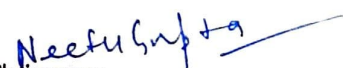


J. C. BOSE UNIVERSITY OF SCIENCE AND TECHNOLOGY ,YMCA, FARIDABAD

DEPARTMENT OF MATHEMATICS

Following duties are assigned by the chairperson of mathematics department to respective faculty members (Jan-March 2021)

Sr. No	Name of Faculty	Official Duties	Email Id and mobile no
1	Dr. Reena Garg	Class Coordinator (M.Sc. 4thSem)	<u>reenagargymca@gmail.com</u> <u>9899390778</u>
		CBCS Coordinator	
		Purchase Committee Member	
		Research Coordinator (DRC and progress report)	
		Departmental NAAC Coordinator	
2	Ms. Nisha Singh	BOS/BOF Coordinator	<u>nishu1may@gmail.com 9818809102</u>
		MOOC Coordinator	
		CBCS Co-Coordinator	
		Net/Gate Record	
		Student Feedback & Maintain the alumni record	
3	Dr. Ramu Dubay	Syllabus Coordinator (B.Sc)	<u>rdubevilva@gmail.com 9140263832</u>
		Purchase Committee Member	
		Class Coordinator (B.Sc. 6th Sem)	
		IQAC Coordinator (AQRA DATA)	
		Academic Audit	
4	Dr. Arpita Chatterjee	Sessional Coordinator	<u>arpita.sps@gmail.com 8527635535</u>
		Class Coordinator (B.Sc 1st Sem)	
		Departmental NIRF Coordinator	
		Departmental NBA Coordinator	
		Sessional Co-Coordinator	
5	Dr Suraj Goyal	Time Table Coordinator	<u>suraigoyal87@gmail.com 9417728292</u>
		B.Sc. (Mathematics) lab incharge	
		Research Co-coordinator(Ph.d student Record)	
		NAAC Co-Coordinator	
		Syllabus Coordinator (M.Sc and Ph.D)	
6	Mr.Abhishek Kumar	Class coordinator (B.sc 4th sem)	<u>abbhi1310@gmail.com 9873893198</u>
		Library Co-Coordinator	
		STC/Conference record Coordinator	
		Library Coordinator	
		Departmental Requirement	
		Attendance Coordinator (M.Sc.)	
		Class Coordinator M.Sc. (1st Sem)	
T.P.O. Coordinator			
7	Dr. Pooja Gupta	Department website coordinator	<u>poojagargdu@gmail.com 9813390244</u>
		Annual Report	
		Departmental MOOC Co-coordinator	
		M.Sc. Mathematics lab incharge	
8	Mr. Kuldeep Singh	Attendance Coordinator (B.Sc.)	<u>kuldeepsinghbhati599@gmail.com</u> <u>7027353765</u>
		Website Co-Coordinator	
		NIRF Co-Coordinator	
9	Mrs Sarita	NBA Co-Coordinator	
		Assist With Sessional Coordinator of B.Sc and M.sc	
		Assist With Attendance Coordinator of B.Sc and M.Sc	


 Chairperson
 Department of mathematics