of Social Work Practice -2 (ASWP2)	4	4
Total Credits		56	56

Ability Enhancement Compulsory Course (AECC)

Sr. No.	Name the Subject	No. of Lectures / Tutorial	No. of Credits
1	Communicative English (CE)	4	4
2	Social Work Practice and Media Information Literacy (SWPMIL)	4	4
3	Fundamentals to Computer	4	2
Total Credits		12	10

Discipline Specific Elective (DSE) - 1

Sr. No.	Name the Subject	No. of Lectures / Tutorial	No. of Credits
1	Corporate Social Responsibility (CSR)		
2	Disaster Management (DM)	4	4
3	Environmental Social Work (ESW)		

Discipline Specific Elective (DSE) - 2

Sr. No.	Name the Subject	No. of Lectures / Tutorial	No. of Credits

1	Social Deviance (SD)		
2	NGO and Project Formulation (NPF)	4	4
3	Counselling and Guidance (CG)		

Discipline Specific Elective (DSE) - 3

Sr. No.	Name the Subject	No. of Lectures / Tutorial	No. of Credits
1	Dissertation and Viva Voce (DVV)	4	4+2

Note: A compulsory paper is included in semester six titled as Human Values as per university guideline

The MOOC Course can be qualified during the duration of the BSW Programme (First to Six semester) through Swayam platform.

J.C. BOSE UNIVERSITY OF SCIENCE AND TECHNOLOGY, YMCA, FARIDABAD
SUMMARY OF
SCHEME OF STUDIES & EXAMINATIONS
BACHELOR OF SOCIAL WORK (2021-2024)

Total Credits: 174+ 4 to 6(MOOC)
TotalTheory subjects: 23
Total Labs including Seminars, projects and MOOC Course: 13
Industrial Training: In semester two

Total Teaching Schedule:

Lectures	Practical	Seminar	Tutorial	Total
92	92	-	-	184

TotalMarks:

Sessional	EndTerm	Total
1190	2610	3800

Itemized Break-up

	No.	Hours	Marks	Credits
Theory Subjects	23	92	2300	92
Labs	7	46	1100	66
Seminar	4	16	200	8
Projects	1	8	150	6
Industrial Training	1	4	50	2
MOOC	1			4 to 6
Total	37	166	3800	174+ 4 to 6

Lab= Filed work + Rural education camp+Fundamnentals to computer; Seminar=

Class Presenation + Human values ; Project = Dissertaion ; Industrail training =

Observation Visit.

Bachelor of Social Work
SEMESTER I

Sr. No.	Course Code	Course Title	L	T	P	Internal Assessment	End Semester Exam	Total	Credit	Category Code
1.	BSW-101	Foundations of Social Work	4	0	0	25	75	100	4	DCC
2.	BSW-102	Social Science Concepts and Social Work	4	0	0	25	75	100	4	DCC
3.	BSW-103	Communicative English	4	0	0	25	75	100	4	AECC
4.	BSW-104	Environmental Science	4	0	0	25	75	100	4	OEC1/GE1
5.	BSW-105	Introduction to Field Work Practice 1	4	0	0	25	75	100	4	FWP-1
6.	BSW-106	Fundamentals of Computer		0	4	15	35	50	2	AECC
7	BSW-107	Class Presentation	0	0	4	15	35	50	2	AECC
	Total			**24**		**225**	**375**	**600**	**24**	

* DCC – Discipline Core Course; AECC – Ability Enhancement Compulsory Course,
L – Lecture; T - Tutorial; P – Practical; Project Assessment: continuous.

Minor Project/Lab will be conducted as practical. No credits for Seminar. The submission of project should be two weeks before the end semester exam commences.

#OEC for BSW students: Students enrolled in Bachelor of Social Work must first explore courses offered on centralized basis with preference to courses offered in media/ communication/journalism/animation. If no suitable course in the interest of Arts students is found, then the students may opt for the OEC floated by the parent department.

Bachelor of Social Work
SEMESTER II

Sr. No.	Subject Code	Title	L	T	P	Sessional Marks	Final Exam Marks	Total	Credits	Category code
1	BSW-201	Psychology and Social Work	4	0	0	25	75	100	4	DCC 3
2	BSW-202	Contemporary Social Problems and Concerns	4	0	0	25	75	100	4	DCC 4
3	BSW-203	Social Work Practice and MIL	4	0	0	25	75	100	4	AECC-2
4	BSW-204	OEC/GE-2	4	0	0	25	75	100	4	OEC/GE-2
5.	BSW-205	Field Work Practice-II + viva voce	0	0	12	50	150	200	8 (6+2)	FWP-2
6.	BSW-206	Observation Visit	0	0	4	15	35	50	2	DCC+ AECC
	Total			**32**		**200**	**450**	**650**	**26**	

* DCC – Discipline Core Course; AECC – Ability Enhancement Compulsory Course, L – Lecture; T - Tutorial; P – Practical; Project Assessment: continuous.

Minor Project/Lab will be conducted as practical. No credits for Seminar. The submission of project should be two weeks before the end semester exam commences.

#OEC for BSW students: Students enrolled in Bachelor of Social Work must first explore courses offered on centralized basis with preference to courses offered in media/ communication/journalism/animation. If no suitable course in the interest of Arts students is found, then the students may opt for the OEC floated by the parent department.

Bachelor of Social Work
SEMESTER III

Sr. No.	Subject Code	Title	L	T	P	Internal Assessment	End Semester Exam	Total	Credits	Category code
1.	BSW-301	Social Case Work	4		0	25	75	100	4	DCC-5
2.	BSW-302	Social Group Work	4		0	25	75	100	4	DCC-6
3.	BSW-303	Community Organization and Social Action	4	0	0	25	75	100	4	DCC-7
4.	BSW-304	Programme Media and its Application	4	0	0	25	75	100	4	SEC-1
5	BSW-305	Field Work Practice-III + viva voce	0	0	12	50	150	200	8 (6+2)	FWP-3
6.	BSW-306	Class Presentation	0	0	4	15	35	50	2	DCC+ AECC
	Total			**32**		**200**	**450**	**650**	**26**	

Bachelor of Social Work
SEMESTER IV

Sr. No.	Subject Code	Title	L	T	P	Sessional Marks	Final Exam Marks	Total	Credits	Category code
1.	BSW-401	Social Policy, Planning and Development	4	0	0	25	75	100	4	DCC-8
2.	BSW-402	Human Rights and Social Justice	4	0	0	25	75	100	4	DCC-9
3.	BSW-403	Social Legislation in India	4	0	0	25	75	100	4	DCC-10
4.	BSW-404	Skill Development and Entrepreneurship	4	0	0	25	75	100	4	SEC-2
5.	BSW-405	Field Work Practice-IV + Viva voce	0	0	12	50	150	200	8 (6+2)	FPW-4
6.	BSW-406	Rural Educational Camp	0	0	4	15	35	50	2	REC
	Total Credits		**32**			**165**	**485**	**650**	**26**	

Bachelor of Social Work
SEMESTER V

Sr. No.	Subject Code	Title	L	T	P	Sessional Marks	Final Exam Marks	Total	Credits	Category code
1	BSW-501	Social Work Research	4	0	0	25	75	100	4	DCC-11
2	BSW-502	Areas of Social Work Practice - I	4	0	0	25	75	100	4	DCC-12
3	BSW-503	i)Corporate Social Responsibility OR ii)Disaster Management OR iii)Environmental Social Work	4	0	0	25	75	100	4	DSE-1
4.	BSW-504	(i) Social Deviance OR (ii) NGO and Project Formulation OR (iii) Counselling and Guidance	4	0	0	25	75	100	4	DSE-2
5.	BSW-505	Field Work Practice-V + viva voce	0	0	12	50	150	200	8 (6 +2)	FWP-5
6.	BSW-506	Class Presentation	0	0	4	15	35	50	2	DCC+ AECC
	Total			32		200	450	650	26	

Bachelor of Social Work
SEMESTER VI

Sr. No.	Subject Code	Title	L	T	P	Internal Marks	Final Exam Marks	Total	Credits	Category code
1	BSW-601	Social Welfare Administration	4	0	0	25	75	100	4	DCC
2	BSW-602	Areas of Social Work Practice -II	4	0	0	25	75	100	4	DCC
3	BSW-603	Dissertation +Viva voce	0	0	8	50	100	150	6 (4+2)	DSE-3
4.	BSW-604	Human Values	0	0	2	50	-	50	2	CP
5.	BSW-605	Field Work Practice-VI + Viva Voce on field work	0	0	12	50	150	200	8 (6+2)	FWP-6
		Total		30		200	400	600	24	

CP – Compulsory Paper (as per University guideline)

One MOOC Course to be qualified in any semester of BSW Program

Paper Code	Course	Course Requirements (Hrs)	Credits
--------	MOOC*	4	4 to 6

* The MOOC Course can be qualified during the duration of the Programme (First to Six semester) through Swayam platform (UGC)

Syllabus

SEMESTER I

Bachelor of Social Work

CODE: BSW- 101

SUBJECT NAME: Foundations of Social Work

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To understand about the basic knowledge of Social work.

2. To understand history and evolution of social work profession, both in India   and the West

3. To develop Value and Ethics of Social Work

4. To develop Skills to understand the professional dimension of Social Work in India

5. To develop insights into the origin and development of approaches to Social Work

Course Outline:

Unit I: An Introduction to Social Work

1. Social Work: Concept, Meaning, Definition and Objectives,

2. Assumptions and Values of the Social Work

3. Social Work: Nature, Scope and Functions
4. Principles of Social Work

Unit II: Misconception about Social Work

1. Social Work and Social Science

2. Social Work and Social Service

3. Social Work and Charity, Emergency Relief

4. Social Work and Social Reform

Unit III: Evolution of Social Work in West and India

1. Emergence of Social Work: UK, USA, India

2. Development of Social Work Education in India

Unit IV:Social Work Profession in India

1. Profession: Meaning Definition and Attributes

2. Professionalization of Social Work in India, Codes of Ethics

3. Issues and Challenges before Social Work Profession

4. Status of Social Work Profession in India

Unit V: Approaches and Ideologies of Social Work

1. Professional v/s Voluntary Approaches to Social Work

2. Generalist Approach to Social Work Practice

3. Ideology of Action Groups and Social Movements

4. Influence of Political Ideology on Social Welfare Policies and Programmes

Assignments:

1. Write any ten scope of social work with contemporary examples.

2. Group Activity (Social Reform)

3. Name three milestone of development of Social Work in UK and India.

4. Describe the contemporary status of Social Work Profession in India and Challenges.

5. Write a short note of any two social moments and their impact on Indian Society

Course Outcome: At the end of the program the student will know or be

1. Able to understand history and evolution of social work profession, both in India and the West

2. Able to segregate different social concept to Social Work

3. Able to demonstrate awareness of values and ethics of Social Work

4. Able to demonstrate professional skills of Social Work

5. Able to understand various approaches and ideologies of Social Work

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

• Annie Pullen-Sansfaçon (2013), The Ethical Foundations of Social Work, Stephen Cowden Routledge,

• Banks, S. (1995). Ethics and Values in Social Work: Practical Social Work Series, London: Macmillan Press Ltd.

• Compton, B. R. (1980). Introduction to Social Welfare and Social Work. Illinois: The Dorsey Press.

• Desai, Murli, (2006). Ideologies and social Work: Historical and Contemporary Analyses, Rawat Publication, New Delhi

• Friedlander, Walter A. (1977) Concepts and Methods of Social Work, New Delhi: Prentice Hall of India Pvt. Ltd

- Heun, Linda R., Heun, Richard E. (2001) Developing Skills for Human Interaction, London: Charles E. Merrill Co.

- Jacob, K. K. (Ed.) (1994) Social Work Education in India – Retrospect and Prospect Udaipur, Himansu Publications.

- Joseph, Sherry (Ed.) (2000) Social Work: In the Third Millennium (Some Concerns and Challenges), Sriniketan, Department of Social Work, Visva-Bharati.

- National Association of Social Workers. (2008). Code of Ethics of the National Association of Social Workers. Washington, D.C.: NASW Press.

- O' Hagan, Kieran, Kingsley, Jessica (2003) Competence in Social Work Practice- A Practical Guide for Professionals, London

- Reamer & Fredric (2005) Social Work Values and Ethics, New Delhi : Rawat Publication

- Singh, D. K. and Bhartiya, A.K. (2010). Social Work: Concept and Methods. Lucknow: New Royal Book Company.

- Skidmore, Rex A.(1982), Introduction to Social Work, New Jersey, Thackeray, Milton G. Prentice-Hall, Englewood Cliffs.

- Surendra Singh (Chief Editor). (2012): Encyclopedia of Social Work in India. Lucknow: New Royal Book Company.

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Bachelor of Social Work

CODE: BSW-102

SUBJECT NAME: Social Science Concepts and Social Work

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NO OF CREDITS: 4

TOTAL MARKS : 100

Course objectives:

1. To understand basic sociological concepts

2. To understand basic notions ofsociety

3. To know the basic concepts of economics and structure of economy

4. To understand the political framework for socialwelfare

5. To understand the foundation of democracy in India

Course Outline

Unit I: Introduction to Sociological Concepts

1. Society, Man and Society and itsRelationships.

2. Caste, Class, Power andAuthority.
3. Social Values, Norms, Customs, Mores andCulture.
4. Social Institutions: Family, Marriage andReligion.

Unit II: Notions of Society

1. Social Process: Concept, Importance andTypes.
2. Social Change: Concept, Characteristics andFactors.
3. Social Control: Concept, Importance andAgencies.
4. Socialization: Concept, Importance andAgencies.

Unit III: Basics of Economics

1. Micro: Demand and Supply, Cost, Production, Revenue andMarket.
2. Macro: National Income, Inflation, Money andBanking.

3. Public Finance: Public Revenue, Expenditure, Debt, andBudget.

4. Economic System: Capitalist, Socialist andMixed.

Unit IV: Introduction to Political Concepts

1. State: Origin, Concept and itsOrgans.

2. Concepts of WelfareState.

Unit V: Foundation of Democracy in India

1. Constitution of India and its SalientFeatures.

2. Fundamental Rights, Directive Principles of StatePolicy.

Assignments:

1. Write a short essay on society and role of Social Values and institution

2. Dialect on Socialization

3. Group Activity : PPT on Indian Economy

4. Group Activity : Group Presentation on Welfare state

5. Group Activity : Poster/Chart on Constitution of India and its Features.

Course Outcome: At the end of the program the student will be

1. Able to understand basic sociological concepts

2. Able to understand basic notions ofsociety

3. Able to know the basic concepts of economics and structure of economy

4. Able to understand the political framework for socialwelfare

5. Able to understand the foundation of democracy in India

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Ahuja ,Ram (1997) Social Problem in India, Rawat Publishers,Jaipur
- Ali, A.F. Iman (1992) Social Stratification Among Muslim-Hindu Community, New Delhi : CommonwealthPublishers
- Bhusan, Vidya & Sachdeva, D. R. (2000) An Introduction to Sociology, Allahabad : Kitab Mahal
- Crawford, K. (2004). Social Work and human development: Transforming Social Work practice. Exeter: LearningMatters
- Flippo, Osella and Katy, Gardner (2003) Contraventions to Indian Sociology, Migration Modernity and Social Transformation in South Asia, New Delhi : SagePublication
- Gandhi P. Jagadish (1982) Indian Economy – Some Issues, Institute of Social Sciences and Research,Vellore
- Koutsoyiannis (2008), Modern Micro Economics, 2nd Edition, London: Macmillan PressLtd.
- M.Adhikari, Managerial:Economics
- Mahajan, G. (Ed.). (1998). Democracy, Difference and Social Justice. New Delhi:

Cambridge UniversityPress

- Mohanty, Manoranjan (2004) Class, Caste, Gender – Readings in Indian Government and Politics, New Delhi: SagePublication

- Singh, Yogendra (1997) Social Stratification & Change in India, New Delhi: Manohar Publication

- Srinivas, M.N. (1991) Indian Social Structure. New Delhi: Hindustan PublishingHouse.

