



Request form for issue of Duplicate Identity Card

Undertaking for lost of Identity Card

Your text here 1

S/o.D/o.....

Stamp size

photo of the student

(Photo attested by the Chairman / HOD of the Department)

I,.....

Resident of.....

University Roll No., Mobile No.

Email id..... do hereby solemnly affirm and declare as under :-

- That I am enrolled for pursuing.....
(Course name) from J.C. Boss University of Science & Technology, YMCA Faridabad - 121006 during the academic session my Roll No. is Presently I am studying in..... Semester.
- That at the time of admission I was issued the University I-Card which I have lost / which is not traceable at present.
- That I may be issued a duplicate I-card to be produced whenever demanded.
- I assure the University that if the original I-Card it will be returned to the University with the understanding that the fee already paid is not refundable, failing which I am liable to be punished as per University rules.
- I am enclosing copy of Aadhar card for residence proof with this form
- I am enclosing FIR Copies for ready reference.

Deponent / Student Signature

Date :

Counter signatures / verified by the Chairperson of the department,

Proctor

(Verified that, he / she is the student of above mentioned Department / Course)

Signature (Chairperson / H.O.D)
..... (Name in Capital Letters)

DR/AR/Superintendent (Affiliation & registration)

N.B. :1) Fee Receipt No. For Rs. 200/- Dated (Original Fee Receipt is enclosed)

Copy of Aadhar Card

Copy of FIR for lost of I-Card is enclosed

Clerk / Assistant in Affiliation & Registration Branch for necessary action / issue of duplicate I-Card