NAAC Criterion-II

Teaching-Learning and Evaluation

Key Indicator - 2.5 Evaluation Process and Reforms

Metric 2.5.4 Evidences

J. C. BOSE UNIVERSITY OF SCIENCE AND TECHNOLOGY, YMCA, FARIDABAD

(Formerly YMCA University of Science and Technology)

NAAC 'A' Grade accredited State University

Sector-06, Delhi Mathura Road, Faridabad -121006 (Haryana)

Asstt. Registrar (Exams)
J.C. Bose University of Science & TECHNOLOGY, YMCA, Faridabad

Examination Manual

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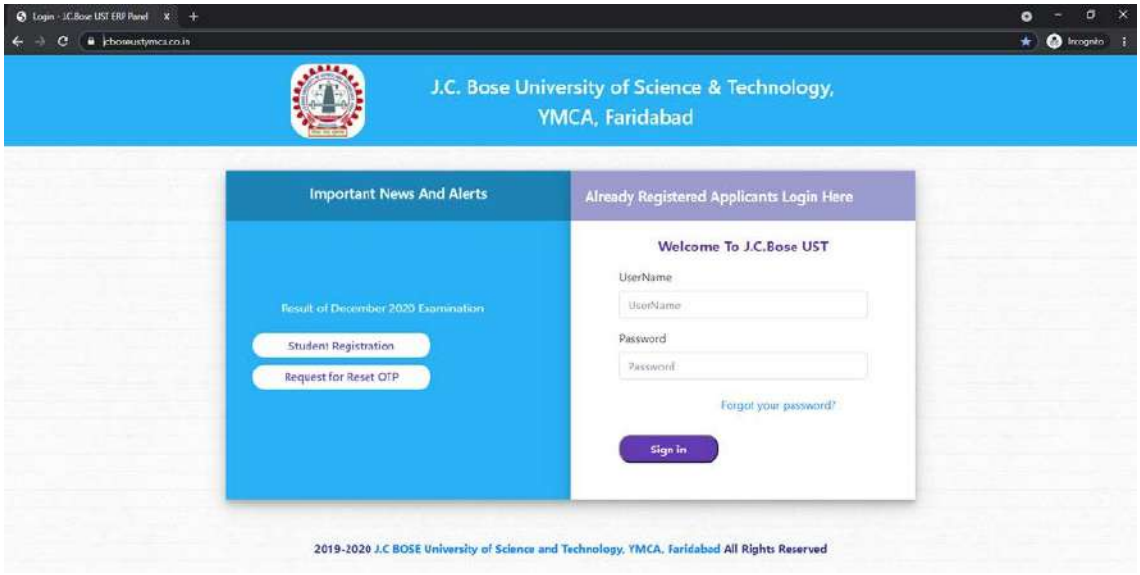
Conduct Portal

Introduction: This portal is used in conducting exam.

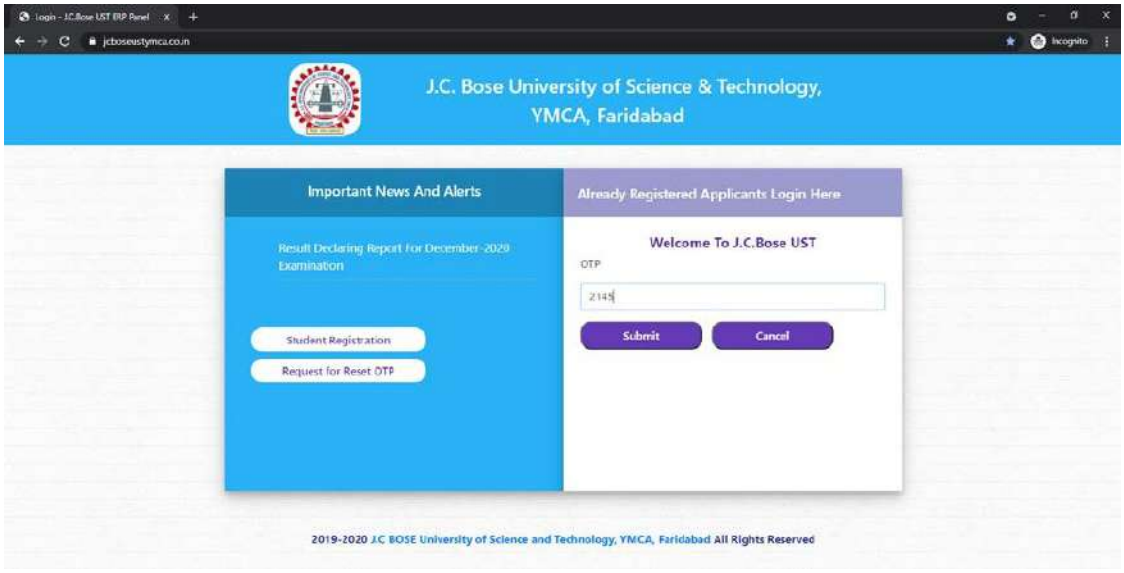
Steps to open our NAD Portal Dashboard

Step 1: Firstly go to this website https://jcboseustymca.co.in/

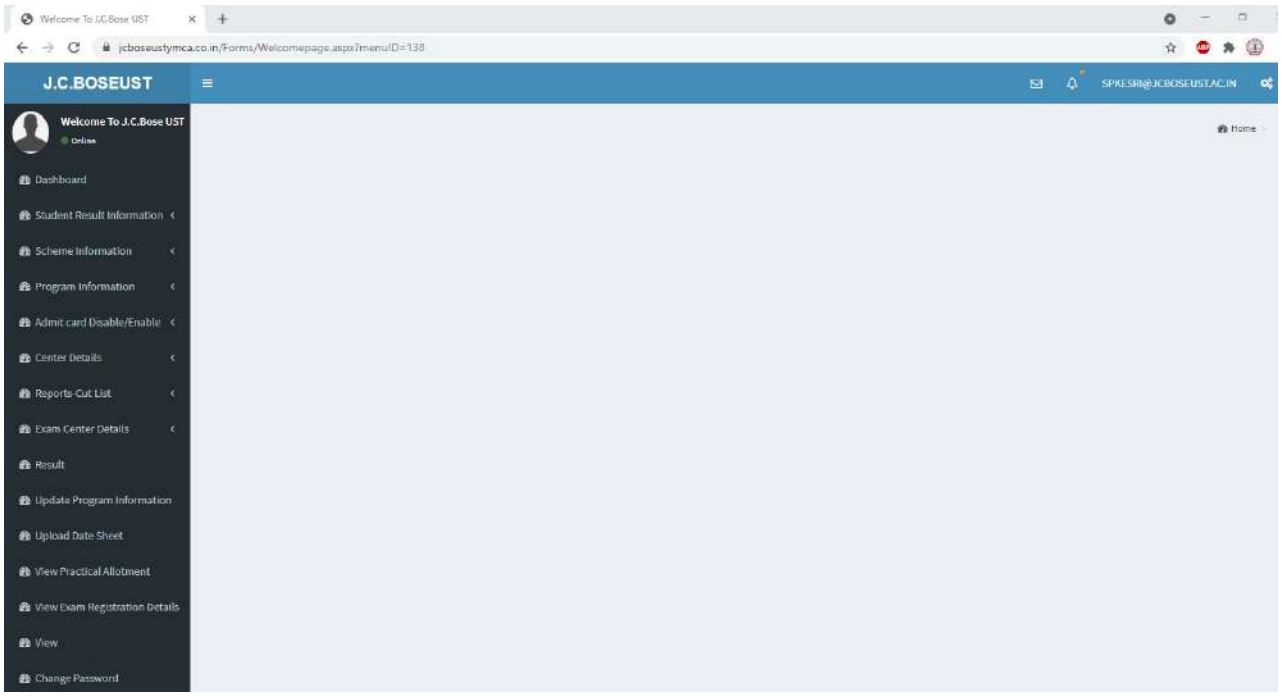
Below page is appeared on browser



Step 2: Then enter user name and password and click on sign in

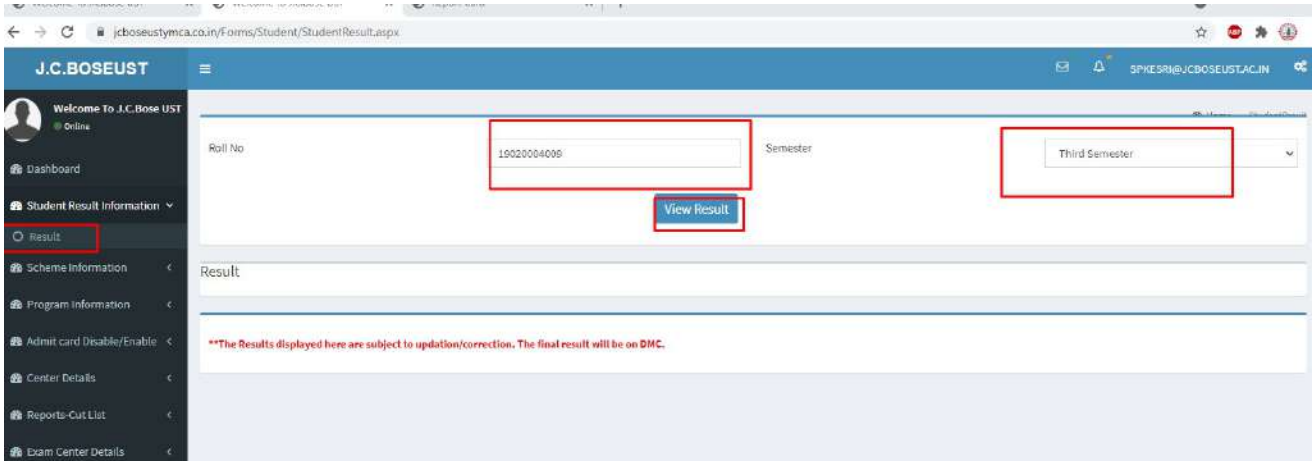


Step 3: An OTP will come and then enter OTP and submit you will be redirected to Dashboard Page



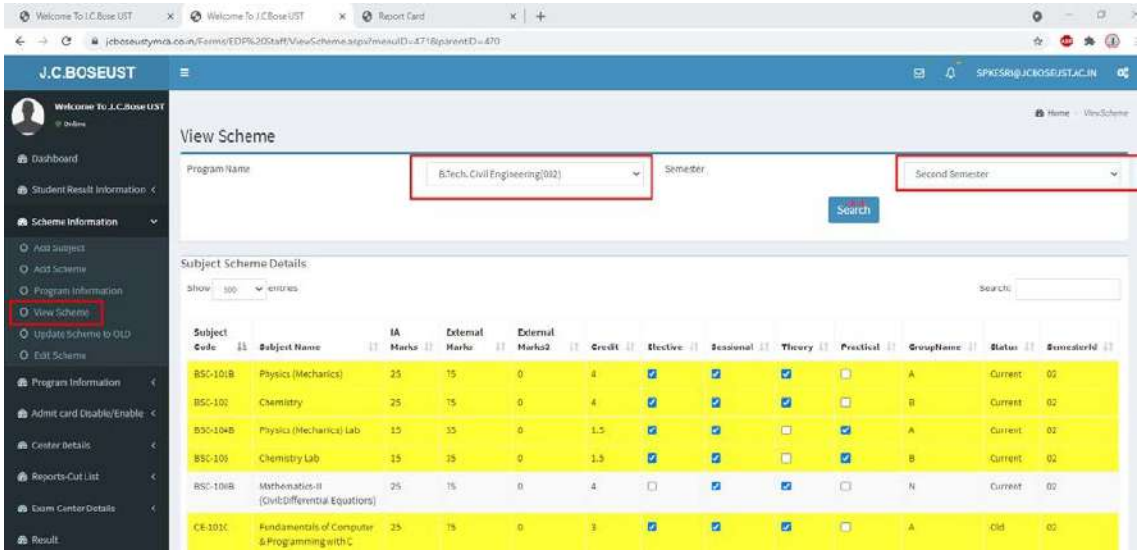
Steps to check student result

Step : Firstly click on Student Result information and then click on submenu Result. Then enter student roll number and semester.



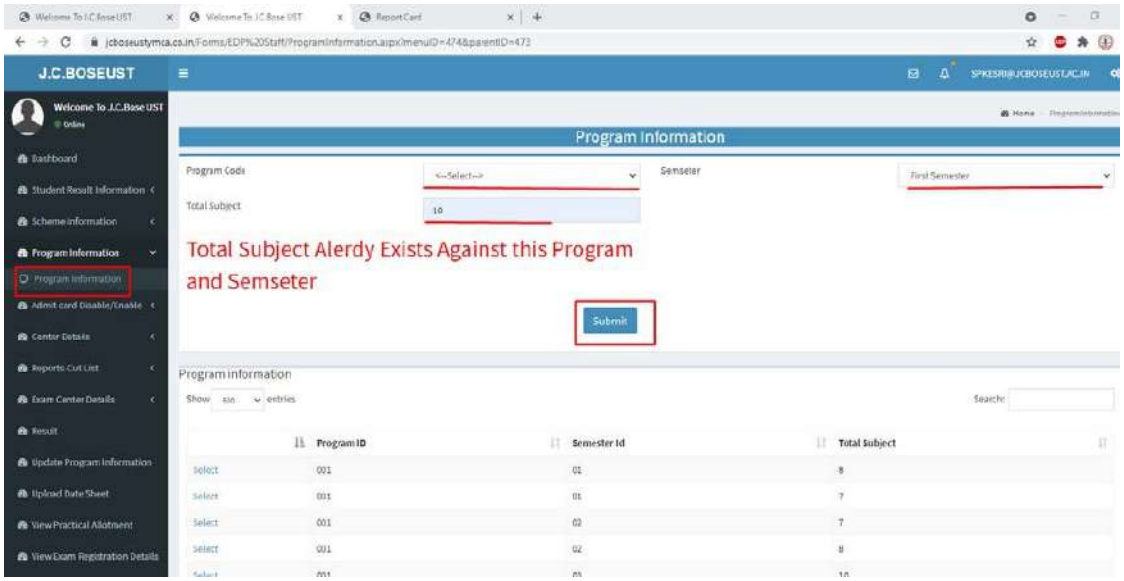
Steps to check scheme information

Step : Firstly click on Scheme information and then click on submenu View Scheme. Then select program name and semester. Then you will fetch all scheme information according to enter your data



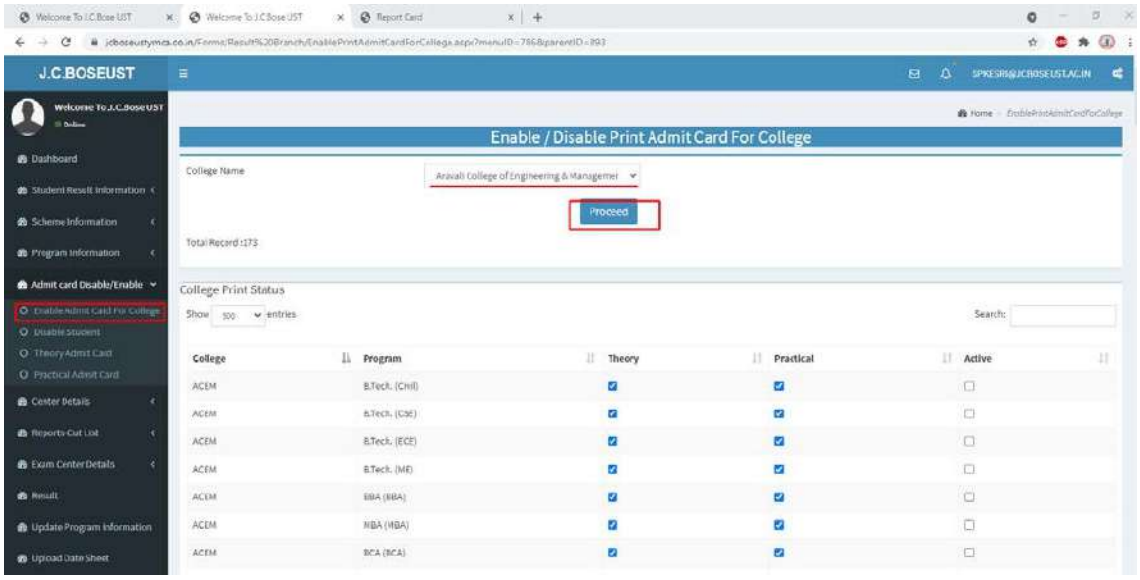
Steps to add or view Program

Step : Firstly click on program information and then click on submenu program information. Then select program code, semester and total subject.

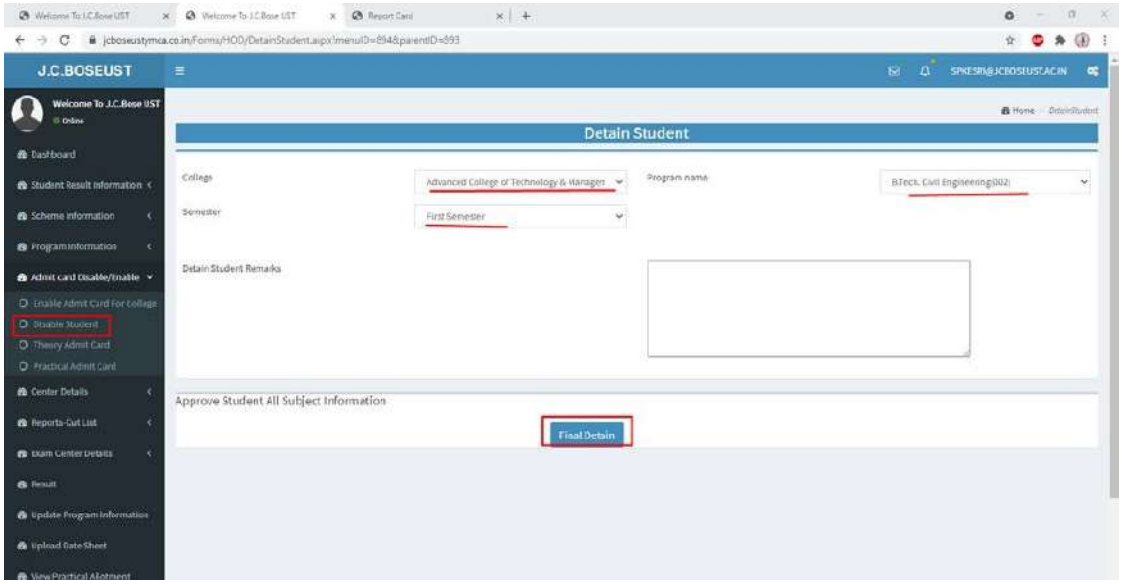


Steps to enable and disable admit card

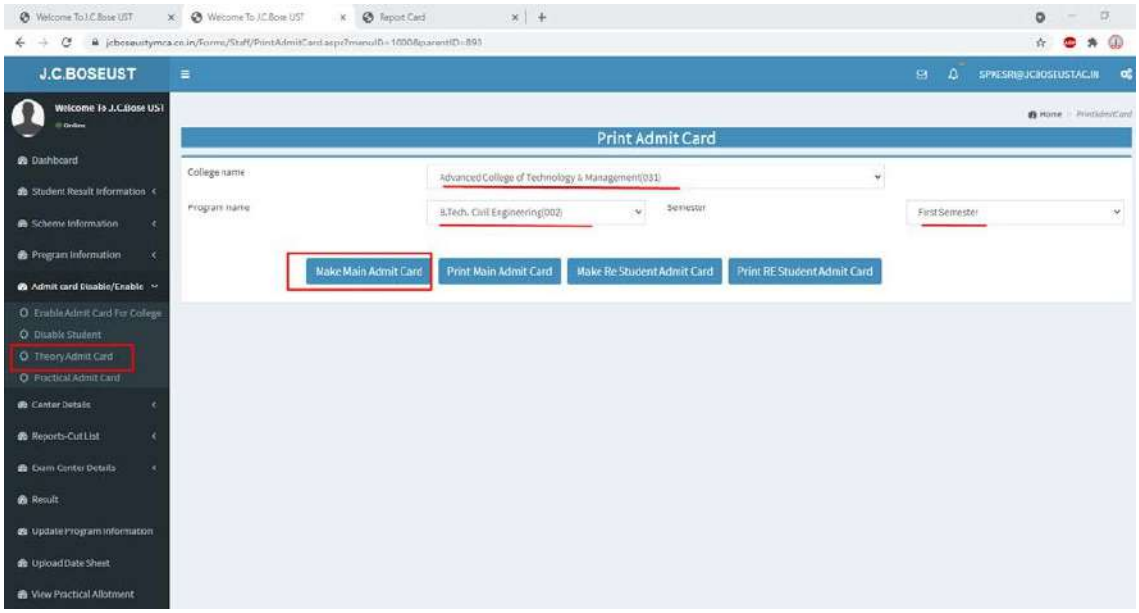
Step : Firstly click on Admit card Disable/Enable and then click on submenu Enable admit card for college. Then select college name and click on proceed button and you can check box which program you want to issue admit card.



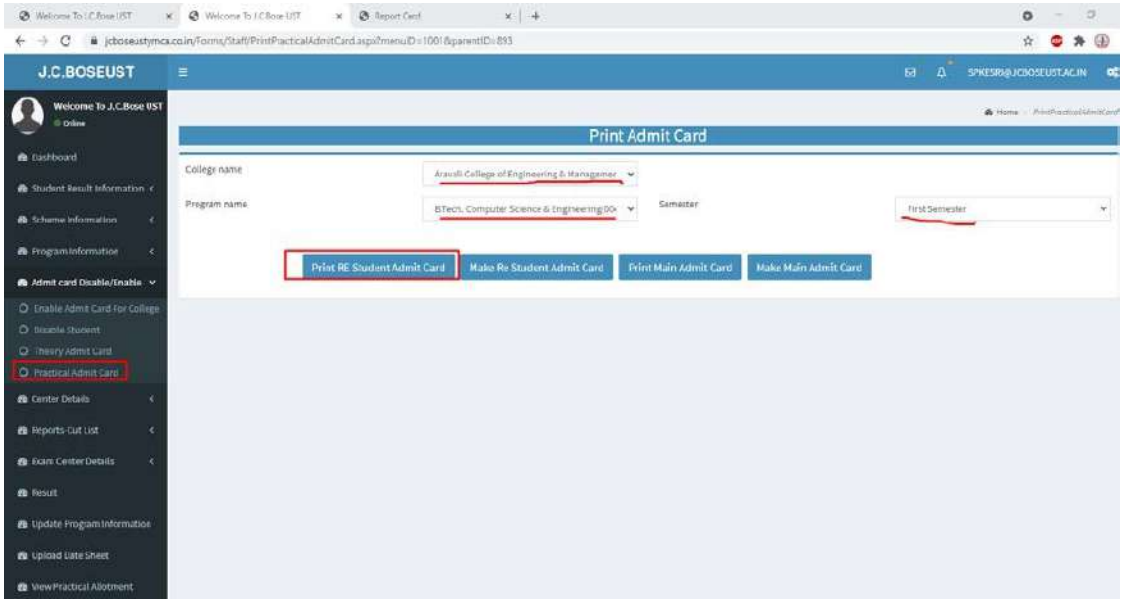
Step : To disable Students admit card click on Admit card Disable/Enable and then click on submenu Disable student. Then select college name, program name and semester with remark of student and click on Final Detain.



Step : To enable Students Theory admit card click on Admit card Disable/Enable and then click on submenu Theory Admit card. Then select college name, program name and semester then click on Make main admit card.

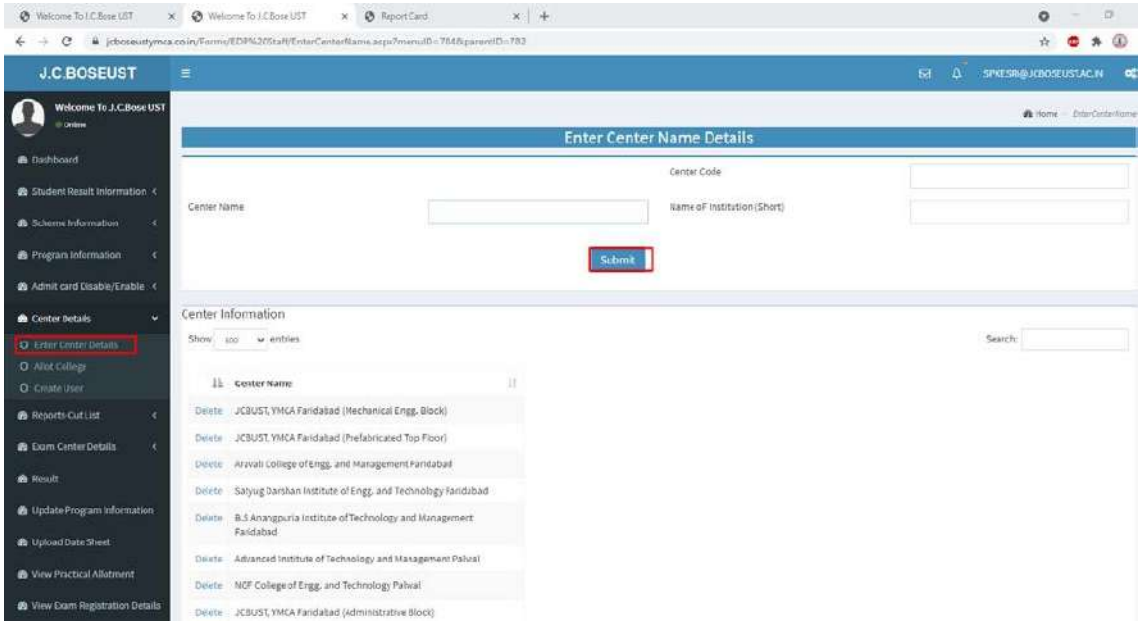


Step : To enable Students Practical admit card click on Admit card Disable/Enable and then click on submenu Practical Admit card. Then select college name, program name and semester then click on Make main admit card.

