



J. C. Bose University of Science & Technology YMCAs Faridabad
(formerly YMCA University of Science & Technology)

Sector 6, Faridabad (HARYANA) – 121006

A State Govt. University established vide State Legislature Act 21 of 2009



Ref. No. Conduct/Exam/May-2026/1887

Dated: - 07.04.2026

Subject: - Submission of MBA 4th Semester (Thesis / Project Report) & Conduct of Practical Examinations / Vive-voce (for Regular & Re-Appear Students)

The thesis/project/dissertation reports evaluation/viva-voce will be carried out during the Practical Examinations May – 2026. In this regard please submit a list of students in the office of the Controller of examinations by 30.04.2026 along with the evaluation fee as per following detail:

a) For MBA 4th Semester Rs. 1,000/- per candidate

Thesis/Project/Dissertation reports (one hard & one soft copy in CD/DVD, as per guidelines/format issued by the concerned Board of Studies) must be submitted in this office:

i) MBA 4th Semester candidate by 30.06.2026

External examiner for MBA Courses will be appointed by the Controller of Examination, After the last date for submission of project / dissertation report, late fee will be charged (as per the Examination Ordinance, point no. 9.2),

Student must keep a hard copy with him/her of project report and produce at the time of final viva-voce.

This is for your information and further necessary action please.

Dy. Registrar (Exams)
for Controller of Examinations

To:- The Chairperson / CBCS Coordinators UTDs / The Director/Principal, Affiliated Institutions /

- The Chairpersons UTDs / Director/Principal of all affiliated Institutions - with a request to kindly arrange to inform students of your respective Institute / department and further necessary action, accordingly.
- Web-Manager / System Analyst - with a request to upload this notification on the University web-site.

NB: - Students from affiliated Institutions will be submitting their project evaluation fee through their parental Institute by Institute login id and Students of UTDs can submit their project / dissertation evaluation fee through his/her individual web-login id and submit a copy in this office through your department.

RESEARCH PROJECT
MBA – 202 - V

Total credits: 8
Practical marks: 150
Internal marks: 50

Every student will be assigned a project topic in the third semester from their area of specialisation, and they will pursue it under the supervision of an internal supervisor. The students are required to interact with their supervisor regularly and prepare a project report. The tentative content of the project report is as follows:

1. Cover Page
2. Acknowledgement
3. Certificate from supervisor
4. Introduction
5. Literature Review
6. Research Methodology (Objective of the Research, Hypothesis, Research Design etc.)
7. Data Analysis
8. Findings
9. Conclusions
10. Recommendations
11. References
12. Appendices – to include questionnaire etc. (if any)

The student will submit a project report in the fourth semester as per the department/university's schedule for assessment. The student will submit two hardbound copies of the report, one softcopy in CD/DVD, along with the requisite fee. The project report shall be evaluated by both Internal and External Examiner. For external evaluation, Viva-voce will be conducted by the external examiner tentative before the start of the final semester practical examination.