



Ref.No. 05/02/2024/A&R/3077

Dated: 30-12-2024

### NOTICE

**Subject: Regarding- Submission of pending documents in respect of the students admitted in various courses in UTD/Affiliated Colleges in AY 2024-25.**

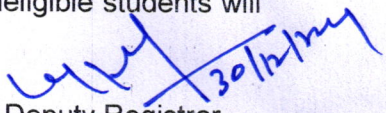
Reference: 1. Notice Ref. No. 05/02/2024//A&R/2921 dated 06.08.2024(for affiliated Institute)  
2. Notice Ref. No 08/07/2024/A&R/3049 dated 13.12.2024(for UTDs)

It is notified to all concerned that hefty efforts were done by Affiliation & Registration branch to inform about the students through Chairpersons of UTDs and Director /Principals of affiliated Institutes; whose documents are pending that are essentially required to register them with the University; still few student of UTDs and many students of affiliated colleges are still remaining to register with the University due to not submission of requisite documents in the due time period.

Keeping in view the future of students the authority has considered the request of affiliated colleges and students of UTDs for submission of pending documents as per the schedule mentioned below:-

- Final Mark sheet Copy/Original Migration or Digi-Locker issued migration certificate with affidavit etc. upto 31.01.2025 - with late fee of Rs. 500.
- Original Migration Upto 28<sup>th</sup> February 2025 - With late fees of Rs.1000/-
- Original Migration Upto 15<sup>th</sup> March 2025 - With late fees of Rs. 1500/-
- Original Migration Upto 31<sup>st</sup> March 2025 - With late fees of Rs. 2000/-

All concerned are hereby informed to strictly adhere the above schedule for submission of pending documents. Therefore, the academic activities of non-registered/ineligible students will be put on hold and their admission will stand automatically cancelled.

  
Deputy Registrar  
(Affiliation & Registration)

- All Chairpersons of UTDs –with a request to inform concerned students of their departments to submit requisite documents at Student Window of Affiliation & Registration Branch (02:00 PM to 3.30 PM)

Copy of the above is forwarded to the following for information please:-

1. PA to Vice-Chancellor for kind information of Hon'ble Vice-Chancellor
2. PA to Registrar for kind information of W/Registrar.
3. System Analyst – to upload on University and affiliated colleges website
4. Account Branch
5. Notice Board