



## YMCA UNIVERSITY OF SCIENCE & TECHNOLOGY

(Established by Haryana State Legislative Act No.21 of 2009,  
Approved by AICTE & Recognized by  
U.G.C. U/s. 2(f) and 12(B) of U.G.C. Act 1956)

F. No.946/Acd/2016

Dated: 25/02/2016

### NOTICE

The Academic Council in its 9<sup>th</sup> meeting held on 17.12.15 approved to include the marks of attendance in the sessional marks. Therefore, as approved by the Vice-Chancellor, 10 marks which were given to the students on the basis of his / her class performance in sessional during the semester has now been bifurcated as 5 marks for class performance and 5 marks for attendance of the student in the semester. The criteria for giving the marks for attendance in the semester, duly approved is given below:

1. >90% attendance = 5 marks
2. 85% to 90% attendance = 4 marks
3. 75% to 85% attendance = 3 marks
4. Below 75% = Nil

However, the attendance rules duly approved by the Academic Council in its meeting held on 17.12.15 have already been circulated to all concerned. The attendance rules are reproduced as below :

1. 75% Normal.
2. 10% deficiency can be condoned by the Chairperson / Dean concerned i.e. upto 65%.
3. Those students having below 65% attendance will be detained. Such cases are to be approved by the Hon'ble Vice-Chancellor on the recommendation of concerned Chairperson /Dean.

All Chairpersons / Deans are requested to take further action accordingly. They are further requested to inform the students of the above criteria as well as attendance rules.

  
25/02/2016  
Prof. I/C Academic Affairs

All Chairpersons / Deans ME/EL/EC/ECE/CEIT/MBATHAS IWS.  
T.P.O.

CC:

1. P.A. to VC for kind information of Hon'ble Vice-Chancellor
2. P.A. to Registrar for kind information of W/Registrar
3. COE / WS

circulate