Ref.No. COE/C-Notice/04/72

Date: 16.12.2021

Sub: **Schedule of filling of the Theory Improvement and Sessional Improvement Examinations forms for {1ˢᵗ semester (all UG/PG Courses) and B.Tech & MCA 3ʳᵈ semester}.**

For Theory Improvement

Students can apply for improvement in a maximum of four subjects following ODD/Even rule subjects to the following conditions:

1. The student should have over all CGPA less than 7.222(2010 Scheme)/ 6.842 (2016/2017/2018 Scheme).
2. The students should have passed the course in Dec-2020/May-2021.
3. If a student has already given improvement examination in May 2021. S/He should restrict to examination of four papers over all in May 2021 and Dec 2021 both.
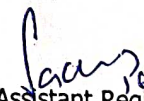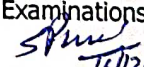
For Sessional Improvement

Students admitted in the various courses of the University from the year 2013 onwards are being given a chance to improve their Sessional in theory exams subject to the following conditions:

1. A student should have Re-appear in that subject at least once in which student intends to apply for Sessional Improvement. But student has passed external examination of that subject at least once.
2. Sessional marks already awarded should be less than 40% of the internal marks implying same can be improved up to a maximum of 40% only.
3. A student can apply for an odd semester subject in odd semester only and for even semester subject in even semester only.
4. A faculty member can take one class test from full syllabus as per scheme applicable to the student, in order to give a chance to the student to improve the sessional marks already awarded to him/her

Schedule for filling of forms are under:-

Name of Course / Exam	Last date for submission of exam form without Late fee	Last date for submission of exam form with Late fee of Rs. 200/-	Last date for submission of exam form with Late fee of Rs. 500/-
All UG / PG Courses 1ˢᵗ semester courses and 3ʳᵈ semester B.Tech/MCA courses	12.01.2022	19.01.2022	25.01.2022

Date for filling of examination form will starts from 17.12.2021

Assistant Registrar
for Controller of Examinations

Copy of the above is forwarded to the following for information and necessary action through e-mail only:
- PA to VC/Registrar- for kind information
- All Affiliated Institutions – for Information
- All Deans/Chairpersons/CBCS coordinators
- In-charge (Web server) with a request to upload on the website
- Notice Board