



J.C. Bose University of Science & Technology, YMCA, Faridabad

(A Haryana State Government University)

(Established by Haryana State Legislative Act No. 21 of 2009 & Recognized by UGC Act 1956 u/s 22 to Confer Degrees)

Accredited 'A' Grade by NAAC



Department of Store and Purchase

E-mail: dr.purchase@jcboseust.ac.in

Contact: 0129-2310164, 2310131

QUOTATION/TENDER NOTICE

Ref.: JCBUST/2021-22/S&P/RFQ/37

Dated: 29.11.2021

To

Sub: - Request for quotation for purchase of machine shop (Mechanical Engineering Department) items

Sir,

Sealed Quotations/tenders are invited from the manufactures/exclusive distributors/authorized dealers/suppliers/stationers for the items/work detailed below:

S. No.	Description	Qty	UOM	Rate	Amount
	Items for Carpentry				
1	Iron jack plane, 9", Anant make	12	Nos		
2	Iron jack plane, 14", Anant make	1	Nos		
3	Rip Saw, 18", Pull type	10	Nos		
4	Carpentry vice, 9" jaw size, Apex make	12	Nos		
5	Cross cut saw, 18", Push type	2	Nos		
6	Tenon saw, 15"	1	Nos		
7	Trammel point, 1 foot	2	Nos		
8	Firmar chiesel, 6", Anant/JK/Taparia or equivalent make	10	Nos		
9	Dovetail chiesel, 6", Anant /JK/Taparia or equivalent make	4	Nos		
10	Oil stone	6	Nos		
11	Blade for iron jack plane, 9", Anant make	20	Nos		
12	Electric planer, 710 watt, Planing width 82mm, Planing depth 0 to 1mm, Bosch make	1	Nos		
13	Hand drill machine, manual, 8mm, 5/16 inch, RSI make	1	Nos		
14	Ratchet brace	1	Nos		
15	Wooden drill bit set	2	Set		
16	Fevicol, 1 litre	1	Nos		
17	Emery paper fine and coarse, 12 each	24	Nos		
18	Claw hammer, 500 gm, Taparia make	8	Nos		
19	Pinsers, 150mm, RSI make	6	Nos		
20	Axe (Basula)	2	Nos		
21	Wooden screw-1", 1.25", 1.5"-1 packet each (200 nos per packet)	3	Packet		
22	Nail-1/2", 3/4", 1"-0.5 kg each	1.5	Kg		
23	Screw driver-12", 18"-1 each (Taparia make)	2	Nos		
24	Steel scale, 2 foot, Omega make	2	Nos		
25	Key hole saw, 12"	1	Nos		
26	Measuring tape 3m	4	Nos		

27	Measuring tape 5m	4	Nos		
28	Measuring tape 50m	1	Nos		
29	Electric wood cutter(Hand-held circular saw),1400 watt,saw blade diameter 184mm,saw blade bore diameter 20mm,Bosch make	1	Nos		
30	Mortise gauge	2	Nos		
31	Marking gauge	2	Nos		
32	T-Bar clamp,3 feet,RSI make	1	Nos		
33	Bevel square,6",for carpentry,RSI make	1	Nos		
34	Tri square,6" for carpentry,RSI make	8	Nos		
35	Rasp file with handle,12",for carpentry,flat,JK make	4	Nos		
36	Rasp file with handle,12",for carpentry,halfround,JK make	2	Nos		
37	Needle file with handle,triangular,JK make	4	Nos		
38	Kail wood,10'x2"x1.25"	100	Nos		
39	Sheesham/Sagwaan wood,10'x2"x1.25"	4	Nos		
40	Termite killer refill pack,pidilite or equivalent make	5	Ltr		
41	Steel almirah,78"x36"x19",4 shelves,5 block,16 gauge door,18 gauge whole body.	3	Nos		
42	Carpentry wall chart,75x100 cm.	4	Nos		
	Items for Foundry				
43	Mild steel,moulding box 12"x12"x4",2piece per set(12.5 kg per set)	8	Set		
44	Mild steel,moulding box 12"x12"x4",3piece per set(15 kg per set)	1	Set		
45	Silica sand,clay(Pilli mitti) bag(100 kg per bag)	5	Bag		
46	Aluminium (Single piece),pattern,base 50x50mm,top 40x40mm and height 50 mm	6	Nos		
47	Aluminium (split),pattern,flywheeltype,diameter 4"x1/2" thickness.	6	Nos		
48	Lead powder/parting facing sand,(5 kg per packet)	1	Packet		
49	Stone dust,(5 kg per packet)	1	Packet		
50	Wooden rammer(Sheesham/Sagwaan),height 1.5 feet.	12	Nos		
51	Strike off bar (Sheesham/Sagwaan),Length 1.5 feet	12	Nos		
52	Shovel	1	Nos		
53	Fawda/Kasssi	1	Nos		
54	Riddle,2'x2'	2	Nos		
55	Lifter,6"	6	Nos		
56	Runner,8"	8	Nos		
57	Riser,8"	8	Nos		
58	Moulding board (15"x15")	10	Nos		
59	Mollases	5	Kg		
60	Bentonite powder bag(50 kg per bag)	1	Bag		
61	Binding material/ Additives bag(10 kg per bag)	2	Bag		
62	Gate cutter	10	Nos		
63	Draw bar,aluminium,6"(one side threaded for lifting aluminium pattern)	6	Nos		
64	Trowel-2",3",4" and 6" ,2 each	8	Nos		
65	Floor brush	24	Nos		
66	Brush for cleaning 2"	6	Nos		

