



**J.C. Bose University of Science & Technology, YMCA, Faridabad, Haryana**  
(A Haryana State Government University)

(Established by Haryana State Legislative Act No. 21 of 2009 & Recognised by UGC Act 1956 u/s 22 to Confer Degrees)

Accredited 'A+' Grade by NAAC

Ref. No. 01/06/2024/A&R/2824

Date: - 04/07/2024

**ADVISORY REGARDING OBTAINING APPROVAL FROM AICTE FOR  
OFFERING OR INTENDS TO OFFER UG COURSES IN MANAGEMENT  
(BBA/BMS) & COMPUTER APPLICATION (BCA)**

(For Affiliated Institutes Only)

It is advised to all concerned that as per AICTE Guidelines for all the existing institutes offering or intends to offer UG courses in Management (BBA/BMS) and Computer Applications (BCA) are required to take AICTE approval from academic year 2024-25. Taking approval from respective Central regulatory body by the Institute is the mandatory requirement to grant the affiliation for any course/programme from this University.

Therefore the institutes yet not applied, are advised to apply the same as per public notice issued by AICTE on dated 28<sup>th</sup> June, 2024 regarding Reopening of Approval Portal for Institutions keen on seeking approval for their BBA/BCA/BMS Programs.

  
03.7.24  
Dean Colleges

Enclosures:-

1. Guidelines for Existing Institutes Offering or intends to offer UG courses in Management (BBA/BMS) & Computer Application (BCA) under AICTE regulations (03 pages).
2. AICTE Public notice dated 28<sup>th</sup> June, 2024 (01 Page).



# Approval Process 2024-25

## **Guidelines for Existing Institutes Offering or intends to offer UG Courses in Management (BBA/BMS) & Computer Application (BCA) under AICTE Regulations**

All India Council for Technical Education (AICTE) as per the Provisions of All India Council for Technical Education Act, 1987 (For short, "AICTE Act") as mentioned in its Chapter 2-g Shall Regulate Under Graduate courses in management (BBA/BMS) and computer application (BCA) along with Post Graduate Courses in Management (MBA/MMS) and Computer Applications (MCA) from the A/Y 2024-25. Accordingly, all the Existing Institutes Offering or Intends to Offer UG Courses in Management (BBA/BMS) and Computer applications (BCA) are required to take AICTE Approval from this A/Y 2024-25.

In this context All the Existing Non-Technical Institutions already running Under Graduate courses in Management (BBA/ BMS) and Computer Applications (BCA) without approval of AICTE, and Existing /New Institutes Intends to Offer UG Courses in Management (BBA/BMS) & Computer applications (BCA) and corresponding Post Graduate courses (MCA/ MBA etc.) in Management and Computer Applications are required to follow the Guidelines Mentioned Below for obtaining AICTE Approval:

- 1. AICTE Approval for the first time shall be granted On 'as is where is Basis' for all the Programs /Courses (BBA/BCA/BMS) to the Existing Colleges which are Offering Courses /Programs in Management (BBA/BMS) and Computer applications (BCA).** However, after thorough process of consultation separate quality norms will be evolved for BCA/BBA/BMS courses.
- Existing /New Institutions shall submit an online application on AICTE web portal through NSWS (National Single Window System) @ <https://www.nsws.gov.in> as a New Institution for all their existing/new Programme(s) / Course(s) in management (BBA/BMS) and computer applications (BCA) (including Post Graduate courses (MCA/ MBA etc.)), If any.
- An unique USER ID with password shall be allotted to each new application on payment of Rs. 6000 (Rupees Six Thousand only), through the payment gateway on AICTE Web-Portal @ [www.aicte-india.org](http://www.aicte-india.org).
- Technical Education Regulatory (TER) Charges as mentioned in **Approval Process Handbook 2024-27 Chapter-I (Table-1.1, Page no. 3)** are NOT Applicable for Existing Institutes Offering UG Courses in management (BBA/BMS) & computer applications (BCA). **However, TER Charges per division as mentioned in Chapter-II (Table 2.1, Page no.13) are ONLY applicable for obtaining AICTE Approval. Refer the example mentioned below to know more about how the TER charges are applicable for AICTE Approval.**



