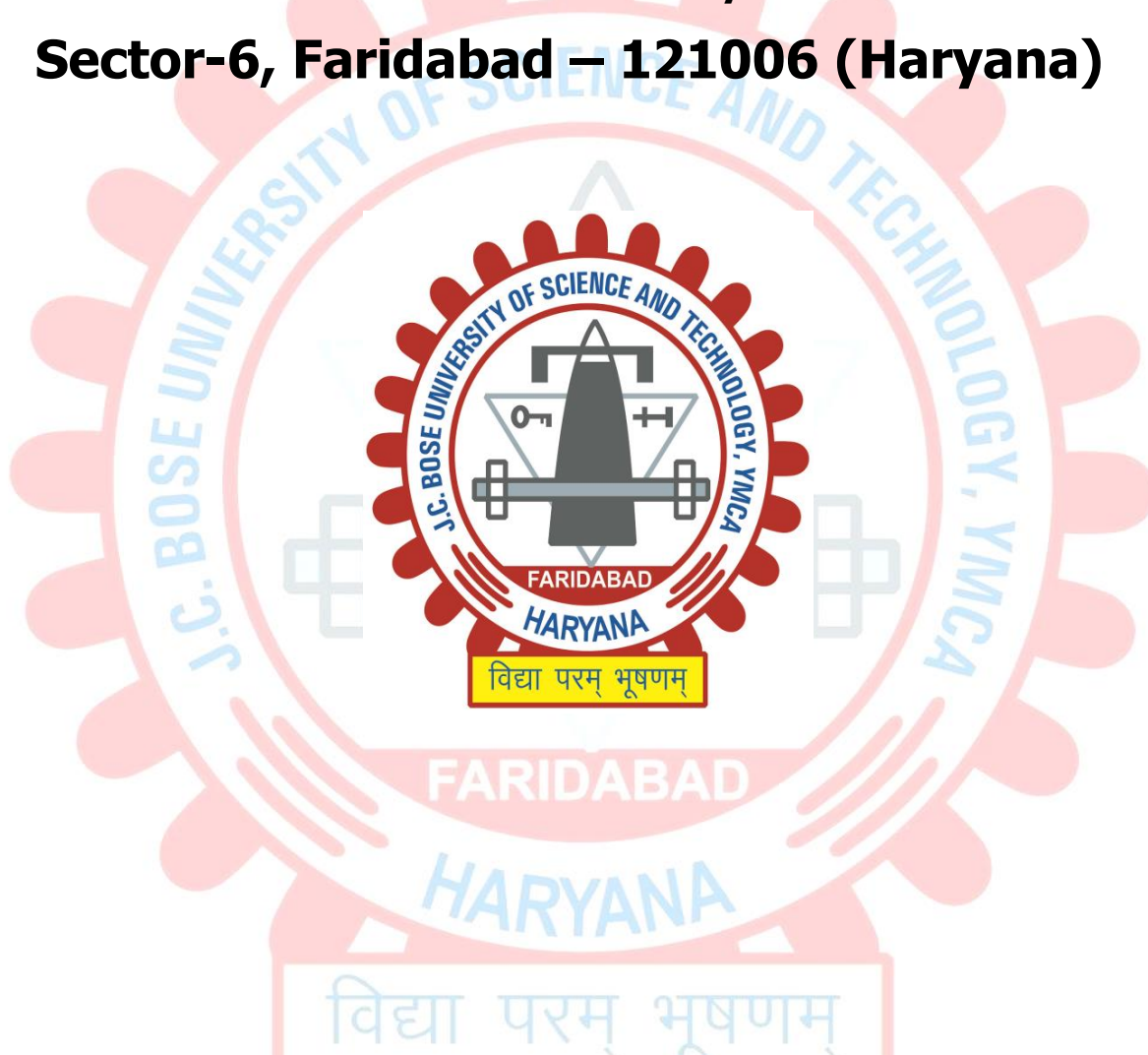


# **J.C. Bose University of Science & Technology, YMCA, Faridabad**

(A State Govt. University Established vide State Legislative Act 21/2009)

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**Sector-6, Faridabad – 121006 (Haryana)**