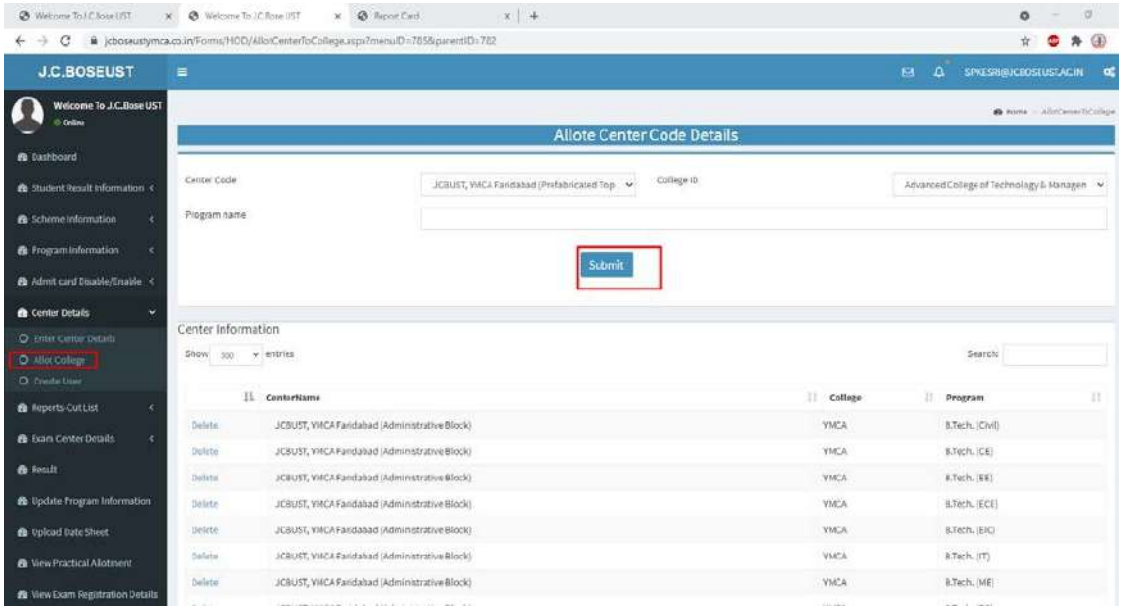


Steps to create center for exam

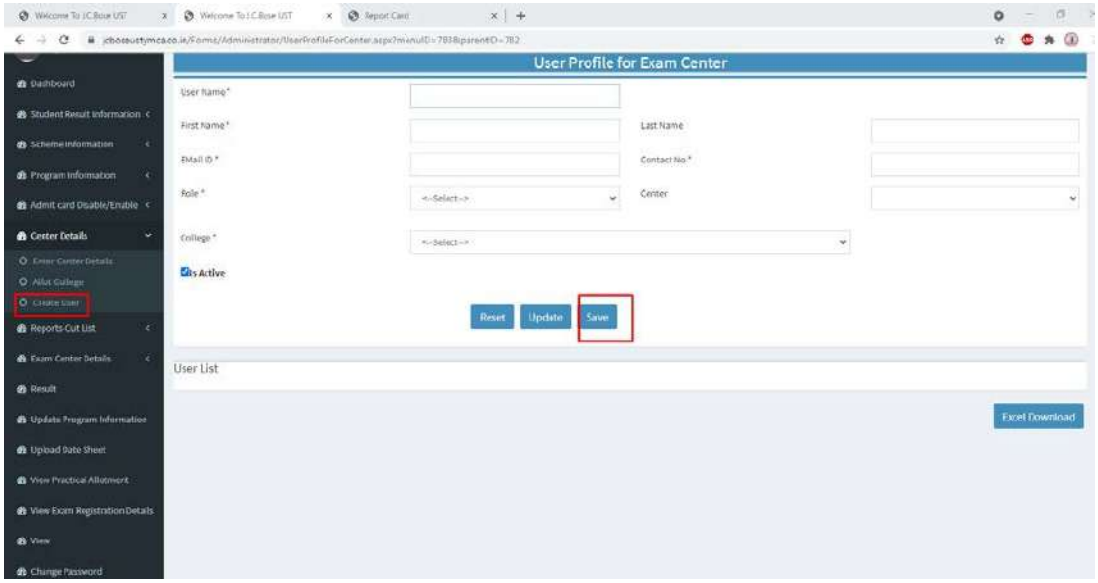
Step : click on center details and then click on submenu Enter center details. Then enter center name, center code and name of institution and then click on submit button.



Step : To allot exam center Name click on center details and then click on submenu allot college. Then enter center code, college id and program name and then click on submit button.

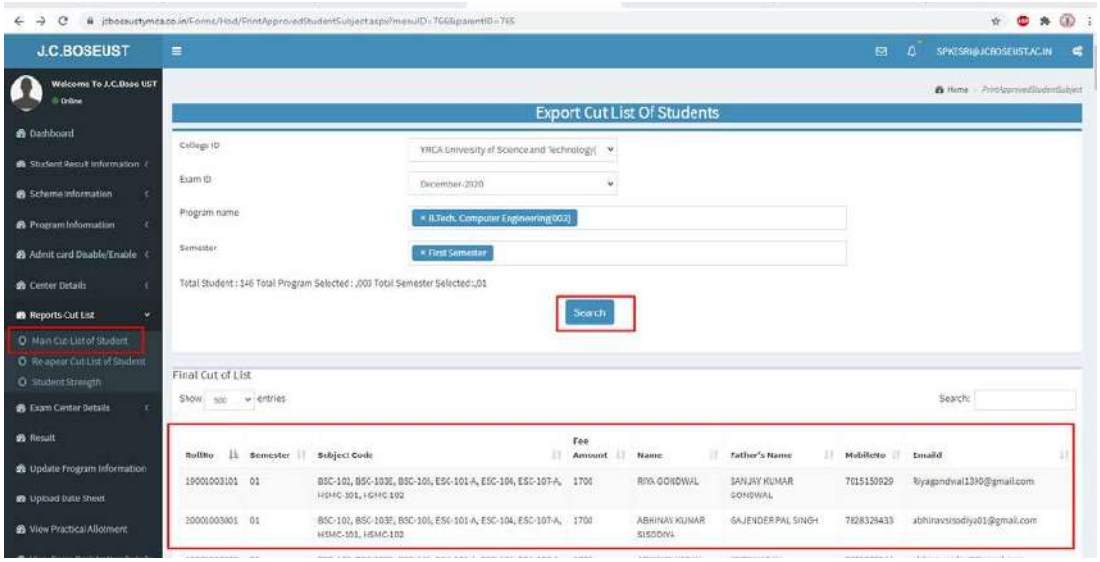


Step : To create center superintendent login click on center details and then click on submenu create user. Then enter user name, first name, email id, role, contact number and college and click on save button.



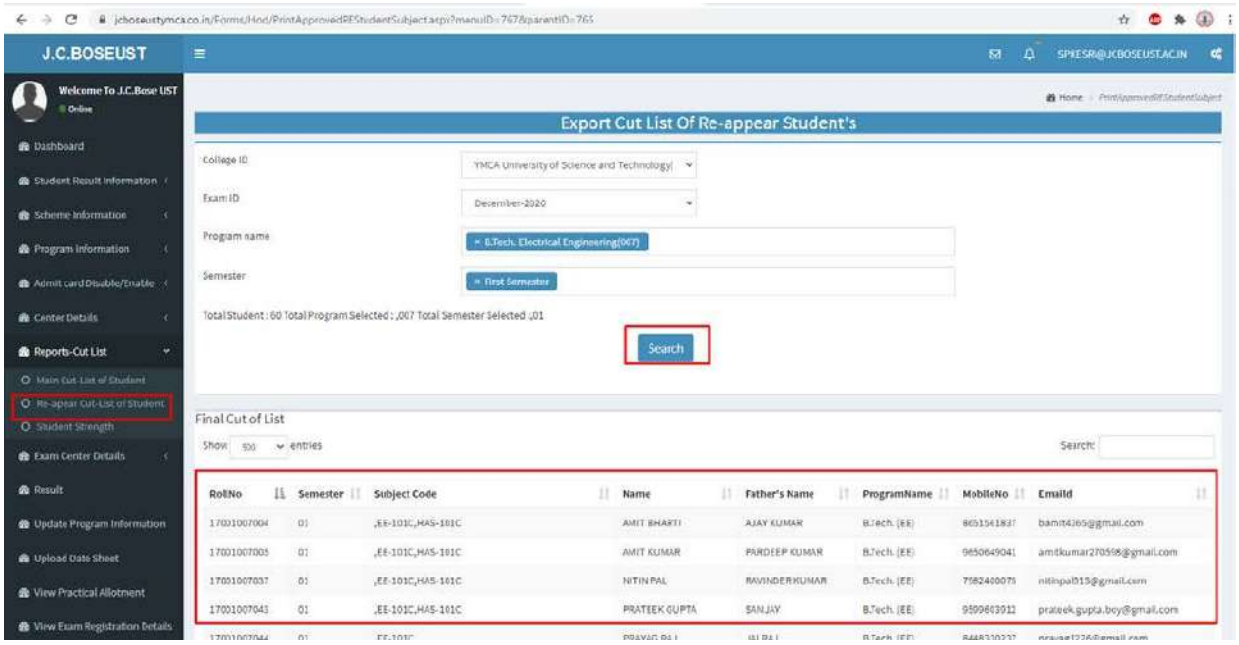
Steps to generate cut list report of students

Step : To generate list of student which are appearing in regular exam with their subject code click on Report-cut List and then click on submenu Main Cut-List of student.



To generate regular student cut list we select College ID, Exam ID, Program name and Semester and click on search. Then we fetch all student list who appearing in regular course.

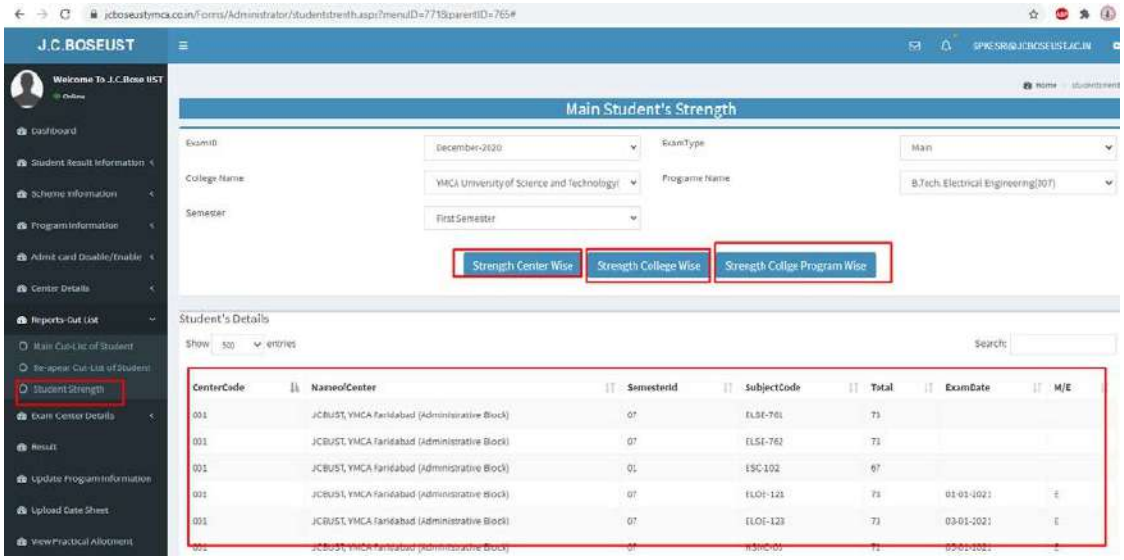
Step : To generate list of student which are appearing in re-appear exam with their subject code. Click on Report-cut List and then click on submenu re-appear Cut-List of student.



To generate re-appear student cut list we select College ID, Exam ID, Program name and Semester and click on search.

Then we fetch all student list who appearing in re-appear course.

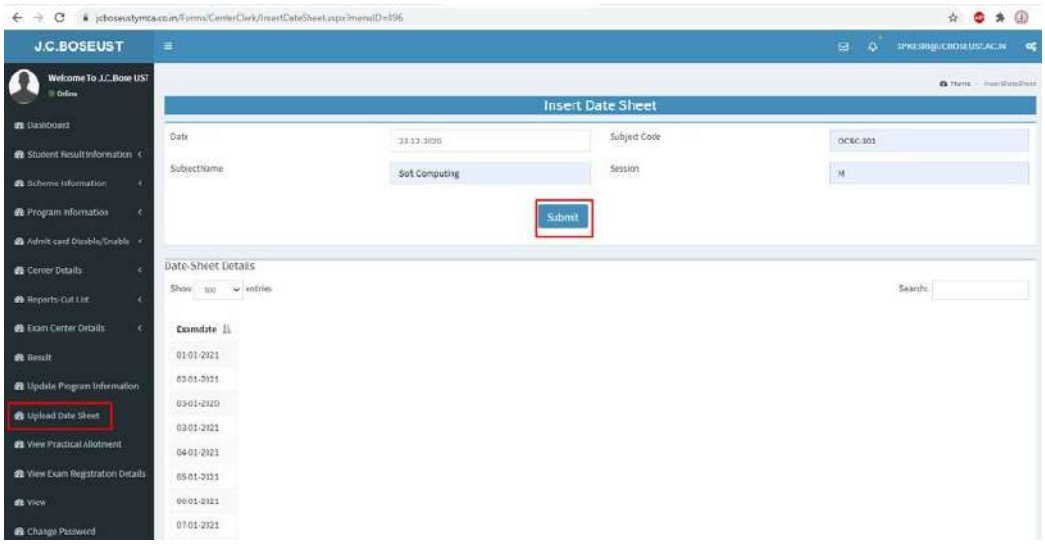
Step : To generate Strength of student which are appearing in exam Center wise, College wise or Program wise. Click on Report-cut List and then click on submenu student strength.



We click on those button in which order we want to generate list i.e if we want to generate strength centre wise than click on strength center wise or if generate strength college wise then click on Strength College wise.

Steps to upload Date Sheets

To upload date sheet we click on upload date sheet.



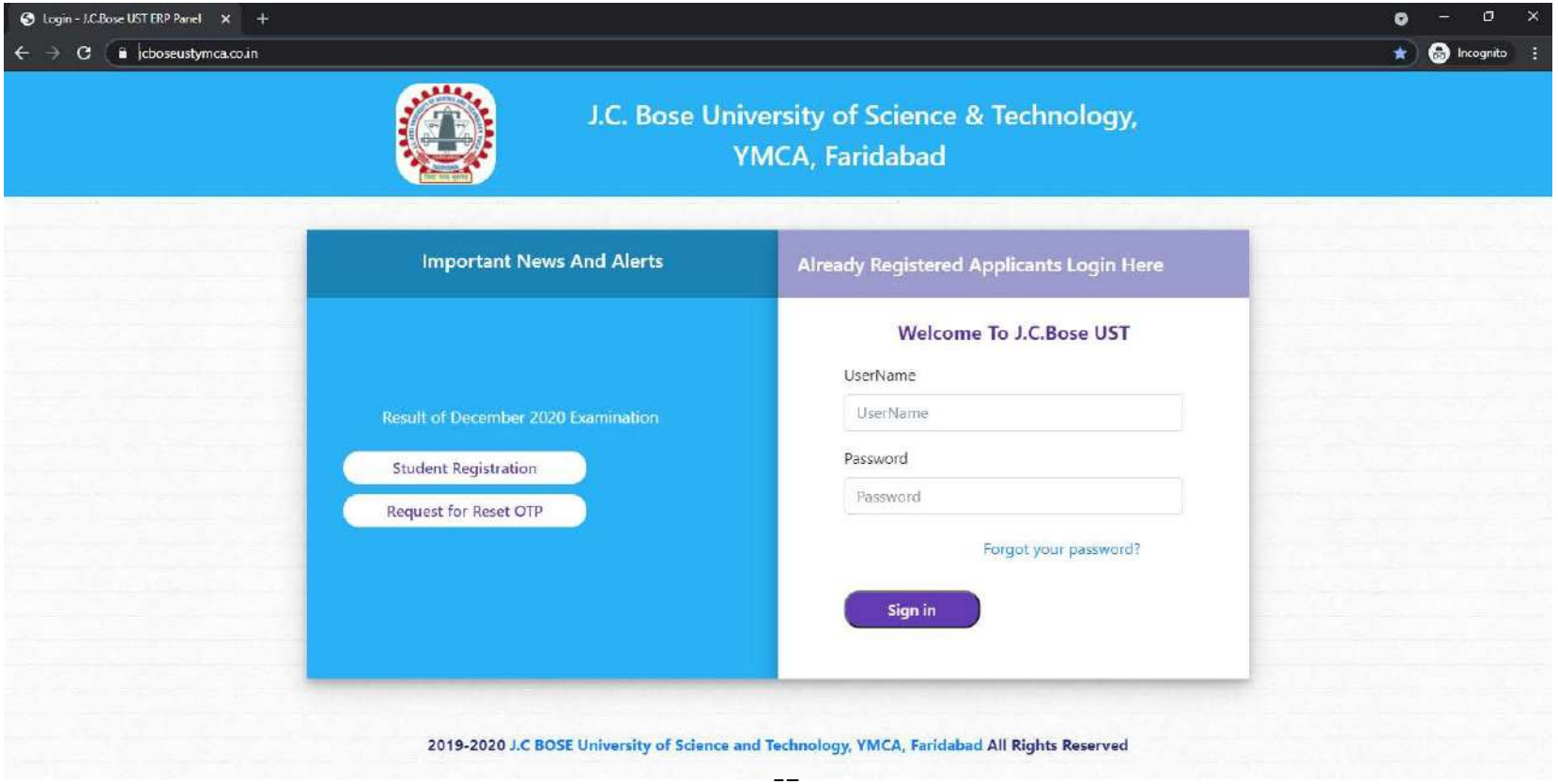
Then we enter exam date, exam subject code, subject name and session then submit button.

RESULT PORTAL

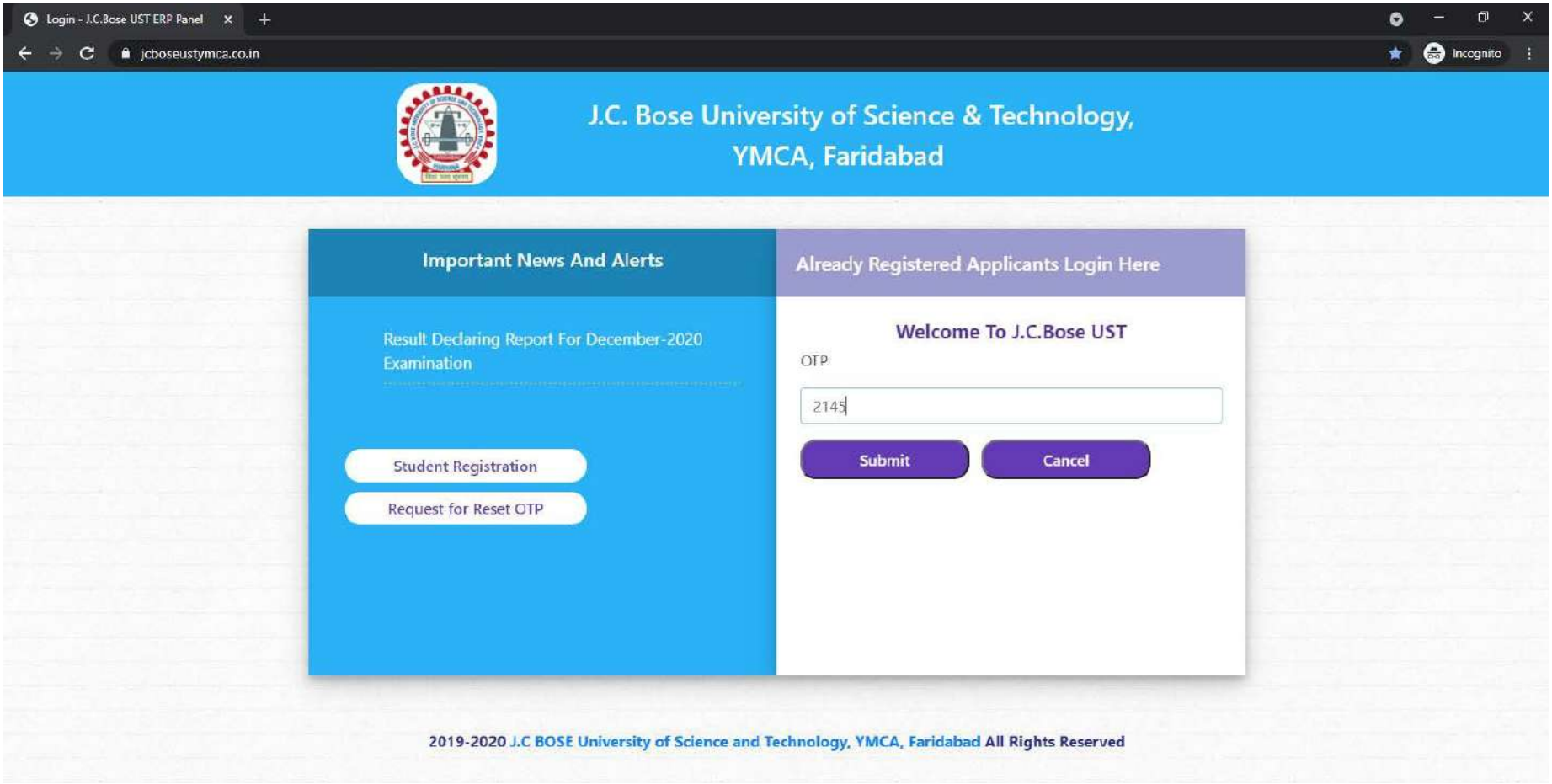
Introduction: This portal is used to check the result of students, declaration of their results, Re-evaluation process, For printing of the Degree and DMCs, Issuance of Provisional Certificate, to check the data for Educational Verification and also enter the MOOC Course data.