- Stroup, H.H. (1960). Social Work Education – An Introduction to the Field. New Delhi: UrasiaPublishing.

Bachelor of Social Work

CODE: BSW-103

SUBJECT NAME: Communicative English

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To develop communicative competence.

2. To impart knowledge of the technicalities of proper pronunciation, structure, appropriate use and style of English Language.

3. To develop English writing skills.

4. To develop English speaking skills.

5. To develop Public Speaking skills.

Course Outline

Unit I: Communication and Grammar Skills

1. Language and Communication

2. Differences between Speech and Writing andDistinct Features of Writing

3. Use of Tense, Prepositions and Adverbs, Adjectives, Voice change

4. Proverbs, Vocabulary and Idioms

Unit II: English for Special and Technical Purpose

1. Letters, Circulars and Memos

2. Resume Writing

3. Email: Features and functions

4. Minutes of Meeting

Unit III: Writing Skills

1. Writing Skills

2. Types of Writing: Descriptive, Narrative, Expository and Analytical

3. Paragraphs, Comprehensive and Content writing

4. Writing Report

Unit IV: Basics Spoken English I

1. Basics of Communication Skills

2. Voice , Accent and Presentation Skills

Unit V: Basics Spoken English II

1. Public Speaking Skills and Etiquettes

2. Group Discussion, Role Play and Interview

Assignments:

1. Create a chart on unit 1
2. Craete your resume
3. Write an article on social issue in English
4. Group Activity : Group Presentation on how I see society
5. Group Activity : public awareness event/ role play

Course Outcome: At the end of the program the student will know or be

1. Able to develop communicative competence.

2. Able to impart knowledge of the technicalities of proper pronunciation, structure, appropriate use and style of English Language.

3. Able to develop English writing skills.

4. Able to develop English speaking skills.

5. Able to develop Public Speaking skills.

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Adair, John. (2003), Effective Communication. London: Pan MacmillanLtd.
- Ajmani, J. C.(2012), Good English: Getting it Right. New Delhi: RupaPublications.
- Amos, Julie-Ann.(2004), Handling Tough Job Interviews. Mumbai: JaicoPublishing.
- Bonet, Diana.(2004), The Business of Listening: Third Edition. New Delhi: VivaBooks.
- Bovee, Courtland L, John V. Thill and Barbara E. Schatzman. (2010), Business Communication Today: Tenth Edition. New Jersey: PrenticeHall.
- Brown, Michele and Gyles Brandreth.(1994), How to Interview and be Interviewed. London: SheldonPress.
- Carnegie, Dale.(1997) The Quick and Easy Way to Effective Speaking. New York: Pocket Books.
- Collins, Patrick. (2009), Speak with Power and Confidence. New York:Sterling.
- Guffey, Mary Ellen.(2000), Essentials of Business Writing. Ohio: SouthWestern College Pubg.
- Thill, John V. and Courtland L. Bovée, (2013), Excellence in Business Communication, 10th edition. Boston:Pearson.
- Wren and Martin, (1998), English Grammer and Composition, S. Chand Publication, New Delhi

Bachelor of Social Work

CODE: BSW-104

SUBJECT NAME: Environmental Science

Total Credits: 4

Max. Marks: 100

Course Objectives
1. To build conceptual understanding of students by exposing them to the basic principles behind various environmental processes.
2. To identify the major challenges in environmental issues and evaluate possible solutions.
3. To Develop analytical skills, critical thinking and demonstrate socio-economic skills for sustainable development.
4. To analyze an overall impact of specific issues and develop environmental management plan
5. To understand contemporary environmental issues in local areas.

UNIT I: Introduction To Environmental Studies
Multi-disciplinary nature of environmentalstudies; Scope and importanjce; Concept of sustainability and sustainabledevelopment.

UNIT II:Ecosystems
What is an ecosystem? Structure and function of ecosystem; Energy flow in an ecosystem:food chains, food webs and ecological succession. Case studies of the following ecosystems:
        a) Forestecosystem
        b) Grasslandecosystem
        c) Desert ecosystem
        d) Aquatic ecosystems (ponds, streams, lakes, rivers, oceans,estuaries)

UNIT III: Natural Resources: Renewable And Non-Renewable Resources
Land resources and landuse change; Land degradation, soil erosion anddesertification, Deforestation: Causes and impacts due to mining, dam building on environment, forests, biodiversity and tribalpopulations, Water : Use and over-exploitation of surface and ground water, floods, droughts, conflicts over water (international &inter-state), Energy resources : Renewable and non renewable energy sources, use of alternate energy sources, growing energy needs, casestudies.

UNIT IV: Biodiversity And Conservation
Levels of biological diversity : genetic, species and ecosystem diversity; Biogeographic zones of India; Biodiversity patterns and global biodiversity hotspots, India as a mega-biodiversity nation; Endangered and endemic species ofIndia, Threats to biodiversity : Habitat loss, poaching of wildlife, man-wildlife conflicts, biological invasions; Conservation of biodiversity : In-situ and Ex-situ conservation ofbiodiversity, Ecosystem and biodiversity services: Ecological, economic, social, ethical, aesthetic and Informational value.

UNIT V: Environmental Pollution
Environmental pollution: types, causes, effects and controls; Air, water, soil and noise pollution; Nuclear hazards and human healthrisks, Solid waste management : Control measures of urban and industrialwaste, Pollution casestudies.

UNIT VI: Environmental Policies And Practices

Climate change, global warming, ozone layer depletion, acid rain and impacts on human communities andagriculture; Environment Laws: Environment Protection Act; Air (Prevention & Control of Pollution) Act; Water (Prevention and control of Pollution) Act; Wildlife Protection Act; Forest ConservationAct. International agreements: Montreal and Kyoto protocols and Convention on Biological Diversity (CBD), Nature reserves, tribal populations and rights, and human wildlife conflicts in Indian context.

UNIT VII: Human Communities And The Environment

Human population growth: Impacts on environment, human health andwelfare, Resettlement and rehabilitation of project affected persons; casestudies, Disaster management: floods, earthquake, cyclones andlandslides, Environmental movements :Chipko, Silent valley, Bishnois ofRajasthan, Environmental ethics: Role of Indian and other religions and cultures in environmental conservation, Environmental communication and public awareness, case studies (e.g., CNG vehicles in Delhi).

UNIT VII: Field Work

Visit to an area to document environmental assets: river/ forest/ flora/fauna,etc, Visit to a local pollutedsite-Urban/Rural/Industrial/Agricultural, Study of common plants, insects, birds and basic principles ofidentification, Study of simple ecosystems-pond, river, Delhi Ridge, etc.

Assignments:

1. Group Activity : Group Presentation human and Environment

2. Craete slogan for Environment safety

3. Write an article on Environmental issues

4. Group Activity : Group Presentation as street theatre in campus

5. Group Activity : PPT on Contemporary Environmental issues

COURSE OUTCOME: At the end of the course students will be able to
1. Understand the principles of ecology and environmental issues that apply to air, land, and water issues on a global scale,
2. Develop critical thinking and/or observation skills, and apply them to the analysis of a problem or question related to the environment,
3. Demonstrate ecology knowledge of a complex relationship between biotic and abiotic components
4. Apply their ecological knowledge to illustrate and graph a problem and describe the realities that managers face when dealing with complex issues
5. Understand contemporary environmental issues in local areas.

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

1. Carson, R. 2002. *Silent Spring*. Houghton MifflinHarcourt.
2. Gadgil, M., &Guha, R. 1993. *This Fissured Land: An Ecological History of India*. Univ. of CaliforniaPress.
3. Gleeson, B. and Low, N. (eds.) 1999. *Global Ethics and Environment*, London,Routledge.
4. Gleick, P. H. 1993. *Water in Crisis*. Pacific Institute for Studies in Dev., Environment & Security. Stockholm Env. Institute, Oxford Univ.Press.
5. Groom, Martha J., Gary K. Meffe, and Carl Ronald Carroll. *Principles of Conservation Biology*. Sunderland: Sinauer Associates,2006.
6. Grumbine, R. Edward, and Pandit, M.K. 2013. Threats from India's Himalaya dams. *Science,* 339: 36-37.
7. McCully, P. 1996. *Rivers no more: the environmental effects of dams* (pp. 29-64). ZedBooks.
8. McNeill, John R. 2000. Something New Under the Sun: An Environmental History of the TwentiethCentury.
9. Odum, E.P., Odum, H.T. & Andrews, J. 1971. *Fundamentals of Ecology*. Philadelphia:Saunders.
10. Pepper, I.L., Gerba, C.P. &Brusseau, M.L. 2011. Environmental and Pollution Science. Academic Press.
11. Rao, M.N. &Datta, A.K. 1987. *Waste Water Treatment*. Oxford and IBH Publishing Co. Pvt.Ltd.
12. Raven, P.H., Hassenzahl, D.M. & Berg, L.R. 2012. *Environment*. 8th edition. John Wiley &Sons.
13. Rosencranz, A., Divan, S., & Noble, M. L. 2001. *Environmental law and policy in India*. *Tripathi 1992*.
14. Sengupta, R. 2003. *Ecology and economics*: An approach to sustainable development.OUP.
15. Singh,J.S.,Singh,S.P.andGupta,S.R.2014.*Ecology,EnvironmentalScienceandConservation*. S. Chand Publishing, New Delhi.
16. Sodhi, N.S., Gibson, L. & Raven, P.H. (eds). 2013. *Conservation Biology*: *Voices from the Tropics*. John Wiley &Sons.

Bachelor of Social Work

CODE: BSW-105

SUBJECT NAME: Introduction to Field Work Practice 1

NO OF CREDITS: 6

TOTAL MARKS: 150

Course objectives:

1. To understand the concept of self, developing self- awareness and orientation to field work
2. To be familiarized with the professional role of Social Workers
3. To learn the formal writing skill of social work
4. To learn the skill of Social Work
5. To learn the techniques of Social Work

.

Course Outline

Unit I: Understanding Self and Field Work

1. Understanding Self: Self Concept, Dimension,Component
2. Field Work: Concept, Definition, Purpose andComponent.
3. Self-Awareness andSelf-Management.
4. Goal Setting and Time Management in FieldWork

Unit II: Field Work Practice and Ethics

1. Field work Learning Plan: Need andImportance
2. Planning for Programmes: Objectives andProcess
3. Participative Techniques in Field Work: Social and ResourceMapping
4. Ethical Considerations: Sense of Responsibility, Commitment andConduct.

Unit III: Field Work and Record Writing

1. Record Writing: Purpose andImportance
2. Record Writing: DifferentStyles

3. Record Writing: Orientation and Concurrent Field Work ReportWriting

4. Field Work Record Writing with Individual, Group andCommunity

Unit IV: Skills and Techniques in Field Work

1. Rapport Building, Observation andAnalysis

2. Lobbying andNetworking

3. Public Relation andAdvocacy

4. Use of Programme Media and MassMedia

Unit V: Field Work Supervision

1.   Introduction to Field Work Supervision : Concept and Process

2. Component of Field Work Supervision

3. Field Work Supervision : Need and Importance

4. Role of Field Work Supervision in Social Work

Assignments:

1. FGD on Field Work

2. Group Activity : PPT on Participative Techniques

3. Write a short essay on Field Work Record Writing

4. Group Activity : Group Presentation on Use of Programme Media and Mass Media

5. Group Activity : Poster/Chart on Field Work Supervision

Course Outcome: At the end of the program the student will know or be

1. Able to understand the concept of self, developing self- awareness and orientation to field work

2. Able to be familiarized with the professional role of Social Workers

3. Able to demonstrate the formal writing skill of social work

4. Able to demonstrate skills and techniques of Social Work of Social Work

5. Able to understand field work supervision

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Columbia University. (2015).Handbook for Student Social Work Recording, School of SocialWork

- Kadushin, Alfred Harkness, Daniel (2005) Supervision in Social Work, New Delhi :Rawat Publication

- Kumar,S.(2002).Methods for Community Participation: A Complete Guide for Practitioners. London: ITDGPublishing.

- NarayanaRao, S. (2002). Counselling and Guidance. Tata McGraw-Hill Publishing Company Ltd

- O'Hagan, Kieran, et al (2003) Competence in Social Work Practice – A Practical Guide for Professionals,London

- PatriVasantha (2001) Counselling Psychology, New Delhi : AuthorsPress

- Singh, R. R. ed. (1985) Field Work in Social Work Education, New Delhi : Concept PublishingCompany

- Subedar, I. S. (2001). Field Work Training In Social Work. Jaipur: RawatPublications

- Sudha Datar, et al. (2010). Skill Training for Social Workers: A Manual. New

Delhi:Sage.

● Verma, R.B.S. and Singh, A. P. (2010).Handbook of Field Work Practice Learning in Social Work. Lucknow: New Royal BookCompany.

Bachelor of Social Work

CODE: BSW-106

SUBJECT NAME: Fundamentals of Computer (LAB)

NO OF CREDITS: 2

TOTAL MARKS: 50

Course Objectives
1. To teach students about concept of computer and its component.
2. To make the students familiar with basic of computer operations and keyboard
3. To teach students with Microsoft Windows functions.
4. To Learn access of Internet and operations related such as mail and surfing
5. To Learn working with MS Office and other important softwares

Course Outline

Unit I: Concept of Computer and its component

1. The main components of a computer, including input and output devices
2. The function of communication devices such as smartphones and tablets
3. The role of Operating Systems, programs and apps
4. Installing and un-installing programs and applications
5. Creating, moving, renaming and deleting folders and files

Unit II: MS Word: Word processing
1. Creating documents in Microsoft Word
2. Typing text in Hindi/English, numbers and dates into a document
3. Easy formatting
4. Checking the spelling in your document
5. Making and saving changes to your document

Unit III: MS Excel : Spreadsheets
1. Understanding spreadsheet functionality
2. Creating spreadsheets in Microsoft Excel
3. Typing text numbers and dates into a worksheet
4. Easy formulas
5. Easy formatting
6. Charting your data
7. Printing a worksheet

Unit IV: MS Powerpoint : Presentation
1. Understanding PPT
2. Creating documents in Microsoft Powerpoint
3. Typing text in Hindi/English, numbers and dates into a Presentation
4. Style , design and animation in PPT
5. Sving, Printing and sharing to different plateform

Unit V: Accessing the internet
1. Surfing , Searching on Google,Going on specific website, bookmarking
2. Composing and sending an email message
3. Demystifying the Cloud
4. Understanding social media platforms such as Facebook and Twitter
5. Computer security best practices

Assignments
1. Drawing a flowchart with short description
2. Creating a interactive Word document
3. Creating a formula based spreadsheet
4. Creating a interactive PPT
5. Using cloud based space and e mailing its access

COURSE OUTCOMES
1. Appropriately start up and shut down your computer
2. Navigate the operating system and start applications
3. Perform basic functions of file management
4. Perform basic functions in a word processor and spreadsheet
5. Manage print settings and print documents
6. Receive and send emails
7. Use a web browser to navigate the Internet.