Agenda for 30<sup>th</sup> Meeting of the Academic Council,  
J.C. Bose University of Science & Technology, YMCA,  
Faridabad scheduled to be held on November 25, 2024 at  
10:30 AM in the Boardroom of the University



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Ref. No: JCBUST/Acad/30<sup>th</sup> AC/ 1733

Dated: 21-11-2024

Through Email

To

1. Prof. S. K. Tomar, Vice-Chancellor  
J.C. Bose University of Science & Technology, YMCA Faridabad. : Chairman
2. Director General, Technical Education Deptt. of Haryana : Ex-Officio-Member
3. Dean of Institutions, JCBUST, YMCA Faridabad. : Ex-Officio-Member
4. Prof. Raj Kumar  
Dean-Faculty of Engg. & Tech., JCBUST, YMCA Faridabad. : Ex-Officio-Member
5. Prof. Ashutosh Nigam  
Dean – Faculty of Management Studies & Professor-FMS  
JCBUST, YMCA Faridabad. : Ex-Officio-Member/  
Member
6. Prof. Neetu Gupta  
Dean – Faculty of Sciences, JCBUST, YMCA Faridabad. : Ex-Officio-Member
7. Prof. C.K. Nagpal  
Dean – Faculty of Informatics and Computing & Professor-FIC  
JCBUST, YMCA Faridabad. : Ex-Officio-Member /  
Member
8. Prof. Anuradha Sharma  
Dean – Faculty of Liberal Arts & Media Studies | Faculty of Life  
Sciences and Professor-FOS, JCBUST, YMCA Faridabad. : Ex-Officio-Member/  
Member
9. Prof. Neelam Turk  
Dean – Faculty of Interdisciplinary Studies & Research  
JCBUST, YMCA Faridabad. : Ex-Officio-Member
10. Sh. Ravi Kumar Sharma,  
Controller of Finance, JCBUST, YMCA Faridabad. : Ex-Officio-Member
11. Dr. Rajiv Kumar Singh,  
Controller of Examinations, JCBUST, YMCA Faridabad. : Ex-Officio-Member
12. Dr. P.N. Bajpai,  
Dy. Librarian, JCBUST, YMCA Faridabad. : Ex-Officio-Member
13. Prof. Pawan Kumar Sharma,  
Deptt. of Chemistry, Central University of Haryana,  
Mahendergarh : Member



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14. Prof. Rajesh Dhankar : Member  
Deptt. of Environmental Sciences, MDU, Rohtak
15. Prof. Rama Krishna Challa, : Member  
Dept. of Computer Science and Engineering, NITTTR,  
Chandigarh
16. Prof. Saraswati Setia, : Member  
Dept. of Civil Engineering, NIT Kurukshetra
17. Prof. (Dr.) M K Soni, : Member  
Patron, Lingayas, Vidyapeeth, Faridabad
18. Dr. Bharat, Associate Professor of Law, University Institute of : Member  
Legal Studies, Panjab University, Chandigarh
19. Prof. Anil Kumar Vashistha, : Member  
Dept. of Mathematics, Kurushetra University, Kurukshetra
20. Prof. Sunita Srivastava, Deptt of Physics & Astrophysics, : Member  
Central University of Haryana, Jant-Pali, Mahendergarh
21. Dr. Rajesh Kumar Ahuja, : Member  
Professor-FET, JCBUST, YMCA Faridabad.
22. Dr. Divyajyoti, : Member  
Professor- FLAMS, JCBUST, YMCA Faridabad.
23. Dr. Sachin Teotia, : Member  
Professor-FOLS, JCBUST, YMCA Faridabad.
24. Dr. Rachana Agarwal, : Member  
Associate Professor-FMS, JCBUST, YMCA Faridabad.
25. Dr. Shailender Gupta, : Member  
Associate Professor-FET, JCBUST, YMCA Faridabad.
26. Dr. Neelam Duhan, : Member  
Associate Professor- FIC, JCBUST, YMCA Faridabad.
27. Dr. Renuka Gupta, : Member  
Associate Professor- FOS, JCBUST, YMCA Faridabad.
28. Dr. Pawan Singh Malik, : Member  
Associate Professor- FLAMS, JCBUST, YMCA Faridabad.
29. Dr. Kakoli Dutt, : Member  
Associate Professor- FOLS, JCBUST, YMCA Faridabad.



