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सत्यमेव जयते

अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक सांविधिक निकाय)  
(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**  
(A Statutory Body of the Govt. of India)  
(Ministry of Human Resource Development, Govt. of India)  
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

Dated: - 26.09.2019

To  
Dr. Sandeep Grover  
JC Bose University of Science & Technology,  
YMCA, 6, Mathura Rd, Sector 6,  
Faridabad, Haryana 121006

**Subject: - Engagement of Margadarshak and connecting to Mentee Institute.**

Sir,

It is a matter of pleasure to share with you that you have been nominated as Margadarshak under the AICTE's scheme "MARGADARSHAK". The objective of the scheme is to help Mentee institute for improving their teaching learning processes which may ultimately lead to accreditation of the institute by NBA.

**The Terms of Reference of your nomination as Margadarshak are as follows:**

- Margadarshaks will provide mentorship to mentee Institutes assigned by AICTE, so as to improve the required quality parameters of these institutes and enable them to get NBA accreditation.
- **Honorarium:** An honorarium for this work would be paid at the rate of Rs. 5,000/- per day per visit, with a ceiling of Rs. 50,000/- per month.
- **Visit to mentee Institutions:** The minimum and maximum number of visits to each institute per month will be two and four respectively. Maximum total number of days of visits to all the assigned institutes by each Margdarshak per month shall not be more than ten.  
Margdarshaks are expected to devote atleast eight hours per day to mentoring work during each visit to an institution.
- **Travel arrangement:** The travel arrangements will be made by the concerned regional office of AICTE for travel by taxi. For long travel within the state, air travel may be allowed with permission.
- **Boarding and lodging** – Respective mentee institute will be requested to provide support for Margadarshak like arrangements for stay, food and local travel, if any.
- **Reporting:** The Margadarshaks must submit report of visit and activities undertaken towards accreditation of the institute to the mentee institute. Copy of the report and presentation on the outcomes of the visit with some photographs will be uploaded by institute and Margadarshaks through respective logins.




सूचना का  
अधिकार

- **Tenure:** You are engaged initially for a period of six months w.e.f. the date of issue of this letter. Based on performance, the term will be extended for another six months each time upto total of two years. It is expected that the accreditation of 2/3<sup>rd</sup> eligible programmes in the institutions are completed by end of the term.
- **Orientation:** The Margadarshaks selected would be provided orientation by AICTE so as to make you aware of your responsibilities and the modalities to achieve the end goal of accreditation. A separate communication in this regard will be sent to you once the date is finalized.

**Pairing with mentee institutes:** You have been paired with the following mentee institutes for the purpose of mentoring

S.No.	Name of the institute	Address	HOD/Contact person's name and mobile
1	G.V.M. INSTITUTE OF TECHNOLOGY & MANAGEMENT (FOR GIRLS)	G.V.M. INSTITUTE OF TECHNOLOGY & MANAGEMENT (FOR GIRLS) MURTHAL ROAD, SONIPAT - 131001	MANJU PAPREJA drsubhashgakhhar@gmail.com 9466844040

You may plan visits with immediate effect as per mutual convenience with Head of the Institute and the mentee institutions within a week of receipt of this letter. In respect of the Margadarshak who are not yet superannuated, heads of their institutes are requested to allow them to plan aforesaid visits without disturbing the academics of the institution. AICTE believes that the mentor-mentee mapping will build a strong linkage so that the outcome of the mentoring results in accreditation of the mentee institute.

  
(Prof. Dileep N. Malkhede)  
Adviser, RIFD

Copy to:

1. Regional officer AICTE (North-West)  
Plot No.1, 5th floor, DTE, Punjab Building,  
Sector 36-A, Chandigarh-160036.
2. Mentee institute  
A)G.V.M. Institute of Technology & Management (For Girls)  
Murthal Road, Sonipat - 131001
3. Guard file