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

<table>
<tr><td rowspan="2"></td><td colspan="6" align="center">Course Outcomes</td></tr>
<tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr>
<tr><td rowspan="5">Course Objectives</td><td>1</td><td>✓</td><td></td><td></td><td></td><td></td></tr>
<tr><td>2</td><td></td><td>✓</td><td></td><td></td><td></td></tr>
<tr><td>3</td><td></td><td></td><td>✓</td><td></td><td></td></tr>
<tr><td>4</td><td></td><td></td><td></td><td>✓</td><td></td></tr>
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SEMESTER II

Bachelor of Social Work

CODE: BSW-201

SUBJECT NAME: Psychology and Social Work

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To understand psychological concepts and its relevance to Social Work

2. To understand determinants and processes of personality development

3. To understand Social Psychology and its influence over individual and groups

4. To understand Social Perception, cognition, influence and interpersonal attraction

5. To understand social attitudes and psycho- social behaviour

Course Outline

Unit I: Introduction to Psychology

1. Psychology: Concept, Definition and Relevance to SocialWork

2. Perception and Learning: Definition, Perspective andFactors

3. Motivation: Concept and Factors affectingMotivation

4. Emotion and Intelligence: Concept, Factors affecting Emotion andIntelligence

Unit II: Human Growth and Personality

1. Human Growth and Development: Meaning andStages

2. Personality: Concept andDeterminants

3. Psychoanalytic Theories of Personality: Freud and CarlJung

4. Behaviour and Humanistic Theories: B.F. Skinner and CarlRogers

Unit III: Introduction to Social Psychology I

1. Social Psychology: Concept, Definition and Relevance to SocialWork

2. Influence of Groups on individualbehavior

Unit IV: Introduction to Social Psychology II

3. Social Perception and Social Cognition: Definitions, Features andFactors

4. Social Influence and Interpersonal Attraction: Definitions, Features andFactors

Unit V: Social Attitude and Collective Behaviour

1. Social Attitude: Meaning, Definition, Features andFormation

2. Collective Behaviour: Characteristics andDynamics

3. Leadership: Meaning, Definitions, Traits andFunctions

4. Stereotypes andPrejudices

Assignments:

1. Group Activity : Group Presentation on Motivation
2. Article/ essay on Human Growth and Development in India
3. Group Activity : Group PPT on Social Psychology
4. Write a short essay on Social Influence and contemporary influencers
5. Group Activity : Success story presentation on Leadership refereeing traits and impact on masses

Course Outcome: At the end of the program the student will know or be

1. Able to understand psychological concepts and its relevance to Social Work

2. Able to understand determinants and processes of personality development

3. Able to understand Social Psychology and its influence over individual and groups

4. Able to understand Social Perception, cognition, influence and interpersonal attraction

5. Able to understand social attitudes and psycho- social behaviour

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Atkinson, R. L., Atkinson, R. C., Smith, E. E., Bem, D. J. and Hilgard, E. R. (2013). Introduction to Psychology. New York: H. B. J.Inc.
- Baron, R.A. and Byron, D. (1998). Social Psychology. New Delhi: PrenticeHal.
- Dandapani, S. (2005). General Psychology. Hyderabad: Neel KamalPublications.
- Elizabeth, H. (1968). Development Psychology. New York: Mc GrawHill.
- Feldman, R.S. (1985). Social Psychology: Theories, Research and Applications. New York: McGrawhill.
- Feldman, R.S. (1997). Understanding Psychology. New Delhi: Mc GrawHill.
- Hall, C.S. Lindzey, G. and Cambell J.B. (2004). Theories of Personalities. New York: Wiley M.
- Kuppuswamy, B. (1972). Elements of Social Psychology. New York: Asian Publishing House.
- Morgan, C.T., King, R.A. Weisz, J.R., Schopler, J. (2001). Introduction to Psychology. New Delhi: Tata McGraw andHill.
- Myers, D.G. (2005). Social Psychology (8th ed.). New Delhi: Tata McGraw Hill Pub. Co. Ltd.

Bachelor of Social Work

CODE: BSW-202

SUBJECT NAME: Contemporary Social Problems and Concerns

NO OF CREDITS: 4

TOTAL MARKS : 100

Course objectives:

1. To understand the genesis and manifestation of socialproblems

2. To understand preventive and remedial measures for contemporary socialproblems

3. To understand the role of social work in addressing socialproblems

4. To understand preventive and remedial measures for Suicide

5. To understand preventive and remedial measures for poverty and Unemployement

Course Outline

Unit I: Understanding Social Problems

1. Social Problems: Concept, Definition and Characteristics

2. Contemporary Social Problems: Nature and Causative Factors

3. Major Theories of Social Problems: Social, Psychological and Economic

4. Implications of Social Problems and Social Disorganization: Individual, family and society

Unit II Contemporary Social Problems I

1. Alcoholism and Drug Addiction: Definition, Causes, Types and Impact

2. Alcoholism and Drug Addiction: Prevention, Remedy and Role of Social Workers

3. Terrorism and Extremism: Definition, types, causes, impact

4. Terrorism and Extremism: Prevention, Remedy and Role of Social Workers

Unit III: Contemporary Social Problems II

1. Displacement and Migration: Definition, Causes, Types and Impact

2. Displacement and Migration: Prevention, Remedy and Role of Social Workers

3. Trafficking of Women and Children: Definition, Causes, Types and Impact

4. Trafficking of Women and Children: Prevention, Remedy and Role of Social Workers

Unit IV: Contemporary Social problems III

1. Suicide: Definition, Causes, Types and Impact

2. Farmers and Student's Suicide: Prevention, Remedy and Role of Social Workers

Unit V: Contemporary Social problems IV

1. Poverty and Unemployment: Definition, Causes, Types and Impact

2. Poverty and Unemployment: Prevention, Remedy and Role of Social Workers

Assignemntts:

1. Group Activity : Group Presentation on Social Problems in India
2. Group Activity : Street play on Harms of Drug Addiction and life beyond it
3. Debate on Migration
4. Group Activity : Group PPT on Suicide and Remedies to Prevent
5. Write a Article on Poverty and Unemployment in India

Course Outcome: At the end of the program the student will know or be

1. Able tounderstand the genesis and manifestation of socialproblems

2. Able tounderstand preventive and remedial measures for contemporary socialproblems

3. Able to understand the role of social work in addressing socialproblems

4. Able tounderstand preventive and remedial measures for Suicide

5. Able tounderstand preventive and remedial measures for poverty and Unemployement

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Anna Leon- Guerrero(2009) Contemporary reading in Social Problems: Pine ForgePress

- Deb, S. (2006).Contemporary Social Problems in India. New Delhi: Anmol Publication Pvt. Ltd.

- Donileen R. Loseke (2011): Thinking about Social Problems :TransactionPublishers

- H.S, Becker.(1966). Social Problems-A Modern Approach. New York: John Wiley andSons.

- Joel Best (2001): How Claims Spread: Cross-national Diffusion of Social Problems:Aldine Transaction

- Joel Best (2016): Social Problems: W.W.Norton,Incorporated.

- Joel Best (2017): Images of Issues-Typifying Contemporary Social Problems ,Routledge

- Joel Best, Scott R. Harris(2012): Making Sense of Social Problems: Lynne Rienner Publishers

- Madan, G.R. (1981): Indian social problem, New Delhi : Alliedpublication

- Malcolm Spector (2017): Constructing Social Problems:Routledge

- Ram Ahuja (2014): Social problems in India, Jaipur: Rawatpublication

- Zastrow, C (1999): Social Problems, Issues and Solution. Canada: Wadsworth Thomson LearningPublication.

Bachelor of Social Work

CODE: BSW-203

SUBJECT NAME: Social Work Practice and Media Information Literacy

NO OF CREDITS: 4

TOTAL MARKS 100

Course objectives:

1. To understand the elements, models and types of communication

2. To understand the elements, models and types of media literacy, information literacy, and digital literacy

3. To understand the Traditional tools of mass communication

4. To understand the Formal tools of mass communication

5. To understand competencies required by social workers for addressing social issues using media and information literacy

Course Outline

Unit I: Introduction to Communication

1. Communication: Concept, Meaning, Definition andComponents

2. Principles and Process ofCommunication

3. Models and Factors inCommunication

4. Types of Communication: Formal and Informal, Interpersonal and Intrapersonal, Mass, Verbal/Written and Non-Verbal

Unit II: Media and Information Literacy

1. Media: Concept, Components andImportance

2. Information and Digital Literacy: Concept, Components andImportance

3. Forms of Media, Information and Digital Literacy: Print andAudio–visual

4. Similarities, Differences and Inter-linkage between Media, Information Literacy and Digital Literacy

Unit III: Communication Tools I

1. Conventional Communication Tools in Prevention and Resolving community Issues: Puppets, Songs, Folklore, Street Theatre, Posters, Logos and Exhibitions.

2. Contemporary Communication Tools: Facebook, WhatsApp, Blogs, Instagram and twitter

Unit IV: Communication Tools II

1. Information Education and Communication: Means and Importance

2. Documentation for Media: Need and styles

Unit V: Communication and Social Work Practice

1. Role of Media and Information in Perception Building of SocialIssues
2. Use of Media, Information and Digital Literacy for SocialChange
3. Competencies for Social Work Professionals for Using Media, Information and Digital Literacy
4. Communication in Social Work Practice: Agency Structure and Communication; Social Worker and the CommunicationSystem

Assignments:

1. Group Activity : Poster/Chart on Communication

2. Group Activity : Group PPT on Media: Information and Digital Literacy

3. Group Activity : Songs/ Street Theatre/Posters (informal)

4. Write a short essay on Documentation for Media

5. FGD on Social Work Profession and Media

Course Outcome: At the end of the program the student will know or be

1. Able to understand the elements, models and types of communication

2. Able to understand the elements, models and types of media literacy, information literacy, and digital literacy

3. Able to understand the Traditional tools of mass communication

4. Able to understand the Formal tools of mass communication

5. Able tounderstand competencies required by social workers for addressing social issues using media and information literacy

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Barker, A. (2010), Improve your Communication Skills, The Sunday Times, 2[nd]ed.
- http://unesco.mil-for-teachers.unaoc.org/modules/module-1/unit-3/
- Lata, P., Kumar, S. (2010), Communicate to Conquer. New Delhi: PHI Learning PrivateLtd.
- Mohan, K. Banerji, M. (1990). Developing Communication Skills. Birla Institute of Technology and Science,Pilani.
- Rayudu C.S. (2011). Communication. Mumbai: Himalaya PublishingHouse.
- Singh, K.N. and Singh, S.N. –Effective Communication media for Rural Audiences, Bombay: Dharmmal Morarji Chemical Co.Ltd.
- Singh, U.K. Sudarasan, K.N. Broadcasting Education. New Delhi: Discovery Publishing House.
- Tunitall. J (Ed): Media Sociology: Reader Londonconstable.
- Vittal, N. Communication for Rural Development in India: some facts, HyderabadHIRD.

Bachelor of Social Work

CODE: BSW-205

SUBJECT NAME: Field Work Practice 2

NO OF CREDITS: 8

TOTAL MARKS: 200

Course objectives:

1. To provide an exposure to and understanding about the various agency settings to the students

2. To critically understand and appreciate Programmes and projects of governmental and non-governmental organizations.

3. To develop a foresight for Social Work Profession

4. To understand the skilful application of programme media

5. To develop Skills in record writing and use of supervision

Field Work Tasks /Activities

1. Observation Visits to the governmental or non-governmental organizations. At least five Observation Visits should be organized highlighting the role of Social Work Profession in the given area. Some of the Social Work areas where visits can be organized are:

1.1 Health Setting- Hospitals, Community health extension projects, Primary health centres, Psychiatric Departments, Clinics, and HIV Guidance Centres etc.

1.2 Educational Setting - Formal schools, non-formal/adult education centres, income generating skill development centres, vocational training facilities, etc.

1.3 Community Services - Skill development programme centres, vocational training centres, environment improvement centres, family service centres, Community development projects in urban and rural settings, etc.

    1.4   Institutional and Non-institutional Services for Special Groups - the Differently abled, Mentally Challenged, Destitute, Migrants, Women, Street Children, Elderly, and Other Vulnerable Groups; Adoption Agencies, Child Rights Protection Facilities, Rehabilitation centres, Labour Welfare Centres/workers education centres etc.

    1.5   Criminal Justice System- Prisons/Jails, Courts, Police stations, and agencies under the Juvenile Justice Act.

    1.6   Civic Administration Centres- Municipal Corporation, Ward offices, Zila Parishad, Panchayat Samiti, Block Development Office, etc.

2. Organize Programme Media classes for students which are as follows:

2.1   Art and Craft (Best out of waste)

2.2   Music (Vocal and Instrumental, folk and Community Singing)

2.3   Group Games (Indoor and Outdoor)

2.4   Street Theatre

3. Group Conference with field work supervisor after observation visits

4. Report Writing

Course Outcome: At the end of the program the student will know or be

1. Able to understand Programmes and projects of governmental and non-governmental organizations and critically appraise them

2. Able to understand role of professional Social Workers in different settings

3. Able to understand different dimension of social work profession in practical

4. Able to understand programme media Skills in planning Social Work interventions

5. Able to develop skills of writing record of the observation visits and engage in meaningful discussions during group interactions

BSW (2021-22)

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Semester III

Bachelor of Social Work

CODE: BSW-301

SUBJECT NAME: Social Case Work

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To understand Social Casework as a method of Social Workpractice

2. To understand the individual, family and their problems and the social contextual factors affecting them

3. To gain knowledge about the basic concepts, tools, techniques, processes and Skills of working withindividuals

4. To develop an understanding of approaches of Social Case Work in diversesettings

5. To Understand the process of Social Case Work

Course Outline

Unit I: Introduction to Social Case Work

1. Social Casework: Concept, Nature, Scope, Objectives andImportance

2. Historical Development of SocialCasework

3. Components of Social Casework (Person, Place, Problem andProcess)

4. Principles of SocialCasework

Unit II: Understanding Individuals and Problems

1. Individual: Nature andNeeds

2. Problems Faced by Individuals andFamilies

3. Concept of Social Role, Functioning andCoping

4. Casework Practice in different settings: Medical, School, Elderly

   care Homes, Correctional, and Rehabilitation Centres.

Unit III: Process of Social Casework

1. Phases of Casework Process: Study, Assessment, Intervention,

   Termination, Evaluation and Follow-up

Unit IV: Tools, Techniques and Skills of Social Casework

1. Casework Relationship, Use of Authority andAdvocacy

2. Communication: Observation, Listening, Interviewing and HomeVisits

3. Rapport Building and ResourceMobilization

4. Recording in Casework

Unit V: Approaches of Social Casework

1. Task CenteredApproach

2. Social PsychologicalApproach

3. Problem Solving Approach and Integratedapproach

Assignments:

1. Group Activity : Group PPT on Social Casework

2. Group Activity : Group Presentation on Problems Faced by Individuals and Families

3. Group Activity : Poster/Chart on Casework Process

4. Write a short essay on Casework communication

5. Case work practical including report submission

Course Outcome: At the end of the program the student will know or be

1. Able to understand Social Casework as a method of Social Workpractice

2. Able to understand the individual, family and their problems and the social contextual factors affecting them

3. Able to gain knowledge about the basic concepts, tools, techniques, processes and Skills of working withindividuals

4. Able to develop an understanding of approaches of Social Case Work in diversesettings

5. Able to Understand the process of Social Case Work

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Aptekar, Herbert (1955) The Dynamics of Casework and Counselling, New York: Houghton Mifflin Co

- Beistek, F.P. (1957). The Casework Relationship. Chicago: Loyola University Press.

- Fisher, J.(1978). Effective Casework Practice: an Eclectic Approach, New York: McGraw Hill

- Fuster, J.M. (2005). Personal Counselling, Better Yourself Books, Mumbai, Eleventh Edition.

- Hamilton, G. (1956): Theory and Practice of Social Casework. New York: Columbia University Press.

- Hamilton, Gordon (2013) The Theory and Practice of Social Case Work, Rawat Publication, New Delhi

- Keats, Daphne (2002) Interviewing – A Practical Guide for Students and Professionals, New Delhi: Viva Books Pvt.Ltd

- Mathew, G. (1992): An Introduction to Social Casework. Bombay: Tata Institute of Social Sciences.

- Pearlman, H H. (1957). Social Case Work: a Problem Solving Process. Chicago: University of Chicago.

- Rameshwari Devi, Ravi Prakash (2004) Social Work Methods, Practics and Perspectives (Models of Casework Practice), Vol. II, Ch.3, Jaipur : Mangal Deep Publication

- Richmond, Mary (1970) Social Diagnosis, New York : Free Press

- Sainsbury, Eric. (1970). Social Diagnosis in Casework. London: Routledge & Kegan Paul.

- Skidmore, R.A. andThakhary, M.G. (1982): Introduction to Social Work. New Jersey: Prentice Hall.