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30. Dr. Nitin Sachdeva, : Member  
Asstt. Professor- FET, JCBUST, YMCA Faridabad.
31. Dr. Payal Gulati, : Member  
Asstt. Professor- FIC, JCBUST, YMCA Faridabad.
32. Ms. Nisha Singh, : Member  
Asstt. Professor, FOS, JCBUST, YMCA Faridabad.
33. Dr. Parveen Kumar, : Member  
Asstt. Professor- FMS, JCBUST, YMCA Faridabad.
34. Dr. Ashima Sharma, : Member  
Asstt. Professor-FOLS, JCBUST, YMCA Faridabad.

**Sub: Invitation for 30<sup>th</sup> meeting of the Academic Council scheduled to be held on 25.11.2024, at 10:30 AM in Board Room of the University**

Sir/Madam,

It is informed that with the concurrence of the Vice Chancellor, next meeting of the Academic Council of J. C. Bose University of Science & Technology, YMCA, Faridabad is scheduled to be held on 25.11.2024, at 10:30 AM in Board Room of the University. You are requested to make it convenient to attend this meeting. The detailed agenda items are enclosed herewith.

Yours faithfully,

  
21/11/24

**REGISTRAR &  
MEMBER SECRETARY**

Endst No : JCBUST/Acad/30<sup>th</sup> AC/ 1734

Dated: 21-11-2024

A copy of the above is forwarded to Dean Academic Affairs for information and necessary action.

  
21/11/24  
**REGISTRAR &  
MEMBER SECRETARY**





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**Agenda items to be placed before the Academic Council in its 30<sup>th</sup> meeting scheduled to be held on 25.11.2024 at 10:30 AM in Board room of the University.**

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AC/30/02	To note the Action Taken Report (where necessary) on the decisions of the 29th meeting of Academic Council held on 09.05.2024 at 11.00 AM	1-6
AC/30/03	To ratify the decisions taken by the Vice Chancellor as Chairman of the Academic Council in terms of clause 10(6) of the University Act.	6-7
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**Item No.AC/30/01: To consider and confirm the Minutes of 29<sup>th</sup> meeting of the Academic Council held on 09.05.2024 at 11:00 AM.**

It is brought to the notice that the minutes of 29<sup>th</sup> meeting of the Academic Council held on 09.05.2024 were circulated amongst the members for their comments. The copy of minutes is placed at [Annexure-A](#). No comments were received from any member.

**Item No.AC/30/02: To note the Action Taken Report (where necessary) on the decisions of the 29<sup>th</sup> meeting of Academic Council held on 09.05.2024 at 11.00 AM.**

The action taken report on the decisions taken by the Academic Council in its 29<sup>th</sup> meeting held on 09.05.2024, is placed before the Council for information and suggestions, if any: -

S. No	Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
1	<b>Item No. AC/29/01</b> To Consider and confirm the Minutes of 28 <sup>th</sup> Academic Council meeting held on 10.10.2023.	Confirmed		
2	<b>Item No.AC/29/02</b> To note the Action Taken Report (where necessary) on the decisions of 28 <sup>th</sup> Academic Council meeting held on 10.10.2023.	Noted with further suggestions in following agenda items		
	<b>Item No.AC/25/08:</b> To consider and approve establishment of University Publication Bureau.	Approved with a suggestion that the copyrights of published material should be in the name of the University. Further, the compiled lecture notes in the form of a booklet may also be considered under this Policy of University Publication Bureau.	<b>Dr Pawan Singh Malik/R&amp;D Cell</b>	ATRs shall be presented by the concerned before the Academic Council in its meeting on 25.11.2024.
	<b>Item No.AC/25/09:</b> To consider and approve the recommendations made by the committee constituted for review the award of Dean Merit Certificate.	Approved and confirmed the format of Dean Merit Certificate as follows:-  <i>"It is certified that Mr./Ms .....Son/Daughter of Sh..... &amp; Smt....., Roll No.....secured the First position in his/her discipline/branch of.....in .....Programme for the Batch....."</i>	<b>DSW/ Dr. Pawan Singh Malik</b>	Being implemented