Steps to open our RESULT Portal Dashboard

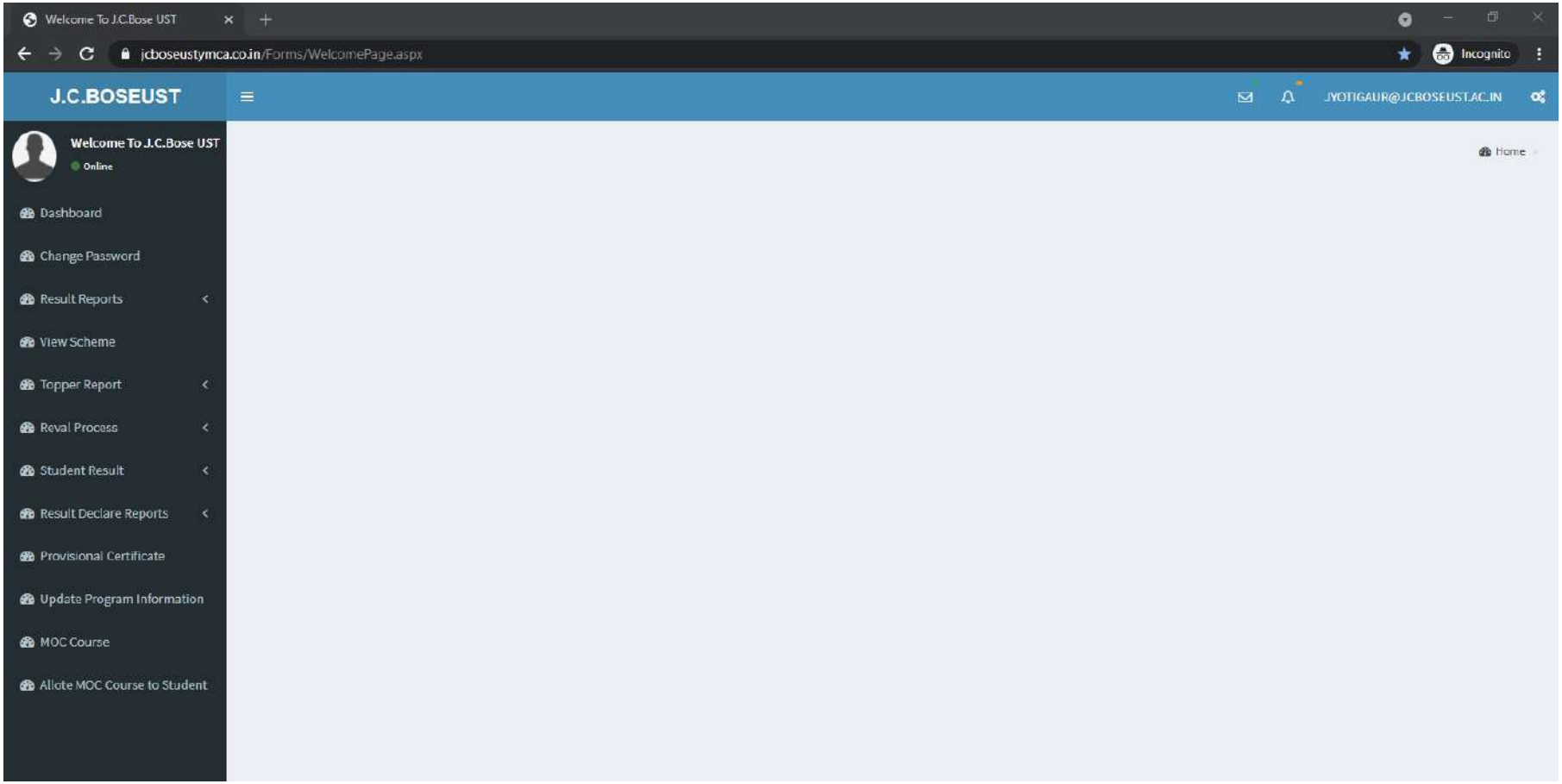
Step 1: Firstly go to this website https://jcboseustymca.co.in/. Below page is appeared on browser



Step 2: Then enter user name and password and click on sign in

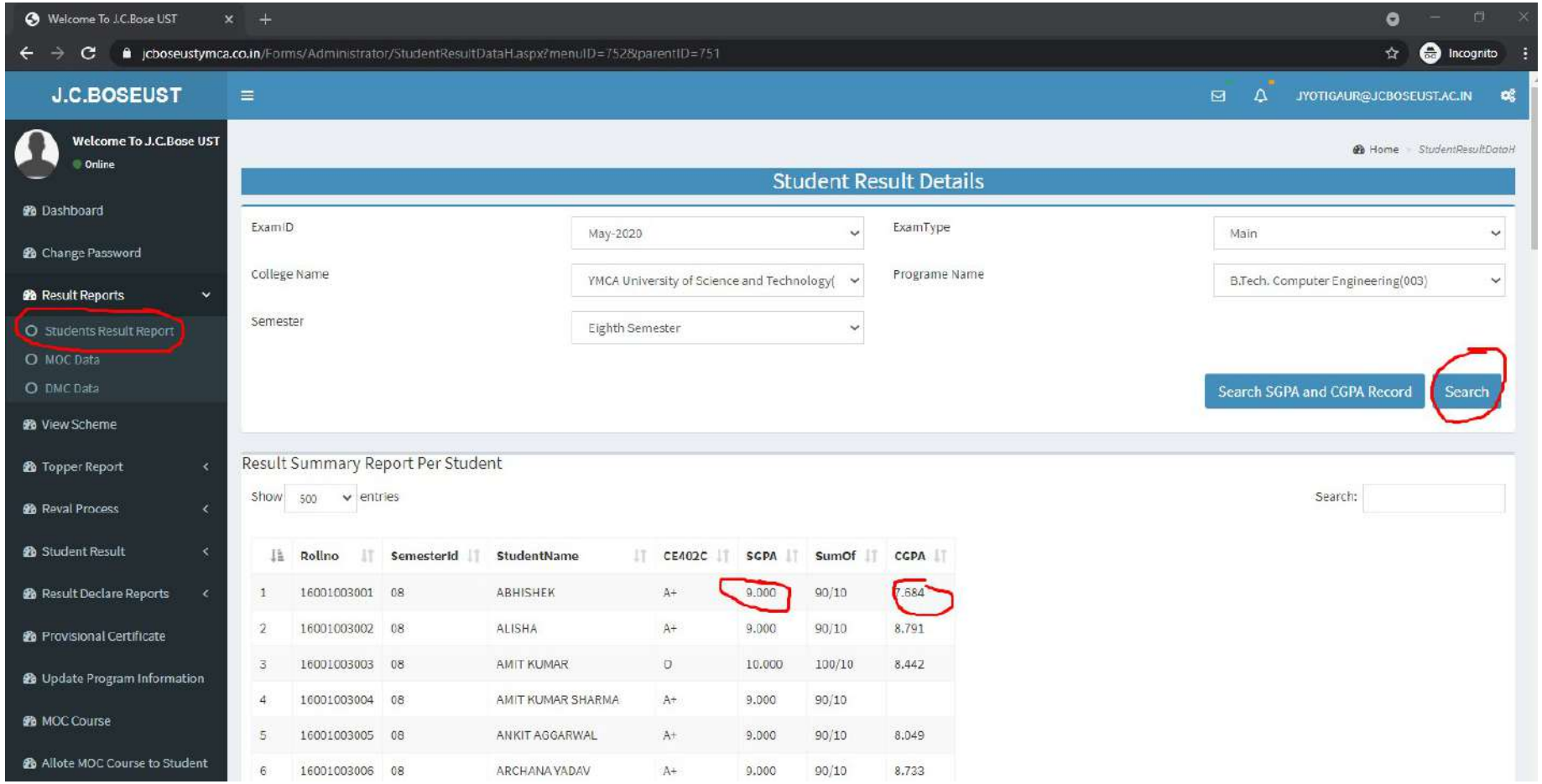


Step 3: An OTP will come and then enter OTP and submit you will be redirected to Dashboard Page

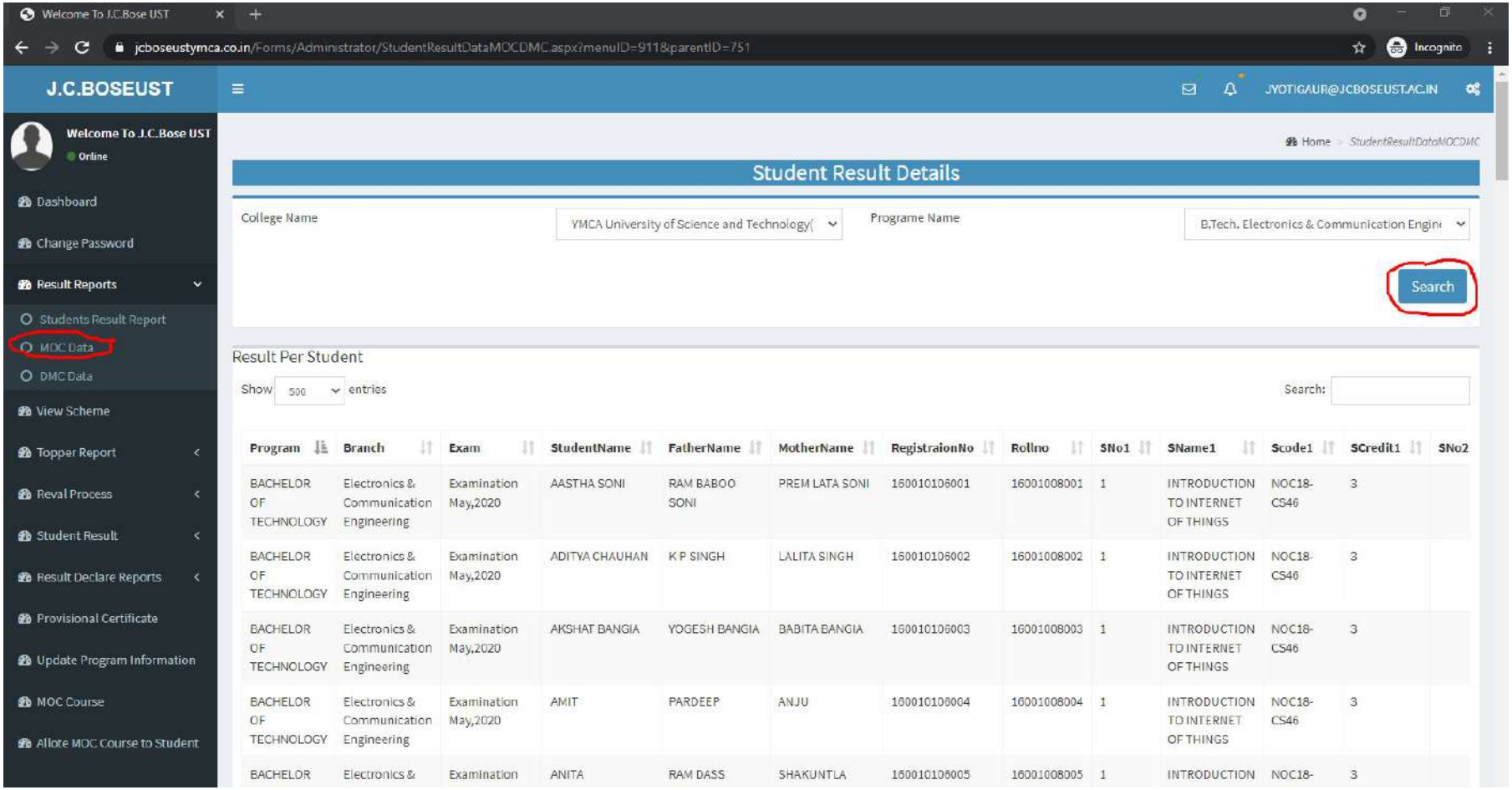


Steps to Check SGPA and CGPA Records

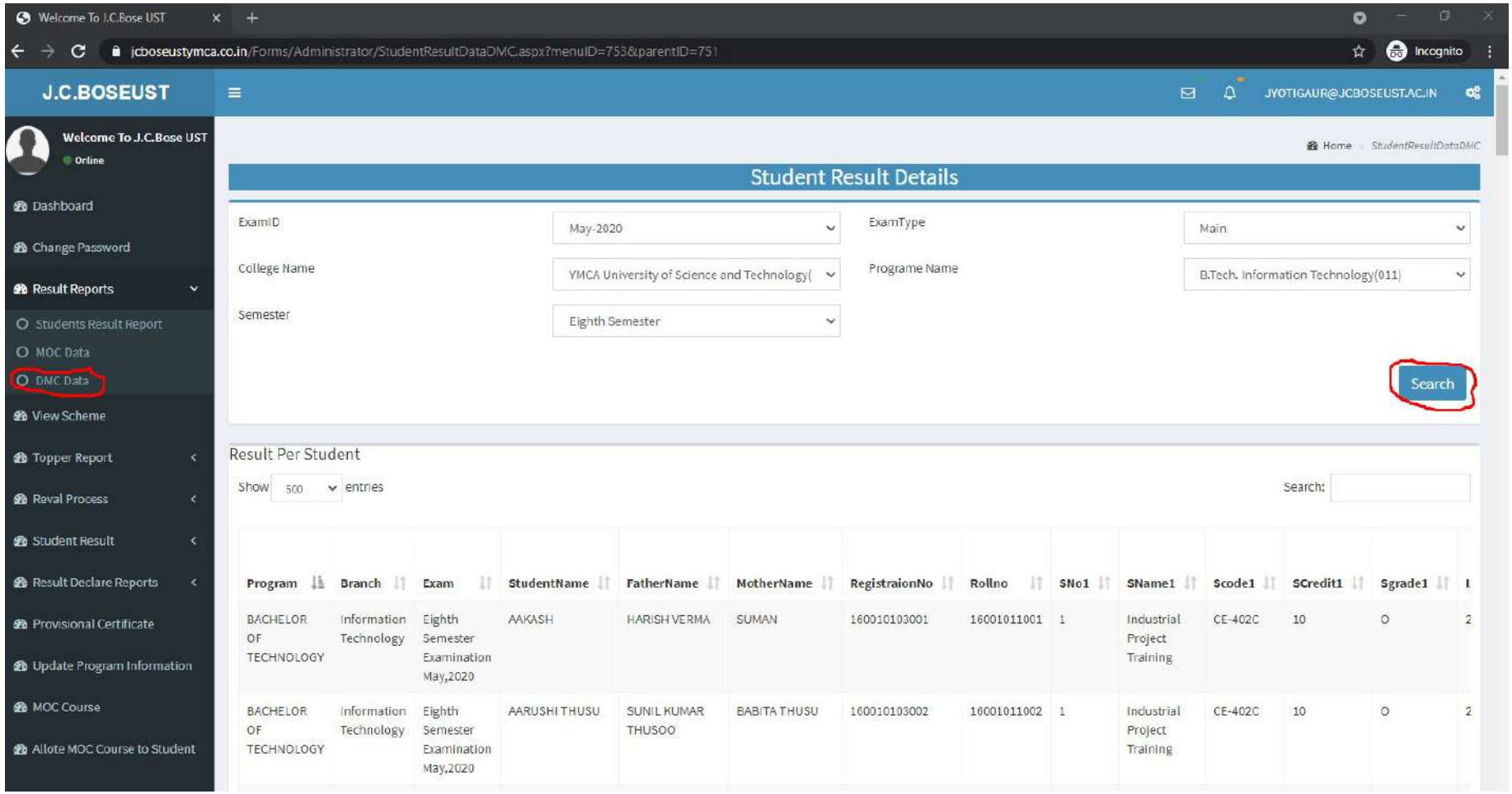
Step 1: Firstly click on Result reports and then click on submenu Student Result reports.



Step 2: After that select MOOC data and download the MOOC data of various courses. After that select college name, program name in which students appeared.

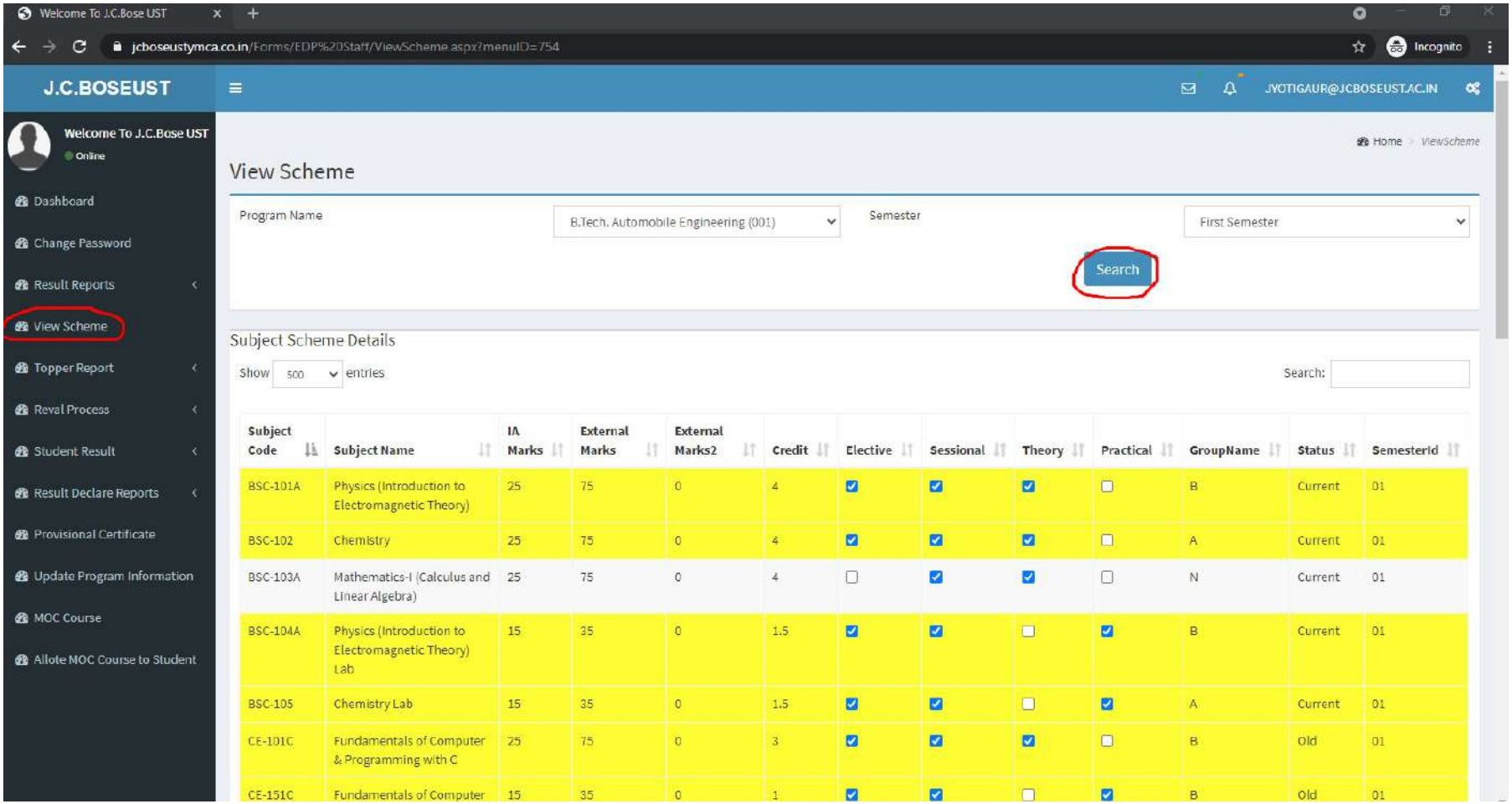


Step 3: After that select DMC data and download the DMC data of various courses. After that select ExamID, Exam type, college name, program name and semester. Scroll down and you can download excel on click Excel download button.



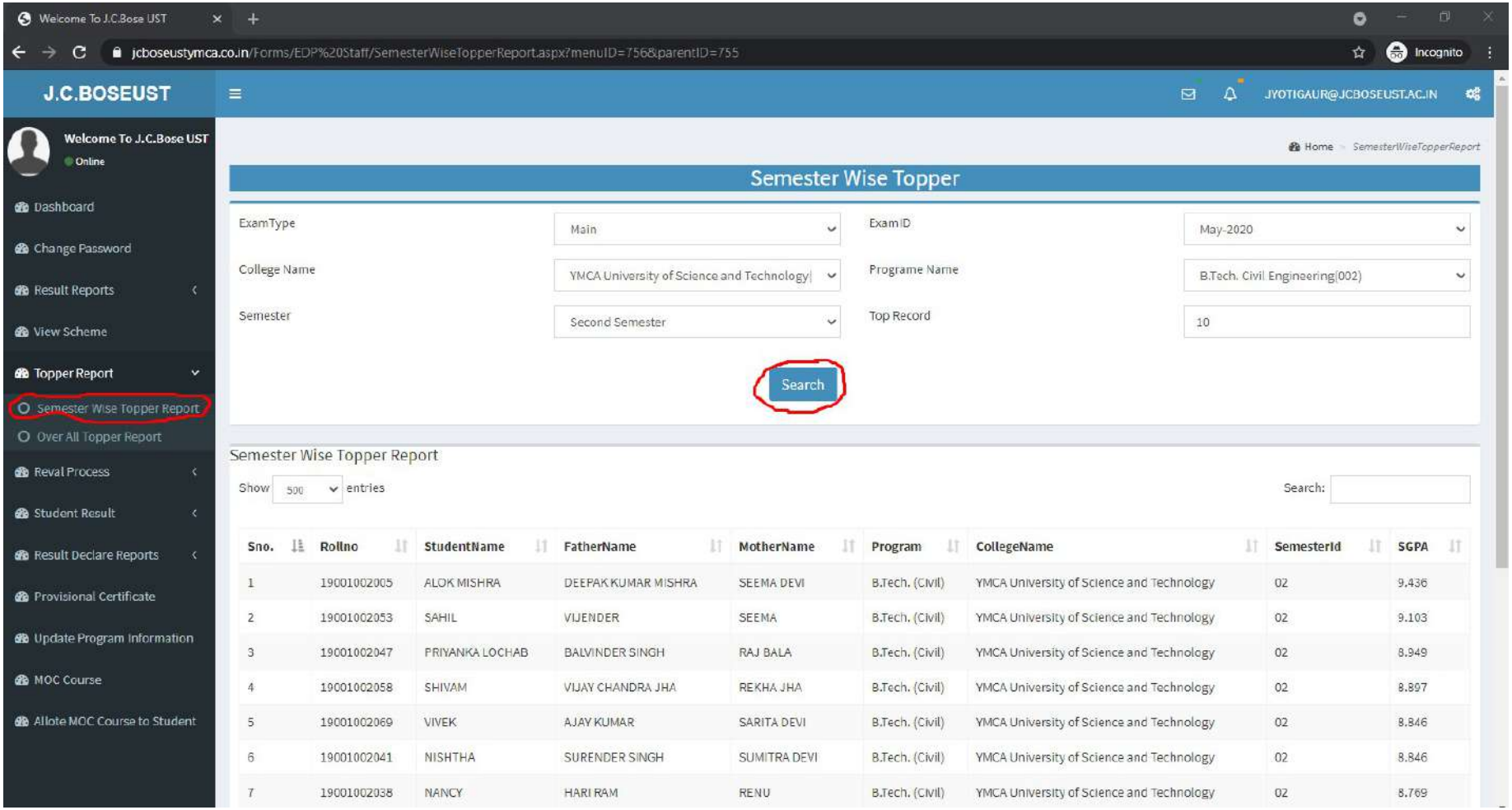
Steps to Check Scheme of various courses

Click the main menu icon View Scheme and then select Program Name and Semester. Then collect the scheme of various courses step by step.

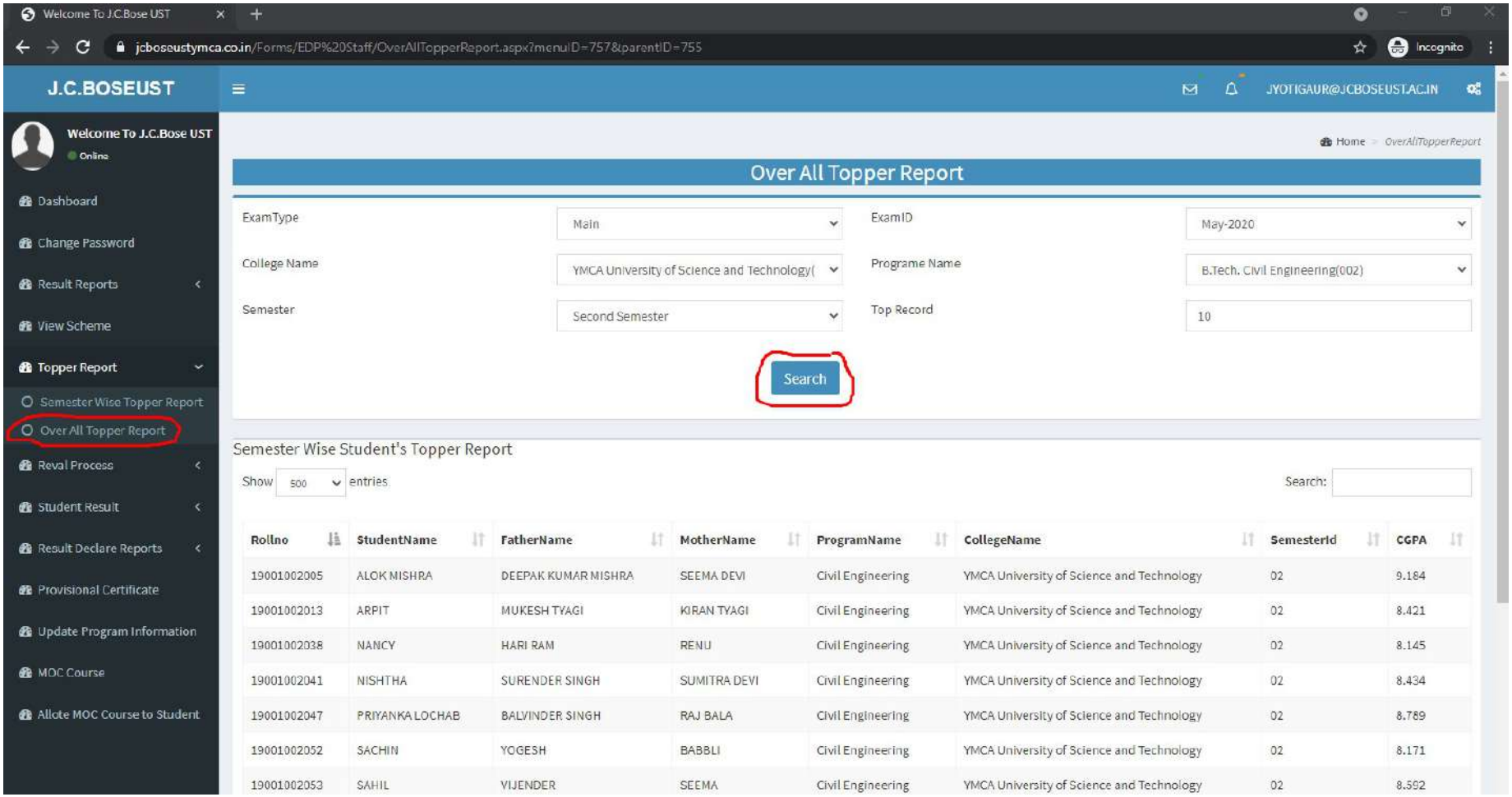


Steps to Topper Report of various courses

Step 1: Click the main menu icon Topper Report and then select Semester Wise Topper Report. After that select Exam Type, Exam ID, College name, program name, semester and Top record i.e. 10, 20, 30 and collect the semester wise topper list. Scroll down and click Export to Excel button & you can download excel.

