J. C. Bose University of Science & Technology YMCA Faridabad
(formerly YMCA University of Science & Technology)
Sector 6, Faridabad (HARYANA) – 121006
A State Govt. University established vide State Legislature Act 21 of 2009

Ref. No. Conduct/Exam/Dec-2026/ 2885 Dated: - 13.11.2026

Subject: - **Submission of BBA (Gen) 5th (Project Report) & Conduct of Practical Examinations / Vive-voce (for Regular & Reappear Students)**

The thesis/project/dissertation reports evaluation/viva-voce will be carried out during the Practical Examinations Dec – 2026. In this regard, please submit a list of students in the office of the Controller of examinations by 23.11.2026 along with the evaluation fee as per following detail:

a) For BBA 5th Semester Rs. 1,000/- per candidate

Final viva-voce will be conducted during the end semester practical examination, after the last date for submission of project / dissertation report, late fee will be charged (as per the Examination Ordinance, point no. 9.2),

Student must keep a hard copy with him/her of project report and produce at the time of final viva-voce.

This is for your information and further necessary action please.

13.11.2026
Dy. Registrar (Exams)
for Controller of Examinations
13/11/26

To:- The Chairperson / CBCS Coordinators UTDs / The Director/Principal, Affiliated Institutions / Academic

- The Chairperson of Management Studies / Director/Principal of all affiliated Institutions - with a request to kindly arrange to inform students of your respective Institute / department and further necessary action, accordingly.
- Web-Manager / System Analyst - with a request to upload this notification on the University web-site and open the web-portal for payment of project evaluation fee by Institute / Student.

NB: - Students from affiliated Institutions will be submitting their project evaluation fee through their parental Institute by Institute login id and Students of UTDs can submit their project / dissertation evaluation fee through his/her individual web-login id.

SUMMER INTERNSHIP/PROJECT
BBG-309-V

Total credits: 4
Internal marks: 25
Practical marks: 75

Every student will be assigned a summer training report topic after the 4th semester. It will be pursued by him/her under the supervision of an internal supervisor. The students are required to interact with their supervisor on a regular basis and prepare a project report. The tentative content of the summer training report is as follows:

1. Cover Page
2. Acknowledgement
3. Certificate from supervisor
4. Introduction
5. Literature Review
6. Research Methodology (Objective of the Research, Hypothesis, Research Design etc.)
7. Data Analysis
8. Findings
9. Conclusions
10. Recommendations
11. References
12. Appendices – to include questionnaire etc. (if any)

The student will submit a summer training report this semester as per the schedule announced by the department/University for assessment. The student will submit two hard bound copies of the report, one softcopy in CD/DVD along with the requisite fee. The summer training report shall be evaluated by both Internal and External Examiners. For external evaluation, Viva voce will be conducted by the external examiner.