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S. No	Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
	<b>Item No.AC/28/10:</b> To consider and approve the modalities w.r.t MOOC Courses in the curriculum framework of 4 years UG Programs (Non-engineering) under NEP-2020.	Approved and resolved that the concerned Department should monitor the MOOC Courses chosen by the concerned student	<b>Director UCC &amp; DA</b>	Notified vide Notice No.Acad./2024/1121 dated 12.07.2024
	<b>Item No.AC/28/32 (Additional):</b> To consider and approve the recommendations of committee made in its meeting held on 20.09.2023 regarding reforms in examination system of the University.	Approved the recommendations of the committee except point No. 6 i.e. reduction in supplementary examination fees. In addition to above, the council also recommended that a policy document should be prepared in the form of a booklet comprising of all related rules and regulations.	<b>Examination Branch</b>	Examination Branch informed that all the related Rules and Regulations are available in the examination ordinance and revised addition will be published soon.
<b>3</b>	<b>Item No. AC/29/03</b> To ratify the decisions taken by the Vice Chancellor as Chairman of the Academic Council in terms of clause 10 (6) of the University Act.	Ratified  In addition to it, the Council ratified the decision of the Vice-Chancellor for granting 5% relaxation in attendance in the exceptional cases for the semester exams to be held in May, 2024, in order to avoid hardship to the students		
<b>4</b>	<b>Item No. AC/29/04</b> To consider the minutes of the meeting held to discuss the prospective plan for improving admissions in those courses where admission status was low or nil during last year i.e. 2023-24.	The Council considered and decided that the following programs be kept in abeyance from the academic session 2024-25:- 1. Diploma in Electrician (CCSD) 2. Diploma in Refrigeration & Air conditioning 3. UG Certificate in Applied Mechanics & Manufacturing Engineering  However, the Council desired that the concerned will submit their report of prospective plans to improve the admission status in the courses where admission status is significantly low; within fifteen days from the date of meeting. The same has been communicated to Dean/Chairperson of concerned Departments in the meeting.		ATRs shall be presented by the concerned Chairpersons before the Academic Council in its meeting on 25.11.2024.



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S. No	Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
5	<b>Item No. AC/29/05</b> To consider and approve the policy framed by the University to support the Abandoned, Surrendered and Orphan Children for pursuing higher Education in line with "HARIHAR" policy of Haryana Government.	Approved	<b>Academics Branch</b>	Notified vide Notice No.05/10/2024/ Acad./1169 dated 21.06.2024 and already implemented from Admission 2024-25.
6	<b>Item No. AC/29/06</b> To consider and approve the Information Brochure of the University for the Academic Year 2024-25	Approved with the suggestion that attendance rules should also be mentioned in the Information Brochure.	<b>Academics Branch</b>	Implemented.
7	<b>Item No. AC/29/07</b> To consider and approve the Minute of 4 <sup>th</sup> Meeting of the Board of Faculty of Sciences held on 09.10.2023	Approved	<b>Dean Sciences</b>	Notified vide No. Acd/AC/2024/1159 dated 19.06.2024.
8	<b>Item No. AC/29/08</b> To consider and approve the policy for pursuing two Academic Programmes simultaneously in the University.	Approved	<b>Academics Branch</b>	Notified vide Notice No. Acad./2024/1170 dated 21.06.2024.
9	<b>Item No. AC/29/09</b> To consider and approve the Minutes of 22 <sup>nd</sup> meeting of Board of Faculty of Management Studies held on 15.04.2024	Approved	<b>Dean – Faculty of Management Studies</b>	Notified vide No. Acd/AC/2024/1161 dated 19.06.2024.
10	<b>Item No. AC/29/10</b> To consider the request of NITTR regarding exemption from Credit Transfer Policy.	Approved	<b>Examination Branch</b>	Implemented