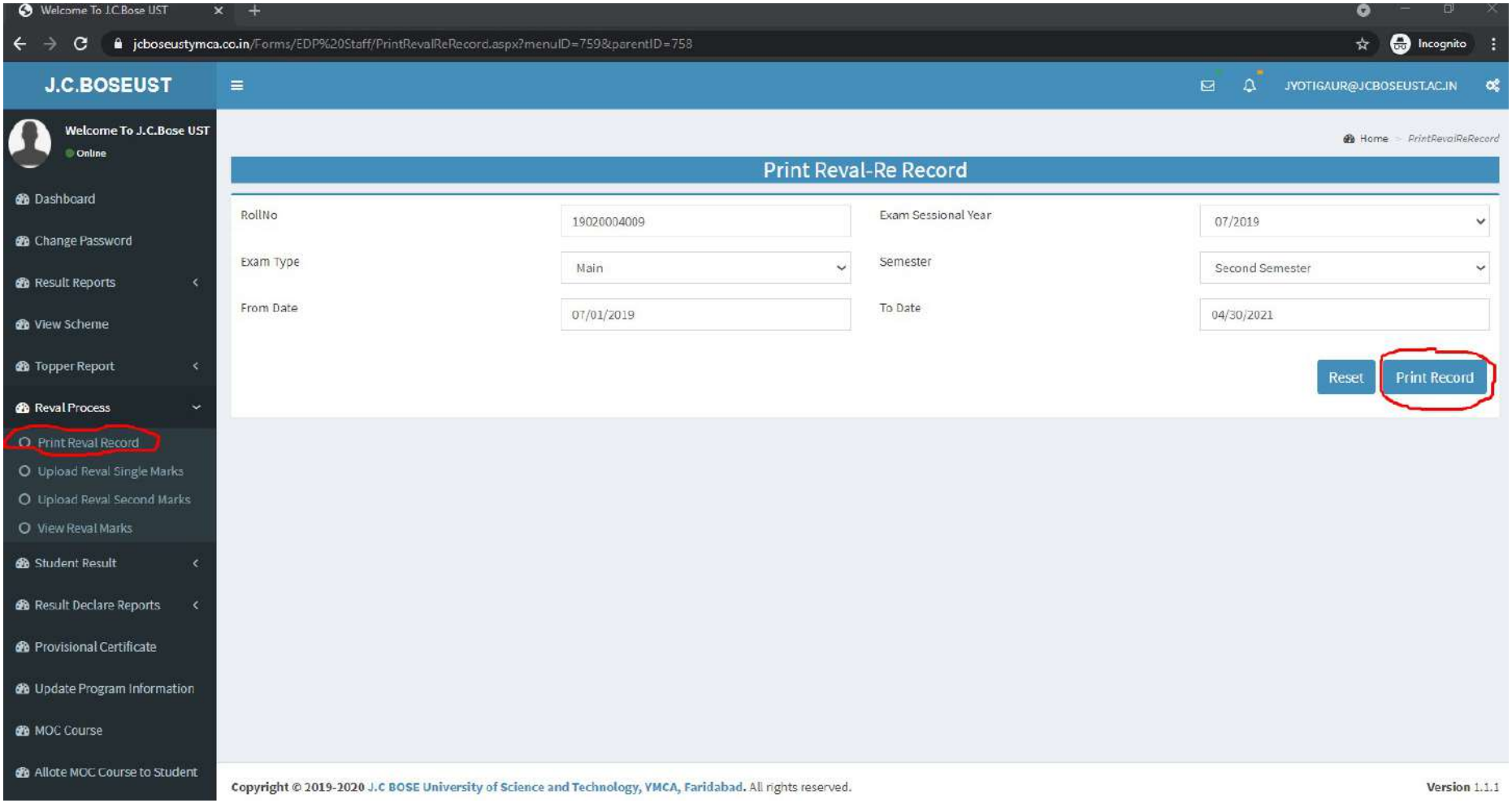


Step 2: Click the main menu icon Topper Report and then select 2 step Over All Topper Report. After that select Exam Type, Exam ID, College name, program name, semester and Top record i.e. 10, 20, 30 and collect the Over All Topper Report.

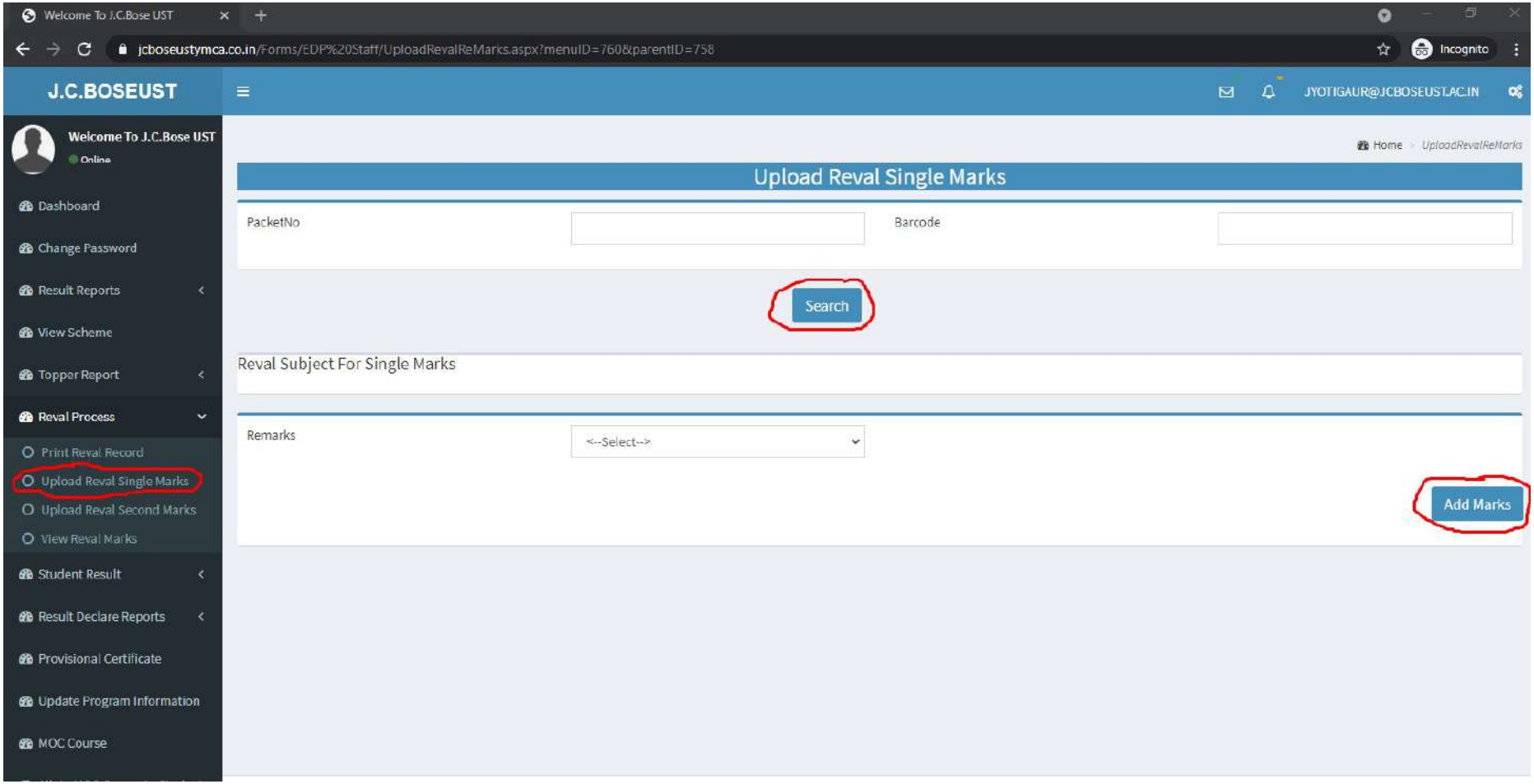


Steps to Reval Steps

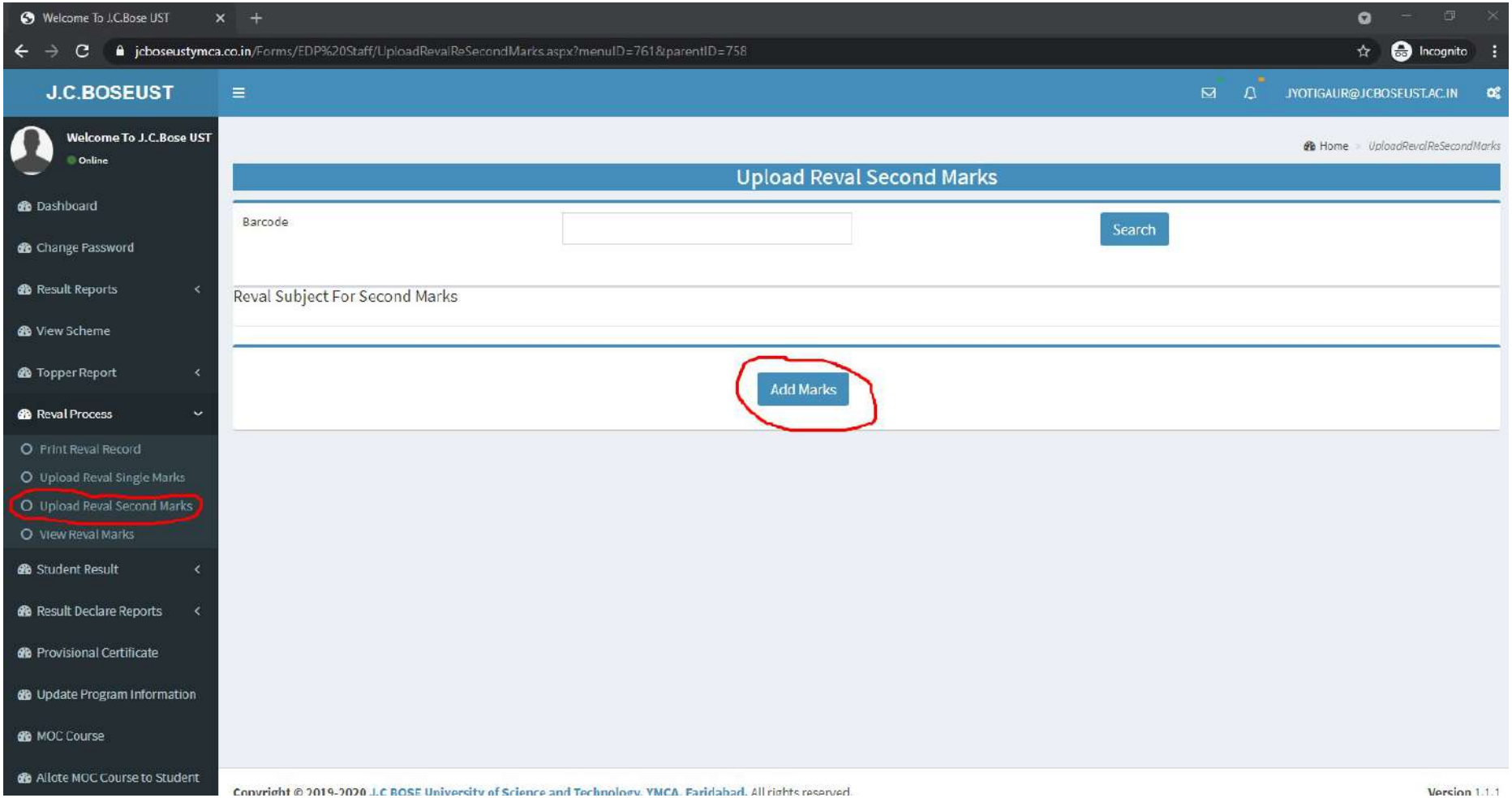
Step 1: Click the main menu icon Print Reval Record. After that select RollNo, Exam Sessional Year, Exam Type, Semester, From Date and To Date and collect the Print Reval-Re Record.



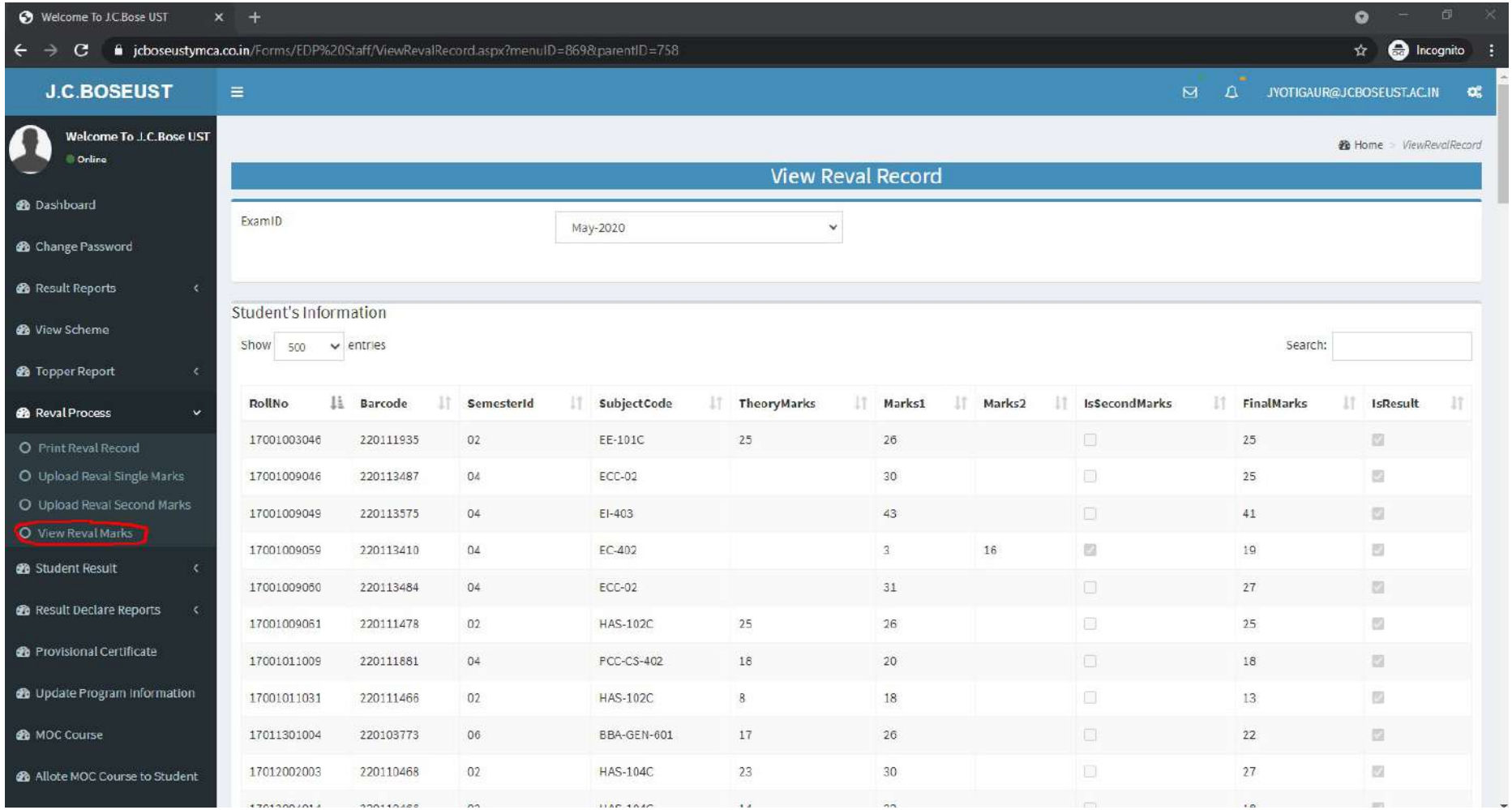
Step 2: Click the main menu icon Upload Reval Single Marks. Put Packet No. and Barcode then click on search button and select remarks and add marks of the students.



Step 3: Click the main menu icon Upload Reval Second Marks. Put Barcode then click on search button and add marks Second Reval marks of the students.

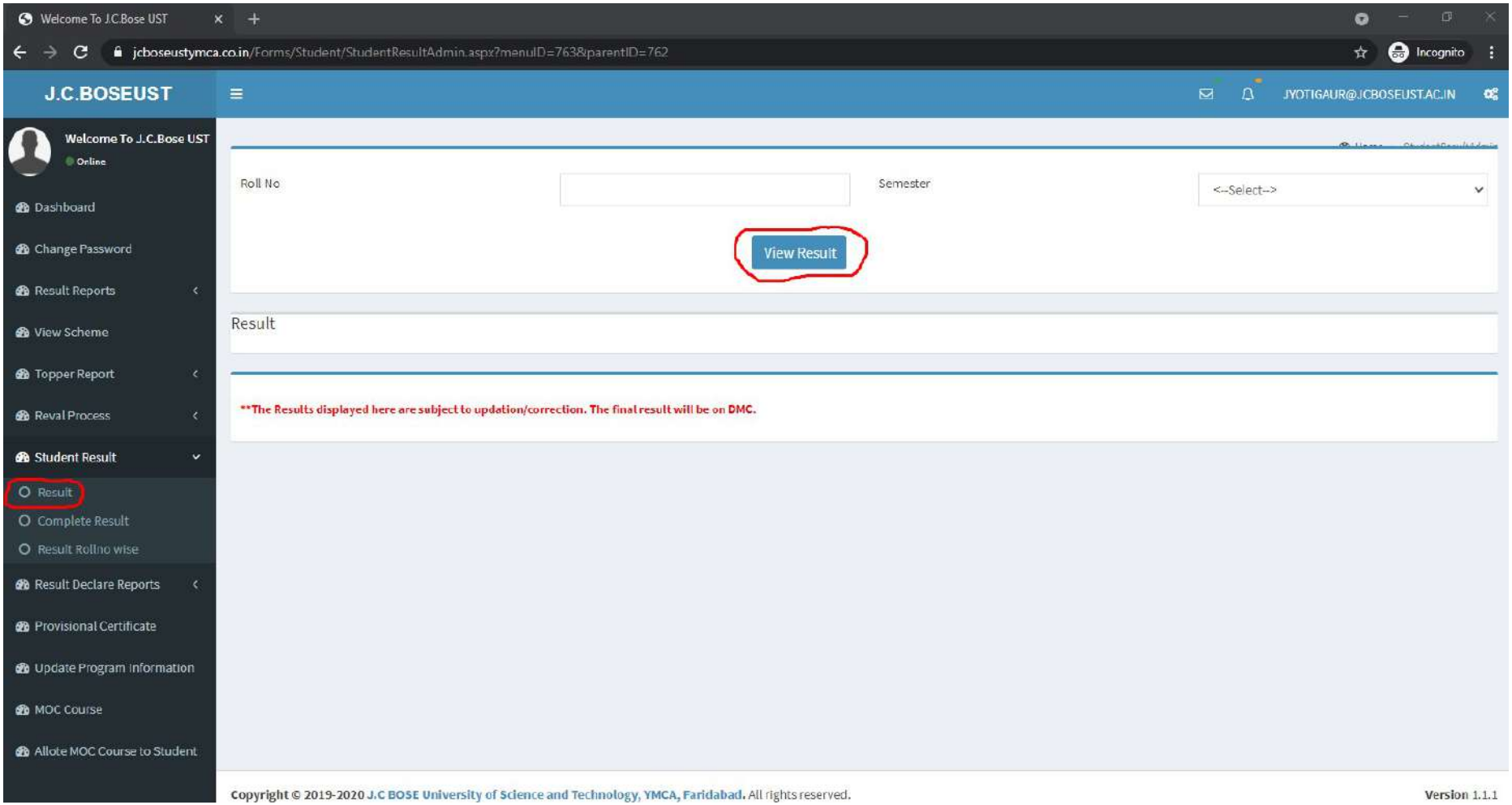


Step 4: Click the main menu icon View Reval Marks. Put ExamID and then automatic search and view shown of the students.

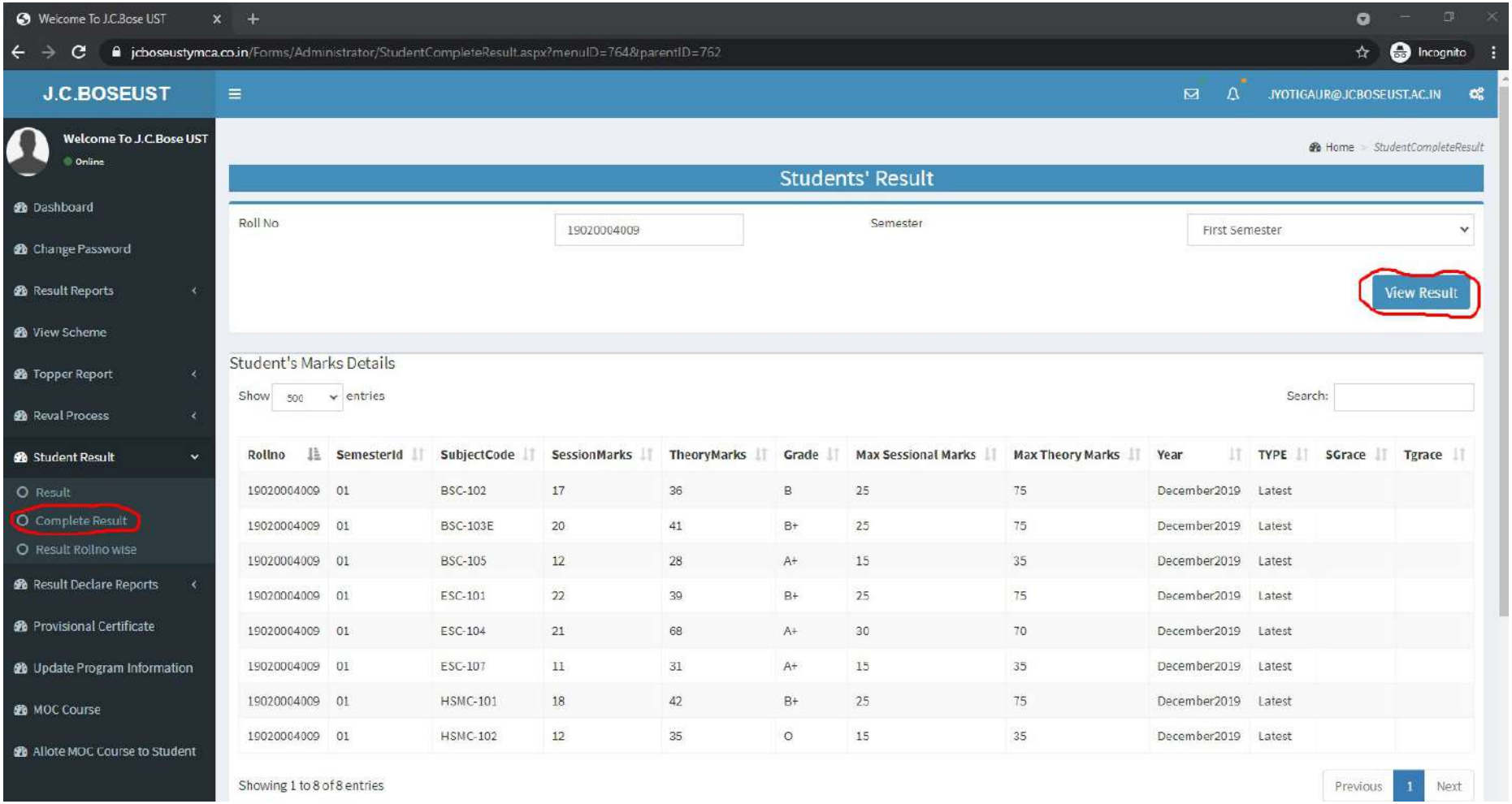


Steps to Student Result

Step 1: Click the main menu icon Result and then put the roll number of student and select Semester. When shown result of the student.

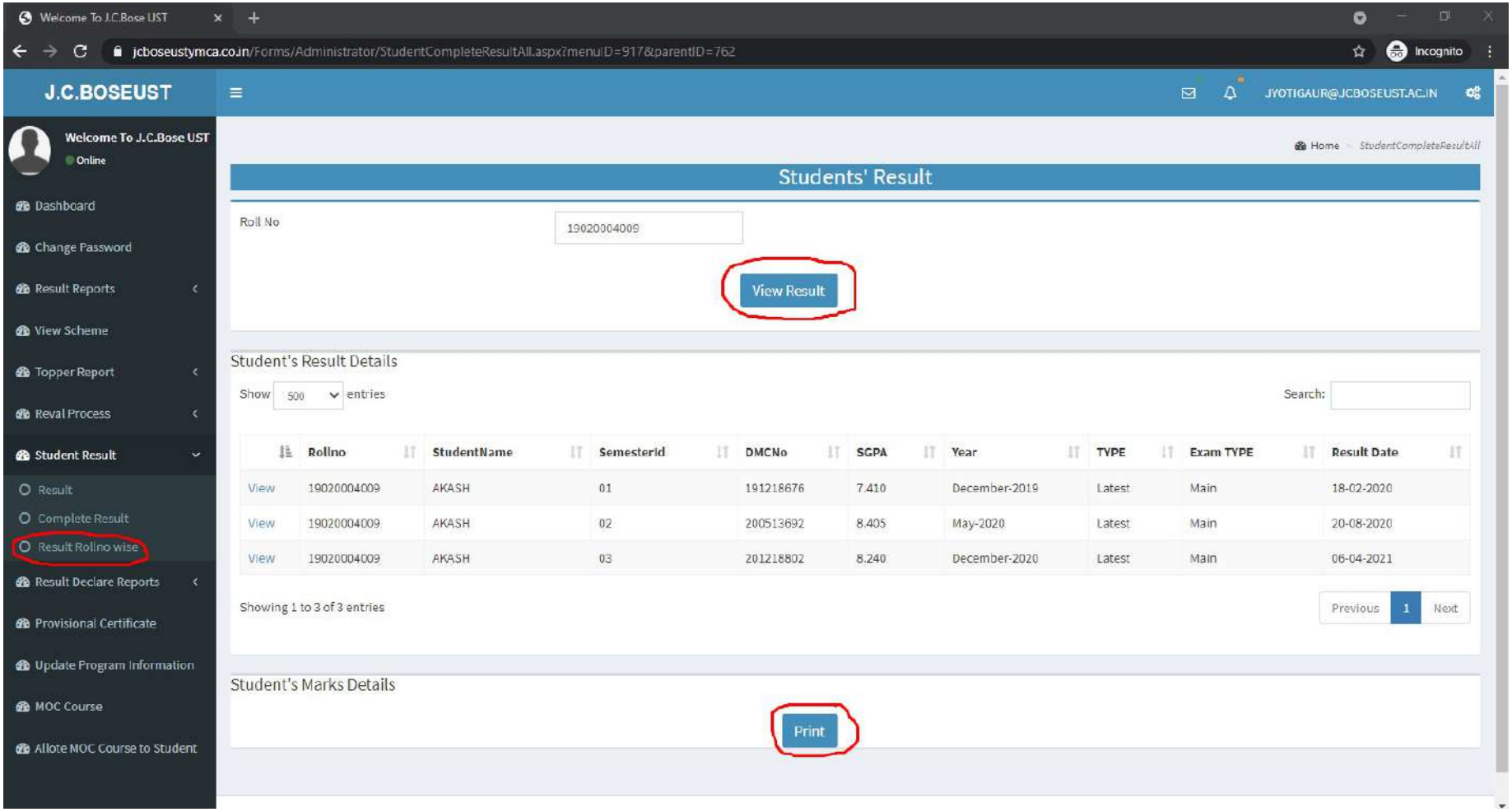


Step 2: Click the main menu icon Complete Result and then put the roll number of student and select Semester. When shown complete result of the student.