67	foundry wall chart,75x100 cm	4	Nos		
68	Bellow 8"	1	Nos		
69	Wooden smoother	4	Nos		
70	Metallic smoother(Gurmala)	4	Nos		
71	Went wire	4	Nos		
72	Draw spike	4	Nos		
73	Slick	2	Nos		
74	Swob	2	Nos		
	Items for Sheet metal				
75	Snip hand shear,15"/18",JK/Taparia or equivalent make	6	Nos		
76	Wire gauge	2	Nos		
77	Wooden mallet,300 gm	10	Nos		
78	Stakes	4	Nos		
79	Stake holder	4	Nos		
80	Mild steel sheet,1mm,8feetx4 feet.	2	Nos		
81	Mild steel sheet(strip),0.8 mm x50 mm x4 feet	100	Nos		
	Items for Fitting,Turning and milling				
82	Hand hacksaw blade(high carbon steel)300x12.5x0.63mm,18TPI	500	Nos		
83	Plain Grinding wheel,200x25x31.75mm ,medium,black,Carborundum make	4	Nos		
84	Plain Grinding wheel,200x25x31.75mm,medium,green,Carborundum make	2	Nos		
85	Digital vernier calliper,150mm,Mitutoyo,japan make	1	Nos		
86	Old dhoti,2 meter	400	Nos		
87	File handle plastic 4"	150	Nos		
88	File handle plastic 5"	150	Nos		
89	Cutting oil (servo cut-S)	20	ltr		
90	Lubrication oil,servo system 68 grade	20	ltr		
91	Aluminiumround,Dia 40mm	12	Kg		
92	Aluminium flat, 75x20 mm	12	Kg		

Terms & Conditions:

1. The sealed quotations complete in all respects, must reach the office of the undersigned latest by **21.12.2021** by **4.00 PM** by **post/courier** in the office of the undersigned. The same shall be opened on **22.12.2021** at **3.00 PM**. The quotees or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.
2. **There is no provision of Advance Payment in the rules of the University. Therefore, the Payment will only be made against delivery of the material.**
3. **Please submit valid GST Certificate along with your quotation otherwise the quotation will not be considered.**
4. The Quotation/Tender received after due date and time or incomplete shall be rejected outrightly.

5. The quotation/tender shall be submitted in double envelope. The inner envelope shall be sealed and shall have the superscription “QUOTATION/TENDER IN RESPONSE TO ENQUIRY NO. _____ DATED _____, AND DUE ON _____”. The offer may be sent to the **Assistant Registrar (Purchases and Stores), J.C.Bose University of Science and Technology, YMCA, Faridabad (Haryana)**. The quotation/tender, where the **superscription** is not mentioned on the envelope by the Quotee, may not be entertained.
6. The following charges and terms may be spelt out in your offer clearly:
 - i. F.O.R
 - ii. Rates of GST (in per cent), if any. Please note that the University does not issue Form 'C' or 'D'
 - iii. Payment terms.
 - iv. Delivery period.
 - v. Guarantee/Warranty period.
 - vi. After-sales service.
 - vii. Installation charges, if any.
 - viii. Validity period of the quotation.
 - ix. Bank Draft charges, if any.
 - x. Misc. charges such as Packing & Forwarding charges, Insurance charges, etc., if any.
7. The packing, forwarding, freight, insurance charges etc. may be quantified in terms of amount. These charges will not be payable against such vague statement as “packing, forwarding, freight and insurance charges etc. extra”.
8. Charges not mentioned in the quotation/tender shall not be paid.
9. FOR shall be **J.C.Bose University of Science and Technology, YMCA, Faridabad**. The rates quoted Ex-Godown can be rejected.
10. The offer must be valid for a period of at least three months from the date of opening of quotation/tender.
11. The current price list duly authenticated by the Principals with dated signature and seal along with literature/pamphlets may be supplied along with the offer.
12. Quantity may increase or decrease without any notice.
13. If the Supplier or their Principals are on rate contract with DGS&D or DS&D (Haryana), this may be mentioned specifically in the offer and a photocopy of the same, duly attested, may be appended.
14. The University is situated within the Municipal Limits. As such, Octroi, if any, shall be payable. In case, the material is supplied through a Transport Company by road, the Transport Company's charges, labour charges and octroi charges shall be borne by the supplier. It may be mentioned specifically as to whether the material will be sent by rail or by road through a Transport Company.
15. As per University Accounts Code Rule 12.66, the Security/earnest money equivalent to 2% (two percent), if Contract value exceeds Rs. 40000/-, of the total cost of the material rounded off to nearest should be deposited into the **account number 11081546340, Bank: State Bank of India, IFSC Code: SBIN0000734. The original deposit slip is to be submitted in the department of Store and Purchase of the University.**
16. The goods shall be supplied by the Supplier within the time limit specified in the supply order. The delivery period can be extended by the Dy. Registrar (P & S) with the approval of CPC; only in exceptional cases on written request of the Supplier giving reasons/explaining circumstances due to which delivery period could not be adhered to. **In**