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S. No	Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
11	<b>Item No. AC/29/11</b> To note the award of 'Scientist of the year Award-2023" by the National Environmental Science Academy, India (NESA) to Dr. Navish Kataria, Assistant Professor in the Department of Environmental Sciences.	Noted and Applauded		
12	<b>Item No. AC/29/12</b> To consider and decide the request of the student Mr. Ravinder Kumar, Roll No. EIC-2541-2K14 to verify the result or retake the exam of MU-103 (ED).	Resolved to constitute a Committee to recommend the further course of action.	<b>Examination Branch</b>	The Committee has submitted the recommendations, placed at <b>Annexure-B</b> . The recommendations have been approved by the Vice Chancellor. Accordingly, the Department of Mechanical Engineering has conducted the re-internal examination of the student Mr Ravinder Kumar for the subject "Engineering Drawing" (Code MU -103) and Final Result of the same has been declared by the Examination Branch.
13	<b>Item No. AC/29/13</b> To ratify the start of a new programme " <b>Master of Social Work</b> " under the Department of Communication and Media Technology.	Ratified	<b>Chairperson CMT</b>	Implemented
14	<b>Item No. AC/29/14</b> To consider and approve the Minutes of Meeting of the Board of Faculty of Informatics & Computing held on 03.05.24	Approved	<b>Dean (FIC)</b>	Notified vide No.Acd/AC/2024/1160 Dated 19.06.2024.



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S. No	Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
15	<b>Item No. AC/29/15</b> To consider the Minutes of Meeting of all Directors/Principal of Affiliated Institutions with Vice-Chancellor held on 25.04.2024 at 11:00 AM at NGF College, Palwal.	Approved with the suggestion that academic audit meeting should be conducted in affiliated colleges as per the UGC guidelines.	<b>Affiliation and Registration Branch</b>	Notified vide No. 01/06/2024/Affil. Regn./2851 & dated 22.07.2024
16	<b>Item No. AC/29/16</b> To consider the minutes of meeting held on 20.12.2023 at 10:30 AM in the O/o Dean Academic Affairs to review the affiliation related ordinance, fee structure of the University.	The agenda was partially withdrawn to the extent of revision in affiliation related fee structure of the University. However, with reference to review affiliation ordinance, the council recommends that the position of "Dean Colleges" should be discontinued and "Dean of Institutions" will look after the matters pertaining to affiliated colleges. The Academic Council recommends the matter w.r.t. review of affiliation ordinance to the Executive Council for consideration & approval.	<b>Establishment Branch</b>	The matter was considered and approved by the Executive Council in its 51 <sup>st</sup> meeting held on 11.07.2024 and the same was notified vide Ref. no. Estb/51 <sup>st</sup> EC/2024/3555 dated 11.07.2024.
17	<b>Item No. AC/29/17</b> To consider and approve the Minutes of Meeting of NEP-2020 implementation Committee.	Approved	<b>Chairperson – NEP 2020</b>	Notified vide No. Acd./AC/2024/1150 dated 14.06.2024
18	<b>Item No. AC/29/18</b> To consider and approve the Minutes of 23 <sup>rd</sup> meeting of Board of Faculty of Management Studies held on 03.05.2024.	Approved	<b>Dean – Faculty of Management Studies</b>	Notified vide no. Acd/AC/2024/1161 dated 19.06.2024.



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S. No	Item No.	Decisions of the Academic Council	Action to be taken by	Action Taken report
19	<b>Item No. AC/29/19</b> To consider and approve the RPL Program in the third year of all the existing UGC/AICTE-approved B.Voc programmes under CCSD.	Approved with the maximum intake of 20 seats of each programme, within approved intake granted by the regulatory body. The modalities of these programmes will be as per the existing RPL Policy of the University.	<b>Principal, CCSD</b>	Notified vide no. Acad. /AC /2024 /1135 dated 12.06.2024. Being implemented.
20	<b>Item No. AC/29/20</b> To consider and approve the start Minor Degree/Specialization in "INDUSTRY 4.0" in the department of Mechanical Engineering from the session 2024-25	Approved	<b>Chairperson, Mech. Engg.</b>	Notified vide no. Acad. /AC /2024 /1148 dated 12.06.2024. Being implemented.
21	<b>Item No.AC/29/21</b> To consider and approve the request of inclusion of Mother's Name in the Degree.	Approved	<b>Examination Branch</b>	Implemented

