



Ref. No. 10/10/Acad./2025/233

dated: 29.07.2025

### Notification

#### **Sub: Schedule and Guidelines for admission cancellation and Refund of fee for the Academic Session 2025-26 for all UG/PG/Diploma Programs of UTDs and its Affiliated Colleges.**

It is notified for information of all concerned that the following is the schedule for cancellation of admission and refund of fee for all Under Graduate/Post Graduate/Diploma courses of UTDs and its Affiliated Colleges for the Academic Session 2025-26:

Name of the Course	Date	Refund of fee
For All Under-Graduate, Post-Graduate & Certificate /Diploma Courses of the University <u>(Except B.Tech)</u>	Upto 30.09.2025	Full Fee Refund upto 30.09.2025
	01.10.2025 To 31.10.2025	Full Fee Refund after deducting Rs.1000/- as processing fee.
	After 31.10.2025	As per UGC guidelines
Only For B.Tech courses	Upto 11.08.2025	Full Fee Refund upto 11.08.2025
	After 11.08.2025	As per HSTES/AICTE Guidelines

1. All refund cases of admission cancellation of all Under Graduate/Post Graduate programs of the University and its affiliated colleges, will be processed as per the **guidelines issued by the UGC/AICTE/HSTES** as applicable.
2. The candidate must submit his/her application for withdrawal of admission/Refund of Fees, by hand in the prescribed format Annexure-XVII (as mentioned in the university Information Brochure and also available on the University Website) alongwith necessary documents in the concerned Departments.

**Director (Admissions)**  
  
**Director (Admissions)**  
J.C. Bose University of Science & Tech.  
YMCA, Faridabad, Haryana (India)

Cc:

- All Chairpersons of UTDs
- Affiliation & Registration Branch

- PS to Vice -Chancellor
- PA to Registrar
- Dean Academic Affairs