- Timms, N. (1964): Social Casework: Principles and Practice. London: Routledge and Kegan Paul.

- Timms, N. (1972): Recording in Social Work. London: Routlege and Kegan Paul.

- Upadhayay, R K. (2003). Social Case Work: A therapeutic approach. Jaipur: Rawat Publications

- Werner, H.D. (1965): A Rational Approach to Social Casework. New York: Association Press

- Younghusband, E. (1966): New Development in Casework. London: George Allen and Unwin

Bachelor of Social Work

CODE: BSW-302

SUBJECT NAME: Social Group Work

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To understand the nature and types ofgroups

2. To understand Social Group Work as a method of Social Work practice

3. To know the basic concepts, tools, techniques, processes and Skills of working with groups

4. To develop an understanding of process of group development and group dynamics

5. To develop an understanding of application of group work in diversesettings

Course Outline

Unit I: Introduction to Social Group Work

1. Social Groups: Meaning, Characteristics andImportance

2. Types of Groups: Primary and Secondary, Open and Closed, Formal and Informal

3. Evolution of Social GroupWork

4. Values of Social GroupWork

Unit II: Social Group Work and its Practice

1. Social GroupWork :Meaning , Definition, Assumptions and Objectives

2. Principles of Social GroupWork

3. Social Group Work Process: Facilitation, Role of Group worker,

Leadership and Decision Making

4. Application of Social Group Work with Different Groups: Children, Adolescents, Older Persons, Women and Persons withDisability

Unit III: Group Process and Dynamics

1. Stages of GroupDevelopment

2. GroupDynamics

3. Models of Social Group WorkPractice

4. Areas of Social Group Work Practice in DifferentSettings

Unit IV: Skills of Social Group Work Practice

1. Social Group Work Skills: Facilitation, Analytical Thinking and LeadershipBuilding

2. Programme Planning andEvaluation

3. Use of ProgrammeMedia

Unit V: Techniques of Social Group Work Practice

1. Group Discussion and Group Counselling

2. Group Decision Making and Recording in Group work

Assignments:

1. Group Activity : Group PPT on Social Group Work
2. Group Activity : Poster/Chart on Group work Process
3. Group Activity : Group Presentation on Social Group Work Practice in Different Settings
4. Write a short essay on Use of Programme Media
5. Group Activity : Role play

Course Outcome: At the end of the program the student will know or be

1. Able to understand the nature and types ofgroups

2. Able to understand Social Group Work as a method of Social Work practice

3. Able to know the basic concepts, tools, techniques, processes and Skills of working with groups

4. Able to develop an understanding of process of group development and group dynamics

5. Able to develop an understanding of application of group work in diversesettings

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Balgopal, P.R.and Vassil, T.V. (1983) Groups in Social Work: An Ecological Perspective. New York:Macmillan.
- Brown, Allan (1994). Group Work. Hamphshire:Ashgate.
- Charles D. Gravin, Lorraine M. Gutierrez, Maeda J Galinsky (2004) Handbook of Social Work with Groups, RawatPublications.
- David Cappuzzi, Douglas R. Gross (2010) Introduction to Group Work, Fourth Edition: Mark D. Stauffer, RawatPublications.
- Douglas, T. (1972) Group Processes in Social Work: A Theoretical Synthesis. Chicester: Johan Wiley andSons.
- Geoffrey, L.G. andEphross, P.H. (1997) Group Work with Population at Risk. New York: Oxford UniversityPress.
- H.Y.Siddiqui(2008) Group Work: Theories and Practices: Rawat,Publications
- Jarlath. F. Benson (1987) Working More Creatively with Groups: New York: Tavistock Publication
- Kanopka, G.(1963):Social Group Work: A Helping Process. Eaglewood Cliffs:Prentice.
- Phillips (1957) Essentials of Social Group Work Skills: New York: AssociationPress.
- Toseland, R.W.and Rivas, R. (1984) An Introduction to Group Work Practice. New York: MacMillian.
- Trecker, H.B. (1972) Social Group Work: Principles and Practice. New York: AssociationPress.
- Wilson, G. and Ryland, G. (1949) Social Group Work Practice. Cambridge: Houghton. Mifflin Company.

BSW & BA Honours in Social Work

CODE: BSW-303

SUBJECT NAME: Community Organization and Social Action

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To understand the fundamental concepts and components of community, community organization and socialaction

2. To understand the models of community organization and socialaction

3. To understand the relationship of community organization and social action with other methods of socialwork

4. To understand various social movements in India.

5. To understand the most recognized social movements in India.

Course Outline

Unit I: Community

1. Community: Concept, Meaning andDefinition

2. Components and Characteristics ofCommunity

3. Functions ofCommunity

4. Major Forms of Community: Tribal, Rural, Urban- their Features andDifferences

Unit II: Community Organisation

1. Community Organization: Concept, Meaning, Definition andScope

2. Models, Principles and Process of Communityorganization

3. Community Organization and its relationship with other methods of

    SocialWork

4. Role of Communityorganizer

Unit III: Social Action

1. Social Action: Concept, Meaning, Definition andScope

2. Social Action and its Relationship with Other Methods of SocialWork

3. Principles and Strategies of SocialAction

4. Models of Social Action- Popular and Elitist; Need Based and Right

    BasedApproaches

Unit IV: Social Movements in India I

1. Social Movements: Concept, Meaning, Definition andScope

2. Agrarian and Peasant Movements: Anthodia, Sarvodaya andBhoodan

3. Dalit movements and Women Movements in India

Unit V: Social Movements in India II

1. Environmental Movements: Narmada Bachao Andolan, Chipko,

    Silent Valley and Chilka Lake

2. Bachpan BachaoAndolan

Assignments:

1. Write a short essay on Communities in India: pick any one
2. Group Activity: Group Presentation on Community organizer
3. Group Activity : Group PPT on Social Action
4. Group Activity : Street play on Relive any social moment
5. Write article on Water crisis

Course Outcome: At the end of the program the student will know or be

1. Able to understand the fundamental concepts and components of community, community organization and socialaction

2. Able to understand the models of community organization and socialaction

3. Able to understand the relationship of community organization and social action with other methods of socialwork

4. Able to understand various social movements in India.

5. Able to understand the most recognized social movements in India.

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Cox F (1987), Community Organisation, Michigan, FE PeacockPublishers
- Gangrade K.D. (1971), Community Organisation in India, Bombay, PopularPrakashan

- Hardcastle, David A., Stanley Wenocur, & Patricia Powers (1996). Community Practice: Theories and Skills for Social Workers. New York: Oxford UniversityPress

- Ledwith, M. (2005). Community Development a Critical Approach. New Delhi: Rawat Publications
- MacIver R.M. and Page, CH (1985), Society: An Introductory Analysis, New Delhi, MacmillanPublishers
- Marie Weil (ed.) (2005), The Hand Book of Community Practice, New Delhi, Sage Publication
- Ross M.G. (1955), Community Organisation: Theory and Principles, New York, Harper &Brot
- Shah, Ghanshyam (2004), Social Movements in India: A Review of the Literature, New Delhi, Sage
- Siddique, H. Y. (1997). Working with Communities – Introduction to Community Work. New Delhi: HiraPublications
- Siddiqui, H.Y. (1985), Social Wok and Social Action, New Delhi,Harnam
- Singh, R (2001), Social Movements-Old and New: A Post-modern Critique, New Delhi, Sage
- Somesh Kumar (2002) Methods for Community Participation: A complete guide for practitioners, New Delhi: Sage Publication(Vistaar)
- Yadav C.P. (2007). Encyclopedia of social work and community organization. New Delhi: Anmol PublicationsPvt

Bachelor of Social Work

CODE: BSW-304

SUBJECT NAME: Programme Media and its Application

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To understand the basics of programme media and its usage
2. To understand various types of programme media
3. To understand programme media application in the various setting
4. To understand the role of social worker in use of programme media
5. To understand the skills required for programme media

Course Outline

Unit I: Basics of Programme Media

1. Programme Media: Concept, Meaning, Definition and Purpose

2. Programme Media: Characteristics and Usage

3. Scope of Programme Media

4. Role of Programme Media in Social Work

Unit II: Types of Programme Media

1. Types of Programme Media: Advertisement, Flip Chart, Flash Cards, Art and Craft

2. Types of Programme Media: Group Discussion, Talks, Interactive Games, Theatre, Drama, Mime Singing and Story-telling

Unit III: Application of Programme Media

1. Application of Programme Media in Various Settings

2. Programme Media: Role in Creating Propaganda and Public Opinion

Unit IV: Essentials of Programme Media

1. People-Centred Approach to Programme Media

2. People/Target Group Participation in Social Work Programme

3. Basic Principles of Programme Media

4. Planning Programme Media Activities: Role of Social Worker

Unit V: Skills for Programme Media

1. Self Awareness

2. Organizing

3. Planning

4. Listening

Assignments:

1. Group Activity: Group Presentation on Programme Media and Social Work
2. Group Activity: Prepare any Programme media for social awareness
3. Group Activity: Use Programme media in social awareness
4. Group Activity : Poster/Chart on Programme Media
5. Group Activity : Group PPT on skills for Programme Media

Course Outcome: At the end of the program the student will know or be

1. Able to understand the basics of programme media and its usage
2. Able to understand various types of programme media
3. Able to understand programme media application in the various setting
4. Able to understand the role of social worker in use of programme media
5. Able to understand the skills required for programme media

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Brown, A. (1994). Group Work. (3rd ed.). England: Ashgate PublishingLimited.
- Chen, H.T. (2005). Practical Programme Evaluation- Assessing and Improving Planning, Implementation and Effectiveness. California: SagePublication.
- Fossard Estade (2005) Writing and Producing Radio Drama, Delhi: SagePublication.
- Gulley, H.E. (1972). Discussion, Conference and Group Process, (2nd ed.). New Delhi: Amerind Publishing Co. Pvt.Ltd.
- Menon, Mridula, Gandhi, Ved Prakash (1997) Media and Communications- Vol. I. (New Information Order): New Delhi: KanishkaPublishers/Distributors.
- Phillips, H.U. (1962). Essentials of Group Work Skills. New York: AssociationPress.
- R. and Hinds, G. (1959). Creative Discussion. New York: The MacmillianCompany.
- Trecker, H.B. (1970). Social Group Work- Principles and Practices, New York: AssociationPress.
- Wholey, J. Hartry, S. Harry, P. Kathryn, E. (2004). Hand Book of Practical Programme Evaluation. (2nd ed.). Jossey- Bass: A WileyImprint
- Wilson, G. Ryland, G. (1949). Social Group Work Practice. Cambridge: Houghton Mifflin Company, the RiversidePress.

Bachelor of Social Work

CODE: BSW-SW-305

SUBJECT NAME: Field Work III

NO OF CREDITS: 8

TOTAL MARKS: 200

Course objectives:

1. To work in agencies working in different types of areas of Social Work practice

2. To develop work planing consultation with agencysupervisor

3. To develop capacity for observation and analysis of socialrealities

4. To develop understanding of the role of Social Workers in different settings

5. To develop Skills in report writing and use of supervision both at agency and faculty level

Field Work Tasks and Activities

1. Familiarisation with agency and develop an agency profile with focuson:

   1.1 Organizational genesis, organizational types and structure, ideological orientation, programmes and policies

   1.2 Clientgroup/s

   1.3 What problems are beingfocused

   1.4 What services are beingprovided

   1.5 What is the role of socialworker

   1.6 Network with otheragencies.

2. Observe agencyfunctioning

3. Practice the methods of working with individual, group and community in theagency

4. Practice the Skills in observation, listening, group discussion and reportwriting.

5. Assist the organization wherever desirable in its ongoing interventions and social action.

6. Seek guidance from agency supervisor and attend weekly Individual Conference

with field work supervisor.

Course Outcome: At the end of the program the student will know or be-

1. Able to understand Programmes and projects of governmental and non-governmental organizations and critically appraise them

2. Able to prepare work plan and its execution
3. Able to develop professional attitude conducive to deal with human problems

4. Able to apply programme Media Skills in Social Workinterventions.

5. Able to develop skills to writereports of work performed during field work and make use of supervision

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

<table>
<thead>
<tr><th rowspan="2"></th><th colspan="6">Course Outcomes</th></tr>
<tr><th></th><th>1</th><th>2</th><th>3</th><th>4</th><th>5</th></tr>
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<tr><td rowspan="5">Course Objectives</td><td>1</td><td>✓</td><td></td><td></td><td></td><td></td></tr>
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<tr><td>3</td><td></td><td></td><td>✓</td><td></td><td></td></tr>
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<tr><td>5</td><td></td><td></td><td></td><td></td><td>✓</td></tr>
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Semester IV

Bachelor of Social Work

CODE: BSW-401

SUBJECT NAME: Social Policy, Planning and Development

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To develop understanding of the concept of social policy

2. To develop understanding of the concept of social planning

3. To understand Concept and nature of Development

4. To understand Concept and nature of Human Development

5. To understand role of UNDP in Human Development

Course Outline

Unit I: Introduction to Social Policy

1. Social Policy: Concept, Definitions, Characteristics and Objectives

2. Social Policy: Principles, Models, and Determinants

3. Social Policy and Indian Constitution

4. Social Policy in India

Unit II: Understanding Social Planning

1. Social Planning: Concept, Definitions and Objectives

2. Social Planning: Principles, Functions and Types

3. Social and Economic Planning: Similarities and Dissimilarities

4. Planning Commission and Niti Aayog: Structure and Functions

Unit III: Nature and Concept of Development

1. Development: Concept, Definitions, Types and Objectives

2. Social Development: Introduction, Concept, Definition, Objectives and Prerequisites

3. Economic Development: Concept, Definition, Objectives and Prerequisites

4. Sustainable Development: Concept, Definition, Objectives and Goals

Unit IV: Human Development I

1. Human Development: Concept, Definition and Objectives

2. Human Development Indicators

Unit V: Human Development II

1. Approaches to Human Development

2. UNDP and Human Development

Assignmentts:

1. Group Activity: Group Presentation on Social Policy
2. Group Activity : Group PPT on Social planning and institution
3. Write a short essay on Development
4. Write short note on development and its indicators
5. Write an article on Human Development, HDI, UNDP

Course Outcome: At the end of the program the student will know or be

1. Able to understand the concept of social policy
2. Able to understand the concept of social planning
3. Able to understand the concept and nature of Development
4. Able to understand the concept and nature of Human Development
5. Able to understand the role of UNDP in Human Development

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Adams, Robert (2002). Social Policy for Social Work, Basingstock: Palgraved Mac-Millan.

- Bhartiya, A. K. (2010). Introduction to Social Policy. Lucknow:NRBC
- Bhartiya, A. K., and Singh, D. K. (2010). Social Policy in India. Lucknow:NRBC

- Biju, M. R (2005). Human Rights in a Developing Society, New Delhi : MittalPrakashan

- Booth, D. (1994). Rethinking Social Development: Theory, Research and Practice. Harlow: OrientLongman.

- Gore. M.S. (2005). Some Aspects of Social Development, Bombay:TISS.

- Hill, M. (2003). Understanding Social Policy. Oxford: BlackwellPublishing

- Jacob, K.K. (Ed.) (1992) Social Development Perspectives, Udaipur: Himanshu Publications.

- Kabra Kamal Nayan. (2004) Development Planning In India: Exploring an Alternative Approach Indian Institute of Public Administration, NewDelhi.

- Kulkarni, P. D. (1979). Social Policy and Social Development in India, Madras: Association of Schools of Social WorkingIndia

- Midgley, J (1995) Social Development: The Developmental Perspective in Social

Welfare. New Delhi: SagePublications.

- Rao, BD (ed). (1998), World Summit for Social Development, N Delhi: Discovery Publications.

- Rao, P.K,(2000), Sustainable Development, Economic and Policy, Oxford: Blackwell Publisher.

- Rastogi P. N. (1992) Policy Analysis and Problem-solving for Social Systems, New Delhi: SagePublications,

- Sharma P. N. (1993), Social Planning: Concepts and techniques, Print house,Lucknow
- Shukla, B. M. (1998). Law and Social Welfare. New Delhi: Rawatpublications.