# Approval Process 2024-25

Example: PQRS Degree College				
Sl.No.	Programme / Course	Intake /Seats	TER Charges* (In Rupees)	
			Self-financing/ Private**	Govt.
01	BBA	60/120/180	20K/40K /60K	5K/10K/15K
02	BCA	40/100/180	20K/40K /60K	5K/10K/15K
03	MBA / MCA	60/120	40K/80K	15K/30K
04	BA	80	<b>Does not fall under the ambit of AICTE</b>	
05	BSC	120		
06	B.Com	90		
07	MSc (Physics)	30		

**\*TER charges will increase in steps of Rs.20K (for Self-financing/Private Institutions) & Rs.5K (Government Institutions) on prorata basis for every batch of 60 seats.**

**\*\*Including Government Aided and Minority Institutions**

5. Exclusive /Separate Building and Director/Principal are NOT required for offering such Programs /Courses.
6. There is NO change required in the Academic Arrangements and Examination System.
7. There is NO Change required in the University Affiliation and other related Procedure.
8. Affiliation with General Universities (State Public Universities) / with Multiple Universities for UG and PG Courses/Programs is permitted.
9. No change required in the Procedure for obtaining Autonomous Status and Accreditation Status. Autonomous institutions are free to start new courses as per the provisions of grant of Autonomous status.
10. Once the Institute offering BCA/BBA/BMS Programmes/Courses gets AICTE Approval, they can apply for Starting other AICTE Programmes/Courses in Engineering and Technology, Planning, Applied Arts & Crafts, Design, Hotel Management & Catering Technology.
11. AICTE Policy of permitting Multiple Programs to be Offered in the same campus under one administrative arrangement will enable the Institutes to use the facilities very effectively. (Effective Utilization of Facilities).



## Approval Process 2024-25

12. There is **NO Need for Security Deposit** (Refundable) as mentioned in Chapter-I (Table 1.4) for all existing Institutes which are in existence for **More than FIVE years**. However, other institutes (less than Five years old (from year of inception)) need to Keep Security Deposit (Refundable) with AICTE as mentioned in Table 1.4 (Chapter-I) for a Fixed Period.

### **Advantages for the Institutes Offering or intend to offer BCA/BBA/BMS Programmes/Courses by Obtaining AICTE Approval.**

1. Institutes will become eligible to avail all the Benefits / Financial Support under different Schemes of AICTE /MoE.
2. Institutes will become eligible to get benefits out of all MoUs. AICTE has signed with Leading Industries (Including Internationally Reputed Companies).
3. Faculty will get benefits out of Faculty Development Programs (through ATAL, other FDP Schemes).
4. Faculty will become eligible to avail the benefits of Research Promotion Scheme (RPS), Funding for conduct of Conference, etc.
5. Faculty will become eligible to avail the benefits of Higher Studies.
6. Students will become eligible to avail scholarship offered by AICTE (e.g. PRAGATHI, SAKSHAM, etc.).
7. Students will get benefits available through AICTE NEAT Scheme.
8. Students will become eligible to avail the benefits of Internship Scheme (through Internship Portal).
9. Students will become eligible to avail the benefits of Placement (Through AICTE Placement Portal. Especially for Rural and Areas).
10. Students will become eligible to participate in National and International level competition organized by AICTE.
11. National Level Recognition for the Institutes through NIRF Ranking.



**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**  
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**Ph. No. :011-29581399, website: www.aicte-india.org**

Dated: 28<sup>th</sup> June, 2024

## **PUBLIC NOTICE**

### **Reopening of Approval Portal for Institutions keen on seeking approval for their BBA/BCA/BMS Programs**

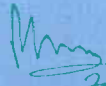
Till date, All India Council for Technical Education (AICTE) has given approval to more than 5500 BBA/BCA/BMS Institutions on 'as-is-where-is basis'. However, AICTE is still receiving large number of requests from institutions for approval.

Considering these requests, AICTE has decided to reopen the application portal for such institutions seeking approval to offer BBA, BCA, and BMS programs for the academic year 2024-2025.

Institutions those have not yet applied will now have an additional opportunity to submit their applications with a late fee of Rs. 5000 till 15<sup>th</sup> July 2024, 5.00 PM.

All interested institutions are encouraged to take advantage of this extended deadline to ensure their applications are duly considered.

For more information and to submit your application, please visit the AICTE official website at [www.aicte-india.org](http://www.aicte-india.org).

  
28.6.2024  
**Member Secretary, AICTE**