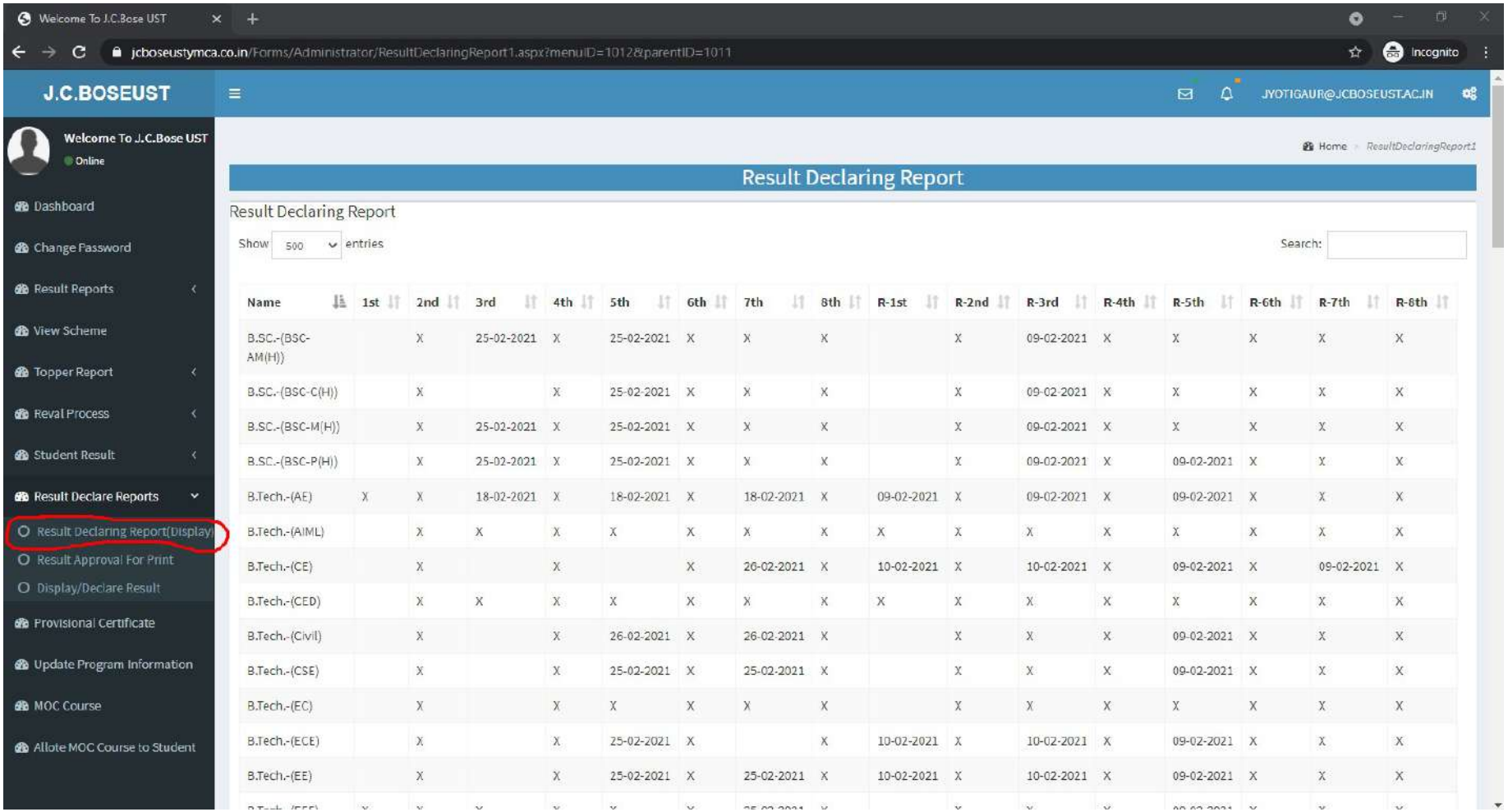
Rollno	SemesterId	SubjectCode	SessionMarks	TheoryMarks	Grade	Max Sessional Marks	Max Theory Marks	Year	TYPE	SGrace	Tgrace
19020004009	01	BSC-102	17	36	B	25	75	December2019	Latest		
19020004009	01	BSC-103E	20	41	B+	25	75	December2019	Latest		
19020004009	01	BSC-105	12	28	A+	15	35	December2019	Latest		
19020004009	01	ESC-101	22	39	B+	25	75	December2019	Latest		
19020004009	01	ESC-104	21	68	A+	30	70	December2019	Latest		
19020004009	01	ESC-107	11	31	A+	15	35	December2019	Latest		
19020004009	01	HSMC-101	18	42	B+	25	75	December2019	Latest		
19020004009	01	HSMC-102	12	35	O	15	35	December2019	Latest		

Step 3: Click the main menu icon Result Rollno wise and then put the roll number of student. When shown complete semesterwise result details of the student and if you want to print so can click the print button.



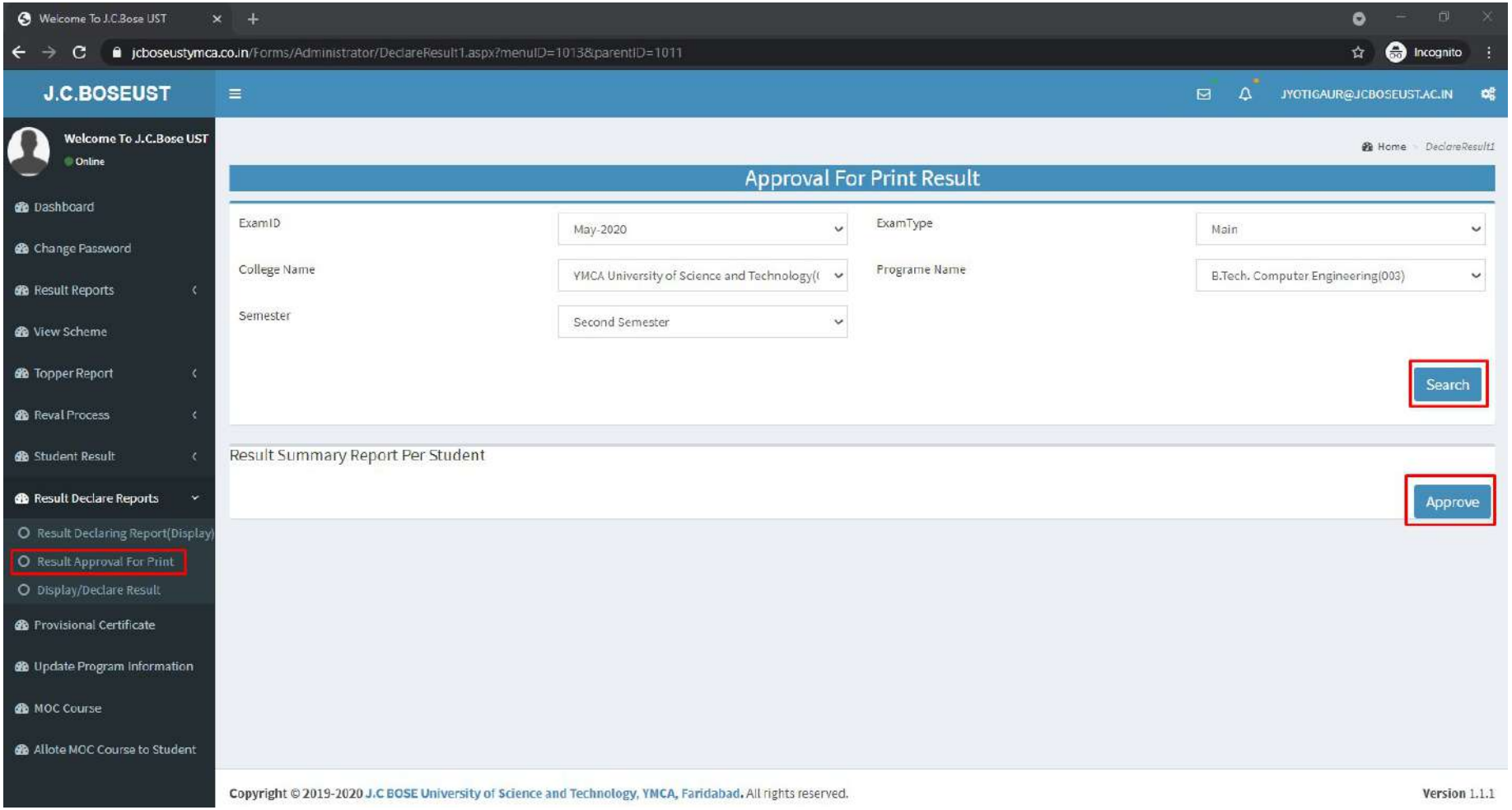
Steps to Result Declare Reports

Step 1: Click the main menu icon Result Declaring Report (Display) and data will show date wise/semester wise declaration of results of various courses.

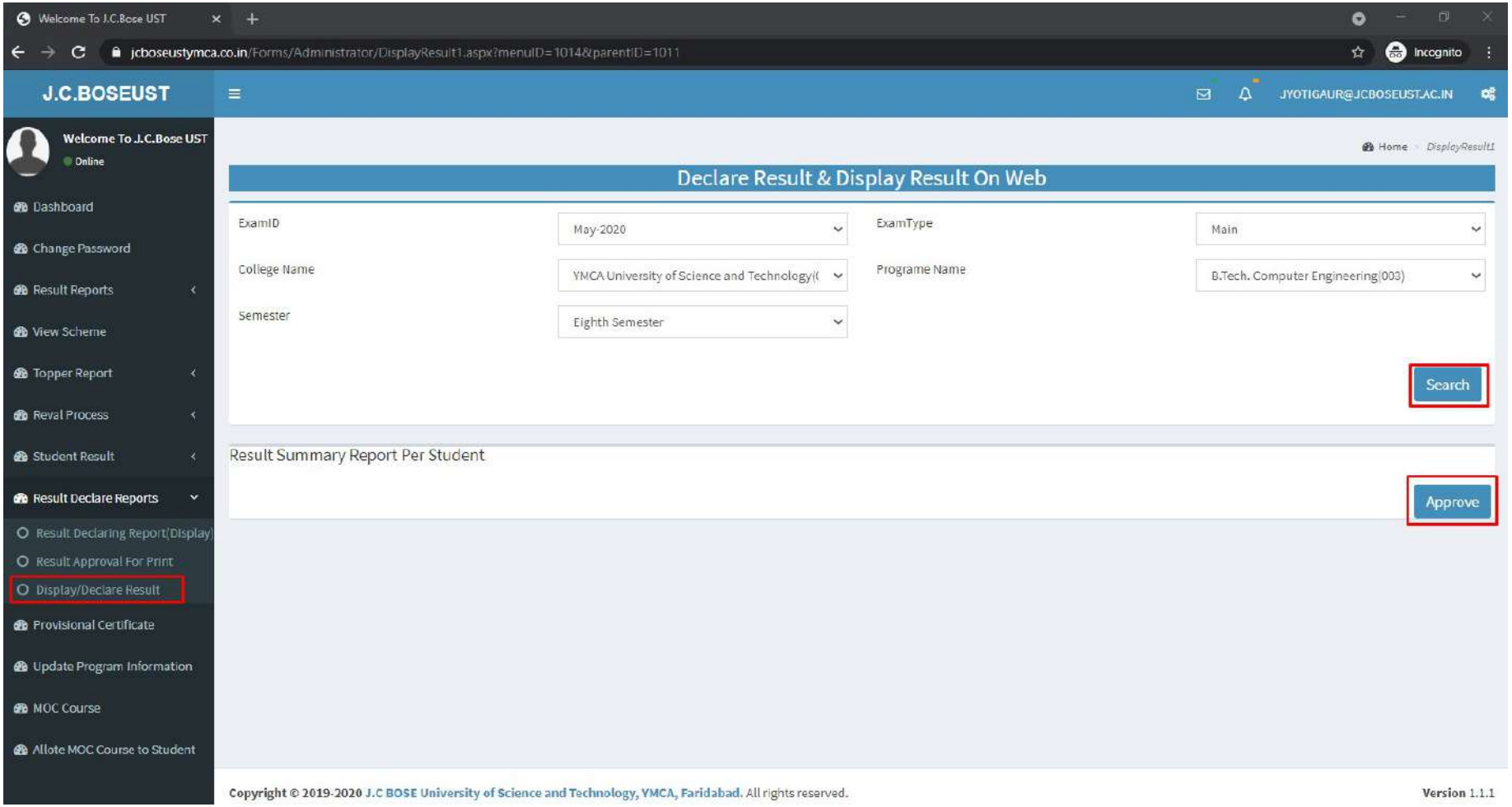


Name	1st	2nd	3rd	4th	5th	6th	7th	8th	R-1st	R-2nd	R-3rd	R-4th	R-5th	R-6th	R-7th	R-8th
B.SC.-(BSC-AM(H))		X	25-02-2021	X	25-02-2021	X	X	X		X	09-02-2021	X	X	X	X	X
B.SC.-(BSC-C(H))		X		X	25-02-2021	X	X	X		X	09-02-2021	X	X	X	X	X
B.SC.-(BSC-M(H))		X	25-02-2021	X	25-02-2021	X	X	X		X	09-02-2021	X	X	X	X	X
B.SC.-(BSC-P(H))		X	25-02-2021	X	25-02-2021	X	X	X		X	09-02-2021	X	09-02-2021	X	X	X
B.Tech.-(AE)	X	X	18-02-2021	X	18-02-2021	X	18-02-2021	X	09-02-2021	X	09-02-2021	X	09-02-2021	X	X	X
B.Tech.-(AIML)		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
B.Tech.-(CE)		X		X		X	26-02-2021	X	10-02-2021	X	10-02-2021	X	09-02-2021	X	09-02-2021	X
B.Tech.-(CED)		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
B.Tech.-(Civil)		X		X	26-02-2021	X	26-02-2021	X		X	X	X	09-02-2021	X	X	X
B.Tech.-(CSE)		X		X	25-02-2021	X	25-02-2021	X		X	X	X	09-02-2021	X	X	X
B.Tech.-(EC)		X		X	X	X	X	X		X	X	X	X	X	X	X
B.Tech.-(ECE)		X		X	25-02-2021	X		X	10-02-2021	X	10-02-2021	X	09-02-2021	X	X	X
B.Tech.-(EE)		X		X	25-02-2021	X	25-02-2021	X	10-02-2021	X	10-02-2021	X	09-02-2021	X	X	X

Step 2: Click the main menu icon Result Approval For Print. After that select ExamID, Exam type, college name, program name and semester then search. Approve the Result by cross checking data.

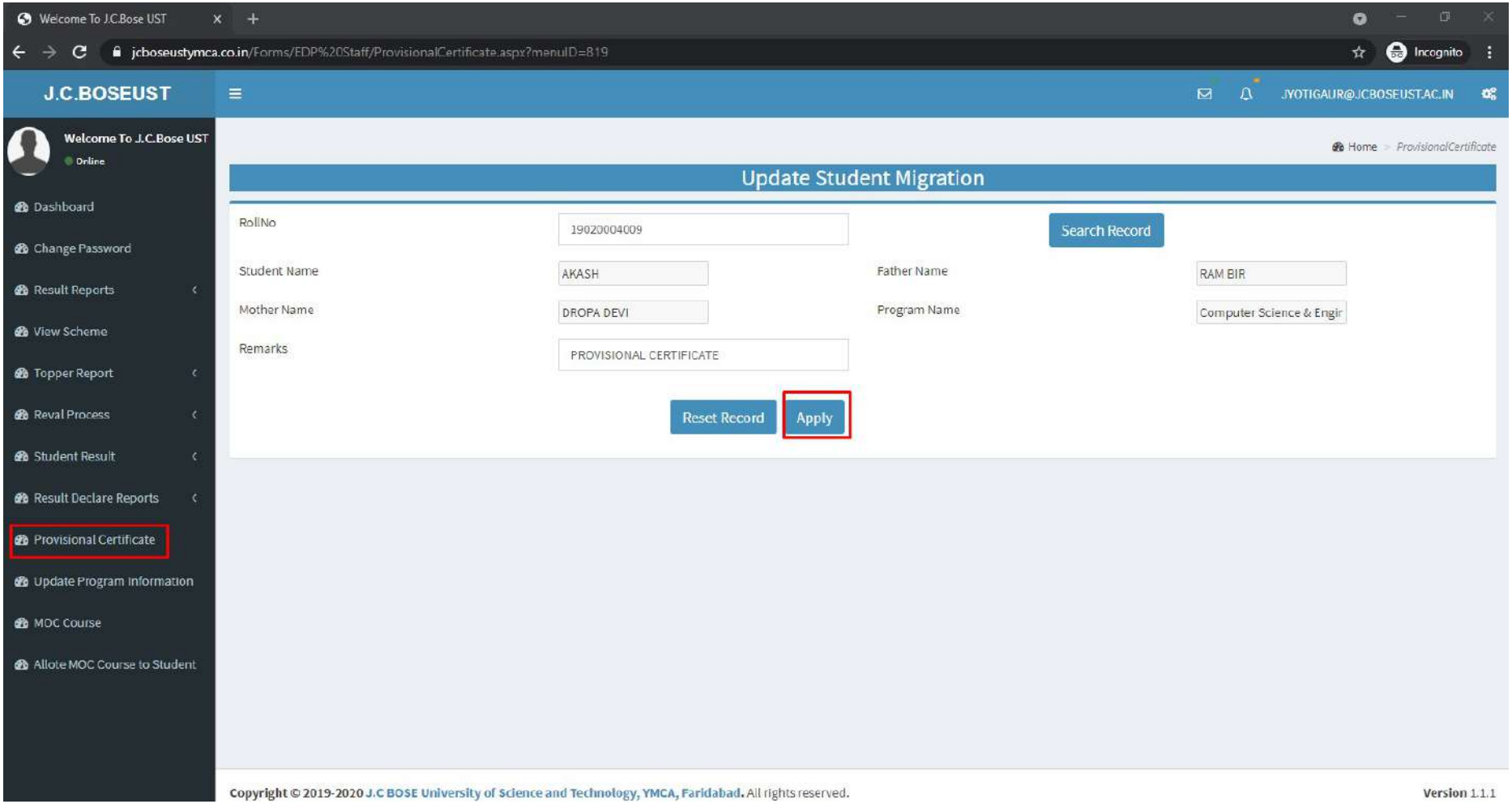


Step 3: Click the main menu icon Display/Declare Result. After that select ExamID, Exam type, college name, program name and semester then search. Approve the Result data as a final result which shows to the students.



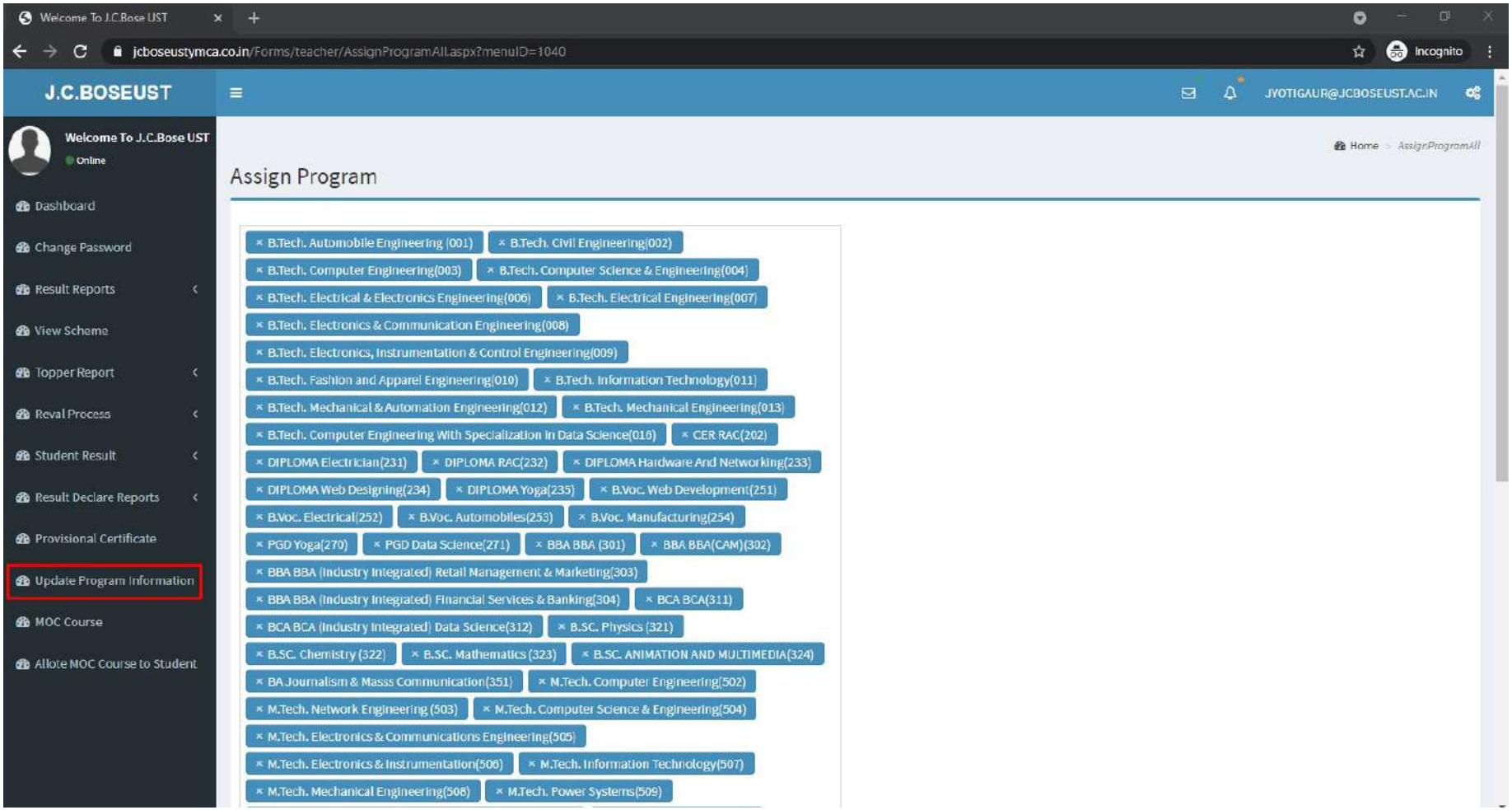
Steps to Provisional Certificate

Click the main menu icon Provisional Certificate. After put the roll number of student and click search Record. Then student name, father name & mother name and program will show automatically. Now write the Provisional Certificate in Remarks and then click apply. Then Provisional Certificate will be download in pdf format.