- Sinha RK and DasDK, (2000). Development Paradigms: Indian Development Experience. Deep and Deep Publishers, NewDelhi

- UNDP (2007/8). Human Development Report. Fighting Climate Change: Human Solidarity in a Divided World, UNDP, and NewYork.

Bachelor of Social Work

CODE: BSW-402

SUBJECT NAME: Human Rights and Social Justice

NO OF CREDITS: 4

TOTAL MARKS: 100.

Course objectives:

1. To understand the concept of human rights and its significance to the Social Workprofession

2. To develop an understanding of human right in Indian Constitution

3. to understand Social Justice in Indian Context

4. To sensitize students for the application of human rights to the various practice domains of the profession

5. To develop Understanding on Human Right based Social Work interventions

Course Outline

Unit I: Human Rights: Concept and Origin

1. Concept of Rights and its Origin

2. Understanding the Concept of Human Rights

3. Understanding the Principles of Human rights

4. Classification of Human rights

Unit II: Human Rights and Indian Constitution

1. Human Rights and Indian Constitution

2. International Comments, Declarations, Various Commissions, Organizations

3. Situations of Human Rights: Indian and International Perspectives

4. Understanding Human Right Based Social Work Interventions in Various Field

Unit III: Concept of Social Justice

1. Social Justice: Concept, Definitions and Scope

2. Relationship of Social Justice with Social Legislation; Civil Rights and Human Rights: Concept Definitions and Scope

3. Social Injustice: Concept of and Causes

4. Issues of Social Justice in India

Unit IV: Legislations to Promote Social Justice

1. Role of Social Worker in Promoting Social Legislation and Social Justice

2. Legislations Pertaining to Social Defence, Social Security and Social Assistance

Unit V: Legislations to Promote Social Justice II

1. Legislations Pertaining to People with Disability, the Underprivileged and Health Related Legislations

2. Legislations Pertaining to Women and Children

Assigmennts:

1. Speech on Human rights
2. Group Activity: Group Presentation on Human Rights and Indian Constitution
3. Write a short essay on Social Justice in India
4. Group Activity : Group PPT on Role of Social Worker
5. Write an article on contemporary status on Women and Children in India

Course Outcome: At the end of the program the student will know or be

1. Able to understand the concept of human rights and its significance to the Social Workprofession

2. Able to develop an understanding of human right in Indian Constitution

3. Able to understand Social Justice in Indian Context

4. Able to aware for the application of human rights to the various practice domains of the profession

5. Able to understandHuman Right based Social Work interventions

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Alston, Philip, and Frederic Megret, eds. (2014), The United Nations and Human Rights: A Critical Appraisal. Second Edition. Oxford UniversityPress.

- Annan, Kofi.(2007), The Circle of Empowerment: Twenty-five Years of the UN Committee on the Elimination of Discrimination Against Women. Edited by Hanna Schopp-Schilling and Cees Flinterman. The Feminist Press atCUNY.

- Bassiouni, M. Cherif, and William A. Schabas, eds. (2011), New Challenges for the UN Human Rights Machinery: What Future for the UN Treaty Body System and the Human Rights Council Procedures? Intersentia.

- Brysk, Alison.(2009), Global Good Samaritans: Human Rights as Foreign Policy. Oxford University Press,USA.

- Bush, Gail and Meyer, Randy (2013). Indivisible: Poems for Social Justice (Norwood House Press.

- Capeheart, Professor Loretta and Milovanovic, Professor Dragan.(2007), Social Justice: Theories, Issues, and Movements, Rutgers UniversityPress.

- Clayton, Matthew and Williams, Andrew (2004), SocialJustice,Wiley-Blackwell.

- Crawford, James, and Martti Koskenniemi, eds. (2012), The Cambridge Companion to International Law. Cambridge UniversityPress.

- Crawford, James. (2010) The Future of UN Human Rights Treaty Monitoring. Cambridge University Press,.

- Dembour, Marie-Bénédicte.(2006), Who Believes in Human Rights?: Reflections on the European Convention. 1st ed. Cambridge UniversityPress.

- Eubanks, Virginia (2011) Digital Dead End: Fighting for Social Justice in the Information Age, MITPress.

- Fassin, Didier, and Mariella Pandolfi, eds. (2010), Contemporary States of Emergency: The Politics of Military and Humanitarian Interventions. ZoneBooks.

- Goodale, Mark, ed.(2010), Human Rights at the Crossroads. Oxford University Press,USA.

- Goodhart, Michael, ed.(2009), Human Rights: Politics and Practice. Oxford University Press, USA.

Bachelor of Social Work

CODE: BSW-403

SUBJECT NAME: Social Legislation in India

NO OF CREDITS: 4

TOTAL AMRKS: 100

Course objectives:

1. To study and understand legislative structure and frame
2. To study and understand the Process of making legislation
3. To study and understand social legislation in the context of Social Justice
4. To understand provisions of various social legislations in India
5. To study and understand Constitution of India

Course Outline Unit I: Legislation

1. Legislation: Concept, Meaning and Definition

2. Functions of Legislation

3. Process of Making Legislation

4. Important Law Making Institutions in India

Unit II: Social Legislation

1. Social Legislation: Concept, Meaning and Definition

2. Needs and Objectives of Social Legislation

3. Importance of Social Legislation in Welfare State; Legal-aid and Legal and Public Advocacy

4. Social Legislation as an Instrument of Social Change

Unit III: Social Legislations in India I

1. Salient Features of Dowry Prohibition Act (1961) and its Amendments; Salient Features of Protection of Women from Domestic Violence Act (2005);

2. Salient Features of Child Labour Prohibition and Regulation Act (1986) and its Amendments; Salient Features of Juvenile Justice Act (2015);

Unit IV: Social Legislations in India II

1. Laws Related to Marriage;

2. Salient Features of Right to Information Act (2005) and its Amendments.

Unit V: Constitution of India

1. History of Drafting and Preamble of Indian Constitution

2. Salient Features of Indian Constitution

3. Fundamental Rights and Duties; Directive Principles of State Policy

4. Important Constitutional Amendments in the Area of Social Welfare

Assigmennts:

1. Write a short essay on Legislation

2. Group Activity: Group Presentation on Social Legislation

3. Group Activity : Group PPT on Any Act from Unit III

4. Write short notes on fundamentakl rights and directive principles

5. Group Activity : Poster/Chart on Constitution of India

Course Outcome: At the end of the program the student will know or be

1. Able to understand the legislative structure and frame

2. Able to understand the Process of making legislation

3. Able to understand social legislation in the context of Social Justice

4. Able to understand provisions of various social legislations in India

5. Able to aware of basics of Constitution of India

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Bakshi PM (2007), Constitution of India, Delhi: Universal Law PublishingHouse
- Basu, D. D. (2015). Introduction to Constitution of India. 22nd Edition. Mumbai:LexisNexis.
- Gangrade KD (1978), Social Legislation in India, New Delhi, Conceptpub
- Gaur K. D. (2004) A Text Book on the Indian Penal Code, Delhi: Universal Law PublicationCo.
- Government of India. (1956), Social Legislation, New Delhi, Govt ofIndia
- Mahajan, G. (Ed.). (1998). Democracy, Difference and Social Justice. New Delhi: Cambridge UniversityPress
- Naik G.P. (1992), Social Legislation in India, Bangalore: Lambani Publish Relevant BARE Acts. Print WellPublications.
- Relevant BareActs
- Vyas, R. N. (1998), The Soul of Indian Constitution: A Critical Evaluation, Jaipur: Rawat Publication

Bachelor of Social Work

CODE: BSW-404

SUBJECT NAME: Skill Development and Entrepreneurship

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To develop basic understanding on Skill and Entrepreneurship

2. To develop understanding on the qualities and attributes of entrepreneurs

3. To understand abilities and Skills of successful entrepreneur

4. To understand start-ups and business

5. To aware of contemporary success in Start Ups

Course Outline

Unit I: Skill Development in the Field of Entrepreneurship

1. Introduction to Skill Development

2. Understanding Entrepreneurial Skills

3. Understanding the Functions of Skill Development Institutes

4. Entrepreneurship and Social Work

Unit II: Entrepreneurship: A Conceptual Framework

1. Entrepreneurship: Concept, Definition, Scope and Purpose

2. Types and Approaches to Entrepreneurship

3. Importance of being an Entrepreneur

4. Entrepreneurial Qualities and Attributes

Unit III: Entrepreneurial Functions I

1. Functions of an Entrepreneur

2. Entrepreneurial Competencies

Unit IV: Entrepreneurial Functions II

1. Entrepreneurial Opportunities

2. Entrepreneurial Motivation

Unit V: Managing Start-Ups and Family Business

1. Business Ideas, Methods of Generating Ideas, and Opportunity Recognition

2. Entrepreneurship Project Formulations

3. Resource Mobilizations and Financial Institutions

4. Success Stories

Assignments:

1. Speech on Skill Development
2. Group Activity: Group Presentation on Success story of Entrepreneurer
3. Group Activity : Group PPT on Entrepreneurial Functions
4. Group Activity : Role play story narration of successful start-up
5. Write Success story of successful start-up

Course Outcome: At the end of the program the student will know or be

1. Able to understand the basics of Skill and Entrepreneurship

2. Able to understand the qualities and attributes of entrepreneurs

3. Able to understand the abilities and Skills of successful entrepreneur

4. Able to understand the basics of start-ups and business

5. Aware of contemporary success in Start Ups

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Carsrud, A. L., and Brannback, M. E. (2007). Entrepreneurship. Westport, Connecticut: Greenwood PublishingGroup.

- Drucker, P. (2014). Innovation and Entrepreneurship. Routledge: NewYork.
- Hisrich, R. (2011). Entrepreneurship 6/E. New Delhi: TataMcGraw-Hill.
- Lussier, R. N., Corman, J., and Kimball, D. (2014). Entrepreneurial New Venture Skills. New York:Routledge.

- Nieuwenhuizen, C. (2009). Entrepreneurial Skills. Lansdowne, Cape Town: Juta and CompanyLtd.

- Pandya, R. (2016). Skill Development and Entrepreneurship in India. New Delhi: New CenturyPublications.

- Sharma, S. (2016). Entrepreneurship Development. New Delhi: PHI Learning Pvt.Ltd.
- Soota, A., and Gopalan, S. R. (2016). Entrepreneurship Simplified: From Idea to IPO. UK: Penguin.

- Vaidya, S. (2014). Developing Entrepreneurial Life Skills: Creating and Strengthening Entrepreneurial Culture in Indian Schools. New Delhi: Springer Science and BusinessMedia.

- Valeri, A., Parton, B., and Robb, A. (2014). Entrepreneurship Education and Training Programs around the World: Dimensions for Success. Washington, DC: World Bank Publications.

Bachelor of Social Work

CODE: BSW-405

SUBJECT NAME: Field Work Practice-IV

NO OF CREDITS: 8

TOTAL MARKS: 200

Course objectives:

1. To develop work plan in consultation with agency supervisor

2. To continue practicing the methods of working with individuals and groups

3. To develop process-oriented skills of working with individuals, families and groups with special reference to social support system

4. To develop skills of observation, interviewing, group discussion and leadership

5. To develop skills of report writing and use of supervision (both agency and faculty)

Field Work Tasks and Activities

1. Familiarisation withagency

   1.1 Clientgroup

   1.2 What problems are beingfocused

   1.3 What services are beingprovided

   1.4 What is the role of socialworker

   1.5 Network with otheragencies.

2. Working with group using programmeMedia

   2.1 Organize programme media activities

2.2 Observe group dynamics

2.3 Practice skills in group discussion, programme planning and action.

3. Reportwriting

4. Individualconferences.

Note: Though it is proposed that the student's placement would be agency based in 3rd semester and 4th semester, however, if there are insufficient number of organizations for field work, then student could be placed in the community setting and in this case, the field work objectives of the 5th and 6th semester will be applicable.

Course Outcome: At the end of the program the student will know or be

1. Able to understand social work interventions in different areas

2. Able to prepare work plan and its execution

3. Able to apply programme media skills in social work interventions

4. Able to write process oriented reports and engage in meaningful discussions during supervisory conferences

5. Able to develop the ability to link theoretical learning with practical realitie

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Bachelor of Social Work

CODE: BSW-406

SUBJECT NAME: Rural Educational Camp

NO OF CREDITS: 2

TOTAL MARKS: 50

Course objectives:

1. To provide exposure of realities of life in rural and semi-rural areas

2. To understand the rural social system, its culture, and livelihood patterns

3. To understand the geographical, economic and political features, needs and problems of rural Community

4. To observe living conditions, housing, water supply and other amenities in rural areas

5. To sharpen the Skills of rapport formation, situational analysis and awareness generation

Discription

During Semester IV of the course, the department would organise a residential rural camp for 5-7 days duration in rural, semi-rural and Tribal areas. Every student is expected to attend it as a part of course requirement. The organizing of rural camp would acquaint the students with rural scenario, living conditions, problems and issues of rural society. The camp would be planned to provide ample opportunities for students to fine tune their interpersonal relationship Skills through the Process of group dynamics and achieve a harmonious blend of learning and work.

Note: Though it is proposed that camp will be organized in 4thsem, however, based on the local conditions, the camp can be organized during the period of the course.

Course Outcome: At the end of the program the student will know or be

1. Able to be acquainted with rural and tribal scenario and their socio-economic aspects

2. Able to be familiarized with group dynamics and power structures in a rural Community
3. Able to hone Skills of rapportformation, situational analysis and awarenessgeneration through stimulating group living
4. Able to acquire and develop attitudes helpful for effective team work
5. Able to learning the Skills and art of organizing and managing activities and events relating to camp

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Semester V

Bachelor of Social Work

CODE: BSW-501

SUBJECT NAME: Social Work Research

NO OF CREDITS: 4

TOTAL MARKS 100

Course objectives:

1. To gain understanding of nature and relevance of social science research and its application in the study of social phenomena

2. To learn steps and process of formulation of research design and method of conducting a review of literature

3. To develop familiarity with qualitative and quantitative research methods

4. To learn how to prepare tools for collection of data

5. To learn process of data collection, organization, presentation, analysis and report writing

Course Outline

Unit I: Basic Concepts

1. Social Research: Concept, Definition, Step andScope
2. Social Work Research: Concept, Definition, Step andScope
3. Qualitative Research, Quantitative Research and MixedMethods
4. Ethics ofResearch

Unit II: Social Work Research Methodology

1. Identification and Formulation of a ResearchProblem
2. Review of Literature
3. Research Questions, Hypothesis andVariables
4. Types of Research Designs: Exploratory, Descriptive, Experimental andEvaluative

Unit III: Sampling Framework

1. Concept of Census and Sample study

2. Universe, Sample, Sampling Unit

3. Types of Sampling Frame-Probability and Non-Probability

Unit IV: Data Collection

1. Sources of Data: Primary and Secondary

2. Tools of Data Collection (Quantitative): Survey, Interview
   Schedule, Interview Guide, Questionnaire

3. Tools of Data Collection (Qualitative): Observation, In-depth
   Interview and Focus Group Discussion

Unit V: Data Processing and Basic Statistics

1. Processing and Presentation ofData
2. Use of Statistics: Measures of Centraltendency

3. Measures of Dispersion: Range, Mean Deviation, Standard
   Deviation, Coefficient of Correlation

4. Analysis, Interpretation and ReportWriting

Assignments:

1. Social Research

2. Group Activity : Group PPT on Social Work Research Methodology

3. Write short note describing sampling

4. Prepare tool for any topic and collect data

5. Prepare a report on Data analyzed

Course Outcome: At the end of the program the student will know or be

1. Able to understand the nature and relevance of social science research and its
   application in the study of social phenomena

2. Able to learn steps and process of formulation of research design and method of
   conducting a review of literature

3. Able to develop familiarity with qualitative and quantitative research methods

4. Able to learn how to prepare tools for collection of data

5. Able to learn process of data collection, organization, presentation, analysis and
   report writing

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes
		1	**2**	**3**	**4**	**5**
	1	✓				
	2		✓			
Course Objectives	**3**			✓		
	4				✓	
	5					✓

Suggested Readings:

- Black, J. and Champion, D. (1976). Methods and Issues in Social Research. New York, N.Y.:Wiley.
- Bryman ,Alan (2016), Social Research Methods. 5th Edition. London: Oxford University Press.
- Cook, Thomas D Cook and Reichardt ,eds (1979). Qualitative and Quantitative Methods in Evaluation Research. CA:Sage
- Creswell, J W (1994). Research Design: Qualitative and Quantitative Approaches.CA: SagePublications.
- Denzin, N.K. and Lincoln, Y.S. Eds (2017). The Sage Handbook of QualitativeResearch. Sage
- Gupta, S.C., (2012), Fundamentals of Statistics, 7th revised ed., Himalaya Publishing House, NewDelhi.
- Kerlinger, F. (1986). Foundations of Behavioral Research. New York: Holt,Rinehart andWinston.
- Kothari, C. R.,(2004) , Research Methodology –Methods and Techniques, 2nded.,
- Kumar, R., (2006), Research Methodology, 2nd ed., Pearson Education, NewDelhi.
- Laldas, D. K., (2000), Practice of Social Research, Rawat Publication, New Age

International (P) Ltd., NewDelhi.

