



J. C. Bose University of Science and Technology, YMCA, Faridabad
(formerly YMCA University of Science and Technology)
A State Govt. University established wide State Legislative Act. No. 21 of 2009
SECTOR-6, FARIDABAD, HARYANA-121006



REQUISITION PROFORMA FOR UNIVERSITY VEHICLE

Sr. no.....

Dated.....

OFFICIAL/PRIVATE

Requisitioning officer	Place to be visited at the out station including local places	Date and time for which the vehicle is required			Purpose of journey with full justification
		Date	Departure from university	Arrival back at university	

Head of Department/Section

Approved By