



J. C. Bose University of Science and Technology, YMCA, Faridabad

(formerly YMCA University of Science and Technology)

Accredited 'A+' Grade by NAAC

A State Govt. University established wide State Legislative Act. No. 21 of 2009

SECTOR-6, FARIDABAD, HARYANA-121006, Web: www.jcboseust.ac.in



भारत 2023 INDIA

यस्यैव कर्मण्यकम्

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Ref. No. Estb/Advt. 02-2023/600

Dated: 12/06/2023

NOTICE

Sub: Regarding conduct of Written Test, Skill Test & Interview for the post of Producer-cum-Studio Incharge (on contract basis) advertised vide Advt. No. 02/2023

Ref.: the applications received against Advertisement No. 02/2023 for the post of Producer-cum-Studio Incharge (on contract basis) and scrutiny report uploaded on the University website vide ref. no. Estb/Advt. 02-2023/599 dated 12/06/2023.

It is informed that the written test, skill test & interview for the post of Producer-cum-Studio Incharge (on contract basis) advertised vide Advt. No. 02/2023 shall be conducted as per the schedule mentioned below: -

| Post | Written Test | Skill Test | Interview | Reporting Time & Venue |
|------------------------------|---|---|---|---|
| Producer-cum-Studio Incharge | Date: July 25, 2023 Time: 10:00 AM onwards | Date: July 25, 2023 Time: 01:00 PM onwards | Date: July 25, 2023 Time: 03:00 PM onwards | 09:00 AM at Multimedia Centre of the University |

All eligible applicants as per scrutiny report uploaded on the University website have been shortlisted for written test which will be of 90 minutes and will comprise of 50 Multiple Choice Questions. The syllabus of the written test & skill test is also enclosed with this notice. **Only, the applicants who will qualify the Written Test will be considered for appearing in the Skill Test and subsequently those who will qualify the Skill Test will be considered for appearing in the Interview.**

It is reiterated that the eligibility of the applicants is purely provisional (as it is based on the information/ document filled in the application form) and subject to physical verification of documents before the Interview. **These applicants must carry copy of a valid proof of identity bearing a clear recent photograph along with all original documents with support of claim. No applicant will be allowed to appear in the Interview without verifying the eligibility.**

In case of employed in Govt./Semi-Govt./PSU etc, it will require producing No Objection Certificate from present employer, if not applied through proper channel. Please note that no TA/DA would be admissible for appearing in the aforementioned recruitment process.

Encl: As above


12/06/2023
REGISTRAR
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- System Analyst-cum-Programmer: for uploading on the University website.
- All concerned applicants via email

For the post of Producer- Studio In-charge-

Syllabus for the Written test:

1. Audio and Video equipment and their functions
2. Audio and Video Production (Pre-Production, Production and Post-Production)
3. Audio and Video Editing
4. Lighting
5. Indoor and outdoor shoot
6. Functionality of Studio

For Skill test:

1. Multimedia Studio Operation and Management
2. Handling of the Audio-Video Equipment
3. Professional Video Editing Software: Adobe Creative cloud, FCP etc.
4. Professional Audio Editing software- Adobe Audition, Audacity etc.
5. Handling of Production Control Room- Console, Switchers and output etc.
6. Handling Multi camera indoor and outdoor shoot.