

J. C. BOSE UNIVERSITY OF SCIENCE AND TECHNOLOGY ,YMCA, FARIDABAD  
DEPARTMENT OF MATHEMATICS

Following duties are assigned by chairperson  
of mathematics department to respective faculty members

September 2021 - January 2022

Sr. No	Name of Faculty	Official Duties	Email Id and mobile no
1	Dr.Reena Garg	Class Coordinator (M.Sc. 3rd Sem )	reenagargymca@gmail.com, 9899390778
		CBCS Coordinator	
		Purchase Committee Member	
		Research Coordinator (DRC and progress report)	
		Departmental NAAC Coordinator	
		BOS/BOF Coordinator	
2	Dr.Ramu Dubey	Purchase Committee Member	rdubeyjiya@gmail.com, 9140263832
		Class Cooridnator (B.Sc. 5th Sem)	
		IQAC Coordinator (AQRA DATA)	
		Academic Audit	
		Sessional Coordinator	
3	Dr.Arпита Chatterjee	Class Coordinator (B.Sc 1st Sem)	arpita.sps@gmail.com, 8527635535
		Departmental NIRF Coordinator	
		Departmental NBA Coordinator	
		Sessional Co-Coordinator	
		Research Lab Incharge	
		Syllabus Coordinator(B.Sc.)	
CBCS Co- Coordinator			
4	Dr.Suraj Goyal	B.Sc. (Mathematics) lab incharge	surajgoyal87@gmail.com, 9417728292
		Research Co-coordinator(Ph.d student Record)	
		NAAC Co-Coordinator	
		Syllabus Coordinator (M.Sc and Ph.D)	
		Class coordinator (B.Sc 3rd sem)	
Time Table Coordinator			
5	Mr.Abhishek	STC/Conference record Coordinator	abhi1310@gmail.com, 9873893198
		Library Coordinator	
		Departmental Requirement	
		Class coordinator (M.Sc 1st sem)	
		T.P.O. Coordinator	
Department website coordinator			
6	Dr.Pooja Gupta	Time Table Co-coordinator	poojagargdu@gmail.com, 9813390244
		Annual Report	
		Departmental MOOC Coordinator	
		M.Sc. Mathematics lab incharge	
		Attendance Coordinator (B.Sc.)	
		Syllabus Co-coordinator(B.Sc.)	
NET/ GATE/ IIT-JAM Record			
7	Mr.Kuldeep Singh	Website Co-Coordinator	kuldeepsinghbhati599@gmail.com, 7027353765
		NIRF Co-Coordinator	
		Department Newsletter Co-Coordinator	
		NBA Co-Coordinator	

*Neeta Gupta*

8	Dr.Parveen Kumar	Competitive Class coordinator	parveengaur1980@gmail.com 9416526411
		Admission Queries -B.Sc. & M.Sc.	
		Minutes of department Meetings	
		Coordinator- Department Stretagic plan	
		Attendance Coordinator (M.Sc.)	
		Department Library	
		Department Newsletter	
9	Ms. Manu Rohilla	CoCoordinator - Competitive classes	manurohilla259@gmail.com, 7838812533
		Coordinator- ISO	
		Annual Report Co-coordinator	
		Feedback of Stakeholders including students and Maintain the alumni record	
10	Dr. Shashi Sharma	Department Newsletter	shashisharma1984@gmail.com, 9034887178
		Co-Coordinator	
		Research Lab Co-coordinator	
		BOS/BOF Co-Coordinator	
		DRC Co-Coordinator	
		Department Library Co-coordinator	
11	Mrs Sarita	Assist With Sessional Coordinator of B.Sc and M.Sc	saritakhanger@gmail.com, 9991555705
		Assist With Attendance Coordinator of B.Sc and M.Sc	

Neetu Gupta  
Chairperson  
30/09/2021  
Department of Mathematics