● Neuman, W. L. (2014). Social Research Methods- Qualitative and Quantitative Approach. 7th Edition. New Delhi: Pearson EducationIndia

Bachelor of Social Work

CODE: BSW-502

SUBJECT NAME: Areas of Social Work Practice- 1

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To understand fundamental concepts of family welfare, child welfare, youth welfare and elderly welfare

2. To understand needs and problems of family, child, youth and elderly

3. To know various institutional and non-institutional provisions related to family, child, youth and elderly

4. To understand policy frame on family, child, youth and elderly

5. To understand the practice of social work intervention in family welfare, child welfare, youth welfare and elderly welfare

Course Outline

Unit I: Family

1. Family: Concept, Meaning, Definition, Importance and Functions

2. Types of families: Joint, Extended, Nuclear, Single Parent and Female Headed

Unit II: Family Welfare

1. Family Welfare: Concept, Definition , Scope and Importance

2. Family Welfare Programmes in India; Problems in Contemporary Families; Family Crisis Intervention; Role of Social Worker in Family Counseling

Unit III: Child Welfare

1. Child: Concept and Definition and Stages of Childhood

2. Needs and Problems of Children; Types of Children

3. Personality Development: Role of Family, Peer Group, Neighbourhood, School

4. Child Neglect and Abuse; Juvenile Delinquency- Causes and Effects; Role of

Social Worker in Mitigating the Issues of Children; National Policy on Children

Unit IV: Youth Welfare

1. Youth Welfare: Concept, Meaning, Definitions and Importance

2. Needs and Problems of Youth; Youth Unrest, Youth Conflict and Youth Crime

3. Profile of Youth in India; Youth Programmes and Services in India

4. National Youth Policy; Role of Social Worker in Mitigating the Issues of Youth

Unit V: Elderly Welfare

1. Elderly: Concept, Meaning and Definition

2. Needs and Problems of Elderly

3. Profile of Elderly; Constitutional and Legislative Provisions for the Welfare of the Aged

4. Neglect and Elderly Abuse; Institutional and Non-institutional Services for the Elderly, National Policy on Older People; Geriatric Social Work

Assignments:

1. Group Activity: Group Presentation on Areas of Social Work Practice
2. Group Activity: Debate on youth welfare and elderly welfare
3. Speech on Child welfare
4. Write an attile on youths and their contemporary challenges
5. Group Activity: Role play Social worker and social welfare

Course Outcome: At the end of the program the student will know or be

1. Able to understand the fundamental concepts of family welfare, child welfare, youth welfare and elderly welfare

2. Able to understand needs and problems of family, child, youth and elderly

3. Able to know various institutional and non-institutional provisions related to family, child, youth and elderly

4. Able to understand policy frame on family, child, youth and elderly

5. Able to understand the practice of social work intervention in family welfare, child welfare, youth welfare and elderly welfare

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
	1	✓				
Course Objectives	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Chakraborty Krishna (2002), Family in India, Jaipur, RawatPublication
- Charles ES and Theresa FD (2000), Ages and Stages: A parent's Guide to Normal Child development, New York,Wiley

- D'Souza PR, Kumar S and Shastri S (2009), Indian Youth in Transforming World, New Delhi, Sage

- Dandekar K (996), The Elderly in India, New Delhi,Sage
- Desai M(ed)(1994), Family and Intervention: A Course Compendium, Mumbai,TISS

- Dhar, Chowdhury, Rajgopal (2004), The Graying of India; Population of Ageing in the Context of Asia, New Delhi,Sage

- Gokhale SD and Lohani NK (1979), Child in India, Bombay LomriaPublication
- Gore MS (1977), Indian Youth Process of Socialization, New Delhi, Vishwa YuvakKendra

- Gunjal BS and Gangabhushan MM (2010), Fields of Social Work Practice, Bangalore, BarahaPublishing

- Herbert Martin (1988), Working with Children and their Families, Chicago, Lyceum Books Inc

- John VV (1974), Youth and National Goals, New Delhi, Vishwa YuvakKendra

- Kumar P (1988) Child Development in India, New Delhi, AshisPublishing

- Mathur HM (1995), Family Welfare Programmes in India, Delhi,Vikas
- Ministry of Youth Affairs and Sports (2014), National Youth Policy, New Delhi,GoI

- Nair PS (et.al) (1989), Indian Youth, New Delhi,Mittal

- TISS (1993), Special Issues on Family Development, Indian Journal of Social Work, 54 (1) Mumbai

- TISS (1995), Special Issues on Family, Indian Journal of Social Work, 56 (2)Mumbai

Bachelor of Social Work

CODE: BSW-503 (i)

SUBJECT NAME: Corporate Social Responsibility

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To introduce with basic concepts of CSR

2. To understand the practices in the area of CSR

3. To understand the concept of Corporate philanthropy

4. To enhance knowledge of policy, legal provisions of CSR in Indian context

5. To understand best practices and role of Social Workers

Course Outline

Unit I: Corporate Social Responsibility (CSR) I

1. CSR: Concept and Definition

2. Principles of CSR

Unit II: Corporate Social Responsibility (CSR) II

1. Nature and Scope of CSR

2. Evolution of CSR

Unit III: Corporate Philanthropy

1. Developing Philanthropic Endeavors

2. Potential Benefits of Philanthropic Model of CSR

3. Creating Community Awareness Regarding Patterns of Philanthropic CSR

4. Developing Networking with Philanthropic Organizations

Unit IV: Provisions of CSR under Companies Act, 2013

1. Introduction to CSR Mandate

2. Important Legal Provisions in Accordance to Schedule VII

3. Exclusions and Restrictions

4. Functions of CSR Committee

Unit V: Best Practices of CSR

1. Best Practices of CSR: Global and Indian Experiences

2. Integration of PPP in CSR

3. SDGs and CSR

4. Social Work Profession and CSR

Assignments:

1. Group Activity: Group Presentation on CSR

2. Group Activity: Group Presentation on CSR of any local Industry

3. Group Activity: Group Presentation on CSR with example of any industry

4. Group Activity : Group PPT/ Individual Article on CSR Policy in India: legal framework

5. Article on Best Practices of CSR : Success story

Course Outcome: At the end of the program the student will know or be

1. Able to understand the basic concepts of CSR
2. Able tounderstand the practices in the area of CSR
3. Able to understand the concept of Corporate philanthropy
4. Able to enhance knowledge of policy, legal provisions of CSR in Indian context
5. Able to understand best practices and role of Social Workers

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

	Course Outcomes

Course Objectives		1	2	3	4	5
	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Aguinis, H., and G. Ante. (2012). "What We Know and Don't Know about Corporate Social Responsibility: A Review and Research Agenda." Journal of Management 38, no. 4, p. 933.

- Andal, N. B. (2011). Corporate Social Responsibility in India. Haryana: Global Vision Publishing House.

- Authers, J. (2013.) "Today's Liquid Markets Are Open to Hayekian Criticism." Financial Times, p. 12.

- B Al Gore and D. Blood. (2006) "For People and Planet." The Wall Street Journal, p. A20.

- Baxi, C. V., and Prasad, A. (2005). Corporate Social Responsibility Concept and Causes The Indian Experience. New delhi: Anurag Jain for Excel Books.

- Katamba, D., Zipfel, C., and Haag, D. (2012). Principles of Corporate Social Responsibility (Csr) : A Guide for Students and Practicing Managers in Developing and Emerging Countries. Durham: Strategic Book Publishing, Durham (USA).

- Kaushik, K. V. (2017). CSR in India - Steering Business Towards Social Change.

- Kotler, P., and Lee, N. (2008). Corporate Social Responsibility Doing the Most Good

for Your Company and Your Cause. New Jersey: John Wiley and Sons, Inc., Hoboken, New Jersey.

- MWerther, W. B., and Chandler, D. (2010). Strategic Corporate Social Responsibility. New Delhi: SAGE Publications India Pvt. Ltd. New Delhi.

- Rams, F.W. (1951). "Management's Responsibilities in a Complex World." Harvard Business Review 29, no. 3, pp. 29–30.

Bachelor of Social Work

CODE: BSW-SW-503 (ii)

SUBJECT NAME: Disaster Management

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To understand key concepts and typologies of disasters
2. To understand Processes of disaster mitigation
3. To understand Processes of disaster management
4. To develop Skills and promote intervention strategies to assess the vulnerability and prepare modules for the future eventualities
5. To develop capacity to work with different agencies at international, national and local levels

Course Outline

Unit I: Introduction to Disasters

1. Disaster: Concept, Meaning, and Definition

2. History of Major Disaster Events in India

3. Types of Disasters – Natural Disasters: Famine, Drought, Flood, Cyclone, Tsunami, Earthquake

4. Man-made Disasters: Riots, Blasts, Industrial, Militancy

Unit II: Disaster Mitigation

1. Profile, Forms and Reduction of Vulnerability

2. Disaster Mitigation: Concept and Principles

Unit III: Disaster Management

1. Disaster Management: Concept and Principles

2. Pre-disaster- Prevention and Preparedness

Unit IV: Impact of Disaster

1. Physical, Economic, Social, Psycho-socio Aspects, Environmental Impacts

2. During Disaster- Rescue and Relief

3. Post-disaster- Rehabilitation and Reconstruction

4. Victims of Disaster- Children, Elderly, and Women

Unit V: Disaster Process and Intervention

1. Displacement- Causes, Effects and Impact

2. Major Issues and Dynamics in the Administration of Rescue, Relief, Reconstruction and Rehabilitation

3. Components of Rescue, Relief, Reconstruction; Rehabilitation

4. Disaster Policy in India; Disaster Management Authority- NDMA, SDMA, DDMA; Disaster Management Act, 2005

Assignments:

1. Group Activity: Group Presentation on Management

2. Group Activity: Group Presentation on any recent Disaster

3. Group Activity : Group PPT/ Article on Disaster Policy in India

4. Article on on any Disaster

Course Outcome: At the end of the program the student will know or be

1. Able to understand the key concepts and typologies ofdisasters

2. Able to understand Processes of disaster mitigation

3. Able to understand Processes of disastermanagement

4. Able to develop Skills and promote intervention strategies to assess the vulnerability and prepare modules for the future eventualities

5. Able to develop capacity to work with different agencies at international, national and local levels

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Anil Sinha (2001), Disaster Management-Lessons Drawn and Strategies for Future. New Delhi, JainPublications.

- Backer, C.W. and Chapman, W. (ed.). (1969), Man and Society in Disasters, New Delhi, Basic Books.

- Clarke, J.I., Peter Curson, et. al. (ed.) (1991), Population and Disaster, Oxford, Basil BlackwellLtd.

- Cuny, Frederick (1984), Disasters and Development, Oxford, Oxford UniversityPress.

- Disaster Management Act2005

- Garb, S. and Eng. E (1969), Disasters Hand Book, New York,Springer.

- Gupta, M.C, L.C. Gupta, B. K. Tamini and Vinod K. Sharma (2000), Manual on Natural Disaster Management in India, New Delhi, National Institute of DisasterManagement.

- Hoff, A. (1978), People in Crisis- Understanding and Helping, California, AddisonWesley.

- Maskrey, Andrew (1989), Disaster Mitigation: A Community Based Approach, Oxford, Oxfarm.

- Narayan, Sachindra (ed.) (2000), Anthropology of Disaster Management, New Delhi, Gyan PublishingHouse.

- Nidhi G Dhawan (2014), Disaster Management and Preparedness, New Delhi, Jain Publications.

- Parasuraman, S. and Unnikrishnan, P.V. (2000), India Disasters Report: Towards Policy Initiative, New Delhi, Oxford UniversityPress.

- Satendra, K.J. Anandha Kumar and V.K. Naik (2013), India's Disaster Report, New Delhi, National Institute of DisasterManagement.

- Singh, R.B. (ed.) (2000), Disaster Management, New Delhi, RawatPublications.

- Sinha, P.C. (ed.) (1998), Encyclopedia of Disaster Management (Vol.1-10), New Delhi, AnmolPublications.

- Tata Institute of Social Sciences (2002). Special Volume on Disaster Management, Indian Journal of Social Work, Vol.63, Issue 2,April.

Bachelor of Social Work

CODE: BSW-503 (iii)

SUBJECT NAME: Environmental Social Work

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To understand the concept and importance of Environment

2. To understand the causes and consequences of environmental degradation

3. To understand the various theoretical and ideological perspectives to

   environmental issues

4. To understand the inter-linkage between People and Environment

5. To understand the Importance of environmental Social Work as an emerging field

   of Social Work

Course Outline

Unit I: Environment - A Conceptual Framework

1. Environment: Concept andDefinitions

2. Environmental Pollution andDegradation

3. Causes and Consequences of EnvironmentalDegradation

4. Impact of EnvironmentalDegradation

Unit II: Environmental Issues

1. Environmental Justice: International Treaties and EnvironmentalLaws

2. Disaster: Typology andManagement

3. Politics of Ecology andDevelopment

4. Approaches to Conservation

Unit III: People and Environment I

1. EnvironmentalMovements

2. Civil Society Organisations, Corporate Bodies and EnvironmentalAction

Unit IV: People and Environment II

1. Natural Resources and Climate ChangeManagement

2. Indigenous Practices and EnvironmentConservation

Unit V: Collective Action, Gender and Property Rights

1. Impact on Women, Marginalized and IndigenousPopulations

2. Common PropertyResources

3. Environmental sustainability: Approaches andChallenges

4. Stakeholders Participation in EnvironmentConservation

Assignments:

1. Group Activity: Group Presentation on Environment and contemporary Issues
2. Group Activity : Group PPT on People and Environment
3. Write an essay on Disaster and its Impact on Women, Marginalized and Indigenous Populations
4. Group Activity: Street play on Environment issues

Course Outcome: At the end of the program the student will know or be

1. Able to understand the concept and importance of Environment
2. Able to understand the causes and consequences of environmental degradation
3. Able to understand the various theoretical and ideological perspectives to environmental issues
4. Able to understand the inter-linkage between People and Environment
5. Able to understand the Importance of environmental Social Work as an emerging

field of Social Work

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Basu, M., and Savarimuthu, X. (2017). Fundamentals of Environmental Studies. New Delhi: Cambridge UniversityPress.

- Bharucha, E. (2005). Textbook of Environmental Studies for Undergraduate Courses. Hyderabad: Universities Press (India) PrivateLimited.

- Coate, S. J. (2004). Ecology and Social Work. New York: Paul andCo.

- Das, R. (1998). The Environment Divide: the Dilemma of Developing Countries. New Delhi:Indus.

- Erickson, C. L. (2018). Environmental Justice as Social Work Practice. New York:Oxford University Press.