case, the material is not supplied within the delivery period, the supplier shall be liable to pay the University the compensation amount equivalent to 1% (one percent) of the cost of material each day or such other amount as the CPC/Dy. Registrar (P&S) may decide till the supply remains incomplete, provided that the total amount of compensation shall not exceed 10% (ten percent) of the total amount of the cost of material supplied. Appeal against these orders shall, however, lie with the Vice-Chancellor, J.C.BOSE University of Science and Technology, YMCA, Faridabad whose decision shall be final. **The University has all rights for cancellation any Purchase Order any time without explaining any reason.**

17. In case, the supplier/contractor fails to execute the supply order/contract on the rates, and terms and conditions as contained in the supply order within the stipulated period, they shall be liable to such action as blacklisting, debarring from having any business with this University, forfeiture of earnest money/security, besides any other action as may be deemed proper by the University
18. As per University Accounts Code Rule 12.68, the supplier has to deposit 5% bank guarantee for the period of guarantee/warranty along with the Bill/Invoice.
19. As a general policy, the University tries to make 100% payment within one month of the receipt of material subject to proper installation, wherever applicable, and satisfaction of the Inspection Committee.
20. The acceptance of the material shall be subject to satisfactory report of this Office's Inspection Committee/Technical Committee/ Experts Committee.
21. The samples of the material, if necessary and possible, shall be supplied with the quotation. The unapproved samples shall be collected on receipt of information failing which the same shall be dispatched by Goods Carrier on your risk with the condition of "**Freight to Pay**". Samples **costing less than** Rs. 100.00 shall not be returned to the **quotees**. However, if the **quotees** wish to take the same back, it can be collected at their own cost within a period of one month, failing which the samples will be disposed off.
22. The acceptance of the quotation/tender shall rest with the undersigned that does not bind him to accept the lowest quotation and reserves the right to reject any or all items of quotation/tender without assigning any reason therefore. The undersigned also reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest.
23. The University is registered with the Department of Scientific & Industrial Research, Ministry of Science and Technology, New Delhi in terms of Govt. Notfn. No. 51/96-Customs dt. 23.7.1996 notification No. 28/2003- Customs dt. 01.03.2003, Notfn. No. 43/2017 – Customs dt. 30.06.2017 & Notfn. No. 47/2017 – Integrated Tax (Rate) dt. 14.11.2017, Notfn. No. 10/2018- Integrated Tax rate dt. 25.01.2018 & Notifn No. 45/2017- Central Tax (Rate) dt. 14/11/2017, Notfn.. No. 35/17- Union Territory Tax (Rate) dt 14.11.2017 & Notfn. No. 9/2018- Central Tax (Rate) dt. 25.01.2018, Notfn. No. 9/2018 – Union Territory Tax (Rate) dt. 25.01.2018, as amended from time to time for research purposes only. **Thus the University is exempted from payment of Custom Duty and Excise Duty.** The consignee shall issue necessary certificates duly countersigned by the Registrar, J.C. Bose University of Science and Technology, to avail of exemption (if applicable).
24. It may be certified that you have not been debarred/ blacklisted for any reason/period by DGS&D, DS&D (Haryana) or any other Central/State Govt. Dept./University/PSU etc. If so, particulars of the same may be furnished. Concealment of facts shall not only lead to cancellation of the supply order, but may also warrant legal action.

25. In case, any other information/clarification is required, the undersigned may be contacted at Telephone No. **0129-2310164** on any working day (Monday to Friday) during office hours (9 a.m. to 5.00 p.m.) or through Email **dr.purchase@jboseust.ac.in**.
26. The dispute, if any, shall be subject to the jurisdiction of Courts at Faridabad. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/distributors/dealers/suppliers etc. shall be invalid and shall have no legal sanctity.
27. Terms and conditions printed on Quotation/Invoice of the firm, if any, shall not be binding on the University, except those mentioned specifically on the supply order, and your acceptance of the order shall be construed as your agreement to all the terms and conditions contained in the order.

Assistant Registrar (S&P)

Encl: As above