**Item No.AC/30/03: To ratify the decisions taken by the Vice Chancellor as Chairman of the Academic Council in terms of clause 10(6) of the University Act.**

It is brought to the notice that Vice-Chancellor as Chairman of the Academic Council has taken following decisions, which are placed before the Council for ratification:

- Approved Fee Refund Policy in respect of UG/PG courses of the University and its affiliated colleges for the session 2024-25 ([Annexure-C](#)).
- Approved the policy on Student Conduct & Discipline, as framed by the Committee constituted and recommended by Rules and Regulations Committee ([Annexure-D](#)).
- Approved Minutes of Meeting of Inspection Board for examining the inspection Reports of Colleges/Institutes seeking affiliation with JCBUST, YMCA, Faridabad for Academic Year 2024-25 ([Annexure-E](#)).



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- (d) Approved Minutes of 24<sup>th</sup> meeting of Faculty of Management Studies (FOMS) held on 15<sup>th</sup> October, 2024 in the Department of Management Studies ([Annexure- F](#))
- (e) Approved the Academic Calendar and the revision in same, in respect of all UG/PG Programmes of UTDs and Affiliated Institutions for odd semester w.e.f. July 2024 to December, 2024, issued vide No. 04/02/2024/Acd-1564 dated 02.08.2024 and 04/02/2024/Acd-1715 dated 08.11.2024 ([Annexure- G](#))
- (f) Approved to grant 5% relaxation in attendance, in the exceptional cases for the semester exams held in May 2024, in order to avoid hardship to the students.
- (g) Approved the allocation of new Supervisor and Co-supervisor to the following full-time Research Scholars in the Deptt. of Environmental Sciences of the University, on account of resignation of their supervisor (Dr. Smita) from this University:-

Name of Research Scholar	Supervisor	Co-supervisor
Ms. Kajal Saini (Reg.No.18-YMCA-754012)	Dr. Somvir Bajar, Deptt. of EVS, JCUBST, Faridabad, Haryana	Dr. Smita, Deptt. of EVS, Central University of Haryana
Ms. Shefali Upadhyay (Reg. No. 18-YMCA-754012)		

**Item No.AC/30/04: To consider and approve the minutes of the 1<sup>st</sup> meeting of Socio-Economically Disadvantaged Group (SEDGs) Cell held on 16.07.2024 in the university.**

It is submitted that in compliance of the instructions received vide letter No.12/5-2020 P-VII Adv./HSHEC dated 03.05.2024 from HSHES for implementation of the UGC's guidelines aimed at providing equitable opportunities for Socio-Economically Disadvantaged Groups within HEIs, the University has constituted SEDGs Cell and its 1<sup>st</sup> meeting was held on 16.07.2024 in the University. The minutes of the meeting is placed at [Annexure –H](#) for consideration and approval.

**Item No.AC/30/05: To consider and approve the SOPs for implementing Multiple Exit Option in Programs running as per provisions of NEP 2020 in UTDs and its Affiliated Institutes.**

It is submitted that a meeting under the chairmanship of Dean Academic Affairs was held on 13.09.2024 to discuss and propose the Standard Operating Procedure (SOPs) for the Multiple Exit Option in programs running under the UTDs and its affiliated institutes as per provisions of NEP 2020. The proposed SOPs is placed at [Annexure –I](#) for consideration and approval.



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**Item No.AC/30/06: To consider and approve the modalities to implement "Environmental Studies" as compulsory subject and "Tree Plantation & Care" as a mandatory activity, in UG programs of the University.**

It is submitted that a meeting under the Chairmanship of Dean (Life Sciences) was held on 29.08.2024 regarding modalities to implement Environmental Studies as compulsory subject "Tree Plantation & Care" as a mandatory activity, in UG Programs of the University.

Accordingly, minutes of the meeting are placed at [Annexure- J](#) for consideration and approval of the Academic Council.

**Item No.AC/30/07: To consider and approve the minutes of 2<sup>nd</sup> meeting of Board of Faculty (Faculty of Interdisciplinary Studies & Research) held on 23.04.2024 in the Department**

It is submitted that the second meeting of Board of Faculty (Faculty of Interdisciplinary Studies & Research) was held on 23.04.2024 in the Department. The minutes of the meeting is placed at [Annexure-K](#) for consideration and approval of the Academic Council.

