



Ref. No. Conduct/Exam/May-26/1886

Dated: - 07.04.2026

Notification

With reference of notification no. 04/11/Acad/2025/2665 dated 04.12.2025, the evaluation of M.Tech 4th Semester Thesis Viva-Voce will be carried out in the month of May-2026. In this regard, it is informed that all Thesis/Project reports (Soft copy in CD/DVD, as per attached guidelines/format) with a list of students of affiliated Institutions and thesis evaluation fee of Rs. 3,000/- per candidate must be submitted in office of the Controller of Examinations by 15.05.2026. In case of UTDs only the list of students along with fee deposition proof is to be submitted.

Candidate must keep a hard copy of thesis with him/her and submit the same at the time of final viva-voce for further submission to the University.

External examiner will be appointed by the University from the panel / list of examiners, supplied by the Dean/Chairperson of the concerned department. Final evaluation / viva-voce will be carried out after Plagiarism check.

This is for your information and further necessary action please.

Dy. Registrar (Exams)
for Controller of Examinations

- The Director/Principal of all affiliated Institutions / Chairperson (Engg. Departments) - with a request to kindly arrange to inform students of your respective Institute / Department and further necessary action, accordingly.
- Web-Manager / System Analyst - with a request to upload this notification on the University web-site.

NB: - Students from affiliated Institutions will be submitting their project evaluation fee through their parental Institution by Institute login id and Students of UTDs can submit their thesis evaluation fee through his/her individual web-login id.

J. C. Bose University of Science & Technology, YMCA, Faridabad

(M.Tech. Final Year)

Thesis Format to be followed.

The students of M.Tech.final year must follow the following standards & format of thesis for final submission.

Thesis Cover	:	Hard bound Dark navy blue colour with Golden embossing
Shelf side of thesis	:	Printed with Year, Name and Roll No. of Student
Margins	:	Top: 2.54, Bottom: 2.54, Left: 3.81, Right: 2.54, Gutter: 0
Orientation	:	Portrait
Page No.	:	Bottom, Centred, Front pages numbered as i, ii, iii etc. Chapter pages and references numbered as 1, 2, 3 etc.
All fonts	:	Times New roman
Chapter No.	:	Font size 14 Sentence case + Bold
CHAPTER TITLE	:	Font size 14 Capital case + Bold
FIRST LEVEL OF HEADING	:	Font size 12 Capital case + Bold
Second Level of Heading	:	Font size 12 Sentence case + Bold
<i>Third Level of Heading</i>	:	Font size 12 Sentence case + Italic (Without bold)
Table Caption	:	Font size 12 Sentence case + Bold(at the top of the Table)
Fig. Caption	:	Font size 12 Sentence case + Bold(at the bottom of the Fig.)
Body Text	:	Font size 12 Normal
Line Spacing	:	1.5 lines
Printing	:	One side of the page
Chapter Marker Pages	:	Inserted before start of each Chapter (with no page number) Centred with Chapter no. and name of Chapter, font size 22.
Brief Profile of Student	:	Inserted as the last page of Thesis

