

J. C. BOSE UNIVERSITY OF SCIENCE AND TECHNOLOGY ,YMCA, FARIDABAD
DEPARTMENT OF MATHEMATICS

Following duties are assigned by the Chairperson of Department of Mathematics to respective faculty members (April-July 2021)

Sr. No	Name of Faculty	Official Duties	Email Id and mobile no
1	Dr. Reena Garg	Class Coordinator (M.Sc. 4thSem)	<u>reenagargymca@gmail.com</u> <u>9899390778</u>
		CBCS Coordinator	
		Purchase Committee Member	
		Research Coordinator (DRC and progress report)	
		Departmental NAAC Coordinator	
		BOS/BOF Coordinator	
2	Ms. Nisha Singh	MOOC Coordinator	<u>nishu1may@gmail.com 9818809102</u>
		Syllabus Coordinator (B.Sc)	
3	Dr. Ramu Dubay	Purchase Committee Member	<u>rdubeyjiya@gmail.com 9140263832</u>
		Class Coordinator (B.Sc. 6th Sem)	
		IQAC Coordinator (AQRA DATA)	
		Academic Audit	
		Sessional Coordinator	
4	Dr. Arpita Chatterjee	Class Coordinator (B.Sc 2nd Sem)	<u>arpita.sps@gmail.com 8527635535</u>
		Departmental NIRF Coordinator	
		Departmental NBA Coordinator	
		Sessional Co-Coordinator	
		CBCS Co-Coordinator	
5	Dr Suraj Goyal	B.Sc. (Mathematics) lab incharge	<u>surajgoyal87@gmail.com 9417728292</u>
		Research Co-coordinator(Ph.d student Record)	
		NAAC Co-Coordinator	
		Syllabus Coordinator (M.Sc and Ph.D)	
		Class coordinator (B.sc 4th sem)	
		Library Co-Coordinator	
6	Mr.Abhishek Kumar	STC/Conference record Coordinator	<u>abbhi1310@gmail.com 9873893198</u>
		Library Coordinator	
		Departmental Requirement	
		Class Coordinator M.Sc. (2nd Sem)	
		T.P.O. Coordinator	
		Department website coordinator	
7	Dr. Pooja Gupta	Student Feedback & Maintain the alumni record	<u>poojagargdu@gmail.com 9813390244</u>
		Annual Report	
		Departmental MOOC Co-coordinator	
		M.Sc. Mathematics lab incharge	
		Attendance Coordinator (B.Sc.)	
8	Ms. Hemlata Aggarwal	Attendance Coordinator (M.Sc.)	<u>agg.hemu@gmail.com</u> <u>8447080180</u>
		Time Table Coordinator	
		Net/Gate Record	
9	Mr. Kuldeep Singh	Website Co-Coordinator	<u>kuldeepsinghbhati599@gmail.com</u> <u>7027353765</u>
		NIRF Co-Coordinator	
		NBA Co-Coordinator	
10	Mrs Sarita	Assist With Sessional Coordinator of B.Sc and M.sc	
		Assist With Attendance Coordinator of B.Sc and M.Sc	

Neetu Aggarwal
 Chairperson
 Department of mathematics
 01/04/2021