**Item No.AC/30/08: To consider the revision in the para no. 1.17 (VI) of the Ph.D ordinance 2023 of this University**

It is submitted that Research and Development Cell of the University has proposed to update relevant extract in para no. 1.17 (VI) of the Ph.D ordinance 2023 of this University as follows:

<b>Existing Clause 1.17 (VI)</b>	<b>Proposed Clause 1.17 (VI)</b>
The faculty members on extraordinary leaves may continue to guide the candidates registered for Ph.D programme under his/ her supervision in the University. However, no fresh registration of Ph.D scholars will be allowed by DRC for faculty members who proceeded on extraordinary leaves. If the Supervisor(s) of a candidate leave(s) the University before the completion of the research work or is/ are otherwise unable to see the work through, due to some valid reasons, the Vice-Chancellor may allow a change of the Supervisor, as chosen by the candidate, on the recommendation of the	<b>Change in Supervisor</b>  On the receipt of the request of the candidate through the Chairperson, a change in supervisor may be allowed by the DRC in the following circumstances:  <ol style="list-style-type: none"><li>1. The Supervisor superannuates and is no more the employee of the University.</li><li>2. The Supervisor goes on extraordinary leave for extended period beyond one year</li><li>3. On the untimely demise of the supervisor</li><li>4. If the supervisor resigns</li></ol>





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<p>DRC, if it is considered that the change of Supervisor is in the interest of the completion of the work.</p>	<p>5. In exceptional circumstances by the order of the competent Authority.</p> <p><b>Allotment of Administrative Supervisor</b></p> <p>If the supervisor resigns and the work of the scholar is already complete i.e. the pre-submission of the thesis is already done, an administrative supervisor may be allotted to the candidate by the DRC to look into the administrative work for thesis submission.</p> <p>The allotment of the new supervisor should be approved by the PGBOS and Vice Chancellor.</p>
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As per directions of the Vice Chancellor, the proposed revision in the said clause is placed before the Council for discussion.

**Item No.AC/30/09: To consider the guidelines/ policy for 'Doctor of Sciences' and 'Honorary Ph.D'**

It is submitted that Research and Development Cell has proposed guidelines/policy to start 'Doctor of Sciences' and 'Honorary Ph.D' in the University.

As per the directions of the Vice Chancellor, the said proposed guidelines/policy is placed at [Annexure-L](#) for consideration by the Academic Council.

**Item No.AC/30/10: To consider and approve the Minutes of 4th Meeting of the Board of Faculty of Life Sciences held on 03.09.2024.**

It is submitted that the 4<sup>th</sup> meeting of the Board of Faculty of Life Sciences was held on 03.09.2024. The minutes of the meeting are placed at [Annexure-M](#) for consideration and approval of the Academic Council.

**Item No. AC/30/11: To consider and approve the start of BBA Program in ODL (Open Distance Learning) mode in the Department of Management Studies from the academic 2024-25.**

It is submitted that the Department of Management Studies is in the process to start BBA Program in ODL (Open Distance Learning) mode from the Academic session 2024-25. The Vice-Chancellor has also accorded the in-principle approval for the same.



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Further, as per the directions of the Vice Chancellor, the matter is placed for consideration and final approval of the Academic Council.

**Item No. AC/30/12: To consider and approve the Comprehensive MOOC credit transfer policy for UG Programs (Non Engineering) under NEP 2020 as per UGC SWAYAM Regulations 2021**

It is submitted that the Academic Council in its 28<sup>th</sup> meeting approved the modalities w.r.t MOOC Courses in the curriculum framework of 4 years UG Programs (Non Engineering) under NEP 2020. Subsequently, a Committee has proposed comprehensive guidelines for recognition and transfer of credits earned through Massive Open Online Courses (MOOCs) in the UG Programs (Non Engineering) under NEP 2020 , in line with the guidelines provided by UGC Swayam Regulations 2021.

Accordingly, as per the directions of Vice Chancellor, the said guidelines are placed at [Annexure- N](#) for consideration and deliberations.

*\*\*Any other Agenda with the permission of the Chair\*\**