- Gray, M., Coates, J., and Hetherington, T. (2012). Environmental Social Work. Routledge: NewYork.

- Rajagopalan, R. (2016). Environmental Studies: From Crisis to Cure. London: Oxford University Press.

- Ramsay, S., and Boddy, J. (2017). Environmental Social Work: A Concept Analysis. The British Journal of Social Work, 47(01),68-86.

- Sharma, J. P. (2009). Environmental Studies. New Delhi: LaxmiPublications.

- Zapf, M. K. (2009). Social Work and the Environment: Understanding People and Place. Toronto: Canadian Scholars'Press.

Bachelor of Social Work

CODE: BSW-SW-504 (i)

SUBJECT NAME: Social Deviance

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To understand key concepts of deviance and crime
2. To understand major forms of crime
3. To gain knowledge about major theories of crime
4. To understand process and the mechanism of social control
5. To practice correctional Social Work in different institutional and non-institutional settings

Course Outline

Unit I: Introduction to Concepts

1. Deviance: Concept, Meaning and Definition

2. Social Deviance and Crime: Concept, Meaning and Definition

Unit II: Crime in India

1. Profile of Crime Statistics in India

2. Typology of Crime-professional Crime, Organised Crime, White Collar Crime, Female Crime and Cyber Crime

Unit III: Theories of Crime

1. Anomie; Psycho-analytical

2. Differential Association

3. Labelling; Sub-culture

4. Strain and Opportunity

Unit IV: Social Control

1. Social Control: Concept, Meaning and Definition

2. Agencies of Social Control

3. Institutional and Non-institutional Services: Prison, Borstal School, Juvenile,

   Probation, Parole

4. Violence: Concept and Definition and Types- Violence Against Children,

   Violence Against Women, Violence Against Elderly

Unit V: Correctional Social Work

1. Corrections: Concept, Definition and Emergence

2. Role of Social Worker in Correctional Setting

3. Rehabilitation, Reformation and After Care Services

4. Social Defence: Concept, Definition , Emergence and Fields; National

   Institute of Social Defence

Assignments:

1. Group Activity: Group Presentation on Social Deviance and Crime in India
2. Group Activity : Group PPT on Social Control
3. speech on Correctional Social Work

Course Outcome: At the end of the program the student will know or be

1. Able to understand the key concepts of deviance and crime
2. Able to understand major forms of crime
3. Able to gain knowledge about major theories of crime
4. Able to understand process and the mechanism of social control
5. Able to practice correctional Social Work in different institutional and non-

institutional settings

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Barnes, H. E. and Teeters, N.K. (1960),New Horizons in Criminology, New Jersey, Prentice Hall
- Bhattacharya, S. K. (2003), Social Defence: An Indian Perspective, New Delhi, Regency Publishing
- Chakrabarthi, NK (1999), Institutional Corrections in the Administration of Criminal Justice, New Delhi, Deep andDeep
- Clinard, M.B. et. al. (1964). Anomie and Deviant Behaviour, New York, FreePress
- Cohen, A.K. (1970), Deviance and Control, New Delhi, PrenticeHall
- Devasia VV (1992) Criminology, Victimology and Corrections, New Delhi, Ashish Publishing
- Maguire M, et. al. (ed.) (1994). The Oxford Handbook of Criminology, London, Clarendon Press
- Vernon Fox (1972), Introduction to Corrections, New Jersey, PrenticeHall
- Vold, G. B. (1958), Theoretical Criminology. New York, Oxford UniversityPress
- Reckless Walter C (1970), The Crime Problem, Bombay, Vakils, Feffer andSimons
- ShuklaKS(1988),CollectiveViolence:ChallengesandResponse,NewDelhi,IIPA

Bachelor of Social Work

CODE: BSW--504 (ii)

SUBJECT NAME: NGO and Project Formulation

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To develop the basic knowledge of NGOs
2. To understand the legal framework of NGOs
3. To understand the concept, basic features of project formulation and project cycles
4. To learn the Importance of project formulation in Social Work
5. To learn the Process of project formulation in Social Work

Course Outline

Unit I: Introduction to NGO

1. NGO: Concept, Meaning, Objectives and Characteristics

2. Genesis and Present Status of NGOs at National and State Levels

3. NGO's Movement in Other Countries

4. Difference between NGO, VO and Civil Society Organisation

Unit II: Understanding Legal Provisions I

1. The Societies Registration Act, 1860

2. The Charitable Endowments Act, 1890

3. The Indian Trust Act, 1882

Unit III: Understanding Legal Provisions II

1.   The Companies Act, 2013

2. FCRA and National and International Funding Agencies

Unit IV: Conceptual Framework of Project Formulation

1. Project: Concept, Meaning, Characteristics and Types

2. Project Formulation: Concept, Meaning, Objectives and Scope

3. Requirements and Factors Affecting Project Formulation

4. Phases of Project Cycle

Unit V: Process of Project Formulation

1. Stages of Project Formulation

2. Project Monitoring

3. Project Evaluation

4. Project Report

Assignments:

1. Write a short essay on NGOs
2. Group Activity : Group PPT on Legal Provisions
3. Group Activity: Group Presentation on any GO or NGO
4. Group Activity: Group Presentation on any project of GO or NGO

Course Outcome: At the end of the program the student will know or be

1. Able to develop the basic knowledge of NGOs
2. Able to understand the legal framework of NGOs
3. Able to understand the concept, basic features of project formulation and project cycles
4. Able to learn the Importance of project formulation in Social Work
5. Able to learn the Process of project formulation in Social Work

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Batra, Promod and Mahendra, Deepak (1993) Management Ideas In Action Delhi: Think Line

- Chowdhary, S. (1990) Project Management. Delhi: Tata McGraw-Hill.

- Fernandes,W. (1989). Voluntary Action and Government Control, Indian Social Institute.

- Fred Setterberg, Kary Schulman (1985), Beyond Profit: Complete Guide to Managing the Non Profit Organizations, New York: Harper & Row.

- Frenda, M. (2005): Voluntary Actions and Local Development, Young India Foundation, New Delhi.

- Garain, S. (1998) : Organizational Effectiveness of NGOs, Jaipur : University Book House

- Gregory Dees, Jed Emerson, Peter Economy (2002), Enterprising Non Profits – A Toolkit for Social Entrepreneurs, New York: John Wiley and Sons.

- Handy, Charles. (2000). Understanding Voluntary Organisations, London: Penguin Books.

- Harsey & Binchand K. (1992) Management of Organizational Behavior – Utilizing Human Recourses. Delhi: Prentic Hall.

- Ishwar Dayal. (1993) Designing HRD System Delhi: Concept Publication.

- Lalith, N.V. (2004). Voluntary Work in India, a Study of Volunteers in Welfare Agencies, New Delhi.

- Naik, B. M. (1985). Project Management: Scheduling and Monitoring, Delhi: Vani Educational Book.

- Peter Drucker (1990), Managing the Non Profits Organizations: Practices and Principles, New York: HarperCollins.

- PRIA. (2001). NGOs in India, A Critical Study, Delhi: PRIA.

- Ralph Brody. (1993). Effectively Managing Human Service Organizations, Delhi: Sage Publication.

- Ranade, S.N. (2004). Voluntary Action and Social Welfare in India, Voluntary Action Research (David Horton Smith), London: Zexinton Books.

- Saksena, S. C. (1977). Business Administration and Management, Agra: Sahitya Bhavan

- Sankaran & Rodrigues (1983). Handbook for the Management of Voluntary organisation' Madras: Alpha Publications.

- Sarkar, Ashok Kumar (2008). NGOs and Globalisation Developmental and Organisational Facets, Mumbai: Rawat Publications.

- Weihrich,Haniz, Harold Koontz, Mc-Grew Hill (1993) Management – A global Perspective, New York: Mc Graw Hill .

Bachelor of Social Work

CODE: BSW--504 (iii)

SUBJECT NAME: Counseling and Guidance

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To develop an understanding about the basics of counseling and guidance

2. To understand the theories of counseling

3. To understand the types of counseling

4. To understand the special group and group dynamics

5. To develop ability to apply appropriate counseling techniques with special groups

Course Outline

Unit I: Introduction to Counseling and Guidance

1. Concept and Definitions of Counseling and Guidance

2. Nature and Scope of Counseling and Guidance

3. Principles of Counseling

4. Counseling Process (Assessment, Intervention, and Termination)

Unit II: Types and Theories of Counseling

1. Types of Counseling

2. Theories of Counseling

3. Counseling Techniques

4. Ethical considerations in Counseling

Unit III: Counseling With Special Groups I

5. Characteristics and Needs of Special Groups

6. Counseling with Socially and Economically Disadvantaged, Destitute and Orphans

Unit IV: Counseling With Special Groups II

1. Counseling and Guidance with Delinquents, School Drop-outs, HIV - AIDS Patients, Victims of Substance Abuse

2. Identifying Support Networks, Referral Processes and Social Work Intervention

Unit V: Individual and Group Counseling and Guidance

1. Understanding Group Dynamics and Group Process

2. Advantages and Characteristics of individual/Group Counseling and Guidance

3. Planning Individual/Group Counseling and Guidance Sessions

4. Skills of Group Facilitation (including dealing with conflict).

Assignments:

1. Write a short essay on Counseling and Guidance
2. Group Activity : Poster/Chart on Theories of Counseling
3. Speech on Counseling With Special Groups

Course Outcome: At the end of the program the student will know or be

1. Able to understand the basics of counseling and guidance
2. Able to understand the theories of counseling
3. Able to understand the types of counseling
4. Able to understand the special group and group dynamics
5. Able to apply appropriate counseling techniques with special groups

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Belack, A.S., Harson, H and Kazdin, A.E. (Ed), (1982). International Handbook of Behaviour Modification and Therapy. New York: PlenumPress.

- Brammer, L.M. and Shostron, E.L. (1982). Therapeutic Psychology – Fundamentals of Counseling and Psychotherapy (4th F.C) Englewood Chiffs: Prentice Halllnc.

- Brown, D and Srebahus, D.j.(1988) An Introduction to Counselling Profession. Engle-Wood Cliffs, New Jersey: PrenticeHall.

- Corey, G. (1977) Theory and Practice of Counselling and Psychotherapy, Montery, CA Book/Cole publishingCompany.

- Cormier, L and Hackney, H (1995) The professional Counsellor. Englewood Cliffs, New PrenticeHall.

- Gladding, S.T. (1996) Counselling and Comprehensive Profession, New Delhi: Pernticehill.

- Lazarus, R.S. and Folkna, S. (1984). Stress, Appraisal and Coping, New York:Soringes.
- May Rollo. (1977) The Art of Counsellig, Nashville:Abingdon.

- Mearns, D and Thome B (1988) Person- Centered Counselling in Action. New Delhi: Sage Publications.

- Nayak, A. K. (2007). Guidance and counselling. New Delhi: APHPublishing.
- Nugent,F (1990) An introduction to the profession of counselling. Columbus, Ohio: Merill Pub.co.
- V.C. Pandey (2007) Educational Guidance and CounsellingPaperback.
- Wolpe, J (1973) The Practice of Behaviour Therapy. New York: PergamenPress.

Bachelor of Social Work

CODE: BSW--505

SUBJECT NAME: Field Work Practice V

NO OF CREDITS: 8

TOTAL MARKS: 200

Course objectives:

1. To understand the agency set up in relation to service delivery system
2. To develop an understanding of Community (structure, needs, self- help system etc.)
3. To develop capacity for planning organising and implementing different Programmes for individuals and group
4. To improve Skills in Communication and networking with other organizations
5. To develop Skills in report writing and use of supervision.

Field Work Tasks /activities

1. Familiarisation with agency, its objectives andProgrammes.
2. Familiarisation with Community people and prepare Communityprofile.
3. Explore and analyze the needs, problems and resources of individuals, groups and communities.
4. Organize activities with groups of women, children, youth and other populationgroups.
5. Mobilize resources and develop network with other institutions/organizations working in the neighbouringareas.
6. Understand power structure of surrounding area and of local Community leaders and stakeholders.

Course Outcome: At the end of the program the student will know or be

1. Able to observe and analyse socialrealities
2. Able to understand the needs, problems and Programmes for different target

groups

3. Able to understand Community as social structure and power dynamics operating in Communitysetting

4. Able to imbibe the ethics and values of Social Work profession including attributes for thesame

5. Abletonetworkwithother organizations.

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Semester VI

Bachelor of Social Work

CODE: BSW--601

SUBJECT NAME: Social Welfare Administration

NO OF CREDITS: 4

TOTAL MARKS: 100

.

Course objectives:

1. To understand concept and nature of social welfare

2. To understand concept and nature of social welfare administration

3. To understand Structure of social welfare administration

4. To understand components of social welfare administration

5. To understand relevance of social welfare administration for social workers

Course Outline

Unit I: Introduction to Social Welfare

1. Social Welfare: Concept, Definitions

2. Social Welfare: Nature and Scope

Unit I: Introduction to Social Administration

3. Social Welfare Administration: Concept, Definitions, Objectives and Nature

4. Principles, Functions and Scope of Social Welfare Administration

5. Social Welfare Administration, Public Administration and Social Security Administration

Unit III: Structure of Social Welfare Administration

1. Social Welfare Agencies: Concept, Forms and Functions

2. Social Welfare Administration at State Level

3. Social Welfare Administration at Central level

4. Social Welfare Administration at International Level

Unit IV: Components of Social Welfare Administration I

1. Planning: Concept, Definitions, Types and Objectives

2. Organization: Concept, Definitions, Types and Objectives

3. Manpower Planning, Recruitment and Selection

4. Training and Directing

Unit V: Components of Social Welfare Administration II

1. Coordination in Social Welfare Administration

2. Budget: Concept, Definitions Types

3. Recording and Documentation

4. Monitoring, Evaluation and Feedback

Assignments:

1. Group Activity: Group Presentation
2. Write short note on concept of Social Welfare
3. Group Activity : Group PPT on Social Welfare Administration
4. Write a short essay on Social Welfare in India
5. speech on Components of Social Welfare Administration

Course Outcome: At the end of the program the student will know or be

1. Able to understand the concept and nature of social welfare
2. Able to understand concept and nature of social welfare administration
3. Able to understand Structure of social welfare administration
4. Able to understand components of social welfare administration
5. Able to understand relevance of social welfare administration for social workers

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Balsara Jal F., (1984). Perspectives on Social Welfare in India. New Delhi: S. Chand Co. Ltd.

- Bhattacharya, S. (2006). Social Work Administration and Development. Jaipur: Rawat Publications

- Chowdhry, P.D., (1983). Social Welfare Administration. Delhi: Atma RamSons

- Goel, S.L. & Jain, R.K., (1988). Social Welfare Administration: Theory and Practice, (Vol. I & II). New Delhi: Deep and DeepPublications.

- Patti, R.J., (2000). The Handbook of Social Welfare Management. New Delhi: Sage Publications.

- Rao Vidya, (1987). Social Welfare Administration. Mumbai: Tata Institute of Social Sciences.

- Sachdeva, D. R., (1998). Social Welfare Administration in India. Allahabad, KitabMahal.

- UNDP (2001). The Monitoring and Evaluation Framework, UNDP, Toronto: University of TorontoPress.

- Friedlander, W. A. (1976). Concepts and Methods of Social Work. New Jersey: Prentice- Hall

- Kuppuswamy, B. (2010). Social Change in India. New Delhi: Vikas Publishing House (P) Ltd.

- Somesh, Kumar (2002) Methods for Community Participation: A Complete Guide for Practitioners, New Delhi: SagePublication.