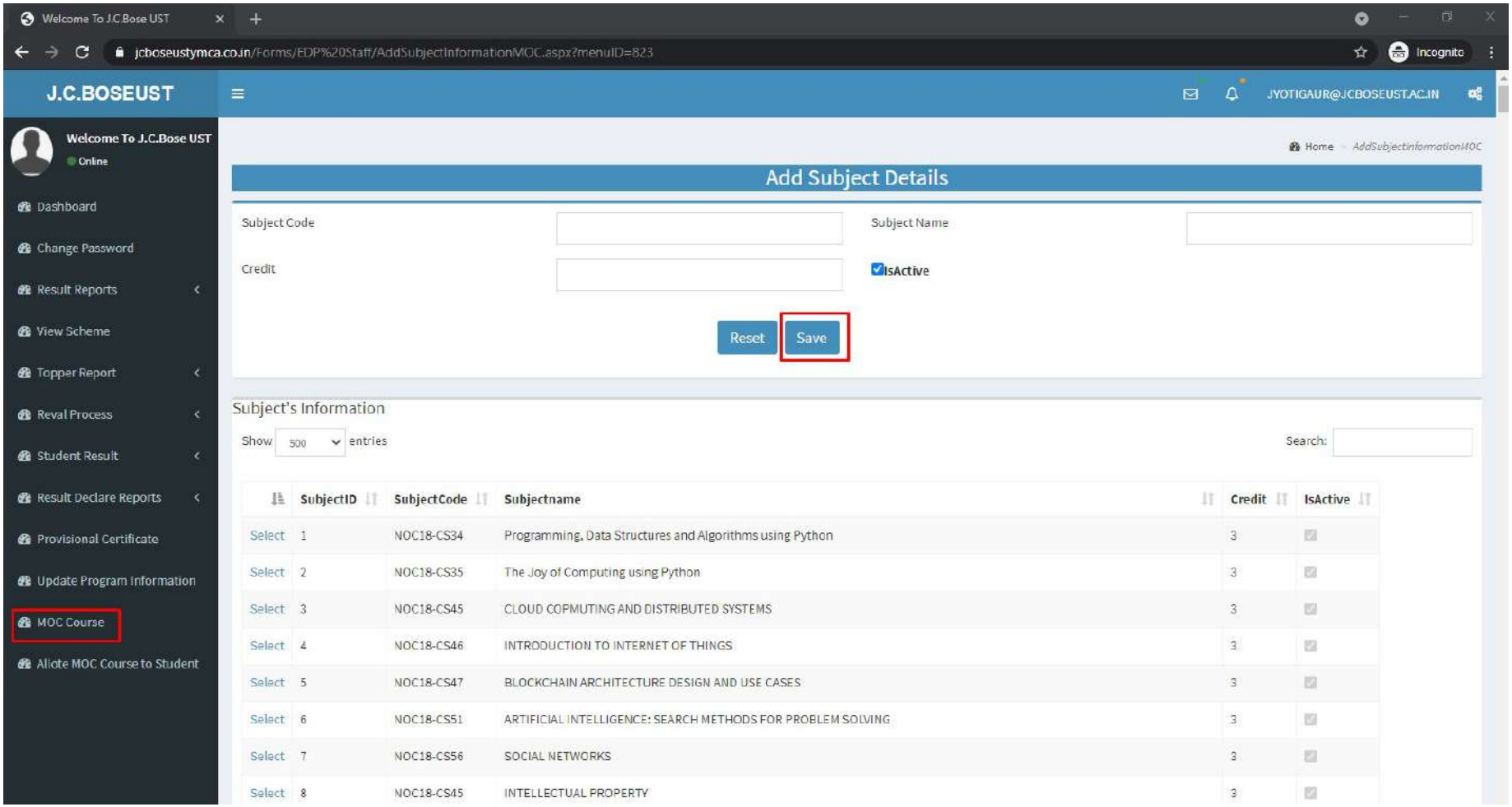
Steps to Update Program Information

Click the main menu icon Update Program Information. Shown all Assign Program of the University. We can add the new program in our ERP Portal after submitting from here.



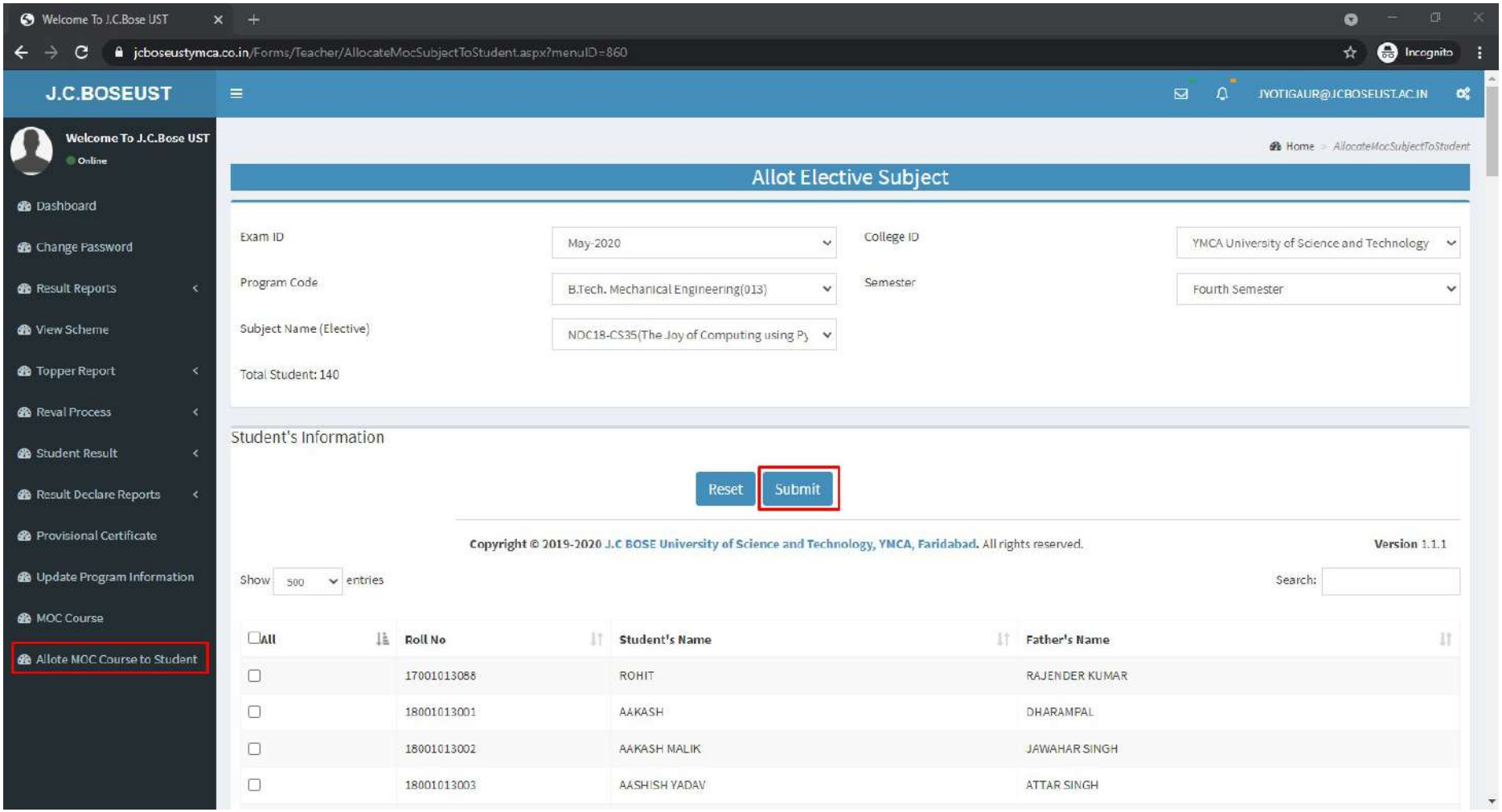
Steps to MOOC Course

Click the main menu icon MOOC Course. After put the Subject Code, Subject Name & Credit and click save button. Then the course of the MOOC will add in the list of courses.



Steps to Allote MOC Course to Student

Click the main menu icon Allote MOC Course to Student. After put the Exam ID, College ID, Program Code, Semester, Subject Name (Elective). Then the list will show of the students. Then select which program choose by the student and click submit button. The selected data will be add in MOOC Data for printing.


Welcome To J.C.Bose UST
jcboseustymca.co.in/Forms/Teacher/AllocateMocSubjectToStudent.aspx?menuID=860
Incognito
J.C.BOSEUST
JYOTIGAUR@JCBOSEUST.AC.IN
Welcome To J.C.Bose UST
Online
Dashboard
Change Password
Result Reports
View Scheme
Topper Report
Reval Process
Student Result
Result Declare Reports
Provisional Certificate
Update Program Information
MOC Course
Allote MOC Course to Student
Home > AllocateMocSubjectToStudent
Allot Elective Subject
Exam ID
May-2020
College ID
YMCA University of Science and Technology
Program Code
B.Tech. Mechanical Engineering(013)
Semester
Fourth Semester
Subject Name (Elective)
NOC18-CS35(The Joy of Computing using Py
Total Student: 140
Student's Information
Reset
Submit
Copyright © 2019-2020 J.C BOSE University of Science and Technology, YMCA, Faridabad. All rights reserved.
Version 1.1.1
Show 500 entries
Search:
All
Roll No
Student's Name
Father's Name
17001013088 ROHIT RAJENDER KUMAR
18001013001 AAKASH DHARAMPAL
18001013002 AAKASH MALIK JAWAHAR SINGH
18001013003 AASHISH YADAV ATTAR SINGH

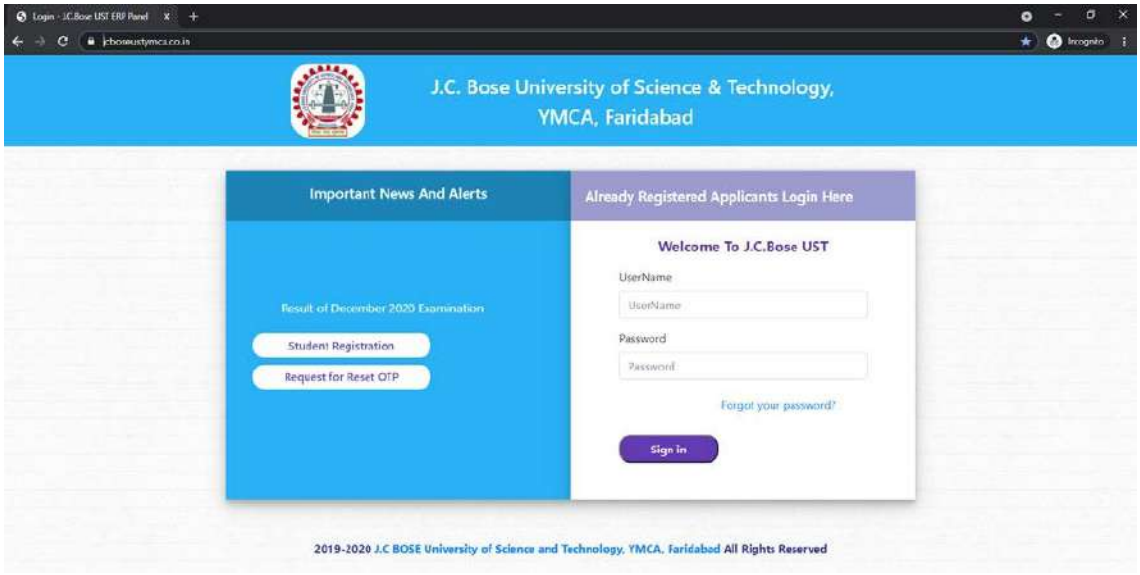
Secrecy

Introduction: This portal is used to generate Secret code of Students who appeared in exam.

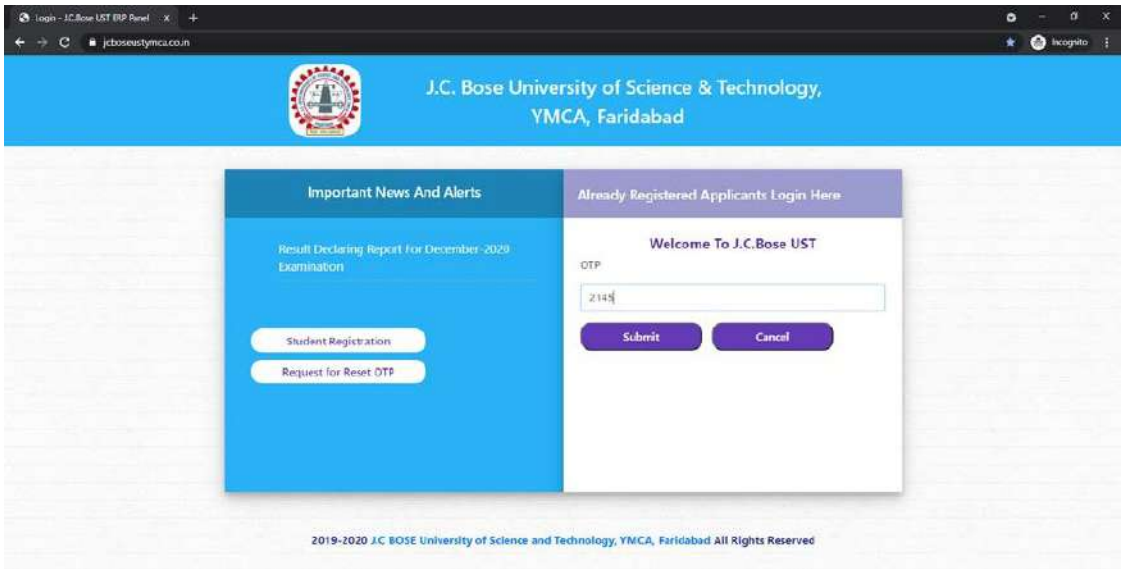
Steps to open our Secrecy Dashboard

Step 1: Firstly go to this website https://jcboseustymca.co.in/

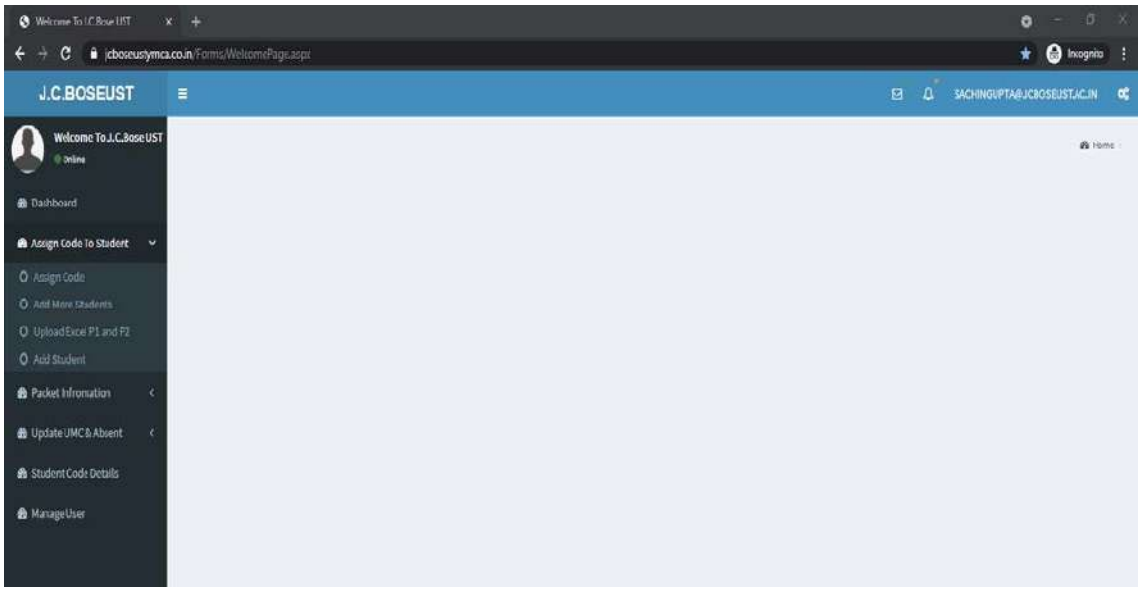
Below page is appeared on browser



Step 2: Then enter user name and password and click on sign in

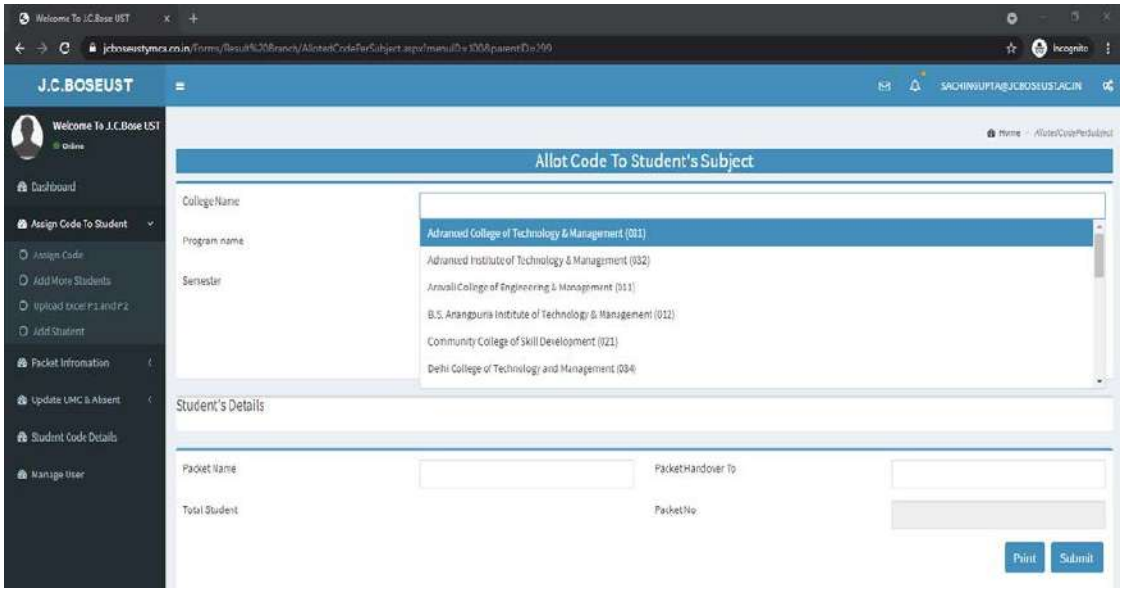


Step 3: An OTP will come and then enter OTP and submit you will be redirected to Dashboard Page

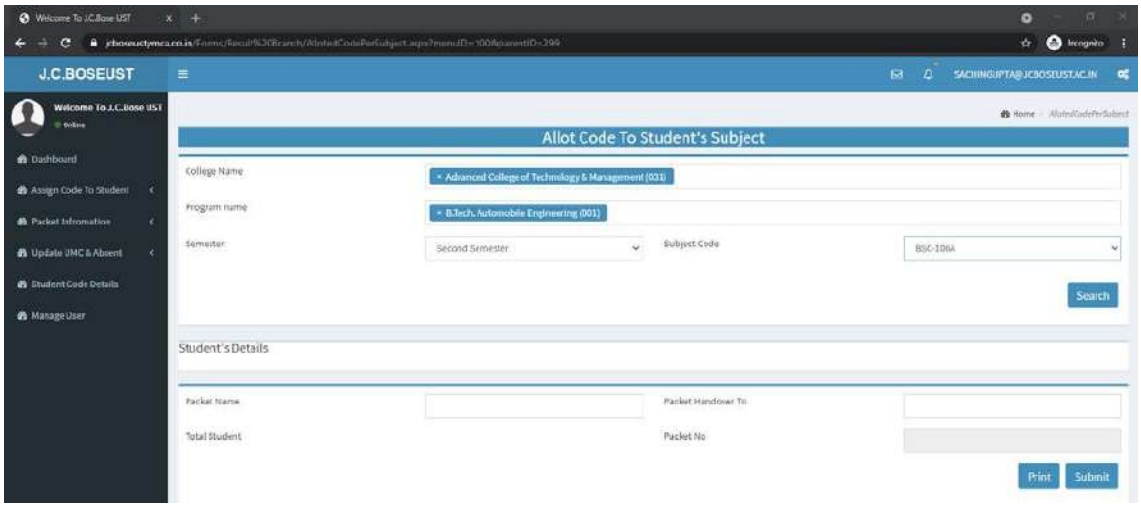


Steps to generate secret code of student on Secrecy Portal

Step 1: Firstly click on Assign code to student and then click on submenu Assign code.



Step 2: Then select College name, program name, semester and subject code and click on search button

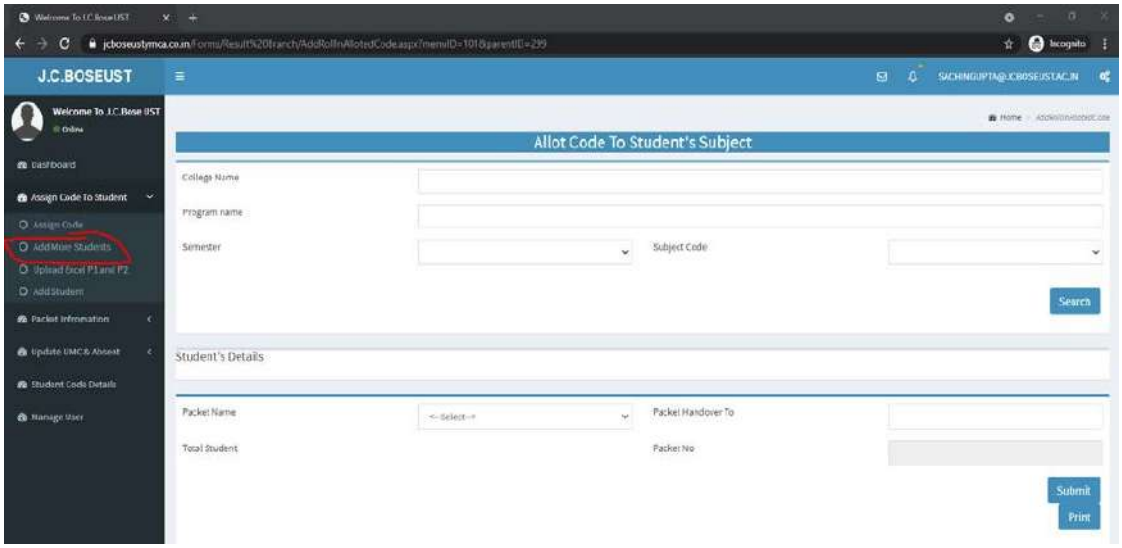


Step 3: After that select all students which appear in exam then click on submit button.

Packet will be generated which generate secret code accordingly Roll number of students.

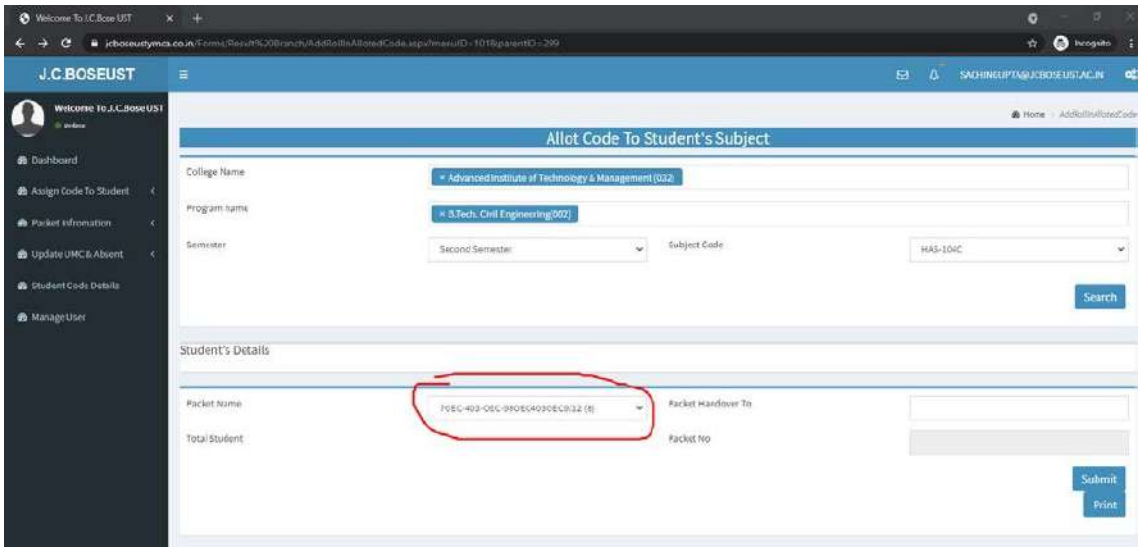
After More students to packets.

Step 1: Firstly click on Assign code to student and then click on submenu Add more students.



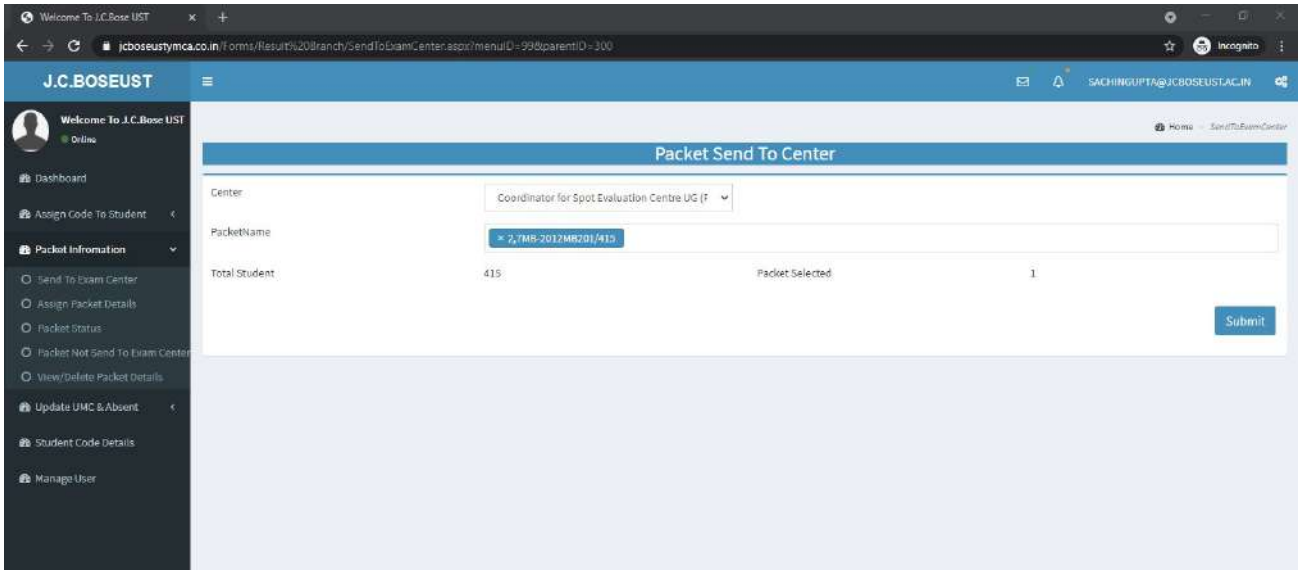
Step 2: Then select College name, program name, semester and subject code and click on search button.

