



J.C. Bose University of Science & Technology, YMCA, Faridabad, Haryana
(A Haryana State Government University)

(Established by Haryana State Legislative Act No. 21 of 2009 & Recognised by UGC Act 1956 u/s 22 to Confer Degrees)

Accredited 'A+' Grade by NAAC

No.: JCBUST/2024-2025/Accounts/

Dated: 15.01.2025

NOTICE

Sub: Physical Verification of University Central Store along with all Departmental Stores (Teaching & Non-Teaching) for the year 2024-2025

As per provisions contained in University Account Code 12.30, All Deans/Chairpersons/HODs are hereby instructed to carry out the physical verification of stock/store held with your department (including all sub offices, branches, sections and labs) for the year 2024-25. The inspection reports indicating shortages/losses, surplus, theft should be submitted to the Finance Officer latest by **March 15, 2025**.


REGISTRAR

Copy is forwarded to the following:

1. PS to VC for kind information of VC Sir
2. PA to Registrar for kind information of W/Registrar
3. All HODs (Branch/offices/Sections for necessary action
4. All Deans/Chairpersons for necessary action
5. System Analyst cum Programmer for uploading on the University Website