- Wadia, A. & Hormasji, N. (1968). History and Philosophy of Social Work in India (2nd ed).Bombay: Alliedpublishers

Bachelor of Social Work

CODE: BSW-602

SUBJECT NAME: Areas of Social Work Practice -2

NO OF CREDITS: 4

TOTAL MARKS: 100

Course objectives:

1. To develop understanding of Industrial Social work
2. To develop understanding of different areas of social work practice like correctional social work, medical, psychiatric and school social work
3. To gain knowledge about the community and ecological development
4. To develop understanding of Student centric intervention
5. To understand the role and functions of social workers in different settings

Course Outline

Unit I: Industrial Social Work

1. Organized and Unorganized Labour: Concept, Definition, Characteristics and Issues
2. Concept of Labour Welfare, Industrial Relations and Human Resource Management

Unit II: Correctional Social Work

1. Correctional Social Work: Concept, Definition, Characteristics and Problems
2. Social Work Practice in Correctional Institutions

Unit III: Community and Ecological Development

1. Community Development: Concept and Evolution
2. Rural and Urban Community Development Programmes and 73rd and 74th Amendment
3. Ecology and Development: Concept and Inter linkages

4. Stakeholders Participation in Environmental Conservation

Unit IV: Medical, Psychiatric and School Social Work

1. Medical and Psychiatric Social Work: Concept, Meaning, Definitions and Scope

2. Role and Functions of Medical and Psychiatric Social Workers

3. School Social Work: Concept, Need and Challenges

4. Right to Education, Sarva Shiksha Abhiyan and Non-formal Education

Unit V: Gender and Empowerment

1. LGBTQ: Meaning, Characteristics and Challenges

2. Advocacy, Legal Rights and Human Rights Campaign

3. Women's Empowerment: Concept, Definition, and Current Status

4. Policies and Programmes for Women's Empowerment

Assignmenhts:

1. Group Activity: Group Presentation on Industrial Social Work
2. Write a short essay on Correctional Social Work
3. Write an article on Community and Ecological Development
4. Group Activity : Group PPT on Medical, Psychiatric and School Social Work
5. Group Activity : Group PPT on Gender and Empowerment

Course Outcome: At the end of the program the student will know or be

1. Able to understand the Industrial Social work
2. Able to understand different areas of social work practice like correctional social work, medical, psychiatric and school social work
3. Able to understand the community and ecological development
4. Able to apply the Student centric intervention
5. Able to understand the role and functions of social workers in different settings

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	2	3	4	5
Course Objectives	1	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

Suggested Readings:

- Agnes, Flavia (1999) Law and Gender Inequality – The Politics of Women's Rights in India, New Delhi: Oxford UniversityPress.

- Bajpai, A. (2003). Child Rights in India – Law, Policy and Practice, Delhi: Oxford University Press.

- Bhattacharya, S.K. (2003): Social Defence: An Indian Perspective. New Delhi: Regency Publications.

- Colin Pritchard (2006), Mental Health Social Work, USA:Routledge.

- Desai , Arvind (1988) : Psychiatric and Modern Life, New Delhi : Sterling Publishers Pvt.Ltd.

- Devasia, V.V. (1992): Criminology, Victimology and Corrections. New Delhi: Ashish PublishingHouse.

- Dora, Goldstien (1954) Expanding Horizons in Medical Social Work. Chicago: The University of ChicagoPress.

- Dora, Goldstien (1954) Readings in Theory and Practice in Medical Social Work, Chicago: The University of ChicagoPress.

- Drinka, T. J. K. & Clark, P.G. (2000). Health Care Teamwork: Interdisciplinary Practice and Teaching. Westport, CT: AuburnHouse.

- Gandhi, A. (1990). School Social Work, New Delhi: CommonwealthPublishers.

- Gaur, K.D. (2002): Criminal Law, Criminology and Criminal Administration. New Delhi: Deep and DeepPublications.

- Gelder, Michaelll Gath, et al (1996). Oxford Textbook of Psychiatry, Delhi: Oxford University Press.

- Germain, C.B. (1993). Social Work Practice in Health Care: An Ecological Perspective. New York: The FreePress.

- Joshi, S. (1996). Child Survival, Health and Social Work Intervention, New Delhi: Concept PublishingCompany.

- Khan, M. A. (2006) Women and Human Rights, New Delhi: SBS Publishers & Distributors Pvt.Ltd.

- Kumari, V., Brooks, S.L. (2004). Creative Child Advocacy – Global Perspectives, New Delhi: Sage Publications

- Lois Meredith French (1948). Psychiatric Social Work. New York: Commonwealth Fund.

- Macdonald, G. & Peterson, J. L. (Eds.) (1992). Health Promotion: Disciplines and Diversities. London: Routledge.

- McLaughlin, E., & Muncie, J. (Eds.) (2001). The SAGE Dictionary of Criminology. Sage Publications.

- McLeod, E., & Bywaters, P. (2000). Social Work, Health and Equality. London: Routledge.

- Mguire, L. (2002). Clinical Social Work: Beyond Generalist Practice with Individuals, Groups and Families. CA: Brooks/Cole.

- Panakal, J.J. and Gokhale, S.D. (1969). Crime & Corrections in India. Mumbai: Tata Institute of Social Sciences.

- Punekar, SD and Deodhar. (1981). Industrial Relations. Bombay: Himalayan Publishing House.

- Seth, Mira (2001). Women and Development- The Indian Experience, New Delhi: Sage Publications.

- Sheppard, M. (1991). Mental Health Work in the Community: Theory and Practice in Social Work and Community Psychiatric Nursing. New York: The Falmer Press.

- Shukla K.C. and Chand, T. (2005). Industrial Psychology, New Delhi: Commonwealth Publication.

- Siddique, Ahmad, (2004). Criminology, Delhi: Eastern Book Company.

- Surendra Singh (Chief Editor) (2012). Encyclopedia of Social work in India. Lucknow: New Royal Book Company.

- Turner, F. (ed.) (1978). Social Work Treatment: Interlocking Perspectives. New York: The Free Press.

- Varianides, A. (2012). The School Social Work Tools: Hands-on Counseling Activities and Workshop. London: NASW Press.

- Verma, Ratna (1991). Psychiatric Social Work in India, New Delhi: Sage Publications.

Bachelor of Social Work

CODE: BSW-603

SUBJECT NAME: Dissertation

NO OF CREDITS: 6

TOTAL MARKS: 150

Course objectives:

1. To develop ability to initiate and conduct research
2. To develop research Skills of identifying and selecting a research area and preparing research proposal
3. To develop skills of doing literature review and steps of research methodology
4. To be familiarised with the process of data analysis and report writing,
5. To understand ethical considerations of research.

Course Outline:

Dissertation would be carried out by the students during 5th and 6th semester of BSW. It would be conducted simultaneously with the concurrent field work. The dissertation would be based on primary data, however, dissertation based on secondary data could also be undertaken by the student with due consultation of the field work supervisor. The dissertation work would enable the student to develop a clear understanding of the research and different steps associated with it. The topic for dissertation would be chosen based on a student's own area of interest in consultation with the field work/research supervisor. The student would work with a field work supervisor who would also provide guidance and support throughout the course of the research.

The format for preparing framework for synopsis of the dissertation are:

- Identification of issue and development ofproposal
- Literaturereview
- Objectives
- Research methodology (Universe, Sampling, ToolPreparation)
- Datacollection
- Analysis and interpretation ofdata
- Reportwriting

The format for dissertation would be as per given below:

- The dissertation shall normally be of 50-75 pages with proper references and scientific organization.
- The dissertation is to be typed in Times New Roman, Font 12 and 1.5 linespace.
- Dissertation should be submitted in spiral bound/soft bound copy in triplicate (one each for student, supervisor and department) in the concerneddepartment.
- The references are to be written in the APAstyle.
- The responsibility for ensuring the originality of the dissertation is that of the student and the facultysupervisor.

FORMAT OF THE FRONT PAGE

PROJECT TITLE

Dissertation submitted to the Name of the Department/ College in partial fulfilment of the requirements
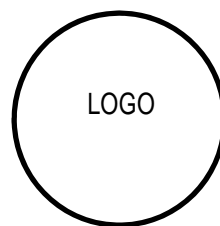
for the award of the Degree of

BACHELOR OF SOIAL WORK

BY

(NAME OF THE STUDENT)

under the supervision of

(NAME OF THE RESEARCH SUPERVISOR)

LOGO

Department of Communication and Media Technology

Faculty of Liberal Arts and Media Studies

J C Bose University of Science and Technology, YMCA, Faridabad

Year

THE FORMAT OF THE CERTIFICATE

DATE: DD/MM/YYYY

DECLARATION

This is certify that the dissertation/ research report entitled, "*DISSERTATION TITLE*" submitted by me in partial fulfilment for the award of the Degree of BSW of this University has not been previously submitted for any other degree/diploma of this or any other University and is my original work.

(Name and Signature of the Student)

Date:

Place:

CERTIFICATE

OnthebasisofthedeclarationsubmittedbyMr./Ms…………………………….student of **BSW (Semester–VI)**, year, I hereby certify that the dissertation titled "…………………………………………."whichisbeingsubmittedtothe...................... in partial fulfilment of the requirement for the award of the degree of BSW, is an original contribution to existing knowledge and faithful record of research carried out by him/her under my guidance and supervision. To the best of my knowledge this work has not been submitted in part or full for the award of any Degree or Diploma to this University or elsewhere.

I consider this dissertation fit for submission and evaluation.

<div align="right">Supervisor</div>

Date: DD/MM/YEAR

<div align="right">(Name of the Supervisor)</div>

Place:

Bachelor of Social Work

CODE: BSW-604

SUBJECT NAME: Human Values

NO OF CREDITS: 2

TOTAL MARKS: 50

Course objectives:

To enable the students to create an awareness on Ethics and Human Values,
To instill Moral and Social Values and Loyalty
To appreciate the rights of others.

Unit I Human Values

1. Morals, values and Ethics – Integrity – Work ethic – Service learning –

2. Civic virtue – Respect for others – Living peacefully – Caring – Sharing –

3. Honesty – Courage – Valuing time – Cooperation – Commitment – Empathy –

4. Self confidence – Character – Spirituality –

5. Introduction to Yoga and meditation for professional excellence and stress management.

Unit II Ethics

1. Senses of Ethics – Variety of moral issues –

2. Types of inquiry – Moral dilemmas –

3. Moral Autonomy –Consensus and Controversy –

4. Models of professional roles - Theories about right action

5. Self-interest – Customs and Religion.

Unit III Professionals As Social Experimentation

1. Social Experimentation –

2. Professionals as responsible Experimenters –

3. Codes of Ethics –

4. A Balanced Outlook on Law.

Unit IV Safety, Responsibilities And Rights

1. Safety and Risk – Assessment of Safety and Risk – Risk Benefit Analysis and Reducing Risk - Respect for Authority –

2. Collective Bargaining – Confidentiality –Conflicts of Interest – Occupational Crime – Professional Rights – Employee Rights – Intellectual Property Rights (IPR)

3. Gender inequality, causes and consequences.

4. Discrimination, Social understandings,

5. Women and Men in the Organization, Consequences of sexual harassment.

Unit V Global Issues

1. Multinational Corporations – Environmental Ethics –
2. Computer Ethics – Weapons Development
3. Professionals as Managers – Consulting Engineers –
4. Professionals as Expert Witnesses and Advisors Moral Leadership –
5. Code of Conduct – Corporate Social Responsibility.

Course Outcomes :

Upon completion of the course, the student should be able to
1. To understand importance of Ethics in the society
2. To Remember the Human Values
3. To apply ethics in society
4. To discuss the ethical issues related to Values and realize the responsibilities and rights in the society

Textbooks:

1. Mike W. Martin and Roland Schinzinger, "Ethics in Engineering", Tata McGraw Hill, New Delhi, 2003. 2. Govindarajan M, Natarajan S, Senthil Kumar V. S, "Engineering Ethics", Prentice Hall of India, New Delhi, 2004.

Suggested Readings:

1. Charles B. Fleddermann, "Engineering Ethics", Pearson Prentice Hall, New Jersey, 2004.
2. Charles E. Harris, Michael S. Pritchard and Michael J. Rabins, "Engineering Ethics – Concepts and Cases", Cengage Learning, 2009
3. John R Boatright, "Ethics and the Conduct of Business", Pearson Education, New Delhi,
2003
4. Edmund G Seebauer and Robert L Barry, "Fundametals of Ethics for Scientists and Engineers", Oxford University Press, Oxford, 2001
5. Laura P. Hartman and Joe Desjardins, "Business Ethics: Decision Making for Personal Integrity and Social Responsibility" Mc Graw Hill education, India Pvt. Ltd.,New Delhi 2013.

Note: The value added course is compulsory for students. It may be taught through digital aided learning / class room teaching. Its duration is 35 hours. Minimum 75% attendance is compulsory for students and its evaluation will be done by the Dept. through Viva-Voce examination.

Bachelor of Social Work

CODE: BSW-605

SUBJECT NAME: Field Work Practice

NO OF CREDITS: 8

TOTAL MARKS: 200

Course objectives:

1. To develop ability to analyze the service delivery system: problems and issues in execution and intervention

2. To sharpen capacity for planning organising and implementing different Programmes for individuals and groups

3. To develop Skills and ability to effect changes in individual, group and Community situation and functioning

4. To learn to mobilize clients/beneficiaries to create awareness about needs, problems, resources, rights, responsibilities etc

5. To develop Skills in report writing and use of supervision

Field Work Tasks and Activities

1. Continue to organize activities with groups of women, children, youth and other populationgroups.

2. Mobilize resources and develop network with other institutions/organizations working in the neighbouringareas.

3. Understand power structure of surrounding area and of local communitystakeholders.

4. Seek client's/beneficiary's and/or people's participation in utilizing agency and or community services.

5. Continuous self-assessment of field work experiences and professionalgrowth.

6. Prepare and submit field work records for all the processinvolved.

Integrate theoretical knowledge with field practice i.e. methods, principles, skills and techniques of social worketc.

Course Outcome: At the end of the program the student will know or be

1. Able to understand how to initiate and conduct research
2. Able to understand research skills of identifying and selecting topic for research
3. Able to develop skill of doing literature review and data collection and accompanying drawbacks
4. Able to do data analysis and report writing
5. Able to understand ethics involved in research

MAPPING OF COURSE OBJECTIVES AND COURSE OUTCOMES

		Course Outcomes				
		1	**2**	**3**	**4**	**5**
Course Objectives	**1**	✓				
	2		✓			
	3			✓		
	4				✓	
	5					✓

COMPONENTS OF FIELD WORK PRACTICUM

A.   Orientation Programme: Three days orientation programme will be organized at the commencement of the course of the semester-1 of first year and at the beginning of semester-3 and semester-5 of second and third years respectively before starting concurrent filed work. Orientation visits to welfare agencies/communities will be an integral part of the orientation programme.

B.   Observation Visits: Observation Visits will give an opportunity to Students to visit and observe various governmental and Non-Governmental organizations and agencies or community setting in order to know about various policies and programs of governmental and non-governmental organizations towards different social issues and problems.

C.   Concurrent Field Work: Concurrent field work will be required to be done simultaneously with class-room teaching of theory papers from the very beginning of all the semesters (both odd and even) of all three years (Except 1st Sem) and shall continue till the preparation leave before commencement of the examinations. Two days in a week will be allotted to the students to perform concurrent field work. A minimum of 15 hours (including report writing) per week of concurrent field work will be required for each student.

D.   Rural Camp: Five to seven days rural camp will be organized for the students of semester-4 of second year to provide exposure to the students about the socio-economic, political and cultural situations and problems of rural life.

E.   Block Field Work: At the end of semester-6 of third year, students will be required to undergo four to six weeks block field work training in a social welfare agency or project in or outside of Faridabad. It is treated more as pre-employment experience. Successful completion of block field work is mandatory for the award of Bachelor of Social Work degree.

F.   Skill Development Workshops: The skill development workshop is a platform in which values, principles, methods, techniques, tools etc. which are translated into practice skills, i.e. 'learning by doing'.

Note: Eighty percent (80%) attendance in the concurrent field work and seventy five percent (75%) attendance in theory classes is compulsory. If the required hours of field work and its components are not completed by any student by the end of the semester in which he/she is studying, an assessment of the performance of the student with a 'fail' recommendation will be issued by the College Supervisor/Instructor. After receiving 'fail' recommendation in the field work assessment, the student will be deemed to have failed in both theory and field work.