Select packet name in necessary in which you want to add students.



After Generating Secret code Send to exam center

Step 1: Firstly click on Packet information and then click on submenu Send to Exam Centre.



Step 2: Then select centre and packet name which you want to send and then submit.

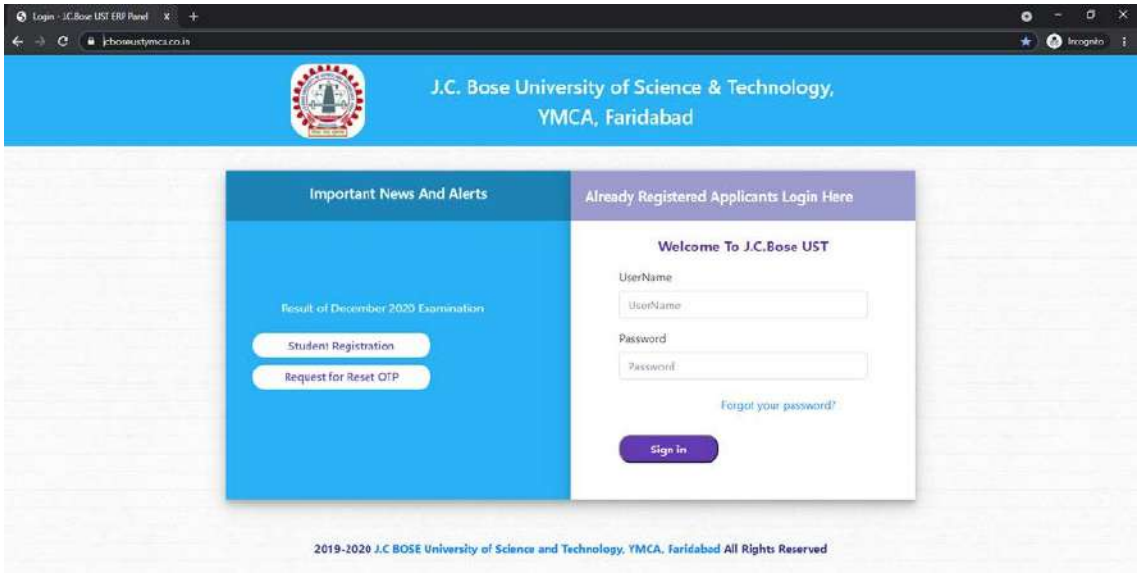
NAD Portal

Introduction: This portal is used to retrieved Marksheet data of all UTDs and affiliated college students.

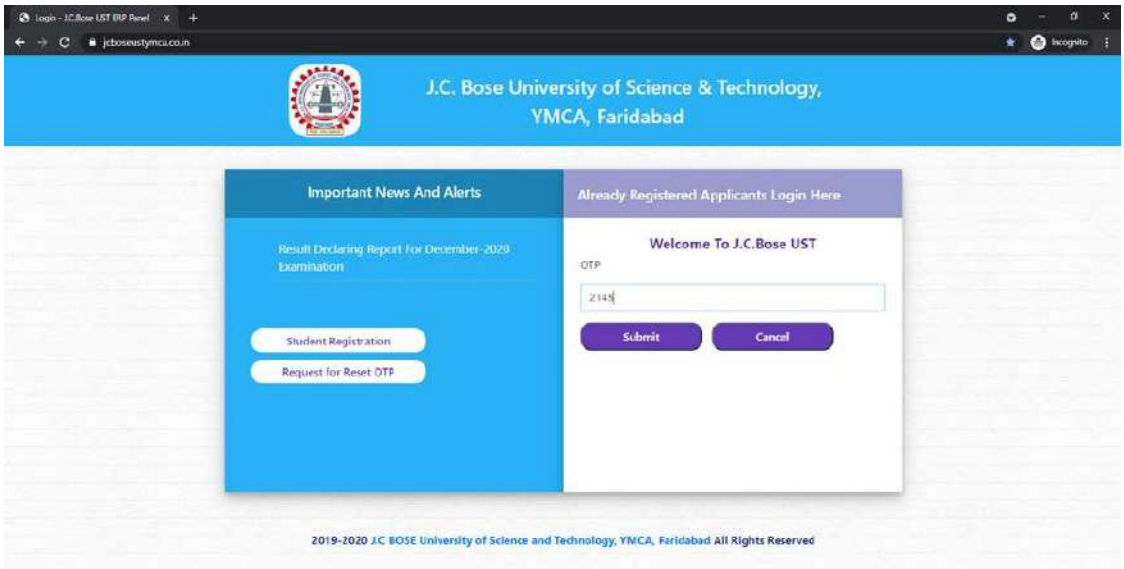
Steps to open our NAD Portal Dashboard

Step 1: Firstly go to this website https://jcboseustymca.co.in/

Below page is appeared on browser



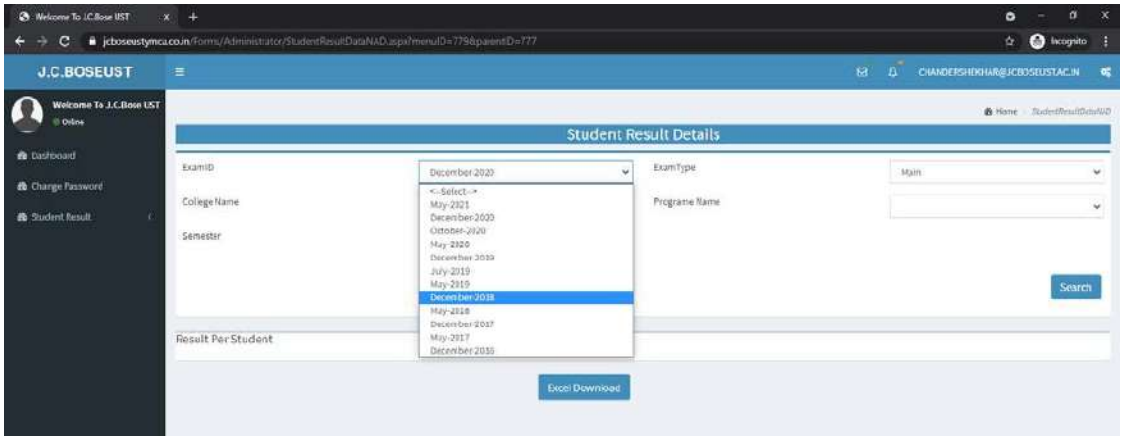
Step 2: Then enter user name and password and click on sign in



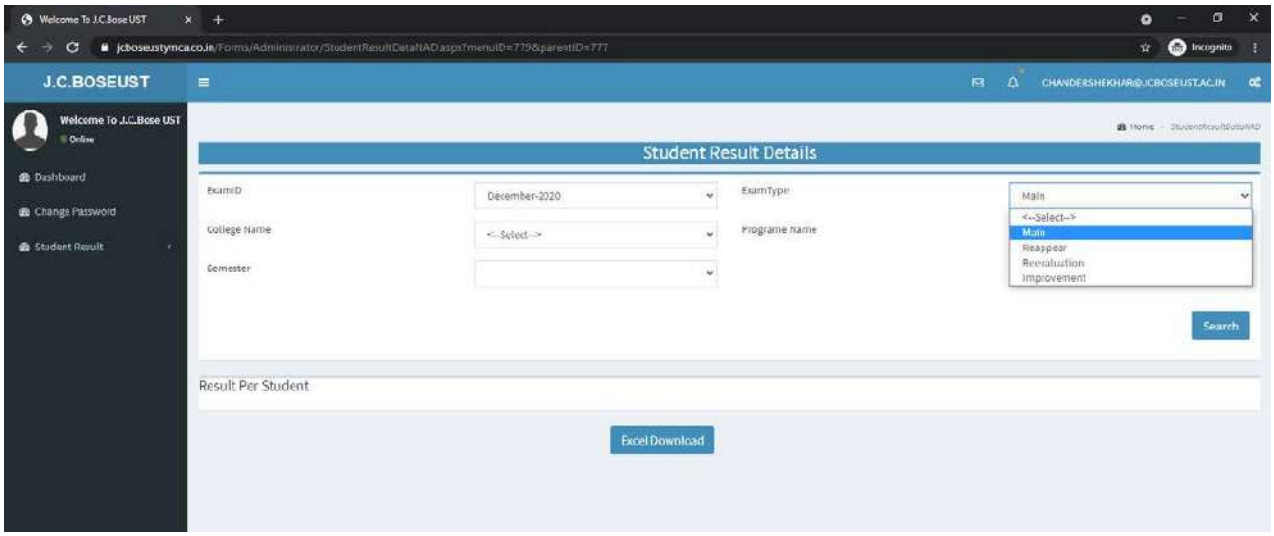
Step 3: An OTP will come and then enter OTP and submit you will be redirected to Dashboard Page

Steps to fetch Data of students to upload on NAD Portal

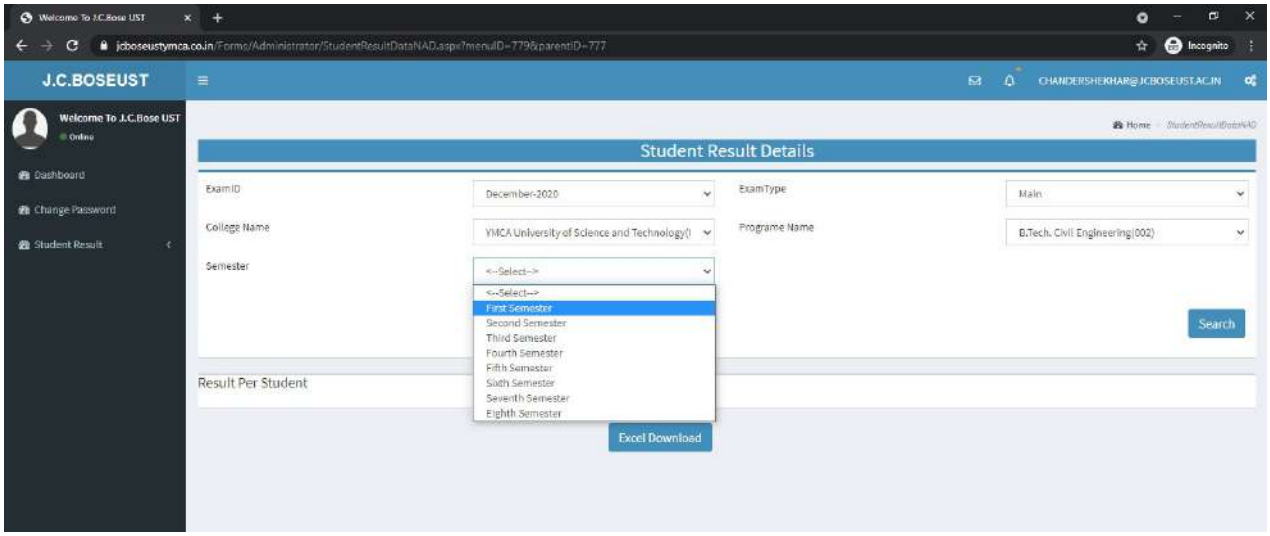
Step 1: Firstly click on Student Result and then click on submenu Result. Then select exam id in which year student appeared the exam.



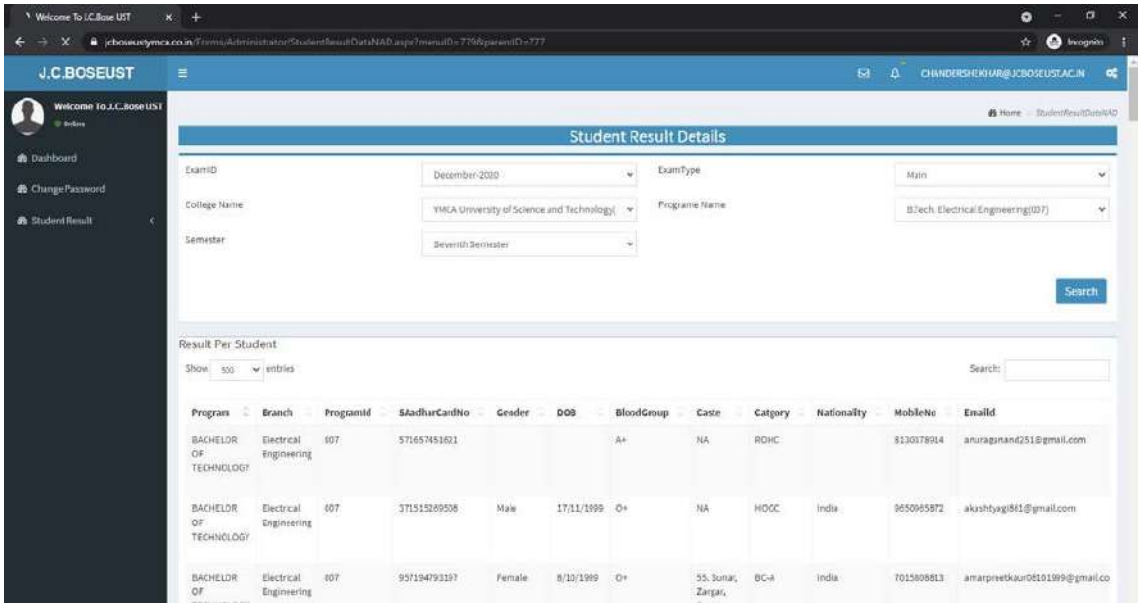
Step 2: After that select exam type that student appeared in main or reappear exam



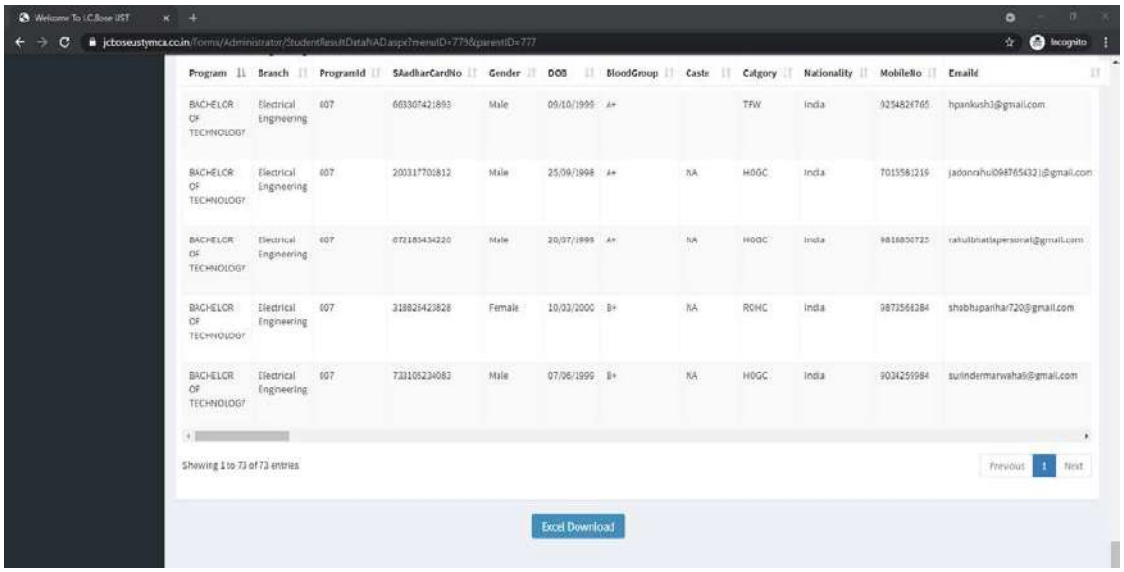
Step 3: After that select college name, program name and semester in which student appeared the exam and then click on search button.



Step 4: Finally you retrieve your data.

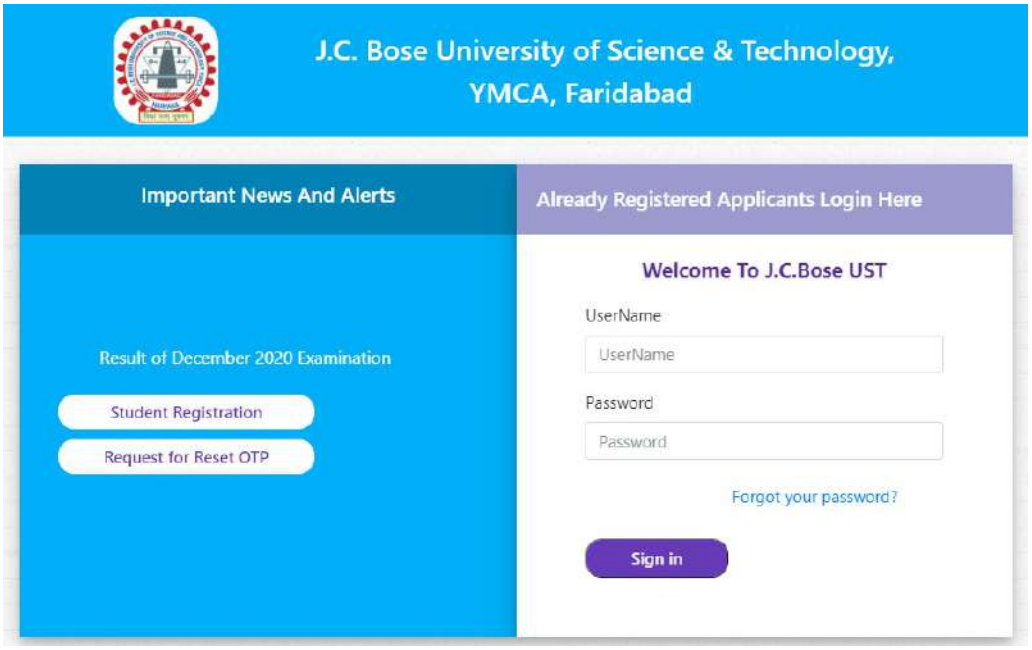


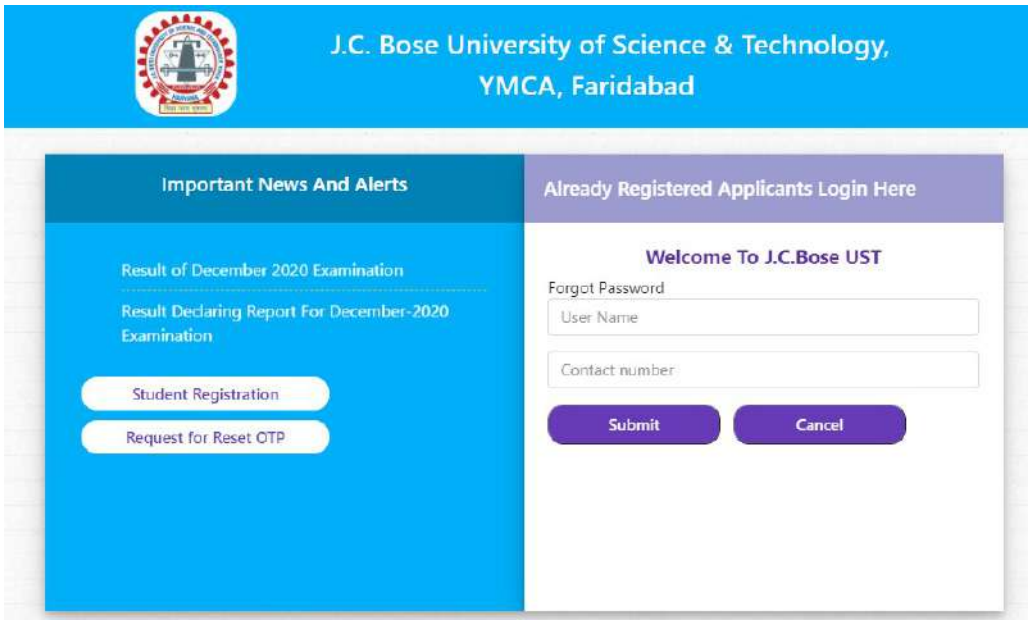
Step 5: Scroll down and you can download excel on click Excel download button.



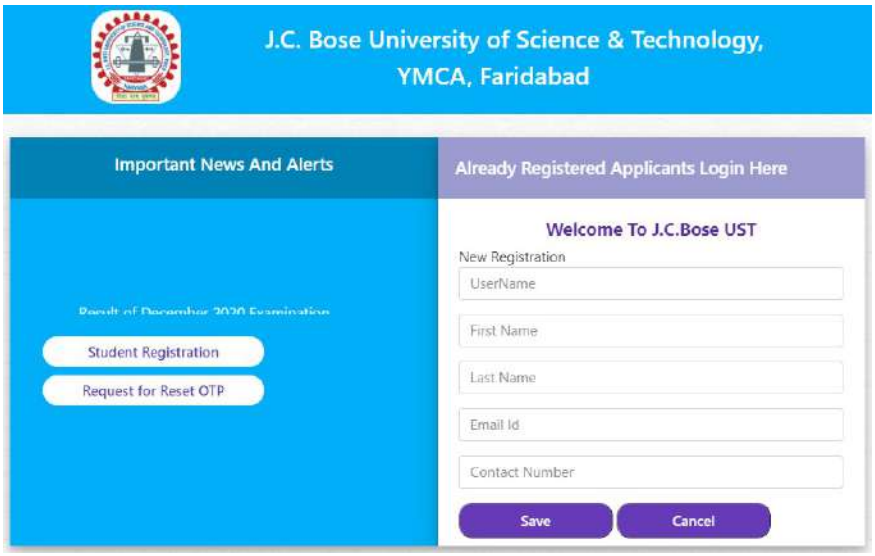
STUDENT PORTAL GUIDE

1. **Logging into the ERP**
    - Login to https://jcboseustymca.co.in/
    - Username: Your Roll Number
    - Password: Your Password. (To retrieve your forgotten password, click on Forgot Password? link and enter your username and contact number)



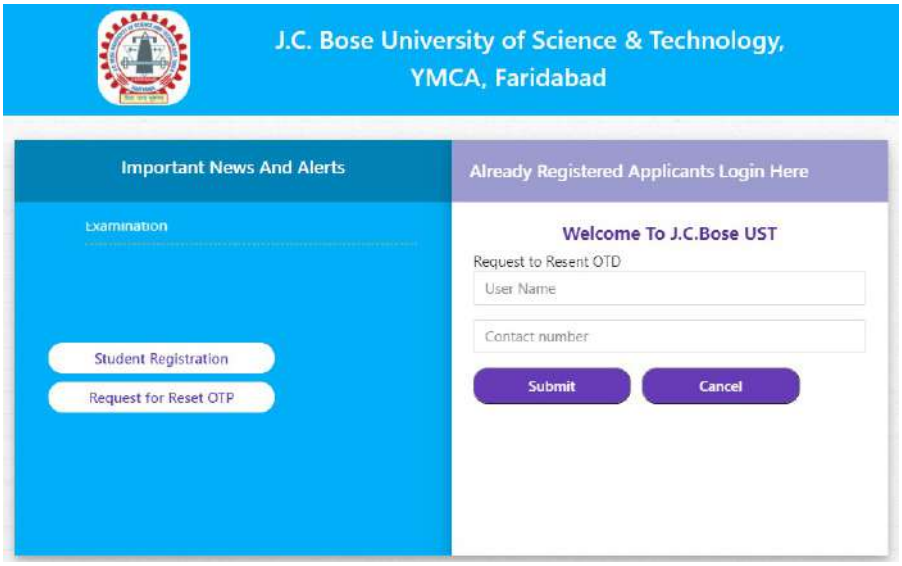


2. **Student Registration**
    - Enter Your Details
    - Username: Your Roll Number
    - First Name
    - Last Name
    - Email Id
    - Contact Number



Then click “Save”

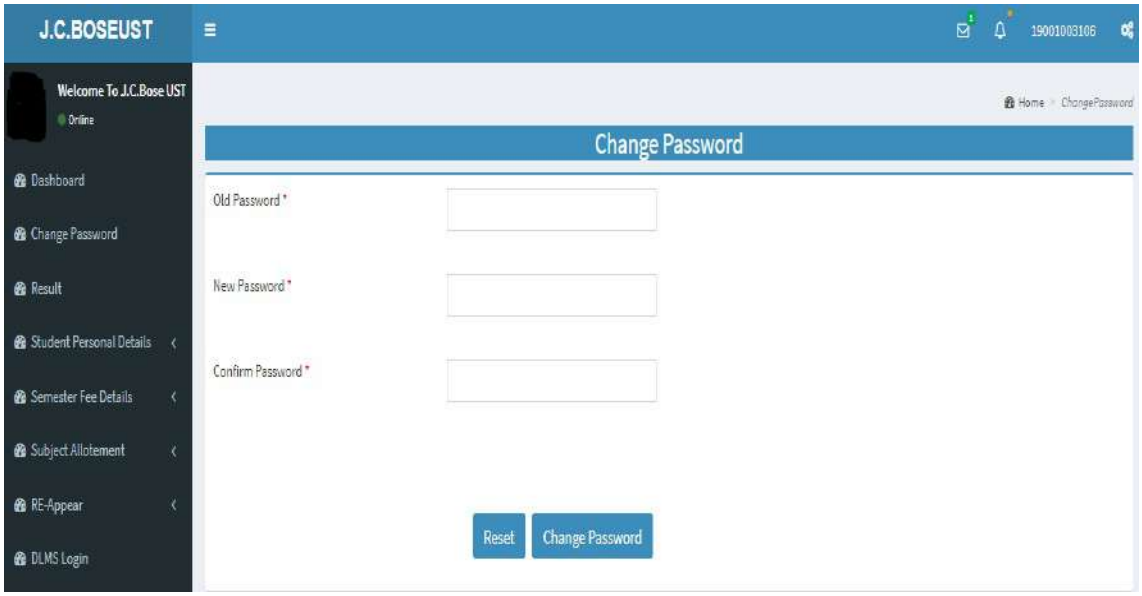
3. **Request for Reset OTP**
    - Enter Username
    - Contact Number



Then click “Submit”

4. **After Login**
    - After logging in, you will see the “My Dashboard” tab with various“Dashlets”.

