



## **Credit Transfer/Mobility Policy of Massive Open Online Courses (MOOCs) for the 4-year UG program (Non-Engineering) under National Education Policy (NEP)-2020**

Reference: The Gazette of India (Extraordinary) Part-III, Section-4 No. 120, UGC (**Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Mind (SWAYAM)) Regulation, 2021**, dated 25/03/2021.

With reference to 28<sup>th</sup> Academic Council and Notification Ref. No. Acad./2023/675 dated 09/11/2023 following modalities are introduced in the credit transfer policy in the academic curriculum for the Massive Open Online Courses (MOOCs) offered through SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) Portal in accordance with NEP 2020 from academic year 2023-24.

### **A. Purpose**

The purpose of this policy is to provide a framework for the recognition and transfer of credits earned through Massive Open Online Courses (MOOCs) into the university's degree programs, in line with the guidelines provided by the University Grants Commission (UGC) SWAYAM regulations 2021.

### **B. Scope**

This policy applies to all students enrolled in 4-year undergraduate programs (non-engineering) under NEP-2020 at the university who wish to transfer credits earned through approved MOOC platforms into their degree programs.

### **C. Definitions**

- **MOOCs:** Massive Open Online Courses offered by recognised and accredited platforms.
- **SWAYAM:** Study Webs of Active Learning for Young Aspiring Minds, an Indian government initiative that provides an integrated platform for online courses.
- **Credit Transfer:** The process of recognizing and incorporating credits earned from external courses into the university's curriculum.

### **D. General Guidelines**

1. The SWAYAM notifies in January and July every year, of the list of the online learning Courses to be offered in the forthcoming Semester on its website <https://swayam.gov.in>.
2. All the UTDs/Affiliated Colleges shall, within 4 weeks from the date of notification by SWAYAM, review the online courses being offered through the platform. Subsequently, through their Chairperson/Principal, based on their



academic requirements, decide upon the courses that shall permit credit transfer.

3. The departmental/institutional MOOC coordinator appointed by the Chairperson of the concerned department/Principals of affiliated institutions shall identify the relevant SWAYAM courses that align with their existing programs and curriculum.
4. Each offered MOOC shall have an associated course coordinator duly assigned by the Chairpersons/concerned UTDs and affiliated colleges. Also, this information shall be mailed to [digitalindiacecell@jcboseust.ac.in](mailto:digitalindiacecell@jcboseust.ac.in) in every semester.

#### **E. Course Selection and Approval**

1. All the Chairpersons/Principals of the UTDs/affiliated Institutions are required to offer at least one and up to two MOOC courses which are the part of curriculum as Core/Elective/VAC/AEC/Other courses and are being run through the SWAYAM platform, during the whole degree term excluding first and last semester. The SWAYAM platform is to be utilized to supplement the teaching-learning process in the Institution considering the academic requirements.
2. Before floating the identified MOOC course among the students, the course should be approved by the concerned BOS of the department and subsequently by the academic council.
3. All students enrolled in the program must strictly follow a single mode of study and examination, which will either be through the SWAYAM platform or regular offline classes, as determined by the respective UTD/affiliated institution.
4. Students can opt for 12-16 weeks course equivalent to 3-4 credits under the mentorship of a faculty member as per MHRD MOOC's guidelines 11.1(J) issued by the MHRD vide its orders dated 11/03/2016).
5. UTDs/affiliated institutions should ensure that the syllabus of the chosen MOOC course should be similar to an extent of at least 60% to the syllabus of existing Core/Elective/VAC/AEC/Other courses of the department.
6. Students are required to register for the MOOC on SWAYAM through the University's SWAYAM-NPTEL Local Chapter.
7. The UCC & DA cell of the University will act as the nodal point for tracking MOOC enrolments within the University. The respective Chairpersons/Principals are responsible for ensuring that students and faculty are informed about the available online courses and other related information being shared by UCC & DA from time to time.
8. The importance of online learning and credit transfer policy must be shared with the students at entry level by the concerned department/college. The same may be shared during the induction program for newly admitted students.

#### **F. Credit Transfer/Mobility of MOOCs**

1. Students who complete a SWAYAM MOOC and earn a passing grade must submit an official transcript or certificate issued by the SWAYAM platform to the Chairperson/Principal/Head of the affiliated institution.



2. The following pattern will be followed for the distribution of credits and will apply to all students from Jan 2024 onwards:

Program	Duration	Credits to be earned*
UG Programs (non-engineering)	Year I to IV	3-4 (Minimum) for one course, 12-16 weeks 6-8 (Maximum) for two courses, each of 12-16 weeks

**\*All students of UTDs/Affiliated colleges of all courses must mandatorily earn minimum prescribed credits.**

3. The UTD/affiliating institution (offering the Course) shall give the equivalent credit weightage to the students for the credits earned through online learning courses through the SWAYAM platform in the credit plan of the program. Also, the evaluation for MOOC courses shall be conducted on a pro-rata basis, consistent with the prescribed scheme and syllabus of the course.
4. The course offered to the students and its credits for MOOCs will be verified by the concerned department/college and will be forwarded to the Controller of Examination for further processing.
5. The earned credits (Inclusive of Minimum credits to be earned mentioned above) shall be accepted and transferred to the total credits of the concerned students by the University for Completion of his/her degree. Credits earned through MOOCs will be incorporated in the mark sheet issued to the student by the Controller of Examination.
6. The university shall transfer the credit weightage to the students for the credits earned through MOOC courses in the ABC (Academic Bank of Credits) account of the student.
7. **Re-Examination:**
  - i. The University will conduct examinations in the subsequent two semesters for the students who could not pass/appear in the end-term SWAYAM course exams (as per the [UGC letter regarding: Framework for Universities to conduct Examinations for SWAYAM Courses](#), dated on 27<sup>th</sup> August, 2024).
  - ii. Also, in cases where these MOOCs are not available in subsequent semesters, an equivalent course with at least 60% syllabus similarity may be chosen, with prior approval from the Chairperson of the Department.
8. The pattern of credit-earning and transfer through MOOCs will be followed, for all new 4-year UG program (non-engineering) courses under the National Education Policy (NEP) run by the University or to be run in future. The credit transfer will apply to all courses running in UTDs and affiliated institutions. <sup>#</sup>

<sup>#</sup> As per the notification “Modalities of MOOC courses in the curriculum framework of 4-Year UG Programs (non-engineering) under NEP-2020” with Ref. No. Acad./2023/675 dated 09.11.2023

**Important Notes:**

1. These guidelines will apply to all Affiliated institutions under the university along with all UTDs. Affiliated colleges may establish their Local Chapter on SWAYAM and follow the same process.
2. For further clarifications, Notifications “Credit Framework for Online Learning Courses through SWAYAM” (UGC Regulations dated 19/07/2016), “MHRD MOOC’s guidelines” (MHRD guidelines dated 11/03/2016) and “Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Mind (SWAYAM)” (UGC Regulation, 2021, dated 25/03/2021) may be referred.
3. Students are responsible for any fees associated with MOOC enrolment and examinations.
4. The university reserves the right to reject MOOC credit transfer applications if the course content does not meet academic standards or aligns poorly with the program curriculum.
5. This policy is subject to change based on revisions to the UGC Credit Framework or university regulations.