

YMCA UNIVERSITY OF SCIENCE & TECHNOLOGY, FARIDABAD
COMMUNITY COLLEGE

MINUTES OF THE 1st MEETING OF THE BOARD OF MANAGEMENT HELD ON
22-08-2014 AT 03.00 PM IN THE BOARD ROOM OF THE UNIVERSITY

Present:

1. Lt.Gen.(Retd) K.S.Yadava, PVSM, AVSM, SM,VSM : In Chair
Hon'ble Vice-Chancellor, YMCA University of Science Technology, Faridabad.
2. Dr. (Mrs.) Shimla, : Member
Registrar, YMCA UST, Faridabad
3. Sh. M.L. Virmani, : Member
Sr. Accounts Officer
4. Dr. Komal Bhatia : Member
Professor in-charge (Academics)
5. Sh. H.L. Bhutani : Member
Nominee, Faridabad Industrial Association, Faridabad
6. Dr. Vikas Kumar : Member Secretary
Principal, Community College

At the outset, the Hon'ble Vice-Chancellor & Chairman of the Board of Management (BOM) extended a hearty welcome to all the members of the Board of Management (BOM) for attending the 1st meeting of the BOM.

Leave of Absence:

It was brought to the notice of the chairman that the following members could not attend the BOM meeting due to their pre-occupation:

1. Representative, Friends Auto (I) Ltd Faridabad.
2. Representative, SIETZ Tech. India Pvt. Ltd., Faridabad
3. Director, Department of Technical education Haryana

However, with the requisite number of members being present, the Agenda Items were taken up and after detailed deliberation/ discussion, the following decisions were taken:



Item No.01/14: To consider and approve the issuance of certificate for the students of batch Admitted in Advance Certificate Course by YMCA University of Science & Technology, Faridabad.

The BOM considered and approved that the Advance Certificate will be issued by YMCA University of Science & Technology, Faridabad to the students who have successfully completed all the requirements of the Advance Certificate Course in Welder (Arcs and Gas).

Item No. 02/14: To consider and approve the Scholarship per month per student.

The BOM after detailed deliberation approved that those students who fulfils the minimum 75% attendance per month, the Scholarship of Rs. 1000/- per month will be given to them as per UGC norms.

Item No.03/14: To consider and approve the remuneration for principal, co-ordinators, faculty members other staff members (As per UGC norms)

The BOM went through the agenda note in detail and approved that the remuneration to be given to staff as under (as per UGC norms):

A) Principal	Rs. 10,000/- per annum
B) Visiting/Private Faculty	Rs. 1000/- per hour
C) Existing/Internal Faculty	Rs. 500/- per hour
D) Internal Workshop Staff	Rs. 240/- per hour
E) Helper	Rs. 20/- per hour

Clarification:

A) Principal:

The role of principal is to lead and manage the planning, delivery, evaluation and improvement of education of students of community college through strategic deployment of resources provided by university and UGC. He will get the remuneration of Rs. 10,000/- per annum for his services.

B) Vising faculty/Private faculty:

The purpose of the visiting faculty is to impart a good blend of theoretical and practical input to the students of community college. In this context, Course coordinators will be encouraged to have more visiting faculties from industries. Visiting faculty may teach either a full subject or a part thereof, which will be



decided on a case by case basis by the coordinator of course in consultation with Principal. Visiting faculty will be skilled person in Private Organization/ Government/Public Sector Enterprises. The visiting faculty will get the remuneration of Rs. 1000/- per hour for his/her services to community college as per UGC guidelines.

C) Existing/Internal Faculty:

The existing faculty/ internal faculty means the faculty members who are employees of university and interested in skill development of students of community college. These will be employed very sparingly on need basis and only on the specific sanction of the principal. The primary focus of these teachers will be on the planning, preparation and teaching of programs to improve the skill of students. They may take full subject or a part thereof, which will be decided on a case by case basis by the coordinator of course in consultation with Principal. These teachers will get the Remuneration of Rs. 500/- per hour for their services to community college as per UGC guidelines.

D) Internal Workshop Staff:

The students of community college will perform experiments in the workshops of university under the guidance of workshop staff. To develop and maintain safe working conditions in the workshops where electric, pneumatic or hydraulic type of machinery are operated, two workshop staff members are needed at a time to supervise the group of students. These staff members will take the classes in workshop according to time table provided by course coordinator. The each workshop staff member will get the remuneration of Rs. 240/- per hour for his/her services to community college.

E) Helper:

Helper is required in workshop for helping the workshop staff and students. He will work with workshop staff and get the remuneration of Rs. 20/- per hour for his services to community college.



Course coordinators:

The BOM has not approved the remuneration for the Coordinators of course. The remuneration for Coordinator of course is Rs. 5000/- per month according to guidelines available on UGC website while UGC memo. No. F-1-48/2013 (CC) dated 06-09-2014 instructed that remuneration of Rs. 5000/- per annum will be given to coordinator of courses, therefore the BOM resolved that matter may be referred to UGC for necessary clarification. After getting the clarification, the remuneration may be given to Coordinators.

Item No. 04/14: To consider and approve, the commencement of one year Diploma courses from current session. (2014-2015)

The BOM has granted the approval to start (I) one year Diploma courses in Welding and (II) one year Diploma courses in Electrician. The both new courses may be started under Community College.

Item No. 05/14: To consider and approve the admission fees for new courses (I) Diploma in welding (ii) Diploma in Electrician.

The BOM has considered and approved that the admission fee for students will be Rs. 500/- per semester for batch 2014-2015.

Item No. 06/14: To consider and approve the remuneration for Admission process.

The BOM considered and approved that the services of two staff members from Academic Section may be taken for admission. The remuneration of Rs. 2000/- per staff member may be given for completing the whole admission process.

Item No. 07/14: To consider and approve the remuneration for A/C branch.

The BOM has not approved the remuneration for account branch. The item will be reconsidered in 2nd meeting of Board of Management.

Item No. 08/14: To consider and approve the honorarium for outside experts for curriculum development.

The BOM considered and approved that experts may be called from industry as well as academia for curriculum development as per UGC Guidelines and the remuneration of Rs. 2000/- may be given to each outside expert for one day workshop.

Item No. 9/14: To consider and approve the hiring charges for Instructors and Lab Attendant.

BOM considered and approved that Instructors and Lab Attendant may be hired for community college. The hiring charges may be fixed as per DC rate per month for the same. The wages of instructors may be given from budget head si no. (iv) UGC memo n. F1-48/2014 (CC) dated 18-06-2014.

The meeting ended with a vote of thanks to the chair.

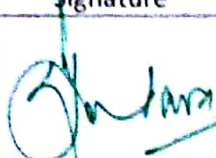

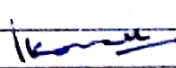

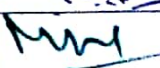


10/9/14
Member Secretary



The YMCA University of Science & Technology, Faridabad

Community College

Sub: 1st Board of Management meeting held on 22nd August 2014.

Sr.no	Name & Address	Signature
1	Lt.Gen Karan Singh Yadav, Vice-Chancellor, YMCA University of Science & Technology, Faridabad.	
2	Dr. Shimla, Registrar, YMCA University of Science & Technology, Faridabad.	
3	Dean of Academics, YMCAUST	
4	Director, Department of Technical Education	
5	Representative of Haryana State Board of Technical Education	
6	Representative of SIEZ Tech. India Pvt. Ltd.	
7	Representative of Faridabad Industrial Association	
8	Controller of Finance, YMCAUST	
9	Principal, Community College, YMCAUST.	
10	Representative of Friends Auto (1) Ltd.	