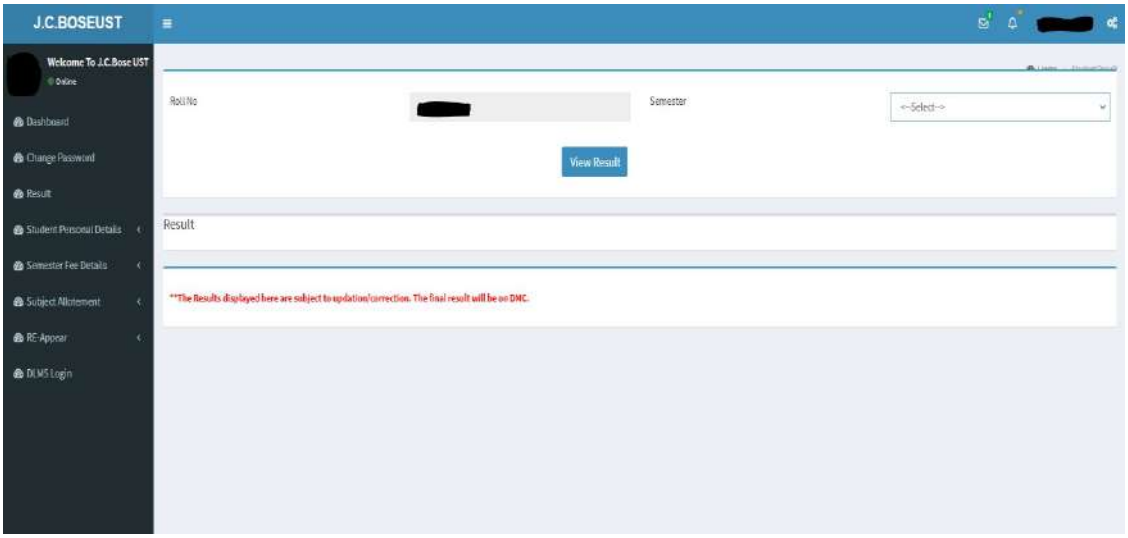
5. **Change Password**
    - Enter Old Password
    - Enter New Password
    - Confirm Password



Then click “Change Password”

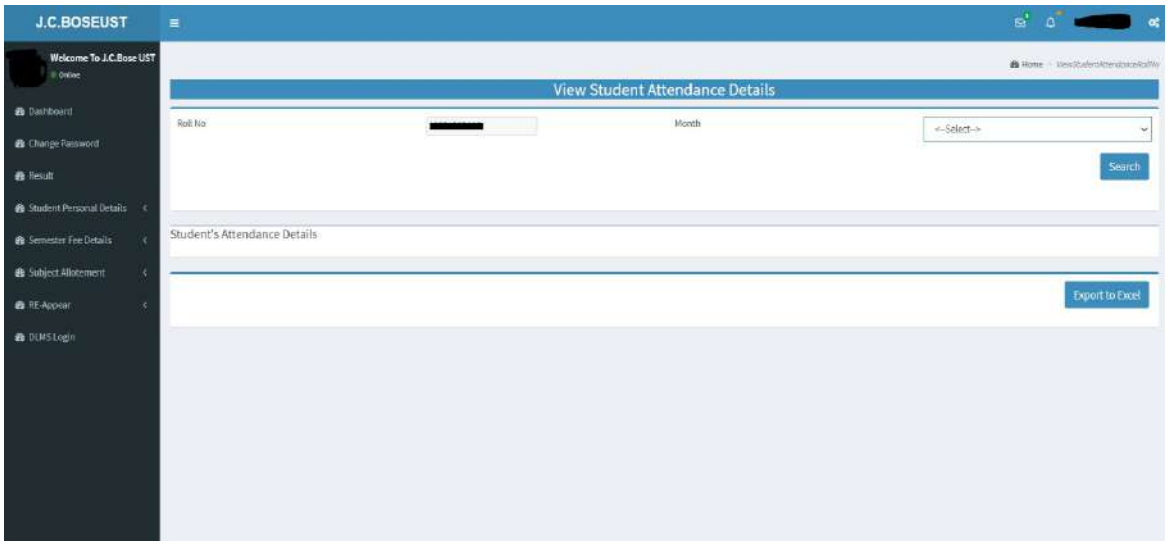
6. To View Your Result

- Select Semester from dropdown
- Click “View Result”

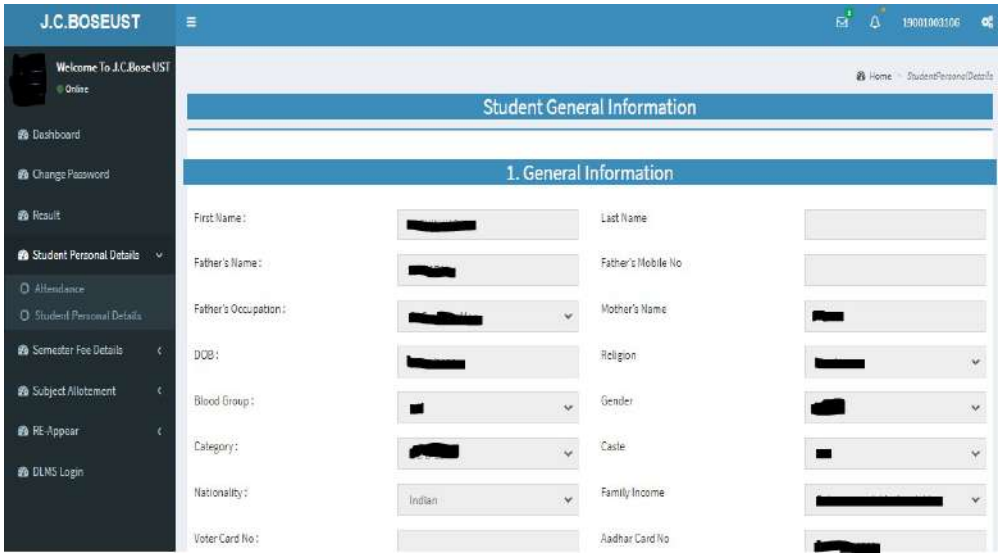


7. Student Personal Details

- View Attendance, click on attendance and then select month and click “Search”.



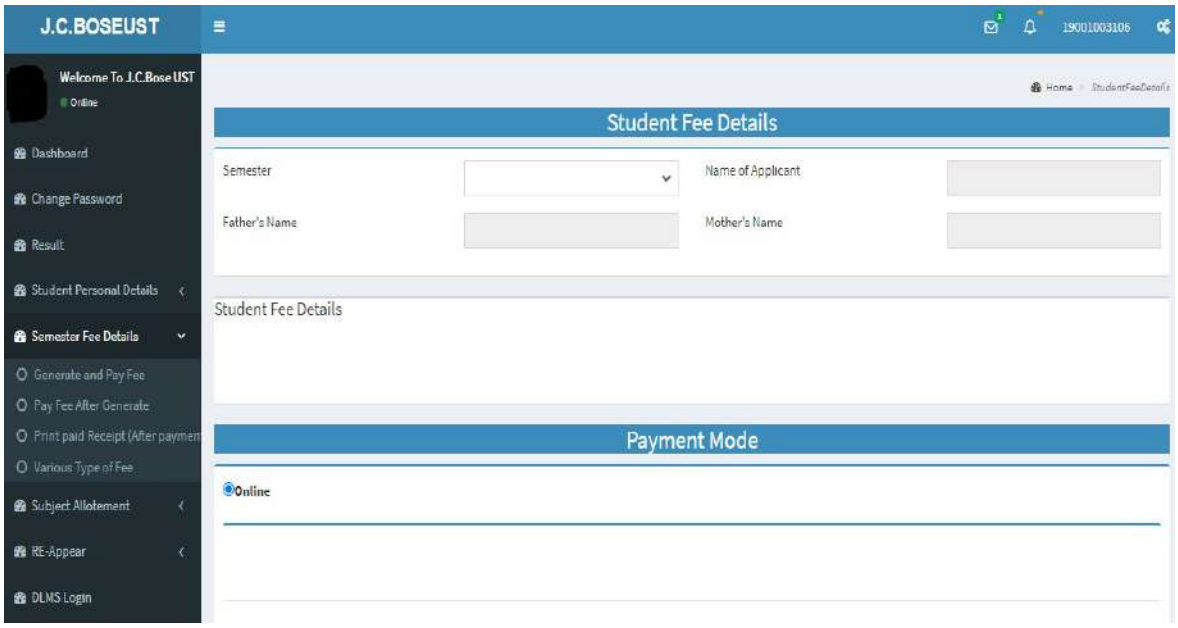
- View your personal details, select “Student Personal Details”.



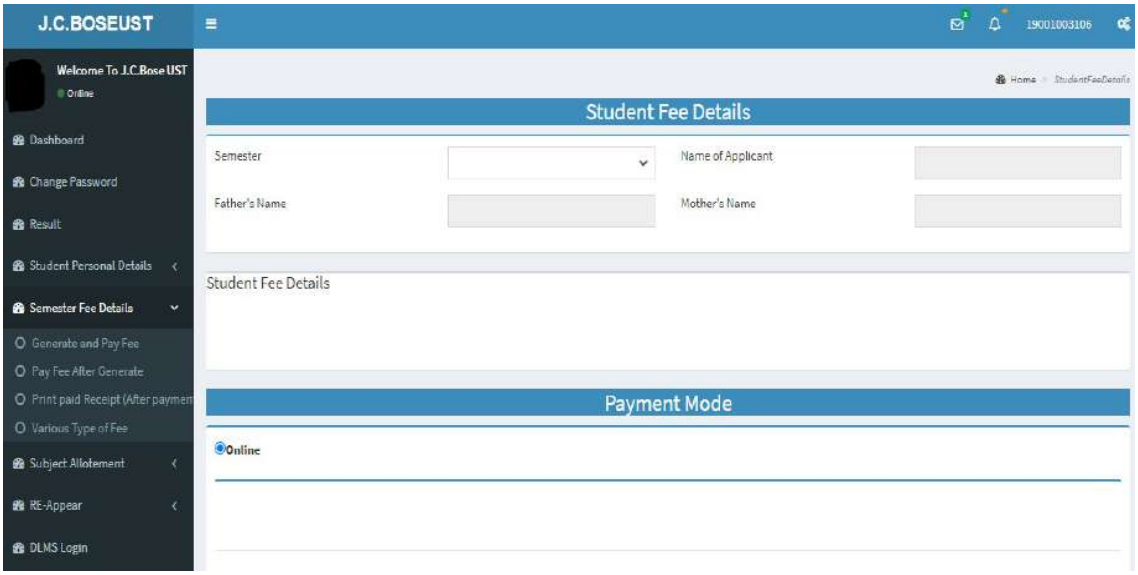
8. Semester Fee Details

To view your semester fee details-

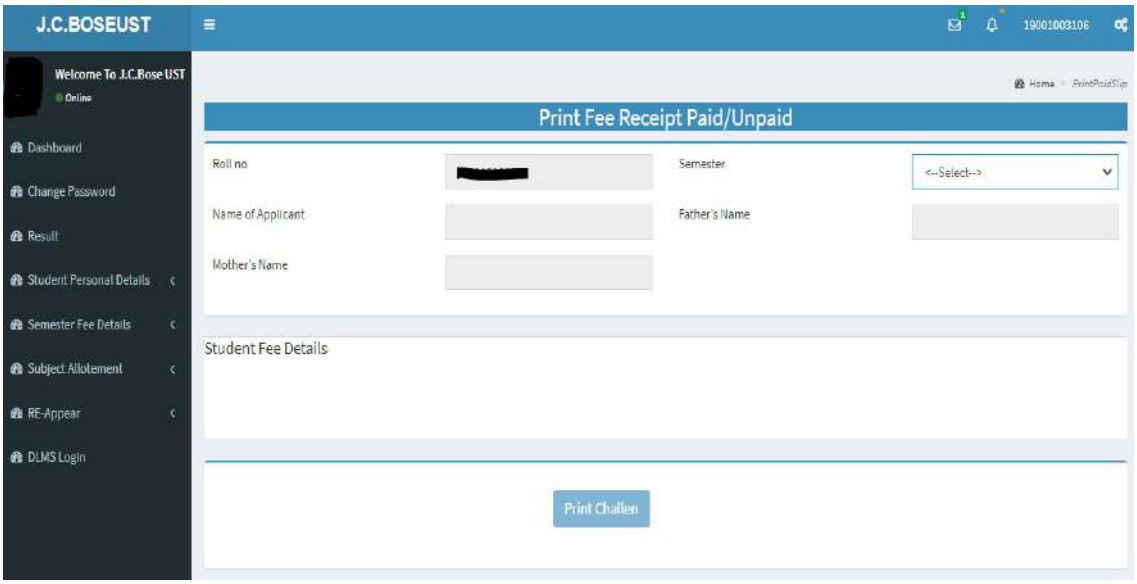
- Select “Generate and Pay Fee” and fill the details.



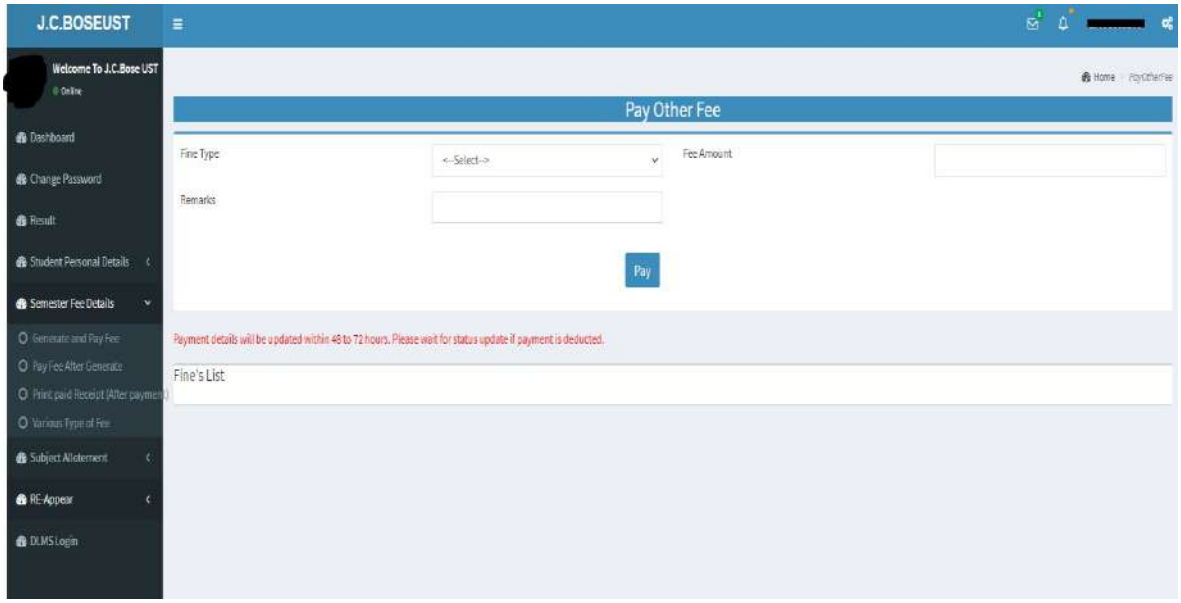
- Select “Pay Fee After Generate” and fill the details.



- Select “Print Fee Receipt Paid/Unpaid” and fill the details.

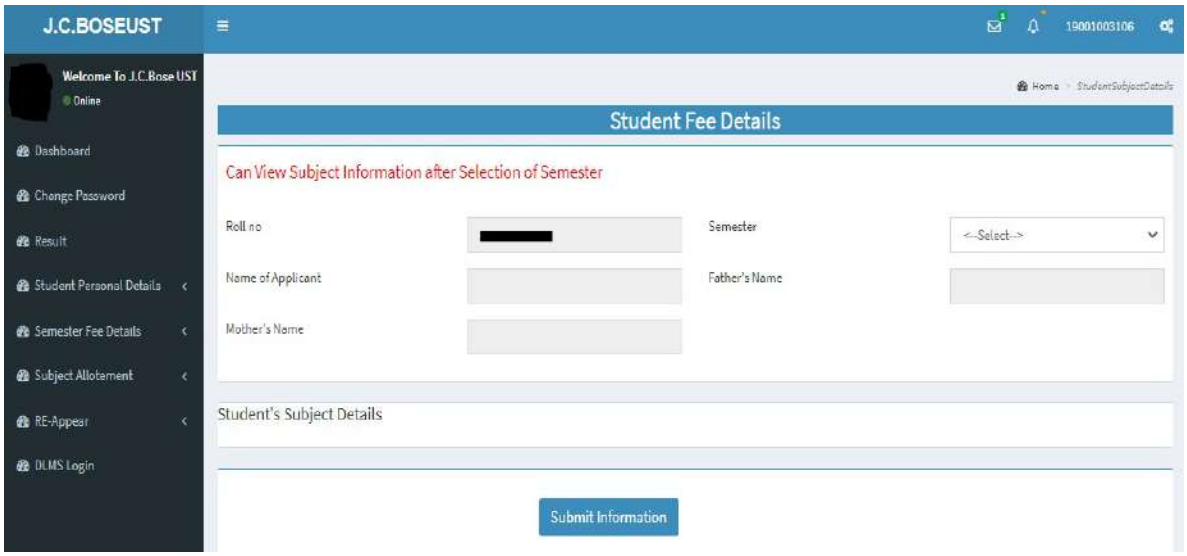


- Select “Various Type of Fee” and fill the details.



9. Subject Allotment

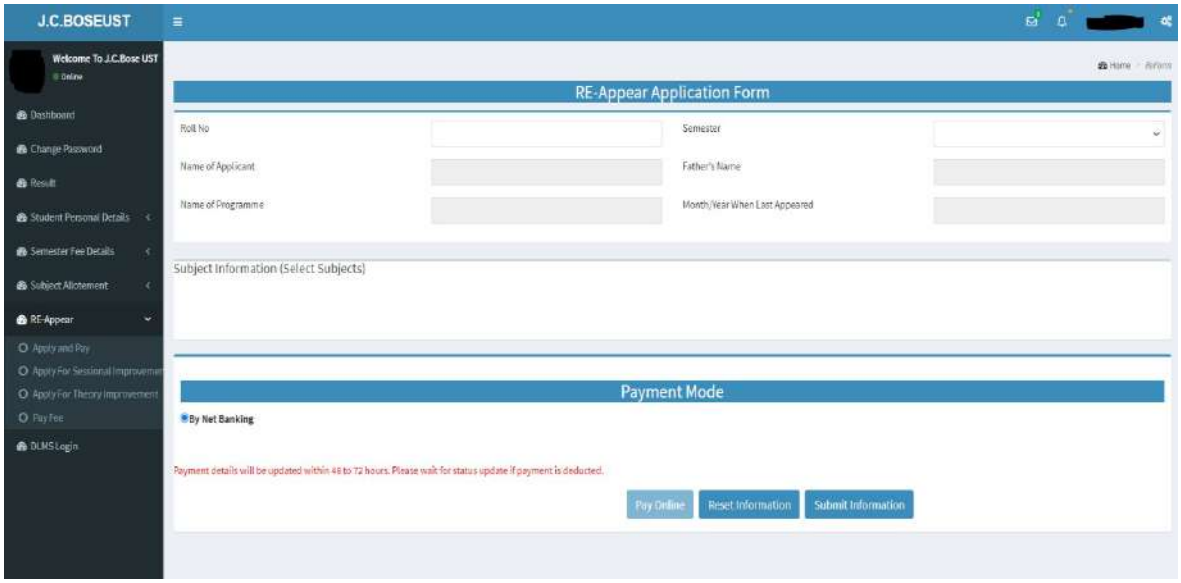
- Select “Add Subject” and fill the details.s



10. Re-Appear

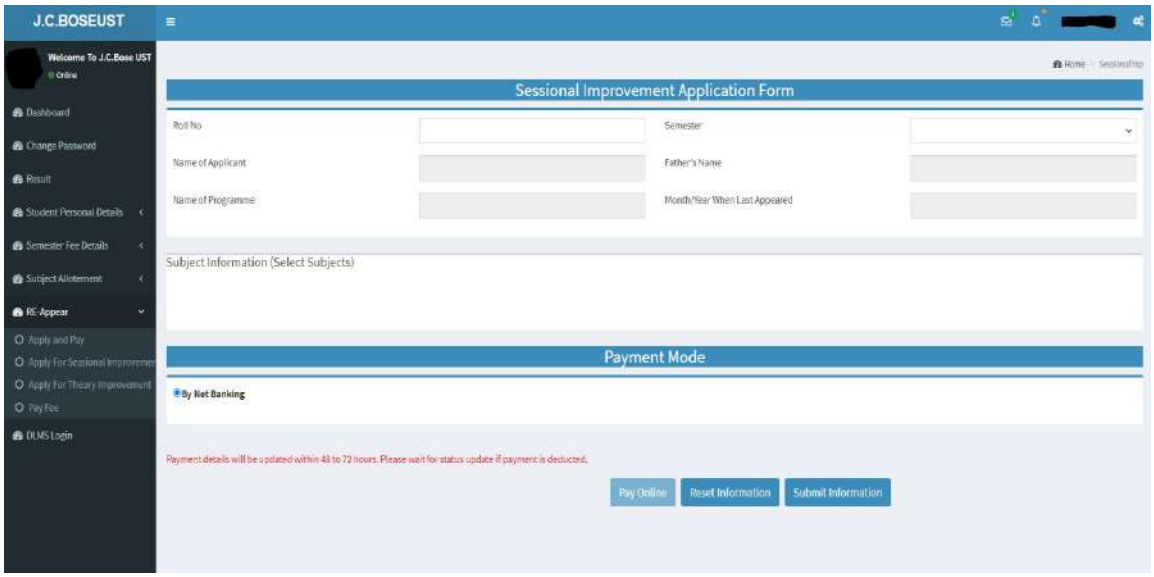
For filing **Re-Appear** form student may-

- Select "Apply and Pay" and fill the details, then select payment mode and "Submit Information".



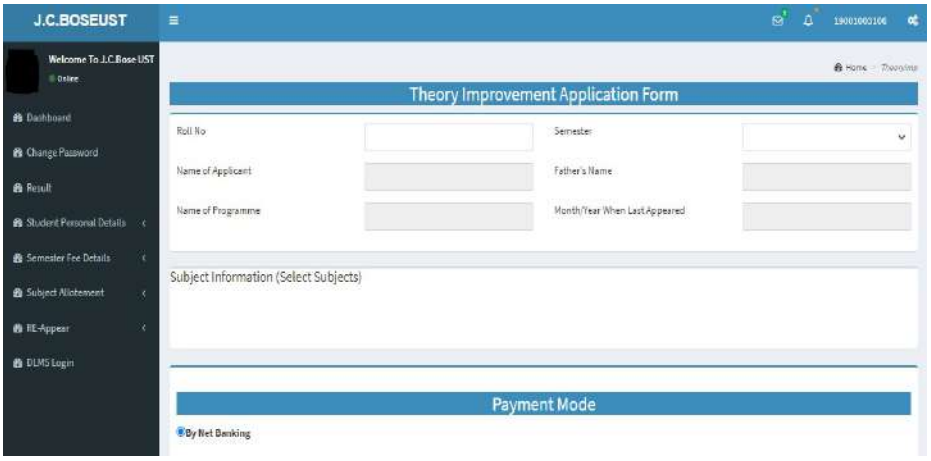
For **Sessional Improvement** form student may-

- Select "Apply for Sessional Improvement" and fill the details, then select payment mode and "Submit Information".



For **Theory Improvement** form student may-

- Select “Apply for Theory Improvement” and fill the details, then select payment mode and “Submit Information”.



- Select “Pay Re Fees” and fill the details.

Asstt. Registrar (Exams)
J.C. Bose University of Science & TECHNOLOGY, YMCA, Faridabad