



J. C. Bose University of Science & Technology YMCA Faridabad
(formerly YMCA University of Science & Technology)
Sector 6, Faridabad (HARYANA) – 121006
A State Govt. University established vide State Legislature Act 21 of 2009



Ref. COE/Conduct/Notice/623

Dated: - 24.10.2024

Subject: - Schedule for filling of Regular Examination Forms for all UG & PG 1st Semester and 3rd semester Leet students of all UG & PG Courses Examinations.

End-semester theory examinations of all UG & PG 1st semester and 3rd semester Leet Students of all UG / PG Courses are scheduled to commence as per Academic Calendar issued by the University. Accordingly, the portal will be opened from **05.11.2024** onwards for filling of **(Regular)** odd semester examination forms by following the procedure as: -

1. Students of UTDs have to apply through their Login on the portal and same has to be approved by the concerned department for regular examinations.
2. Students of affiliated Institutions have to submit their examination forms on the portal through their Institute. After submitting the details, Institutes are required to pay applicable examination fee (per semester / per student) for all courses on the portal.

Schedule for filling of forms is under: -

Name of Course / Exam	Last date for submission of exam form without Late fee	Last date with Late fee of Rs. 200/-	Last date with Late fee of Rs. 500/-
All UG & PG Courses 1 st Semester courses and 3 rd semester Leet students	15.11.2024	22.11.2024	29.11.2024

Affiliated Institutes are required to deposit copies of cut list and fee deposition slip to this office up to 02/12/2024. All concerned are requested to complete the process with in the stipulated time so that examinations may be carried out smoothly and in time.

- All Concerned are advised to verify the schemes and subject details / internal or external marks distribution of all courses before subject booking and in case any discrepancy is found in the schemes, please report immediately to Academic Section for removing the discrepancy.
- Any Student or Institute is not allowed to fill their Current (Regular) Semester Examination form without fulfillment of lower semester Academic/Examination activities i.e. filling of lower Semester Examination form, uploading of Sessional awards, fulfillment of attendance requirements/appearing in theory or practical examinations etc. (all Academic/Examination activities)
- Theory and Practical Exams of all students will be conducted as per Academic Calendar issued by Academic Branch.

Sacary
24/10/24
Deputy Registrar (Exams)
for, Controller of Examinations
S. Kesava
24/10/24

CC: -

- PS/PA to the Hon'ble VC / Registrar for kind information of VC/Registrar
- Chairpersons of UTDs / CBCS Coordinators of UTD's /DR/AR (Affiliation)/ The Director-Principal, Affiliated Institutions
- System analyst with a request to upload this notification on the website.
- DR/AR Academics Kindly ensures all syllabuses are updated on the web-site by the concerned dealing staff.